

Portland, Oregon

**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Mark Greinke, CTO		2. Telephone No. 823- 4219	3. Bureau/Office/Dept. Technology Services
4a. To be filed (hearing date): February 8, 2012	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: January 30, 2012
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

* Amend contract with StellarRAD Systems LLC, for billing, reporting and administrative services to extend term and increase compensation for the Communication Network. (Ordinance; Amend Contract No. C41090)

2) Purpose of the Proposed Legislation:

The purpose of the amendment is to extend the contract so that it expires on December 31, 2014, and to increase the total authorized amount by \$375,000 to cover three additional years of services.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT**4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.**

This legislation will not generate or reduce any direct revenue for the City.

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)

Expenses associated with the three year contract extension are estimated at \$375,000. Funding for this purchase will be provided by the Bureau of Technology Services.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

There are no current year position changes resulting from this legislation.

- **Will positions be created or eliminated in future years as a result of this legislation?**

There are no future year position changes resulting from this legislation.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

No change in appropriation is required.

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- YES: Please proceed to Question #9.
 NO: Please, explain why below; and proceed to Question #10.

This is a contract amendment related to services provided for an internal telecommunications billing system therefore public involvement was not applicable.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No. Prior to the termination of this contract in December of 2014, the Bureau of Technology Services will complete a competitive Request for Proposal (RFP) to select and procure a replacement telecommunications billing system.

Mark Greinke, Chief Technology Officer

APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF PORTLAND
OFFICE OF MANAGEMENT AND FINANCE
Sam Adams, Mayor
Jack D. Graham, Chief Administrative Officer

Mark S. Greinke
Chief Technology Officer
Bureau of Technology Services
1120 SW Fifth Ave., Suite 450
Portland, Oregon 97204-1912
(503) 823-5198
FAX (503) 823-5194
TTY (503) 823-6868

**FOR MAYOR'S OFFICE
USE ONLY**

Reviewed by Bureau Liaison _____

185138

DATE: January 19, 2012
TO: Mayor Sam Adams
FROM: Vinnie Puglia, Communications Manager
VIA: Mark Greinke, Chief Technology Officer *MG*
TITLE: * Amend contract with StellarRAD Systems LLC, for billing, reporting and administrative services to extend term and increase compensation for the Communication Network. (Ordinance; Amend Contract No. C41090)

1. **INTENDED THURSDAY FILING DATE:** February 2, 2012
2. **REQUESTED COUNCIL AGENDA DATE:** February 8, 2012
3. **CONTACT NAME & NUMBER:** Vinnie Puglia 503-823-7333
4. **PLACE ON:** CONSENT REGULAR
5. **BUDGET IMPACT STATEMENT ATTACHED:** Y N N/A
6. **(2) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** Yes No N/A

7. **BACKGROUND/ANALYSIS**

Contract No. C41090 dated May 31, 2007 in an amount not to exceed \$125,000 per year was entered into with StellarRAD Systems LLC, a Delaware corporation (Contractor), to provide a functioning operational system to support the administrative, operational, financial, maintenance and regulatory reporting requirements of the Integrated Regional Network Enterprise (IRNE) for the City. Amendment No. 1 dated July 25, 2008 extended the effective date of the contract through December 31, 2011 and City agreed to pay Contractor a sum not to exceed \$125,000 per contract year. Amendment No. 2 will extend the contract through December 31, 2014, increases the total by \$375,000 to cover three additional years of services not to exceed \$125,000 per year for a new total contract amount of \$875,000, and replace text in Section 2 of contract to allow the contract to be extended beyond five years. Prior to the termination of this contract in December of 2014, the Bureau of Technology Services will complete a competitive Request for Proposal (RFP) to select and procure a replacement telecommunications billing system.

8. **FINANCIAL IMPACT**

Funding for this purchase will be provided by the Bureau of Technology Services.

9. **RECOMMENDATION/ACTION REQUESTED**

Approve Amendment No. 2 to Contract No. C41090 with StellarRAD Systems LLC.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.