

Exhibit A

AMENDMENT NO. 4

CONTRACT NO. 30002026

FOR

Career +College Connections (C³)

This Contract was made and entered by and between Portland Impact, Inc. DBA Impact Northwest, hereinafter called Contractor, and the City of Portland, a municipal corporation of the State of Oregon, by and through its duly authorized representatives, hereinafter called City.

1. **Scope of Services, Item 4**, shall be changed as follows:

Delete:

"Contractor shall target and service students for the C³ Program as follows:

- a. 125 students combined from Gresham-Barlow & Centennial School Districts
- b. 100 students from Portland Public School District."

Replace with:

"Contractor shall target and service students for the C³ Program as follows:

- a. 100 students from Portland Public School District."

2. **C³ Program Target Population/Eligibility Criteria**, shall be changed as follows:

Delete:

"**Multnomah County:** Reside in and attend a public school (including alternatives and charters) in one of the following districts: Centennial, David Douglas, Gresham-Barlow, Parkrose, Portland Public or Reynolds. Mobility tends to have an adverse impact on disconnecting from school, especially after grade 9 according to Connected by 25 research."

Replace with:

"**Multnomah County:** Reside in and attend a public school (including alternatives and charters) in Portland Public School District. 10% of student participants may be recruited from outside Portland Public School District."

3. **Recruitment and Selection**, shall be changed as follows:

Delete:

"1. Contractor shall develop marketing materials to describe program services and enlist student participation. Per Deliverables schedule, these materials shall be submitted to City for approval prior to beginning student outreach.

2. Contractor shall conduct outreach in coordination with the resident school districts to students who meet the eligibility criteria. Outreach plans should account for the fact that students of color and students of poverty are disproportionately represented among the academic-priority population. The City will work with each school district to secure a list of

academic-priority students that have previously participated in Ninth Grade Counts programming and provide that list to Contractor. The Contractor shall also utilize existing relationships to identify eligible students.

3. Contractor shall assist C³ Program applicants in completing a City provided C³ Program application.

4. Contractor shall verify C³ Program eligibility based on criteria listed above and notify C³ Program applicants as to whether or not they are accepted into the program. For C³ Program applicants who are not on the list of previous participants in Ninth Grade Counts, Contractor shall verify eligibility with the resident school district."

Replace with:

"1. Contractor shall develop marketing materials to describe program services and enlist student participation. Per Deliverables schedule, these materials shall be submitted to City for approval prior to beginning student outreach.

2. Contractor shall conduct outreach in coordination with the resident school districts to students who meet the eligibility criteria. Outreach plans should account for the fact that students of color and students of poverty are disproportionately represented among the academic-priority population. The City will work with each school district to secure a list of academic-priority students that have previously participated in Ninth Grade Counts programming and provide that list to Contractor. The Contractor shall also utilize existing relationships to identify eligible students.

3. Contractor shall assist C³ Program applicants in completing a City provided C³ Program application.

4. Contractor shall submit to City a list of C³ Program applicants in a format to be supplied by City. City will verify C³ Program eligibility based on criteria listed above and notify Contractor of eligibility status. Contractor shall notify C³ Program applicants as to whether or not they are accepted into the program."

4. **Performance Measures**, shall be changed as follows:

Delete:

| Performance Measure | Goal |
|---|-------------------------------------|
| Percentage of participants who have a 90% or better attendance rate in the C ³ Program | 85% |
| Percentage of participants who complete Personal Career Plan | 85% |
| Percentage of participants reporting that involvement in the program was a positive experience for them | 85% |
| Percentage of participants reporting positive changes in their sense of preparation for the next year of high school, expectations to graduate, and awareness of career and college opportunities | 85% |
| Statistically significant gains in the percentage of participants who show a positive increase in their perceptions of their career- and college-readiness as measured by pre/post assessments | TBD after the pre-assessment survey |

Replace with:

| Performance Measure | Goal |
|--|------|
| Percentage of eligible, enrolled students who have a 80% or better attendance rate in the C ³ Program.* | 80% |

| | |
|--|-----|
| * Students are considered "Enrolled" if they attended more than two days of programming. Summer 2011 attendance rate was 64%. | |
| Percentage of eligible, enrolled students who complete the C3 Program to include completing an Individual Career Plan. Completion rate in Summer 2011 was 62%. | 80% |
| Percentage of participants reporting positive level of satisfaction* * Average % answering "Agree" or "Strongly Agree" to Question #11 a,b,e,f,n | 85% |
| Percentage of participants reporting positive level of effectiveness* * Average % answering "Agree" or "Strongly Agree" to Question #11 c,d,g,h,m | 85% |

5. **Deliverables**, shall be changed as follows:

Delete:

- "1. **Curriculum Plan:** Contractor shall submit a Curriculum Plan to City's PM for review, comments, and approval. The Curriculum Plan must identify the scope, sequence, and projected time students will spend in various activities/learning objectives. It shall provide a brief description of each learning objective and activity, include a proposed calendar/schedule, and a general overview of how the project will unfold over the summer. Please note that most school districts will require a Curriculum Plan before deciding whether to award credit for students participating in C³ Program. (Due: April 1st)
2. **Recruitment Materials:** Contractor shall submit all Recruitment Materials to City's Project Manager for review, comments, and approval prior to distribution to students and families. Recruitment Materials include any direct mail piece or flyer representing the C³ Program. As a courtesy, the City PM will share this information with the affected school district liaison. All marketing materials must include the C³ Program logo as provided by City. (Due: April 15th)
3. **Schedule of Activities:** Contractor shall submit a finalized Schedule of Activities specifying the time, date and place of C³ Program activities. Contractor shall notify City of any changes to the Schedule after submission to City. (Due: May 15th)
4. **Survey Results Tabulation:** Excel spreadsheet tabulating survey results in a format provided by City (Due: August 31st)
5. **C³ Program Participant Roster:** Excel spreadsheet of participant's data in a format provided by City and must include the following data: (Due: August 31st)

| | |
|--------------------|---------------------------|
| Name | eSIS # |
| DOB | High School enrolled |
| Program attendance | Race/Ethnicity (optional) |
| Completion status | Gender |
| Home address | |
6. **Final Report:** Narrative report in a format provided by City, which will include the following: (Due: September 30th)
 - Summary of actions
 - Lessons learned
 - Summary of results
 - Examples of youth produced work and testimonials
 - Recommendations for future program development
7. Regular attendance of C³ Program Manager at the C³ Program coordination meetings. The City's PM will advise of these dates, along with their time and location."

Replace with:

1. Curriculum Plan: Contractor shall submit a Curriculum Plan to City's PM for review, comments, and approval. The Curriculum Plan must identify the scope, sequence, and projected time students will spend in various activities/learning objectives. It shall provide a brief description of each learning objective and activity, include a proposed calendar/schedule, and a general overview of how the project will unfold over the summer. Please note that most school districts will require a Curriculum Plan before deciding whether to award credit for students participating in C³ Program. (**Curriculum Plan updated for Summer 2012 due: March 1, 2012**)

2. Recruitment Materials: Contractor shall submit all Recruitment Materials to City's Project Manager for review, comments, and approval prior to distribution to students and families. Recruitment Materials include any direct mail piece or flyer representing the C³ Program. As a courtesy, the City PM will share this information with the affected school district liaison. All marketing materials must include the C³ Program logo as provided by City. (**Recruitment Materials updated for Summer 2012 due: April 1, 2012**)

3. Schedule of Activities: Contractor shall submit a finalized Schedule of Activities specifying the time, date and place of C³ Program activities. Contractor shall notify City of any changes to the Schedule after submission to City. (**Schedule of Activities updated for Summer 2012 due: May 15, 2012**)

4. Applicant Roster: Contractor shall submit a list of C³ Program applicants in a format to be supplied by City. (**Applicant Roster for Summer 2012 due: June 1, 2012**)

5. Participant Roster: Excel spreadsheet of C³ Program participant's data in a format provided by City and must include the following data: (**Participant Roster for Summer 2012 due: August 31, 2012**)

| | |
|--------------------|---------------------------|
| Name | eSIS # |
| DOB | High School enrolled |
| Program attendance | Race/Ethnicity (optional) |
| Completion status | Gender |
| Home address | |

6. Final Report: Narrative report in a format provided by City, which will include the following: (**Final Report for Summer 2012 due: September 30, 2012**)

- Summary of actions
- Lessons learned
- Summary of results
- Examples of youth produced work and testimonials
- Recommendations for future program development

7. Regular attendance of C³ Program Manager at the C³ Program coordination meetings. The City's PM will advise of these dates, along with their time and location."

6. Work performed by the City, shall be changed as follows:

Delete:

"The City will perform the following tasks:

- Work with each school district to secure a list of academic-priority students that have previously participated in Ninth Grade Counts programming and provide this list to Contractor
- Provide C³ Program participant application forms
- Purchase monthly TriMet Youth transit passes for all C³ Program participants
- Identify to Contractor a point person at each district to answer questions and coordinate

- district-related services
- Work with each school district to develop a process to enroll eligible C³ Program applicants in summer school
- Secure supplementary resources to support students in successfully completing credit-recovery activities
- Provide pre- and post-assessment survey for the C³ Program
- Provide certain formatted templates for Contractor's deliverable submittals
- Contract with a third-party evaluator to analyze participation and performance data"

Replace with:

"The City will perform the following tasks:

- Work with each school district to secure a list of academic-priority students that have previously participated in Ninth Grade Counts programming and provide this list to Contractor
- Provide C³ Program participant application forms
- Verify applicant eligibility and provide list of eligible participants to Contractor
- Purchase monthly TriMet Youth transit passes for all C³ Program participants
- Identify to Contractor a point person at each district to answer questions and coordinate district-related services
- Provide pre- and post-assessment survey for the C³ Program
- Provide certain formatted templates for Contractor's deliverable submittals"

7. **Payment Terms**, shall be changed as follows:

Delete:

"Net 30 Days, except for progress Payment 1"

Replace with:

"Net 30 Days"

8. The per student rate has been adjusted for inflation to \$583.00. Additional compensation is necessary in the amount of \$58,300.00, for a total not-to-exceed amount of \$184,750.00.
9. The Project Manager is hereby changed to:

Tiffani Penson

Phone: 503-823-7785

Email: tiffani.penson@portlandoregon.gov

10. This contract is hereby extended through December 31, 2012.

All other terms and conditions shall remain unchanged and in full force and effect.

CONTRACTOR SIGNATURE:

This contract amendment may be signed in two (2) or more counterparts, each of which shall be deemed an original, and which, when taken together, shall constitute one and the same contract amendment.

The parties agree the City and Contractor may conduct this transaction by electronic means, including the use of electronic signatures.

Portland Impact, Inc dba Impact Northwest

By: _____ Date: _____

Name: _____

Title: _____

Address: _____

Telephone: _____

Contract No. 30002026 Amendment/Change Order No. 4

Contract Title: Career +College Connections (C³)

CITY OF PORTLAND SIGNATURES:

By: _____ Date: _____
Chief Procurement Officer

By: _____ Date: _____
Elected Official

Approved:

By: _____ Date: _____
Office of City Auditor

Approved as to Form:

By: _____ Date: _____
Office of City Attorney

AMENDMENT NO. 3CONTRACT NO. 30002028

FOR

Career +College Connections (C³)

This Contract was made and entered by and between Immigrant & Refugee Community Organization (IRCO), hereinafter called Contractor, and the City of Portland, a municipal corporation of the State of Oregon, by and through its duly authorized representatives, hereinafter called City.

11. **Scope of Services, Item 4**, shall be changed as follows:

Delete:

"Contractor shall target and service students for the C³ Program as follows:

- c. 25 students from David Douglas School District
- d. 25 students from Parkrose School District
- e. 25 students from Portland Public School District"

Replace with:

"Contractor shall target and service students for the C³ Program as follows:

- b. 25 students from Portland Public School District."

12. **C³ Program Target Population/Eligibility Criteria**, shall be changed as follows:

Delete:

"**Multnomah County**: Reside in and attend a public school (including alternatives and charters) in one of the following districts: Centennial, David Douglas, Gresham-Barlow, Parkrose, Portland Public or Reynolds. Mobility tends to have an adverse impact on disconnecting from school, especially after grade 9 according to Connected by 25 research."

Replace with:

"**Multnomah County**: Reside in and attend a public school (including alternatives and charters) in Portland Public School District. 10% of student participants may be recruited from outside Portland Public School District."

13. **Recruitment and Selection**, shall be changed as follows:

Delete:

"1. Contractor shall develop marketing materials to describe program services and enlist student participation. Per Deliverables schedule, these materials shall be submitted to City for approval prior to beginning student outreach.

2. Contractor shall conduct outreach in coordination with the resident school districts to students who meet the eligibility criteria. Outreach plans should account for the fact that students of color and students of poverty are disproportionately represented among the academic-priority population. The City will work with each school district to secure a list of academic-priority students that have previously participated in Ninth Grade Counts programming and provide that list to Contractor. The Contractor shall also utilize existing

relationships to identify eligible students.

3. Contractor shall assist C³ Program applicants in completing a City provided C³ Program application.

4. Contractor shall verify C³ Program eligibility based on criteria listed above and notify C³ Program applicants as to whether or not they are accepted into the program. For C³ Program applicants who are not on the list of previous participants in Ninth Grade Counts, Contractor shall verify eligibility with the resident school district."

Replace with:

"1. Contractor shall develop marketing materials to describe program services and enlist student participation. Per Deliverables schedule, these materials shall be submitted to City for approval prior to beginning student outreach.

2. Contractor shall conduct outreach in coordination with the resident school districts to students who meet the eligibility criteria. Outreach plans should account for the fact that students of color and students of poverty are disproportionately represented among the academic-priority population. The City will work with each school district to secure a list of academic-priority students that have previously participated in Ninth Grade Counts programming and provide that list to Contractor. The Contractor shall also utilize existing relationships to identify eligible students.

3. Contractor shall assist C³ Program applicants in completing a City provided C³ Program application.

4. Contractor shall submit to City a list of C³ Program applicants in a format to be supplied by City. City will verify C³ Program eligibility based on criteria listed above and notify Contractor of eligibility status. Contractor shall notify C³ Program applicants as to whether or not they are accepted into the program."

14. **Performance Measures**, shall be changed as follows:

Delete:

| Performance Measure | Goal |
|---|-------------------------------------|
| Percentage of participants who have a 90% or better attendance rate in the C ³ Program | 85% |
| Percentage of participants who complete Personal Career Plan | 85% |
| Percentage of participants reporting that involvement in the program was a positive experience for them | 85% |
| Percentage of participants reporting positive changes in their sense of preparation for the next year of high school, expectations to graduate, and awareness of career and college opportunities | 85% |
| Statistically significant gains in the percentage of participants who show a positive increase in their perceptions of their career- and college-readiness as measured by pre/post assessments | TBD after the pre-assessment survey |

Replace with:

| Performance Measure | Goal |
|--|------|
| Enrollment capture rate for Summer 2012. Summer 2011 enrollment was 16 of 25 PPS slots (64% capture rate). | 85% |
| Percentage of eligible, enrolled students who have 80% or better attendance rate in the C ³ Program.* | 80% |

| | |
|--|-----|
| * Students are considered "Enrolled" if they attended more than two days of programming. | |
| Percentage of eligible, enrolled students who complete the C3 Program to include completing an Individual Career Plan. Completion rate in Summer 2011 was 69%. | 85% |
| Percentage of participants reporting positive level of satisfaction* | 85% |
| * Average % answering "Agree" or "Strongly Agree" to Question #11 a,b,e,f,n | |
| Percentage of participants reporting positive level of effectiveness* | 85% |
| * Average % answering "Agree" or "Strongly Agree" to Question #11 c,d,g,h,m | |

15. **Deliverables**, shall be changed as follows:

Delete:

- "1. **Curriculum Plan:** Contractor shall submit a Curriculum Plan to City's PM for review, comments, and approval. The Curriculum Plan must identify the scope, sequence, and projected time students will spend in various activities/learning objectives. It shall provide a brief description of each learning objective and activity, include a proposed calendar/schedule, and a general overview of how the project will unfold over the summer. Please note that most school districts will require a Curriculum Plan before deciding whether to award credit for students participating in C³ Program. (Due: April 1st)
2. **Recruitment Materials:** Contractor shall submit all Recruitment Materials to City's Project Manager for review, comments, and approval prior to distribution to students and families. Recruitment Materials include any direct mail piece or flyer representing the C³ Program. As a courtesy, the City PM will share this information with the affected school district liaison. All marketing materials must include the C³ Program logo as provided by City. (Due: April 15th)
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| | |
|--------------------|---------------------------|
| Name | eSIS # |
| DOB | High School enrolled |
| Program attendance | Race/Ethnicity (optional) |
| Completion status | Gender |
| Home address | |
6. **Final Report:** Narrative report in a format provided by City, which will include the following: (Due: September 30th)
 - Summary of actions
 - Lessons learned
 - Summary of results
 - Examples of youth produced work and testimonials
 - Recommendations for future program development
7. Regular attendance of C³ Program Manager at the C³ Program coordination meetings. The City's PM will advise of these dates, along with their time and location."

Replace with:

1. **Curriculum Plan:** Contractor shall submit a Curriculum Plan to City's PM for review, comments, and approval. The Curriculum Plan must identify the scope, sequence, and projected time students will spend in various activities/learning objectives. It shall provide a brief description of each learning objective and activity, include a proposed calendar/schedule, and a general overview of how the project will unfold over the summer. Please note that most school districts will require a Curriculum Plan before deciding whether to award credit for students participating in C³ Program. (**Curriculum Plan updated for Summer 2012 due: March 1, 2012**)
2. **Recruitment Materials:** Contractor shall submit all Recruitment Materials to City's Project Manager for review, comments, and approval prior to distribution to students and families. Recruitment Materials include any direct mail piece or flyer representing the C³ Program. As a courtesy, the City PM will share this information with the affected school district liaison. All marketing materials must include the C³ Program logo as provided by City. (**Recruitment Materials updated for Summer 2012 due: April 1, 2012**)
3. **Schedule of Activities:** Contractor shall submit a finalized Schedule of Activities specifying the time, date and place of C³ Program activities. Contractor shall notify City of any changes to the Schedule after submission to City. (**Schedule of Activities updated for Summer 2012 due: May 15, 2012**)
4. **Applicant Roster:** Contractor shall submit a list of C³ Program applicants in a format to be supplied by City. (**Applicant Roster for Summer 2012 due: June 1, 2012**)
5. **Participant Roster:** Excel spreadsheet of C³ Program participant's data in a format provided by City and must include the following data: (**Participant Roster for Summer 2012 due: August 31, 2012**)

| | |
|--------------------|---------------------------|
| Name | eSIS # |
| DOB | High School enrolled |
| Program attendance | Race/Ethnicity (optional) |
| Completion status | Gender |
| Home address | |
6. **Final Report:** Narrative report in a format provided by City, which will include the following: (**Final Report for Summer 2012 due: September 30, 2012**)
 - Summary of actions
 - Lessons learned
 - Summary of results
 - Examples of youth produced work and testimonials
 - Recommendations for future program development
7. Regular attendance of C³ Program Manager at the C³ Program coordination meetings. The City's PM will advise of these dates, along with their time and location."

16. **Work performed by the City**, shall be changed as follows:

Delete:

"The City will perform the following tasks:

- Work with each school district to secure a list of academic-priority students that have previously participated in Ninth Grade Counts programming and provide this list to Contractor
- Provide C³ Program participant application forms
- Purchase monthly TriMet Youth transit passes for all C³ Program participants

- Identify to Contractor a point person at each district to answer questions and coordinate district-related services
- Work with each school district to develop a process to enroll eligible C³ Program applicants in summer school
- Secure supplementary resources to support students in successfully completing credit-recovery activities
- Provide pre- and post-assessment survey for the C³ Program
- Provide certain formatted templates for Contractor's deliverable submittals
- Contract with a third-party evaluator to analyze participation and performance data"

Replace with:

"The City will perform the following tasks:

- Work with each school district to secure a list of academic-priority students that have previously participated in Ninth Grade Counts programming and provide this list to Contractor
- Provide C³ Program participant application forms
- Verify applicant eligibility and provide list of eligible participants to Contractor
- Purchase monthly TriMet Youth transit passes for all C³ Program participants
- Identify to Contractor a point person at each district to answer questions and coordinate district-related services
- Provide pre- and post-assessment survey for the C³ Program
- Provide certain formatted templates for Contractor's deliverable submittals"

17. Payment Terms, shall be changed as follows:

Delete:

"Net 30 Days, except for progress Payment 1"

Replace with:

"Net 30 Days"

18. The per student rate has been adjusted for inflation to \$581.00. Additional compensation is necessary in the amount of \$14,525.00, for a total not-to-exceed amount of \$56,525.00.

19. The Project Manager is hereby changed to:

Tiffani Penson

Phone: 503-823-7785

Email: tiffani.penson@portlandoregon.gov

20. This contract is hereby extended through December 31, 2012.

All other terms and conditions shall remain unchanged and in full force and effect.

CONTRACTOR SIGNATURE:

This contract amendment may be signed in two (2) or more counterparts, each of which shall be deemed an original, and which, when taken together, shall constitute one and the same contract amendment.

The parties agree the City and Contractor may conduct this transaction by electronic means, including the use of electronic signatures.

Immigrant & Refugee Community Organization (IRCO)

By: _____ Date: _____

Name: _____

Title: _____

Address: _____

Telephone: _____

28 12 81

185125

Contract No. 30002028 Amendment/Change Order No. 3

Contract Title: Career +College Connections (C³)

CITY OF PORTLAND SIGNATURES:

By: _____ Date: _____
Chief Procurement Officer

By: _____ Date: _____
Elected Official

Approved:

By: _____ Date: _____
Office of City Auditor

Approved as to Form:

By: _____ Date: _____
Office of City Attorney

AMENDMENT NO. 3

CONTRACT NO. 30002029

FOR

Career +College Connections (C³)

This Contract was made and entered by and between Latino Network, hereinafter called Contractor, and the City of Portland, a municipal corporation of the State of Oregon, by and through its duly authorized representatives, hereinafter called City.

21. Scope of Services, Item 4, shall be changed as follows:

Delete:

"Contractor shall target and service students for the C³ Program as follows:

- f. 25 students from David Douglas School District
- g. 35 students from Portland Public School District"

Replace with:

"Contractor shall target and service students for the C³ Program as follows:

- c. 35 students from Portland Public School District."

22. C³ Program Target Population/Eligibility Criteria, shall be changed as follows:

Delete:

"**Multnomah County:** Reside in and attend a public school (including alternatives and charters) in one of the following districts: Centennial, David Douglas, Gresham-Barlow, Parkrose, Portland Public or Reynolds. Mobility tends to have an adverse impact on disconnecting from school, especially after grade 9 according to Connected by 25 research."

Replace with:

"**Multnomah County:** Reside in and attend a public school (including alternatives and charters) in Portland Public School District. 10% of student participants may be recruited from outside Portland Public School District."

23. Recruitment and Selection, shall be changed as follows:

Delete:

"1. Contractor shall develop marketing materials to describe program services and enlist student participation. Per Deliverables schedule, these materials shall be submitted to City for approval prior to beginning student outreach.

2. Contractor shall conduct outreach in coordination with the resident school districts to students who meet the eligibility criteria. Outreach plans should account for the fact that students of color and students of poverty are disproportionately represented among the academic-priority population. The City will work with each school district to secure a list of academic-priority students that have previously participated in Ninth Grade Counts programming and provide that list to Contractor. The Contractor shall also utilize existing relationships to identify eligible students.

3. Contractor shall assist C³ Program applicants in completing a City provided C³ Program application.

4. Contractor shall verify C³ Program eligibility based on criteria listed above and notify C³ Program applicants as to whether or not they are accepted into the program. For C³ Program applicants who are not on the list of previous participants in Ninth Grade Counts, Contractor shall verify eligibility with the resident school district."

Replace with:

"1. Contractor shall develop marketing materials to describe program services and enlist student participation. Per Deliverables schedule, these materials shall be submitted to City for approval prior to beginning student outreach.

2. Contractor shall conduct outreach in coordination with the resident school districts to students who meet the eligibility criteria. Outreach plans should account for the fact that students of color and students of poverty are disproportionately represented among the academic-priority population. The City will work with each school district to secure a list of academic-priority students that have previously participated in Ninth Grade Counts programming and provide that list to Contractor. The Contractor shall also utilize existing relationships to identify eligible students.

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24. **Performance Measures**, shall be changed as follows:

Delete:

| Performance Measure | Goal |
|---|-------------------------------------|
| Percentage of participants who have a 90% or better attendance rate in the C ³ Program | 85% |
| Percentage of participants who complete Personal Career Plan | 85% |
| Percentage of participants reporting that involvement in the program was a positive experience for them | 85% |
| Percentage of participants reporting positive changes in their sense of preparation for the next year of high school, expectations to graduate, and awareness of career and college opportunities | 85% |
| Statistically significant gains in the percentage of participants who show a positive increase in their perceptions of their career- and college-readiness as measured by pre/post assessments | TBD after the pre-assessment survey |

Replace with:

| Performance Measure | Goal |
|--|------|
| Enrollment capture rate for Summer 2012. Summer 2011 enrollment was 16 of 35 PPS slots (46% capture rate). | 85% |
| Percentage of eligible, enrolled students who have 80% or better attendance rate in the C ³ Program.* | 80% |
| * Students are considered "Enrolled" if they attended more than two days of programming. | |

| | |
|--|-----|
| Summer 2011 attendance rate was 65%. | |
| Percentage of eligible, enrolled students who complete the C3 Program to include completing an Individual Career Plan. | 80% |
| Percentage of participants reporting positive level of satisfaction* * Average % answering "Agree" or "Strongly Agree" to Question #11 a,b,e,f,n 81% of Summer 2011 participants reported positive levels of satisfaction. | 85% |
| Percentage of participants reporting positive level of effectiveness* * Average % answering "Agree" or "Strongly Agree" to Question #11 c,d,g,h,m 79% of Summer 2011 participants reported positive levels of effectiveness. | 85% |

25. **Deliverables**, shall be changed as follows:

Delete:

1. Curriculum Plan: Contractor shall submit a Curriculum Plan to City's PM for review, comments, and approval. The Curriculum Plan must identify the scope, sequence, and projected time students will spend in various activities/learning objectives. It shall provide a brief description of each learning objective and activity, include a proposed calendar/schedule, and a general overview of how the project will unfold over the summer. Please note that most school districts will require a Curriculum Plan before deciding whether to award credit for students participating in C³ Program. (Due: April 1st)

2. Recruitment Materials: Contractor shall submit all Recruitment Materials to City's Project Manager for review, comments, and approval prior to distribution to students and families. Recruitment Materials include any direct mail piece or flyer representing the C³ Program. As a courtesy, the City PM will share this information with the affected school district liaison. All marketing materials must include the C³ Program logo as provided by City. (Due: April 15th)

3. Schedule of Activities: Contractor shall submit a finalized Schedule of Activities specifying the time, date and place of C³ Program activities. Contractor shall notify City of any changes to the Schedule after submission to City. (Due: May 15th)

4. Survey Results Tabulation: Excel spreadsheet tabulating survey results in a format provided by City (Due: August 31st)

5. C³ Program Participant Roster: Excel spreadsheet of participant's data in a format provided by City and must include the following data: (Due: August 31st)

| | |
|--------------------|---------------------------|
| Name | eSIS # |
| DOB | High School enrolled |
| Program attendance | Race/Ethnicity (optional) |
| Completion status | Gender |
| Home address | |

6. Final Report: Narrative report in a format provided by City, which will include the following: (Due: September 30th)

- Summary of actions
- Lessons learned
- Summary of results
- Examples of youth produced work and testimonials
- Recommendations for future program development

7. Regular attendance of C³ Program Manager at the C³ Program coordination meetings. The City's PM will advise of these dates, along with their time and location."

Replace with:

"1. Curriculum Plan: Contractor shall submit a Curriculum Plan to City's PM for review, comments, and approval. The Curriculum Plan must identify the scope, sequence, and projected time students will spend in various activities/learning objectives. It shall provide a brief description of each learning objective and activity, include a proposed calendar/schedule, and a general overview of how the project will unfold over the summer. Please note that most school districts will require a Curriculum Plan before deciding whether to award credit for students participating in C³ Program. (**Curriculum Plan updated for Summer 2012 due: March 1, 2012**)

2. Recruitment Materials: Contractor shall submit all Recruitment Materials to City's Project Manager for review, comments, and approval prior to distribution to students and families. Recruitment Materials include any direct mail piece or flyer representing the C³ Program. As a courtesy, the City PM will share this information with the affected school district liaison. All marketing materials must include the C³ Program logo as provided by City. (**Recruitment Materials updated for Summer 2012 due: April 1, 2012**)

3. Schedule of Activities: Contractor shall submit a finalized Schedule of Activities specifying the time, date and place of C³ Program activities. Contractor shall notify City of any changes to the Schedule after submission to City. (**Schedule of Activities updated for Summer 2012 due: May 15, 2012**)

4. Applicant Roster: Contractor shall submit a list of C³ Program applicants in a format to be supplied by City. (**Applicant Roster for Summer 2012 due: June 1, 2012**)

5. Participant Roster: Excel spreadsheet of C³ Program participant's data in a format provided by City and must include the following data: (**Participant Roster for Summer 2012 due: August 31, 2012**)

| | |
|--------------------|---------------------------|
| Name | eSIS # |
| DOB | High School enrolled |
| Program attendance | Race/Ethnicity (optional) |
| Completion status | Gender |
| Home address | |

6. Final Report: Narrative report in a format provided by City, which will include the following: (**Final Report for Summer 2012 due: September 30, 2012**)

- Summary of actions
- Lessons learned
- Summary of results
- Examples of youth produced work and testimonials
- Recommendations for future program development

7. Regular attendance of C³ Program Manager at the C³ Program coordination meetings. The City's PM will advise of these dates, along with their time and location."

26. Work performed by the City, shall be changed as follows:

Delete:

"The City will perform the following tasks:

- Work with each school district to secure a list of academic-priority students that have previously participated in Ninth Grade Counts programming and provide this list to Contractor
- Provide C³ Program participant application forms

- Purchase monthly TriMet Youth transit passes for all C³ Program participants
- Identify to Contractor a point person at each district to answer questions and coordinate district-related services
- Work with each school district to develop a process to enroll eligible C³ Program applicants in summer school
- Secure supplementary resources to support students in successfully completing credit-recovery activities
- Provide pre- and post-assessment survey for the C³ Program
- Provide certain formatted templates for Contractor's deliverable submittals
- Contract with a third-party evaluator to analyze participation and performance data"

Replace with:

"The City will perform the following tasks:

- Work with each school district to secure a list of academic-priority students that have previously participated in Ninth Grade Counts programming and provide this list to Contractor
- Provide C³ Program participant application forms
- Verify applicant eligibility and provide list of eligible participants to Contractor
- Purchase monthly TriMet Youth transit passes for all C³ Program participants
- Identify to Contractor a point person at each district to answer questions and coordinate district-related services
- Provide pre- and post-assessment survey for the C³ Program
- Provide certain formatted templates for Contractor's deliverable submittals"

27. **Payment Terms**, shall be changed as follows:

Delete:

"Net 30 Days, except for progress Payment 1"

Replace with:

"Net 30 Days"

28. The per student rate has been adjusted for inflation to \$830.00. Additional compensation is necessary in the amount of \$29,050.00, for a total not-to-exceed amount of \$77,050.00.

29. The Project Manager is hereby changed to:

Tiffani Penson

Phone: 503-823-7785

Email: tiffani.penson@portlandoregon.gov

30. This contract is hereby extended through December 31, 2012.

All other terms and conditions shall remain unchanged and in full force and effect.

185125

185125

CONTRACTOR SIGNATURE:

This contract amendment may be signed in two (2) or more counterparts, each of which shall be deemed an original, and which, when taken together, shall constitute one and the same contract amendment.

The parties agree the City and Contractor may conduct this transaction by electronic means, including the use of electronic signatures.

Latino Network

By: _____ Date: _____

Name: _____

Title: _____

Address: _____

Telephone: _____

Contract No. 30002029 Amendment/Change Order No. 3

Contract Title: Career +College Connections (C³)

CITY OF PORTLAND SIGNATURES:

By: _____ Date: _____
Chief Procurement Officer

By: _____ Date: _____
Elected Official

Approved:

By: _____ Date: _____
Office of City Auditor

Approved as to Form:

By: _____ Date: _____
Office of City Attorney

AMENDMENT NO. 3CONTRACT NO. 30002031

FOR

Career +College Connections (C³)

This Contract was made and entered by and between Self Enhancement, Inc (SEI), hereinafter called Contractor, and the City of Portland, a municipal corporation of the State of Oregon, by and through its duly authorized representatives, hereinafter called City.

31. C³ Program Target Population/Eligibility Criteria, shall be changed as follows:

Delete:

"**Multnomah County:** Reside in and attend a public school (including alternatives and charters) in one of the following districts: Centennial, David Douglas, Gresham-Barlow, Parkrose, Portland Public or Reynolds. Mobility tends to have an adverse impact on disconnecting from school, especially after grade 9 according to Connected by 25 research."

Replace with:

"**Multnomah County:** Reside in and attend a public school (including alternatives and charters) in Portland Public School District. 10% of student participants may be recruited from outside Portland Public School District."

32. Recruitment and Selection, shall be changed as follows:

Delete:

"1. Contractor shall develop marketing materials to describe program services and enlist student participation. Per Deliverables schedule, these materials shall be submitted to City for approval prior to beginning student outreach.

2. Contractor shall conduct outreach in coordination with the resident school districts to students who meet the eligibility criteria. Outreach plans should account for the fact that students of color and students of poverty are disproportionately represented among the academic-priority population. The City will work with each school district to secure a list of academic-priority students that have previously participated in Ninth Grade Counts programming and provide that list to Contractor. The Contractor shall also utilize existing relationships to identify eligible students.

3. Contractor shall assist C³ Program applicants in completing a City provided C³ Program application.

4. Contractor shall verify C³ Program eligibility based on criteria listed above and notify C³ Program applicants as to whether or not they are accepted into the program. For C³ Program applicants who are not on the list of previous participants in Ninth Grade Counts, Contractor shall verify eligibility with the resident school district."

Replace with:

"1. Contractor shall develop marketing materials to describe program services and enlist

student participation. Per Deliverables schedule, these materials shall be submitted to City for approval prior to beginning student outreach.

2. Contractor shall conduct outreach in coordination with the resident school districts to students who meet the eligibility criteria. Outreach plans should account for the fact that students of color and students of poverty are disproportionately represented among the academic-priority population. The City will work with each school district to secure a list of academic-priority students that have previously participated in Ninth Grade Counts programming and provide that list to Contractor. The Contractor shall also utilize existing relationships to identify eligible students.

3. Contractor shall assist C³ Program applicants in completing a City provided C³ Program application.

4. Contractor shall submit to City a list of C³ Program applicants in a format to be supplied by City. City will verify C³ Program eligibility based on criteria listed above and notify Contractor of eligibility status. Contractor shall notify C³ Program applicants as to whether or not they are accepted into the program."

33. Performance Measures, shall be changed as follows:

Delete:

| Performance Measure | Goal |
|---|-------------------------------------|
| Percentage of participants who have a 90% or better attendance rate in the C ³ Program | 85% |
| Percentage of participants who complete Personal Career Plan | 85% |
| Percentage of participants reporting that involvement in the program was a positive experience for them | 85% |
| Percentage of participants reporting positive changes in their sense of preparation for the next year of high school, expectations to graduate, and awareness of career and college opportunities | 85% |
| Statistically significant gains in the percentage of participants who show a positive increase in their perceptions of their career- and college-readiness as measured by pre/post assessments | TBD after the pre-assessment survey |

Replace with:

| Performance Measure | Goal |
|---|------|
| Percentage of eligible, enrolled students who have 80% or better attendance rate in the C ³ Program.* * Students are considered "Enrolled" if they attended more than two days of programming. Attendance in Summer 2011 was 53%. | 80% |
| Percentage of eligible, enrolled students who complete the C3 Program to include completing an Individual Career Plan. Completion rate in Summer 2011 was 53%. | 80% |
| Percentage of participants reporting positive level of satisfaction* * Average % answering "Agree" or "Strongly Agree" to Question #11 a,b,e,f,n | 85% |
| Percentage of participants reporting positive level of effectiveness* * Average % answering "Agree" or "Strongly Agree" to Question #11 c,d,g,h,m | 85% |

34. Deliverables, shall be changed as follows:

Delete:

"1. **Curriculum Plan:** Contractor shall submit a Curriculum Plan to City's PM for review,

comments, and approval. The Curriculum Plan must identify the scope, sequence, and projected time students will spend in various activities/learning objectives. It shall provide a brief description of each learning objective and activity, include a proposed calendar/schedule, and a general overview of how the project will unfold over the summer. Please note that most school districts will require a Curriculum Plan before deciding whether to award credit for students participating in C³ Program. (Due: April 1st)

2. Recruitment Materials: Contractor shall submit all Recruitment Materials to City's Project Manager for review, comments, and approval prior to distribution to students and families. Recruitment Materials include any direct mail piece or flyer representing the C³ Program. As a courtesy, the City PM will share this information with the affected school district liaison. All marketing materials must include the C³ Program logo as provided by City. (Due: April 15th)

3. Schedule of Activities: Contractor shall submit a finalized Schedule of Activities specifying the time, date and place of C³ Program activities. Contractor shall notify City of any changes to the Schedule after submission to City. (Due: May 15th)

4. Survey Results Tabulation: Excel spreadsheet tabulating survey results in a format provided by City (Due: August 31st)

5. C³ Program Participant Roster: Excel spreadsheet of participant's data in a format provided by City and must include the following data: (Due: August 31st)

| | |
|--------------------|---------------------------|
| Name | eSIS # |
| DOB | High School enrolled |
| Program attendance | Race/Ethnicity (optional) |
| Completion status | Gender |
| Home address | |

6. Final Report: Narrative report in a format provided by City, which will include the following: (Due: September 30th)

- Summary of actions
- Lessons learned
- Summary of results
- Examples of youth produced work and testimonials
- Recommendations for future program development

7. Regular attendance of C³ Program Manager at the C³ Program coordination meetings. The City's PM will advise of these dates, along with their time and location."

Replace with:

"1. Curriculum Plan: Contractor shall submit a Curriculum Plan to City's PM for review, comments, and approval. The Curriculum Plan must identify the scope, sequence, and projected time students will spend in various activities/learning objectives. It shall provide a brief description of each learning objective and activity, include a proposed calendar/schedule, and a general overview of how the project will unfold over the summer. Please note that most school districts will require a Curriculum Plan before deciding whether to award credit for students participating in C³ Program. (Curriculum Plan updated for Summer 2012 due: March 1, 2012)

2. Recruitment Materials: Contractor shall submit all Recruitment Materials to City's Project Manager for review, comments, and approval prior to distribution to students and families. Recruitment Materials include any direct mail piece or flyer representing the C³ Program. As a courtesy, the City PM will share this information with the affected school district liaison. All marketing materials must include the C³ Program logo as provided by

City. (**Recruitment Materials updated for Summer 2012 due: April 1, 2012**)

3. **Schedule of Activities:** Contractor shall submit a finalized Schedule of Activities specifying the time, date and place of C³ Program activities. Contractor shall notify City of any changes to the Schedule after submission to City. (**Schedule of Activities updated for Summer 2012 due: May 15, 2012**)

4. **Applicant Roster:** Contractor shall submit a list of C³ Program applicants in a format to be supplied by City. (**Applicant Roster for Summer 2012 due: June 1, 2012**)

5. **Participant Roster:** Excel spreadsheet of C³ Program participant's data in a format provided by City and must include the following data: (**Participant Roster for Summer 2012 due: August 31, 2012**)

| | |
|--------------------|---------------------------|
| Name | eSIS # |
| DOB | High School enrolled |
| Program attendance | Race/Ethnicity (optional) |
| Completion status | Gender |
| Home address | |

6. **Final Report:** Narrative report in a format provided by City, which will include the following: (**Final Report for Summer 2012 due: September 30, 2012**)

- Summary of actions
- Lessons learned
- Summary of results
- Examples of youth produced work and testimonials
- Recommendations for future program development

7. Regular attendance of C³ Program Manager at the C³ Program coordination meetings. The City's PM will advise of these dates, along with their time and location."

35. **Work performed by the City**, shall be changed as follows:

Delete:

"The City will perform the following tasks:

- Work with each school district to secure a list of academic-priority students that have previously participated in Ninth Grade Counts programming and provide this list to Contractor
- Provide C³ Program participant application forms
- Purchase monthly TriMet Youth transit passes for all C³ Program participants
- Identify to Contractor a point person at each district to answer questions and coordinate district-related services
- Work with each school district to develop a process to enroll eligible C³ Program applicants in summer school
- Secure supplementary resources to support students in successfully completing credit-recovery activities
- Provide pre- and post-assessment survey for the C³ Program
- Provide certain formatted templates for Contractor's deliverable submittals
- Contract with a third-party evaluator to analyze participation and performance data"

Replace with:

"The City will perform the following tasks:

- Work with each school district to secure a list of academic-priority students that have

previously participated in Ninth Grade Counts programming and provide this list to Contractor

- Provide C³ Program participant application forms
- Verify applicant eligibility and provide list of eligible participants to Contractor
- Purchase monthly TriMet Youth transit passes for all C³ Program participants
- Identify to Contractor a point person at each district to answer questions and coordinate district-related services
- Provide pre- and post-assessment survey for the C³ Program
- Provide certain formatted templates for Contractor's deliverable submittals"

36. **Payment Terms**, shall be changed as follows:

Delete:

"Net 30 Days, except for progress Payment 1"

Replace with:

"Net 30 Days"

37. The per student rate has been adjusted for inflation to \$551.00. Additional compensation is necessary in the amount of \$33,060.00, for a total not-to-exceed amount of \$64,920.00.

38. The Project Manager is hereby changed to:

Tiffani Penson

Phone: 503-823-7785

Email: tiffani.penson@portlandoregon.gov

39. This contract is hereby extended through December 31, 2012.

All other terms and conditions shall remain unchanged and in full force and effect.

CONTRACTOR SIGNATURE:

This contract amendment may be signed in two (2) or more counterparts, each of which shall be deemed an original, and which, when taken together, shall constitute one and the same contract amendment.

The parties agree the City and Contractor may conduct this transaction by electronic means, including the use of electronic signatures.

Self Enhancement, Inc (SEI)

By: _____ Date: _____

Name: _____

Title: _____

Address: _____

Telephone: _____

281281

185125

Contract No. 30002031

Amendment/Change Order No. 3

Contract Title: Career +College Connections (C³)

CITY OF PORTLAND SIGNATURES:

By: _____ Date: _____
Chief Procurement Officer

By: _____ Date: _____
Elected Official

Approved:

By: _____ Date: _____
Office of City Auditor

Approved as to Form:

By: _____ Date: _____
Office of City Attorney

AMENDMENT NO. 3CONTRACT NO. 30002032

FOR

Career +College Connections (C³)

This Contract was made and entered by and between Reynolds High School, hereinafter called Contractor, and the City of Portland, a municipal corporation of the State of Oregon, by and through its duly authorized representatives, hereinafter called City.

40. **Scope of Services, Item 4**, shall be changed as follows:

Delete:

"Contractor shall target and service students for the C³ Program as follows:
h. 50 students from Reynolds School District"

Replace with:

"Contractor shall target and service students for the C³ Program as follows:
d. 45 students from Reynolds School District"

41. **C³ Program Target Population/Eligibility Criteria**, shall be changed as follows:

Delete:

"**Multnomah County:** Reside in and attend a public school (including alternatives and charters) in one of the following districts: Centennial, David Douglas, Gresham-Barlow, Parkrose, Portland Public or Reynolds. Mobility tends to have an adverse impact on disconnecting from school, especially after grade 9 according to Connected by 25 research."

Replace with:

"**Multnomah County:** Reside in and attend a public school (including alternatives and charters) in Portland Public School District. 10% of student participants may be recruited from outside Portland Public School District."

42. **Recruitment and Selection**, shall be changed as follows:

Delete:

"1. Contractor shall develop marketing materials to describe program services and enlist student participation. Per Deliverables schedule, these materials shall be submitted to City for approval prior to beginning student outreach.

2. Contractor shall conduct outreach in coordination with the resident school districts to students who meet the eligibility criteria. Outreach plans should account for the fact that students of color and students of poverty are disproportionately represented among the academic-priority population. The City will work with each school district to secure a list of academic-priority students that have previously participated in Ninth Grade Counts programming and provide that list to Contractor. The Contractor shall also utilize existing relationships to identify eligible students.

3. Contractor shall assist C³ Program applicants in completing a City provided C³ Program application.

4. Contractor shall verify C³ Program eligibility based on criteria listed above and notify C³ Program applicants as to whether or not they are accepted into the program. For C³ Program applicants who are not on the list of previous participants in Ninth Grade Counts, Contractor shall verify eligibility with the resident school district."

Replace with:

"1. Contractor shall develop marketing materials to describe program services and enlist student participation. Per Deliverables schedule, these materials shall be submitted to City for approval prior to beginning student outreach.

2. Contractor shall conduct outreach in coordination with the resident school districts to students who meet the eligibility criteria. Outreach plans should account for the fact that students of color and students of poverty are disproportionately represented among the academic-priority population. The City will work with each school district to secure a list of academic-priority students that have previously participated in Ninth Grade Counts programming and provide that list to Contractor. The Contractor shall also utilize existing relationships to identify eligible students.

3. Contractor shall assist C³ Program applicants in completing a City provided C³ Program application.

4. Contractor shall submit to City a list of C³ Program applicants in a format to be supplied by City. City will verify C³ Program eligibility based on criteria listed above and notify Contractor of eligibility status. Contractor shall notify C³ Program applicants as to whether or not they are accepted into the program."

43. **Performance Measures**, shall be changed as follows:

Delete:

| Performance Measure | Goal |
|---|-------------------------------------|
| Percentage of participants who have a 90% or better attendance rate in the C ³ Program | 85% |
| Percentage of participants who complete Personal Career Plan | 85% |
| Percentage of participants reporting that involvement in the program was a positive experience for them | 85% |
| Percentage of participants reporting positive changes in their sense of preparation for the next year of high school, expectations to graduate, and awareness of career and college opportunities | 85% |
| Statistically significant gains in the percentage of participants who show a positive increase in their perceptions of their career- and college-readiness as measured by pre/post assessments | TBD after the pre-assessment survey |

Replace with:

| Performance Measure | Goal |
|--|------|
| Percentage of eligible, enrolled students who have 80% or better attendance rate in the C ³ Program.* * Students are considered "Enrolled" if they attended more than two days of programming. | 80% |
| Percentage of eligible, enrolled students who complete the C3 Program to include completing an Individual Career Plan. | 80% |

| | |
|--|-----|
| Percentage of participants reporting positive level of satisfaction* * Average % answering "Agree" or "Strongly Agree" to Question #11 a,b,e,f,n | 85% |
| Percentage of participants reporting positive level of effectiveness* * Average % answering "Agree" or "Strongly Agree" to Question #11 c,d,g,h,m | 85% |

44. **Deliverables**, shall be changed as follows:

Delete:

1. **Curriculum Plan:** Contractor shall submit a Curriculum Plan to City's PM for review, comments, and approval. The Curriculum Plan must identify the scope, sequence, and projected time students will spend in various activities/learning objectives. It shall provide a brief description of each learning objective and activity, include a proposed calendar/schedule, and a general overview of how the project will unfold over the summer. Please note that most school districts will require a Curriculum Plan before deciding whether to award credit for students participating in C³ Program. (Due: April 1st)
2. **Recruitment Materials:** Contractor shall submit all Recruitment Materials to City's Project Manager for review, comments, and approval prior to distribution to students and families. Recruitment Materials include any direct mail piece or flyer representing the C³ Program. As a courtesy, the City PM will share this information with the affected school district liaison. All marketing materials must include the C³ Program logo as provided by City. (Due: April 15th)
3. **Schedule of Activities:** Contractor shall submit a finalized Schedule of Activities specifying the time, date and place of C³ Program activities. Contractor shall notify City of any changes to the Schedule after submission to City. (Due: May 15th)
4. **Survey Results Tabulation:** Excel spreadsheet tabulating survey results in a format provided by City (Due: August 31st)
5. **C³ Program Participant Roster:** Excel spreadsheet of participant's data in a format provided by City and must include the following data: (Due: August 31st)

| | |
|--------------------|---------------------------|
| Name | eSIS # |
| DOB | High School enrolled |
| Program attendance | Race/Ethnicity (optional) |
| Completion status | Gender |
| Home address | |
6. **Final Report:** Narrative report in a format provided by City, which will include the following: (Due: September 30th)
 - Summary of actions
 - Lessons learned
 - Summary of results
 - Examples of youth produced work and testimonials
 - Recommendations for future program development
7. Regular attendance of C³ Program Manager at the C³ Program coordination meetings. The City's PM will advise of these dates, along with their time and location."

Replace with:

1. **Curriculum Plan:** Contractor shall submit a Curriculum Plan to City's PM for review, comments, and approval. The Curriculum Plan must identify the scope, sequence, and projected time students will spend in various activities/learning objectives. It shall provide a brief description of each learning objective and activity, include a proposed

calendar/schedule, and a general overview of how the project will unfold over the summer. Please note that most school districts will require a Curriculum Plan before deciding whether to award credit for students participating in C³ Program. (**Curriculum Plan updated for Summer 2012 due: March 1, 2012**)

2. Recruitment Materials: Contractor shall submit all Recruitment Materials to City's Project Manager for review, comments, and approval prior to distribution to students and families. Recruitment Materials include any direct mail piece or flyer representing the C³ Program. As a courtesy, the City PM will share this information with the affected school district liaison. All marketing materials must include the C³ Program logo as provided by City. (**Recruitment Materials updated for Summer 2012 due: April 1, 2012**)

3. Schedule of Activities: Contractor shall submit a finalized Schedule of Activities specifying the time, date and place of C³ Program activities. Contractor shall notify City of any changes to the Schedule after submission to City. (**Schedule of Activities updated for Summer 2012 due: May 15, 2012**)

4. Applicant Roster: Contractor shall submit a list of C³ Program applicants in a format to be supplied by City. (**Applicant Roster for Summer 2012 due: June 1, 2012**)

5. Participant Roster: Excel spreadsheet of C³ Program participant's data in a format provided by City and must include the following data: (**Participant Roster for Summer 2012 due: August 31, 2012**)

| | |
|--------------------|---------------------------|
| Name | eSIS # |
| DOB | High School enrolled |
| Program attendance | Race/Ethnicity (optional) |
| Completion status | Gender |
| Home address | |

6. Final Report: Narrative report in a format provided by City, which will include the following: (**Final Report for Summer 2012 due: September 30, 2012**)

- Summary of actions
- Lessons learned
- Summary of results
- Examples of youth produced work and testimonials
- Recommendations for future program development

7. Regular attendance of C³ Program Manager at the C³ Program coordination meetings. The City's PM will advise of these dates, along with their time and location.

45. Work performed by the City, shall be changed as follows:

Delete:

"The City will perform the following tasks:

- Work with each school district to secure a list of academic-priority students that have previously participated in Ninth Grade Counts programming and provide this list to Contractor
- Provide C³ Program participant application forms
- Purchase monthly TriMet Youth transit passes for all C³ Program participants
- Identify to Contractor a point person at each district to answer questions and coordinate district-related services
- Work with each school district to develop a process to enroll eligible C³ Program applicants in summer school

- Secure supplementary resources to support students in successfully completing credit-recovery activities
- Provide pre- and post-assessment survey for the C³ Program
- Provide certain formatted templates for Contractor's deliverable submittals
- Contract with a third-party evaluator to analyze participation and performance data"

Replace with:

"The City will perform the following tasks:

- Work with each school district to secure a list of academic-priority students that have previously participated in Ninth Grade Counts programming and provide this list to Contractor
- Provide C³ Program participant application forms
- Verify applicant eligibility and provide list of eligible participants to Contractor
- Purchase monthly TriMet Youth transit passes for all C³ Program participants
- Identify to Contractor a point person at each district to answer questions and coordinate district-related services
- Provide pre- and post-assessment survey for the C³ Program
- Provide certain formatted templates for Contractor's deliverable submittals"

46. **Payment Terms**, shall be changed as follows:

Delete:

"Net 30 Days, except for progress Payment 1"

Replace with:

"Net 30 Days"

47. Additional compensation is necessary in the amount of \$25,425.00, for a total not-to-exceed amount of \$53,675.00.

48. The Project Manager is hereby changed to:

Tiffani Penson

Phone: 503-823-7785

Email: tiffani.penson@portlandoregon.gov

49. This contract is hereby extended through December 31, 2012.

All other terms and conditions shall remain unchanged and in full force and effect.

021781

185125

CONTRACTOR SIGNATURE:

This contract amendment may be signed in two (2) or more counterparts, each of which shall be deemed an original, and which, when taken together, shall constitute one and the same contract amendment.

The parties agree the City and Contractor may conduct this transaction by electronic means, including the use of electronic signatures.

Reynolds High School

By: _____ Date: _____

Name: _____

Title: _____

Address: _____

Telephone: _____

081081

185125

Contract No. 30002032 Amendment/Change Order No. 3

Contract Title: Career +College Connections (C³)

CITY OF PORTLAND SIGNATURES:

By: _____ Date: _____
Chief Procurement Officer

By: _____ Date: _____
Elected Official

Approved:
By: _____ Date: _____
Office of City Auditor

Approved as to Form:
By: _____ Date: _____
Office of City Attorney