

Portland, Oregon

## FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Afifa Ahmed-Shafi		2. Telephone No. 503-823-5202	3. Bureau/Office/Dept. ONI
4a. To be filed (date):  September 22, 2011	4b. Calendar (Check One)  <div style="display: flex; justify-content: space-around;"> <span>Regular <input checked="" type="checkbox"/></span> <span>Consent <input type="checkbox"/></span> <span>4/5ths <input type="checkbox"/></span> </div>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: September 20, 2011
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

### 1) Legislation Title:

Accept Public Involvement Advisory Council Annual Progress Report (Report)

### 2) Purpose of the Proposed Legislation:

The purpose of this legislation is to provide an annual report on the Public Involvement Advisory Council's (PIAC) progress and accomplishments to City Council, City bureaus and the public. This annual update allows for transparency in regards to the PIAC's work and accountability that the PIAC is fulfilling its charge from City Council. The documentation also encourages a greater conversation about PIAC's priorities and serves as an invitation for input from City leaders, staff and the community.

### 3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- |  |                                    |                                    |                                |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional     | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast                 | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City                      |                                    |                                    |                                |
| <input type="checkbox"/> Internal City Government Services |                                    |                                    |                                |

## FINANCIAL IMPACT

### 4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No revenue will be generated or reduced.

### 5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in

*future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)*

No cost to the City is resulting from this legislation.

**6) Staffing Requirements:**

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*
- **Will positions be created or eliminated in *future years* as a result of this legislation?**

No change in staffing will result from this legislation.

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

<b>Fund</b>	<b>Fund Center</b>	<b>Commitment Item</b>	<b>Functional Area</b>	<b>Funded Program</b>	<b>Grant</b>	<b>Sponsored Program</b>	<b>Amount</b>

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

## PUBLIC INVOLVEMENT

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

**9) If “YES,” please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?**

The anticipated impact of this legislation is that there will be a greater awareness in the community regarding the initiatives of the Public Involvement Advisory Council (PIAC). Community input and involvement on PIAC’s initiatives will improve PIAC’s work and ultimately help fulfill PIAC’s mission to enhance the community’s ability to interact with City government and have their voices heard and considered on the decisions that affect them.

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

Various community members were involved in the work of the PIAC that is described in this annual report. 18 community members from diverse backgrounds serve on the PIAC and inform and develop the PIAC’s initiatives on an ongoing basis. In addition, PIAC members and staff hold focus groups, present at community meetings and hold one-on-one meetings with interested community members on an ongoing basis to collect input.

Groups that were consulted in the process of PIAC’s work include neighborhood coalitions, diversity and civic leadership organizations, local civic engagement organizations, youth organizations, public involvement professionals, etc.

**c) How did public involvement shape the outcome of this Council item?**

The 18 community members from diverse backgrounds that serve on the PIAC serve as the primary form of public involvement for the PIAC’s work. Their input directly affects PIAC’s initiatives, as the PIAC uses a consensus driven model of decision making. In addition, input collected from the broader community is strongly considered throughout the PIAC’s process.

**d) Who designed and implemented the public involvement related to this Council item?**

The PIAC Coordinating Committee and the PIAC staff person designed and implemented the public involvement process for this Council item.

**e) Primary contact for more information on this public involvement process (name, title, phone, email):**

Afifa Ahmed Shafi, Public Involvement Best Practices Coordinator, 503-823-5202,  
[afifa.ahmed-shafi@portlandoregon.gov](mailto:afifa.ahmed-shafi@portlandoregon.gov)

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

Yes, the PIAC will continue to conduct outreach on an annual basis in the form of an annual report as well as invite community input on an ongoing basis regarding individual initiatives.



Amalia Alarcón de Morris

BUREAU DIRECTOR (Typed name and signature)