

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

| | | | |
|---|---|---|---|
| 1. Name of Initiator Sara Hussein | | 2. Telephone No. 503-823-3994 | 3. Bureau/Office/Dept. Comm. Fritz |
| 4a. To be filed (date): August 31, 2011 | 4b. Calendar (Check One) Regular Consent 4/5ths <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | | 5. Date Submitted to Commissioner's office and FPD Budget Analyst: August 25, 2011 |
| 6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed | | 6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed | |

1) Legislation Title:

Create the Office of Equity, establish Council intent and approve initial work plan.

2) Purpose of the Proposed Legislation:

The purpose of the Office of Equity is to promote equity and address disparities within City government, and to work with community partners to promote equity and inclusion within Portland and throughout the region, producing measurable improvements and disparity reductions.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |
| <input type="checkbox"/> Internal City Government Services | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No.

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)*

\$525,000 has been allocated in the FY 2011-2012 budget which will be used to help establish the Office of Equity. This will become an ongoing expenditure to the city.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

The equivalent of 2 new FTEs will be created as a result of this legislation, which is included in the FY 2011-2012 budget.

- **Will positions be created or eliminated in future years as a result of this legislation?**

Yes, it is anticipated that the Office will have the need to create more positions in the future.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

| Fund | Fund Center | Commitment Item | Functional Area | Funded Program | Grant | Sponsored Program | Amount |
|------|-------------|-----------------|-----------------|----------------|-------|-------------------|--------|
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[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

9) If “YES,” please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

The Office of Equity will work with all bureaus to eliminate disparity in City policies, processes, decisions and resource allocations; and with other governments, private businesses, non-government organizations, academia and each community member to achieve measurable results reducing disparities within the City and throughout the community. The Office of Equity will provide leadership and coordination in facilitating systemic training, change and accountability to achieve equity in City government.

The Office will initially focus on leading with race/ethnicity, and working on issues of disability. Creation of a city-wide and/or region-wide initiative to eliminate disparities and promote social justice is needed. The Office will join with work already under way in this regard, as capacity becomes available and will develop and maintain a relationship of transparency and accountability with the community on equity initiatives.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

Members of the Coalition of Communities of Color, Commission on Disability, and Human Rights Commission participated, also representatives of businesses, non-profits, the Portland Plan Technical Advisory Group and government agencies.

c) How did public involvement shape the outcome of this Council item?

This Office was created based on the needs and requests of the community. Data and reports presented by community organizations have shown the dramatic disparities that occur in Portland. Demographic data presented by the Urban League of Portland's State of Black Oregon (2009), and the Coalition of Communities of Color's Communities of Color in Multnomah County: An Unsettling Profile (2010), shows that racial and ethnic disparities are pervasive and worsening over time. Demographic data presented by the Portland Commission on Disability demonstrates that significant disparities for persons with disabilities exist. A creation committee composed of over 30 members from community organizations and City staff has advised the Commissioner and the Mayor in discussing issues of equity in Portland and in the crafting of this ordinance.

d) Who designed and implemented the public involvement related to this Council item?

The Mayor's Office and Commissioner Fritz's office collaborated on the design and implementation of public involvement strategies for this ordinance

e) Primary contact for more information on this public involvement process (name, title, phone, email):

Dora Perry, Policy Advisor for Commissioner Fritz, 503-823-3229

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

The Office will establish an advisory system with community members and City staff, to provide recommendations, partner in the work, and uphold accountability on equity matters. There will be future public process and hearings as reports are submitted to Council updating the work of this Office.

Commissioner Amanda Fritz



BUREAU DIRECTOR (Typed name and signature)



Portland Public Schools Racial Educational Equity Policy

Spring 2011

The Board of Education for Portland Public Schools is committed to the success of every student in each of our schools. The mission of Portland Public Schools is that by the end of elementary, middle, and high school, every student by name will meet or exceed academic standards and will be fully prepared to make productive life decisions. We believe that every student has the potential to achieve, and it is the responsibility of our school district to give each student the opportunity and support to meet his or her highest potential.

In light of this mission and our beliefs, Portland Public Schools' historic, persistent achievement gap between White students and students of color is unacceptable. While efforts have been made to address the inequities between White students and students of color, these efforts have been largely unsuccessful. Closing the achievement gap while raising achievement for all students is the top priority of the Board of Education, the Superintendent and all district staff. Race must cease to be a reliable predictor of student achievement and success.¹

In Portland Public Schools, for every year that we have data, White students have clearly outperformed Black, Hispanic and Native American students on state assessments in every subject at every grade level. White students consistently graduate at higher percentages than students of color, while students of color are disciplined far more frequently than White students. These disparities are unacceptable and are directly at odds with our belief that all students can achieve.

The responsibility for the disparities among our young people rests with adults, not the children. We are aware that student achievement data from school districts across the country reveal similar patterns, and that complex societal and historical factors contribute to the inequities our students face. Nonetheless, rather than perpetuating disparities, Portland Public Schools must address and overcome this inequity and institutional racism, providing all students with the support and opportunity to succeed.

¹ For the purposes of this policy, "race" is defined as "A social construct that artificially divides people into distinct groups based on characteristics such as physical appearance (particularly color), ancestral heritage, cultural affiliation, cultural history, ethnic classification, and the social, economic, and political needs of a society at a given period of time. Racial categories subsume ethnic groups." Maurianne Adams, Lee Anne Bell, and Pat Griffin, editors. *Teaching for Diversity and Social Justice: A Sourcebook*. (2007).

Portland Public Schools will significantly change its practices in order to achieve and maintain racial equity in education. Educational equity means raising the achievement of all students while (1) narrowing the gaps between the lowest and highest performing students and (2) eliminating the racial predictability and disproportionality of which student groups occupy the highest and lowest achievement categories.² The concept of educational equity goes beyond formal equality -- where all students are treated the same -- to fostering a barrier-free environment where all students, regardless of their race, have the opportunity to benefit equally. Educational equity benefits all students, and our entire community. Students of all races shall graduate from PPS ready to succeed in a racially and culturally diverse local, national and global community. To achieve educational equity, PPS will provide additional and differentiated resources to support the success of all students, including students of color.

In order to achieve racial equity for our students, the Board establishes the following goals:

- A. The District shall provide every student with equitable access to high quality and culturally relevant instruction, curriculum, support, facilities and other educational resources, even when this means differentiating resources to accomplish this goal.
- B. The District shall create multiple pathways to success in order to meet the needs of our diverse students, and shall actively encourage, support and expect high academic achievement for students from all racial groups.
- C. The District shall recruit, employ, support and retain racially and linguistically diverse and culturally competent administrative, instructional and support personnel, and shall provide professional development to strengthen employees' knowledge and skills for eliminating racial and ethnic disparities in achievement. Additionally, in alignment with the Oregon Minority Teacher Act, the District shall actively strive to have our teacher and administrator workforce reflect the diversity of our student body.
- D. The District shall remedy the practices, including assessment, that lead to the over-representation of students of color in areas such as special education and discipline, and the under-representation in programs such as talented and gifted and Advanced Placement.
- E. All staff and students shall be given the opportunity to understand racial identity, and the impact of their own racial identity on themselves and others.
- F. The District shall welcome and empower families, including underrepresented families of color (including those whose first language may not be English) as essential partners in their student's education, school planning and District decision-making. The District shall create welcoming environments that reflect and support the racial and ethnic diversity of the student population and community. In addition, the District will include other partners who have demonstrated culturally-specific expertise -- including government agencies, non-profit organizations, businesses, and the community in general -- in meeting our educational outcomes.

² Glenn Singleton and Curtis Linton *Courageous Conversations About Race*, p. 46 (2006)

The Board will hold the Superintendent and central and school leadership staff accountable for making measurable progress in meeting the goals. Every Portland Public Schools employee is responsible for the success and achievement of all students. The Board recognizes that these are long term goals that require significant work and resources to implement across all schools. As such, the Board directs the Superintendent to develop action plans with clear accountability and metrics, and including prioritizing staffing and budget allocations, which will result in measurable results on a yearly basis towards achieving the above goals. Such action plans shall identify specific staff leads on all key work, and include clear procedures for district schools and staff. The Superintendent will present the Board with a plan to implement goals A through F within three months of adoption of this policy. Thereafter, the Superintendent will report on progress towards these goals at least twice a year, and will provide the Board with updated action plans each year.

References: "The State of Black Oregon: (The Urban League of Portland 2009); "Communities of Color in Multnomah County: An Unsettling Report" (Coalition of Communities of Color/Portland State University 2010); The Economic Cost of the Achievement Gap (Chalkboard Project 2010); The Hispanic/White Achievement Gap in Oregon (Chalkboard Project 2009); A Deeper Look at the Black-White Achievement Gap in Multnomah County (Chalkboard Project 2009); ORS 342.433.

Exhibit B

OFFICE OF EQUITY

DRAFT WORK PLAN

1. The Office will apply the definition and vision of equity from The Portland Plan. It will direct, monitor and evaluate City equity policy and coordinate an implementation strategy for the Equity Initiative Recommendations of The Portland Plan. See Exhibit C, Draft Portland Plan Equity Initiative, for Action items.
2. The Office will forge collaborative relationships with other bureaus, while maintaining accountability for elevating equity as a standard practice of business for the City.
3. The Office will work with the Diversity Development/Affirmative Action office, Title VI Civil Rights, Title II ADA, Disability program in the Office of Neighborhood Involvement, the Office of Management and Finance and other departments as appropriate to create a comprehensive data collection and tracking system, as a first step in developing equity evaluation metrics.
4. The Office will review City policies and programs through an "equity lens" for consistency with equity goals, and monitor City equity activities. An equity lens is a new framework and tool for analysis, planning, decision-making and evaluation, incorporating criteria assessing impacts on diverse constituent communities. The equity lens tool specific to Portland will be developed and implemented by the Office in partnership with Council, bureau staff, and community members. The Office will provide guidance, education and technical assistance to other bureaus as they develop sustainable methods to build capacity in achieving equitable outcomes and service as outlined in The Portland Plan.
5. The Office will establish priorities, goals, objectives, and timelines for its work. These will include an initial focus leading with race/ethnicity, and working on issues of disability. The initial priorities for the Office will be to address disparities in employment and service delivery with regard to race, ethnicity and disability. Creation of a city-wide and/or region-wide initiative to eliminate disparities and promote social justice is needed. The Office will join with work already under way in this regard, as capacity becomes available.
6. The Office will build on and learn from previous equity work inside and outside the City. Staff will consult with other cities and governmental agencies to learn about their practices.
7. The Office will establish reasonable and attainable metrics to advance the City's equity goals, using available tools and developing new implementation mechanisms as needed. It will review and incorporate sustainable best practices to implement and monitor progress towards eliminating disparities

8. The Office will develop and maintain a relationship of transparency and accountability with the community on equity matters, including presenting an Annual Report to Council.
9. The Office will work to use resources efficiently and coordinate the existing equity-related initiatives and work to avoid duplication of effort or leaving urgent needs unmet. It will coordinate with external institutions, agencies, businesses, and community equity initiatives.
10. The Office will establish an advisory system with community members and City staff, to provide recommendations, partner in the work, and uphold accountability on equity matters. The advisory system will provide multiple mechanisms and opportunities to involve the public at large in the work.



Portland Equity Initiative

DRAFT FOR PUBLIC REVIEW

Portland Plan Phase III:
Portland Equity Initiative
www.pdxplan.com

Equity is the foundation of the Portland Plan, and it will be a central focus of all the strategies in the plan. Equity objectives and actions are built into all of the Portland Plan strategies. The Equity Initiative focuses on objectives that have to do with the way the City does business, including human resources, contracting, access, funding and decision-making.

WHAT WILL THIS INITIATIVE ACCOMPLISH?

1. Reduce disparities across all plan areas, starting with the most severe inequities.
2. Ensure accountability and implementation of equity initiative.
3. Ensure that the City does business in an equitable manner.

This initiative establishes an ongoing Office of Equity to accomplish these goals. The office will be established in consultation with the Human Rights Commission, the Portland Commission on Disability, the Coalition of Communities of Color, the Diversity and Civic Leadership Program Partners, business leaders, and community members. Efforts will include a strong Civil Rights component, and will include a focus on reducing racial and ethnic disparity.

The Office will be tasked with:

- Evaluating government processes and programs, and holding bureaus accountable to set equitable goals.
- Assisting bureaus in setting metrics, designing data collection and developing accountability reports.
- Publishing regular progress reports.
- Working with private sector and community partners in a way that supplements, complements and supports the good work already under way.

PARTNERS

For tracking disparities:

City of Portland (BPS, ONI, PDC, City Asset Managers Group); Multnomah County (Public Health, Criminal Justice, others); Portland State (Survey Research Lab, Population Research Center, Social Work); Metro Data Research Center; Communities of Color Coalition; DCL Partners; Coalition for a Livable Future

For accountability:

City of Portland (Auditor); Multnomah County (Health Initiative); community groups (tbd)

For equitable City business practices:

City of Portland (OMF/Human Resources, Internal Business Services, Civil Rights and ADA; Bureau Directors)

B. Ensure accountability and implementation of equity initiative

By 2035, the principles and measurements of equity are monitored at multiple levels, before, during and after actions are taken.

Action 7: Build well-being and equity measurements into the City Auditor's Biannual Resident Satisfaction Survey evaluating services.

** Ideas on survey methods to address phone non-response*

Action 8: Gather, disaggregate and track data for key population groups and geographic areas, using culturally specific metrics and research methods. Coordinate this activity with the Cradle to Career initiative.

Action 9: Continue and expand the practice of tracking and reporting city budgetary expenses by district and selected communities, while also providing long-term reliability and preservation of public structures.

** Seattle RSJI*

Action 10: Ensure broad inclusion in decision-making and service level negotiations. Provide early engagement of community members and resources, to develop programs that effectively respond to their needs and priorities.

** Public involvement principles*

Action 11: Recruit, train and appoint minority members to city advisory boards who represent the city's diverse population.

** ONI/DCL programs on civic engagement and leadership development*

Action 12: Create a citywide, ongoing leadership training program to build community organizing capacity and the capacity for people to engage in shared governance.

** Community Connect Final Report, January 2008*

Action 13: Build equity objectives and accountability into youth services programs that receive public money.

C. Ensure that the City and Portland Plan partners do business in an equitable manner

By 2035, City bureaus routinely pass equity reviews, and clients and communities express satisfaction with public access and involvement.

- Action 14:** The City and Portland Plan partner agencies meet and exceed compliance with Title VI of the Civil Rights Act and Title II of the Americans with Disabilities Act by allocating appropriate resources to support implementation of compliance programs and educate City staff on legal requirements.
** City of Portland Title VI Plan Summary*
- Action 15:** Build the skills, capacity and technical expertise to address institutionalized racism and intercultural competency through education and training for public agency staff and subsequent performance review.
** Seattle RSJI, Intercultural City*
- Action 16:** Each City bureau and partner agency prepares a business equity plan to increase purchasing and contracting from M/W/ESBs and firms committed to maintaining a diverse workforce and EEOE certification.
** Existing M/W/ESB policies in Procurement*
- Action 17:** Eliminate racial and ethnic disparities in public agency hiring, retention and contracting.
** Specific HR practices in PDX*
- Action 18:** Evaluate public information, requirements and fees for ease of entry for diverse communities (provide universally accessible services/facilities/translation support).
- Action 19:** Develop and implement a coordinated translation and interpretation strategy and program for the City and partner agencies.
**Public Involvement Advisory Council*

ORDINANCE No.

Create the Office of Equity, establish Council commitment and approve initial work plan (Ordinance; add Code Chapter 3.130)

The City of Portland ordains:

Section 1. The Council finds:

1. The equity vision in the Portland Plan (subject to final approval by City Council) declares a vision for Portland where:
 - a. All Portlanders have access to a high-quality education, living wage jobs, safe neighborhoods, a healthy natural environment, efficient public transit, parks and green spaces, decent housing and healthy food;
 - b. The benefits of growth and change are equitably shared across our communities, and no one community is overly burdened by our region's growth.
 - c. All Portlanders and communities fully participate in and influence public decision-making; and
 - d. Portland is a place where your future is not limited by your race, ethnicity, gender, sexual orientation, disability, age, income, where you were born or where you live.
2. Equity exists when everyone has access to opportunities necessary to satisfy essential needs, advance their well-being, and achieve their full potential. Equity is both the means to healthy communities and an end that benefits us all. We all are interconnected – as individuals within a community, and communities within society. All communities need the ability to shape their own present and future.
3. Assuring equity and equal opportunity is a priority of the Portland City government. City leaders, bureaus and staff are committed to providing excellent services and opportunities to every Portlander.
4. The Council declares:
 - a. Portland has become more diverse. Communities of color and immigrant and refugee communities are growing. Today, approximately 1-in-2 students in Portland's public schools are students of color.

- b. Data presented by the Urban League of Portland's State of Black Oregon (2009), and the Coalition of Communities of Color's Communities of Color in Multnomah County: An Unsettling Profile (2010), shows that racial and ethnic disparities are pervasive and worsening over time. In poverty, employment and education measures, Portland's communities of color have outcomes between 15% and 20% worse than white communities.
- c. Data presented by the Portland Commission on Disability demonstrates that significant disparities for persons with disabilities, including 80% of persons with intellectual or mental disability have been sexually assaulted; persons with disabilities are twice as likely to be earning \$15,000 or less annually. The national average unemployment rate for persons with disabilities is 18%, though many sources report it may be as high as 70% for persons living outside of institutions. (Oregon Office of Investigations and Training annual reports (2003-2010); the Attorney General's Sexual Assault Task Force findings (2009); Final Report, Best Practices for the Employment of People with Disabilities in State Government, Equal Employment Commission (2005); and the National Adult Protective Services Association's National Inventory 2008-2010).
- d. Data presented by the Coalition for a Livable Future's Regional Equity Atlas (2007) highlights demographic disparities across the Metro region, and shifts in location of poverty and residences of communities of color between 1990 and 2000,
- e. The City recognizes the need to eliminate disparities based on race, ethnicity, national origin, English language proficiency, gender, gender identity, sexual orientation, religion, socio-economic status, source of income, geographic location of residence, familial status, disability, age, physical and mental illnesses, and other factors.
- f. Data indicates that racial and ethnic disparities and those for people with disabilities are vast across all indicators, supporting the need for the City to lead with race and ethnicity as a starting focus, and also for disabilities to be an initial priority for the City and the Office of Equity.
- g. Equity will be a key priority internally, and in the City's work with partners in government, private businesses, non-government organizations, academia and each community member.
- h. Achieving equity requires the intentional examination of policies and practices that, even if they have the appearance of fairness, may marginalize individuals or groups and perpetuate disparities.

- i. Working toward equity requires an understanding of historical contexts, and active investment in social structures over time so that that all communities can experience their vision of success.
- j. Achieving equity requires commitment, collaboration, and clear, transparent communication with the cities, counties, and school districts of our region that serve as the primary structures for managing how resources are divided and how public services are provided.
- k. The Portland Public Schools Educational Equity Policy, Policy 210.010-P, attached as Exhibit A, is a good example of a governmental equity policy designed to address racial disparities
- l. Advancing equity for all Portlanders will require coordination with other equity work in not only in government, but also in private business, non government organizations, academia, and community groups, and the media
- m. Economic development, job creation, and the stable employment of people in our region are essential to achieving equity.
- n. Advancement of equity may require resources to be shifted and reallocated.
- o. The City Office of Equity must work with the City Attorney's Office and the Office of Management and Finance to help meet the City's legal obligations to protect and advance the civil rights of all persons, and to ensure that equity-related initiatives and implementation strategies are legally supportable.
- p. The Portland City Council is committed to supporting the Office of Equity by ensuring it is strategically positioned within City government to coordinate between City Bureaus, assist with implementation, monitor compliance, foster accountability, and help the City become a leader in defining and achieving equitable outcomes and eliminating disparities.

NOW, THEREFORE, the Council directs:

- a. It is the commitment of the City Council to achieve equity in City government policies, procedures and practice.
- b. The Office of Equity will provide leadership and coordination in facilitating systemic training, change and accountability to achieve equity in City government.

- c. The Office of Equity will work with all bureaus to eliminate disparity in City policies, processes, decisions and resource allocations; and with other governments, private businesses, non-government organizations, academia and each community member to achieve measurable results reducing disparities within the City and throughout the community.
- d. The draft work plan for the Office of Equity attached as Exhibit B is an outline of the potential work of the Office. The Office of Equity will finalize an initial work plan after it is staffed and begins operations.
- e. The Commissioner in Charge will provide a progress report to Council and the community within six months from the date of adoption of this Ordinance. This report will include the structure of an advisory system for the Office of Equity, including community members and City staff.
- f. The Commissioner in Charge will request the Bureau of Human Resources to take actions to establish the Office of Equity Director classification, upon adoption of this ordinance.
- g. Portland City Code is **amended** by adding a new chapter to create the Office of Equity as follows:

3.130.010 Creation and Organization

There is established the Office of Equity. The Office of Equity shall consist of the Director and such other employees as the Council may provide. The Director shall report to the Commissioner in Charge.

3.130.020 Purpose

The purpose of the Office of Equity is to promote equity and address disparities within City government, and to work with community partners to promote equity and inclusion within Portland and throughout the region, producing measurable improvements and disparity reductions.

3.130.030 Director's Powers and Duties

The duties of the Director of the Office of Equity include, but are not limited to:

- A. Overall administration of the Office and supervision of its staff;
- B. Implementing the policy directives of the City Council and the Commissioner in Charge;
- C. Developing an annual work plan to organize and prioritize the work of the Office.

- D. Working with all City bureaus, offices, boards and commissions, as well as regional partners in government, business and the community, to increase equitable outcomes and reduce disparities.
- E. Recommending implementation strategies, accountability mechanisms, evaluation standards, and specific actions to the City Council that will achieve the goals of the Portland Plan Equity Initiative, and other equity policies adopted by City Council.
- F. Providing reports to Council and the community annually and as indicated.

Passed by the Council:

LaVonne Griffin-Valade
Auditor of the City of Portland
By

Mayor Adams/Commissioner Fritz
Prepared by: Tom Bizeau
Date Prepared: August 25, 2011

Deputy

~~S-928 S-986~~

See Substitute
Ord 184880

Agenda No.
ORDINANCE NO.
Title

Create the Office of Equity, establish Council intent and approve initial work plan (Ordinance); add
Code Chapter 3.130

| | |
|---|--|
| INTRODUCED BY Commissioner/Auditor: Mayor Adams Commissioner Fritz | CLERK USE: DATE FILED <u>AUG 31 2011</u> |
| COMMISSIONER APPROVAL Mayor—Finance and Administration - Adams <i>[Signature]</i> Position 1/Utilities - Fritz <i>[Signature]</i> Position 2/Works - Fish Position 3/Affairs - Saltzman Position 4/Safety - Leonard | LaVonne Griffin-Valade Auditor of the City of Portland By: <i>[Signature]</i> Deputy |
| BUREAU APPROVAL Bureau: Bureau Head: | ACTION TAKEN: AUG 31 2011 <i>SUBSTITUTE</i> CONTINUED TO SEP 21 2011 11:00 AM TIME CERTAIN |
| Prepared by: Sara Hussein Date Prepared: 8/31/11 | |
| Financial Impact & Public Involvement Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/> | |
| Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | |
| Council Meeting Date August 31, 2011 | |
| City Attorney Approval: required for contract, code, easement, franchise, comp plan, charter <i>[Signature]</i> | |

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|--|
| AGENDA |
| TIME CERTAIN <input checked="" type="checkbox"/> Start time: 6:00 PM |
| Total amount of time needed: 2 hrs (for presentation, testimony and discussion) |
| CONSENT <input type="checkbox"/> |
| REGULAR <input type="checkbox"/> Total amount of time needed: _____ (for presentation, testimony and discussion) |

| FOUR-FIFTHS AGENDA | COMMISSIONERS VOTED AS FOLLOWS: | | |
|--------------------|------------------------------------|------|------|
| | | YEAS | NAYS |
| 1. Fritz | 1. Fritz | | |
| 2. Fish | 2. Fish | | |
| 3. Saltzman | 3. Saltzman | | |
| 4. Leonard | 4. Leonard | | |
| Adams | Adams | | |