

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Thomas Gilman		2. Telephone No. (503) 823-7964	3. Bureau/Office/Dept. Water Bureau
4a. To be filed (date): August 18, 2011	4b. Calendar (Check One) <div style="display: flex; justify-content: space-around;"> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/> </div>		4. Date Submitted to Commissioner's office and FPD Budget Analyst: August 18, 2011
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

Accept contract with Shearer & Associates, Inc. for the construction of the Burlingame Tanks Improvements Project as complete, release retainage, and authorize final payment (Report; Contract No. 30000960)

2) Purpose of the Proposed Legislation:

To accept Contract No. 30000960 as complete for a total cost of \$1,221,102.75 and authorize final payment in the amount of \$44,039.89. In November 2009 the City entered into Contract No. 30000960 with Shearer & Associates, Inc. for repainting the exterior of three (3) Burlingame water storage tanks, repainting the interior of the three (3) tanks above the existing lining, and replacing the roofs and associated appurtenances of two (2) of the tanks.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|---|------------------------------------|---|--------------------------------|
| <input type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input checked="" type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |
| <input checked="" type="checkbox"/> Internal City Government Services | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source. NA

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)*

The contract action was approved via Report to Council dated October 28, 2009 based on an engineer's estimate of \$450,000 with an optimal confidence rating. The original contract amount was \$638,045. The final cost of the project is \$1,221,102.75, which includes \$583,057.75 for Change Orders No. 1 through 5. All work on the contract was completed satisfactorily on May 10, 2011. The final payment to be made is in the amount of \$44,039.89.

The final cost is 91.38% over the original contract amount for the project. The bulk of the increased compensation, 79% over the original contract amount, was due to change orders that were executed for replacing the roof of Tank 4, replacing the upper 8' of the shell of Tank 4, and replacing the upper 4' of the shell of Tank 3 which during construction were discovered to have deteriorated. Other changes included, removing the upper portion of the existing lining in each tank, replacing the grout at the base of two of the tanks, installing interior ladders, installing electrical expansion fittings, dewatering and other appurtenant work. Funds were available in the Burlingame Service Area Improvement subprogram in FY 2009-10 and FY 2010-11 Budgets.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No

- **Will positions be created or eliminated in future years as a result of this legislation?**

No

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☐ **YES:** Please proceed to Question #9.

☒ **NO:** Please, explain why below; and proceed to Question #10.

This Report to Council is authorizing final payment for a completed project and does not necessitate public involvement.

Community outreach was performed during the life of this project. Outreach included the following: attending neighborhood association meetings, hanging informational signs on the site fence, hanging door hangers in the area, and posting project notices in the SW Connection and SW Post community newspapers. In addition, the immediate residents were asked about the color choice for the tank and a majority of them agreed to keep it the same off white color.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No future public involvement is necessary for this council item as this is the final action for this project.

David G. Shaff, Administrator