

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Michael Perrie		2. Telephone No. 503-823-6130	3. Bureau/Office/Dept. Procurement Services
4a. To be filed (date): August 4, 2011	4b. Calendar (Check One) <div style="display: flex; justify-content: space-around;"> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/> </div>		5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

Accept bid of Colf Construction Company for the Waud Bluff Trail: N Basin Avenue - N Willamette for \$1,967,102.80 (Procurement Report - Bid No. 112868)

2) Purpose of the Proposed Legislation:

Authorize the Chief Procurement Officer to execute the construction contract.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|---|
| <input type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input checked="" type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |
| <input type="checkbox"/> Internal City Government Services | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No.

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)*

Construction contract cost based on bids received is \$1,967,102.80

6) Staffing Requirements:

- **Will any positions be created, eliminated, or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No.

- **Will positions be created or eliminated in *future years* as a result of this legislation?**

No.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

Trail improvements along the Waud Bluff Trail from N Basin Avenue to N Willamette Blvd, including:

- Grading
- Drainage
- Bridge and Stair Structures
- Paving
- Signing
- Roadside Development

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

The construction contracting community, including contractors certified with the State of Oregon as minority, women, and emerging small businesses. They became involved when the project advertised for bids on June 1, 2011

c) How did public involvement shape the outcome of this Council item?

Bids received resulted in the award of the construction contract.

d) Who designed and implemented the public involvement related to this Council item?

Procurement Services advertised the project for bids and held the prebid meeting that was open to the construction contracting community, including contractors certified with the State as minority, women, and emerging small businesses.

e) Primary contact for more information on this public involvement process (name, title, phone, email):

Michael Perrie, Senior Procurement Specialist, 503-823-6130,
Michael.Perrie@portlandoregon.gov

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No further public involvement is necessary to execute the construction contract.

Christine Moody, Chief Procurement Officer

Christine Moody

BUREAU DIRECTOR (Typed name and signature)

FINANCIAL IMPACT STATEMENT

For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator George Lozovoy/Lisa Tyler		2. Telephone No. 3-5595/3-5116	3. Bureau/Office/Dept. Parks & Recreation
5a. To be filed (date) April 28, 2011	5b. Calendar (Check One) <div style="display: flex; justify-content: space-around;"> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/> </div>		4. Date Submitted to FPD Budget Analyst:

1) Legislation Title: *Authorize Bureau of Purchases to enter a contract for construction and payment of the Waud Bluff Trail. (Ordinance)

2) Purpose of the Proposed Legislation: Authorization to enter into a contract and provide for payment for construction of the Waud Bluff Trail project.

3) Revenue:

Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If new revenue is generated please identify the source. No

4) Expense:

What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years) (If the action is related to a grant or contract please include the local contribution or match required)

Local Match for this project is estimated at \$936,000.

Operation and Maintenance Costs(O&M)

Annual Trail O&M for Parks maintenance of the new trailand structures is estimated at \$17,300, includes Urban Forestry, Natural Resources and Structures.

One time costs for trail construction includes Urban Forestry and Natural Resources

Trail Construction: 1st year inspection and 2nd year tree establishment as required by Land Use Decision = \$9100

Total Trail O&M (17,300 Annual +9,100 One time) = \$26,400 Requested from General Fund this Ordinance.

Parks requests that OMF include this funding in its five-year forecast for the fiscal year 2012/2013 going forward.

Staffing Requirements:

5) Will any positions be created, eliminated or reclassified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term or permanent positions. If the position is limited term please indicate the end of the term.) No.

6) Will positions be created or eliminated infuture years as a result of this legislation? No

Complete the following section only if an amendment to the budget is proposed.

7) Change in Appropriations (If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate center codes and accounts that are to be loaded by accounting. Indicate "new" in Center Code column if new center needs to be created. Use additional space if needed.)

Fund	Center Code	Account	Amount	Project Fund	Project No.

184558

Jeff Shaffer - Jeff Shaffer *Zare Sautter*

APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

Sam Adams, Mayor
Jack D. Graham, Chief Administrative Officer
Jeffrey B. Baer, Director, Bureau of Internal Business Services

Christine Moody
Chief Procurement Officer
Procurement Services
1120 S.W. Fifth Avenue, Rm. 750
Portland, Oregon 97204-1912
(503) 823-5047
FAX (503) 823-6865
TTY (503) 823-6868

MEMORANDUM

DATE: August 1, 2011
TO: Mayor Sam Adams
FROM: Christine Moody, Chief Procurement Officer *CM*
SUBJECT: Accept bid of Colf Construction Company for the Waud Bluff Trail: N Basin Avenue - N Willamette for \$1,967,102.80 (Procurement Report - Bid No. 112868)

1. **INTENDED THURSDAY FILING DATE:** August 4, 2011
 2. **REQUESTED COUNCIL AGENDA DATE:** August 10, 2011
 3. **CONTACT NAME & NUMBER:** Michael Perrie, 503-823-6130
 4. **PLACE ON:** ☒ CONSENT ☐ REGULAR
 5. **BUDGET IMPACT STATEMENT ATTACHED:** ☒ Y ☐ N ☐ N/A
 6. **ONE (1) ORIGINAL COPY OF THE CONTRACT APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ☐ Yes ☒ No ☐ N/A
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7. **BACKGROUND/ANALYSIS:** Ordinance Number 184558 adopted on May 4, 2011, authorized a contract and payment for the construction of the Waud Bluff Trail: N Basin Avenue - N Willamette project.
 8. **FINANCIAL IMPACT:** The estimated project cost was \$ 1,866,280. Per the bid submission, the total amount is \$ 1,967,102.80. Funds for this project are available in the Parks funds budgeted in FY 2010-2011 and FY 2011-2012.
 9. **RECOMMENDATION/ACTION REQUESTED:** Accept bid of Colf Construction Company for the Waud Bluff Trail: N Basin Avenue - N Willamette for \$1,967,102.80.
 10. **SCOPE OF WORK ON PROJECT:** The project includes all labor, materials, tools, equipment, and supervision necessary to provide significant improvements to the Waud Bluff Trail from N Basin Avenue to N Willamette Blvd, including drainage, paving, bridge and stair structures, signing, grading, and roadside development.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.