

Exhibit A: Guidelines associated with overnight sleeping activities

Some religious institutions and non-profit service provider (Hosts) have expressed a desire to promote safety and a good night's sleep for people experiencing homelessness (Guests). If these entities wish to allow overnight sleeping on their property, Hosts should adhere to the following guidelines:

- 1) Guests may sleep overnight in a vehicle, camper or trailer parked on an existing parking lot of a Host. The Host may not grant permission for use of more than one designated area for this use, or for more than a total of four vehicles, campers, or trailers.
- 2) Hosts should establish means to document and display Host permission for Guests to use Host parking lot for overnight sleeping, and Hosts should establish that they may revoke that permission at any time and for any reason. Any Guest who receives permission to sleep on that property must leave the property immediately after permission has been revoked or may be subject to trespass regulations.
- 3) Hosts must:
 - a) Provide or make available sanitary facilities or assure that such facilities are included in Guest vehicles, campers or trailers, including ensuring appropriate disposal of all waste generated;
 - b) Provide or make available garbage collection and disposal services;
 - c) Assure that Guests' personal items are screened from public view if such items are not generally contained within Guest vehicles, campers or trailers;
 - d) Not allow temporary or permanent connections to Guest vehicles for electrical, water or sanitary waste;
 - e) Meet minimum setback requirements for any new facility placed on the site to meet these guidelines
 - f) Not require payment of any fee, rent or other monetary charge for overnight sleeping
- 4) Guest referral and support may be coordinated independently by each Host, but Hosts are generally encouraged to develop partnerships with not-for-profit entities that coordinate street outreach, housing placement, and/or other homeless service case management.
- 5) Each Host's property will be uniquely situated with respect to proximity to and type of neighboring properties. In general, Hosts should be aware of and work actively with Guests and neighbors to minimize the following potential negative impacts of overnight sleeping activities on Host and neighboring properties and other issues:
 - a) Glare on adjacent properties from any new lighting;
 - b) Odors associated with cooking, portable toilets, garbage, etc.;
 - c) Noise (from animals, human voices, portable toilet doors, etc.), especially during night hours, between 10 pm and 7 am;
 - d) Use of generators or idling engines for RV and trailers should be below permissible sound levels at all times during the day and any exhaust or odors should not create a nuisance on adjacent properties;
 - e) Availability of water for drinking, cooking, or sanitation;
 - f) Visibility of Guest vehicles, campers, trailers, and personal belongings;

- g) Accumulation or spread of trash and debris and associated vector issues (rodents, etc.);
- h) Setbacks to property lines for vehicles, campers, trailers, storage areas, portable toilets (not all sites may be appropriate given close proximity to residential properties);
- i) Removal of vehicles during peak parking times if overnight sleeping is taking place in minimum required parking spaces;
- j) Theft and vandalism concerns to Host or adjacent properties.

Anyone concerned that overnight sleeping Hosts may be violating the above guidelines is strongly encouraged to first contact the Host directly. If concerned individuals are unable to reach the Host directly, they may contact the Portland Housing Bureau by calling 503-823-2375.

All Hosts will provide a signed acknowledgement of these guidelines to PHB and will identify a specific contact person and contact number to the Portland Housing Bureau. The Portland Housing Bureau will maintain a record of participating Hosts. The guidelines and contact information shall also be provided by the Hosts to neighbors upon request.