

## ORDINANCE No. 184936

Amend contract with Northeast Coalition of Neighborhoods in the amount of \$35,000 to serve as fiscal agent to distribute funds for additional outreach services in the Portland community (Ordinance; amend Contract No. 30001236)

The City of Portland ordains:

Section 1. The Council finds:

1. On April 1, 2010, a contract was entered into between the City of Portland (City) and Northeast Coalition of Neighborhoods, Inc. (NECN), for NECN to serve as a fiscal agent to distribute funds to community organizations to help promote civic public involvement in neighborhoods and among underrepresented organizations.
2. The original contract amount was \$40,000, with an expiration date of December 31, 2011.
3. NECN has proved helpful in providing funding to 21 neighborhood groups that Bureau of Planning and Sustainability identified for funding through the Portland Recycles! Small Grants Program and the Solarize Portland Program. For an administrative fee, NECN distributed funds to groups that provided education and support to increase residential recycling rates and promote solar projects in Portland neighborhoods.
4. Additional services are required to assist the City with continuing outreach and to disseminate information in the community about energy-saving efforts and sustainability initiatives.
5. The Bureau of Planning and Sustainability recommends that Contract No 30001236 with NECN be amended to extend the expiration date to December 31, 2012, change the scope of work for better administrative processing, and increase the compensation by \$35,000, of which \$32,550 is for distribution to community organizations and a 7% fee of \$2,450 is an administrative fee for NECN.
6. The additional cost to conduct work through 2012 with the original amount comes to \$75,000, which requires approval by City Council.
7. Partial funds are available in the adopted FY 2011-2012 budget for the Bureau of Planning and Sustainability, Grants Fund, and additional funds will be appropriated in the Solid Waste Management Fund during the Fall BuMP.

NOW THEREFORE, the Council directs:

- a. The Chief Procurement Officer is authorized to amend Contract No. 30001236 with Northeast Coalition of Neighborhoods, Inc., for services in accordance with Amendment 1 attached hereto as Exhibit A.

- b. The Mayor and Auditor are hereby authorized to draw and deliver checks payable to Northeast Coalition of Neighborhoods, Inc., chargeable to the Bureau of Planning and Sustainability, Cost Centers PNSD000004 and PNSD000002 when demand is presented and approved by the proper authorities.

Passed by the Council: OCT 19 2011

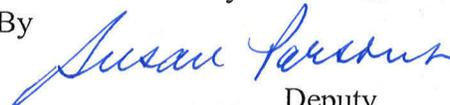
Mayor Sam Adams

Prepared by: Alicia Polacok

Date Prepared: September 22, 2011

**LaVonne Griffin-Valade**  
Auditor of the City of Portland

By



Deputy

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Agenda No. **184936**  
**ORDINANCE NO.**  
Title

Amend contract with Northeast Coalition of Neighborhoods in the amount of \$35,000 to serve as fiscal agent to distribute funds for additional outreach services in the Portland community (Ordinance; amend Contract No. 30001236)

INTRODUCED BY Commissioner/Auditor: <b>Mayor Sam Adams</b>	CLERK USE: DATE FILED <u>OCT 07 2011</u>
COMMISSIONER APPROVAL	LaVonne Griffin-Valade Auditor of the City of Portland  By: <u>[Signature]</u> Deputy  ACTION TAKEN: <b>OCT 12 2011 PASSED TO SECOND READING OCT 19 2011 9:30 A.M.</b>
Mayor—Finance and Administration - Adams	
Position 1/Utilities - Fritz	
Position 2/Works - Fish	
Position 3/Affairs - Saltzman	
Position 4/Safety - Leonard	
BUREAU APPROVAL	
Bureau: Planning and Sustainability Bureau Head: Susan Anderson <u>[Signature]</u>	
Prepared by: Alicia Polacok Date Prepared: 10/04/2011	
Financial Impact & Public Involvement Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/>	
Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Council Meeting Date <b>October 12, 2011</b>	
City Attorney Approval: <u>[Signature]</u> required for contract, code, easement, franchise, comp plan, charter	

<b>AGENDA</b>
<b>TIME CERTAIN</b> <input type="checkbox"/> Start time: _____  Total amount of time needed: _____ (for presentation, testimony and discussion)
<b>CONSENT</b> <input checked="" type="checkbox"/>
<b>REGULAR</b> <input type="checkbox"/> Total amount of time needed: _____ (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	✓	
4. Leonard	4. Leonard	✓	
Adams	Adams	✓	