

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

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| 1. Name of Initiator Dawn Martin | | 2. Telephone No. 503-823-2378 | 3. Bureau/Office/Dept. Portland Housing Bureau |
| 4a. To be filed (hearing date): October 12, 2011 | 4b. Calendar (Check One) Regular Consent 4/5ths <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> | | 5. Date Submitted to Commissioner's office and FPD Budget Analyst: September 21, 2011 |
| 6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed | | 6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed | |

1) Legislation Title:

* Authorize application to U.S. Department of Housing and Urban Development for administration of the regional Homeless Management Information System (HMIS) and OTIS supportive housing programs. (Ordinance)

2) Purpose of the Proposed Legislation:

The purpose of the proposed legislation is to receive Council approval to apply for an annual renewal of two McKinney-Vento grants in the total amount of \$513,060 for administration of the regional Homeless Management Information System (HMIS) and OTIS supportive housing programs. Though funding for the OTIS supportive housing program is awarded to the City of Portland through PHB, PHB subcontracts all funds to Cascadia Behavioral Healthcare, Inc. and Transition Projects, Inc. who deliver the supportive housing services.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

If awarded, acceptance of the grants will generate \$513,060 in McKinney-Vento homeless assistance funds from the U.S. Department of Housing and Urban Development.

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution

or match required. If there is a project estimate, please identify the **level of confidence**.)

The HMIS grant requires a cash match of \$57,399. Funds for the match come from non-City users collected in the Housing Investment Fund. The OTIS grant requires a cash match of \$12,554. Funds for the match are provided by Cascadia and Transition Projects as a contractual obligation for their receipt of the subgranted funds.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No.

- **Will positions be created or eliminated in future years as a result of this legislation?**

N/A this is only an application for a grant, not a request to accept a grant.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

N/A

| Fund | Fund Center | Commitment Item | Functional Area | Funded Program | Grant | Sponsored Program | Amount |
|------|-------------|-----------------|-----------------|----------------|-------|-------------------|--------|
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[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- YES: Please proceed to Question #9.
 NO: Please, explain why below; and proceed to Question #10.

9) If “YES,” please answer the following questions:

a) **What impacts are anticipated in the community from this proposed Council item?**

Anticipated benefits to the City of Portland include \$513,060 for administration of the regional Homeless Management Information System (HMIS) and OTIS supportive housing program. Funds will support regional data collection and analysis to evaluate the Ten-year Plan to End Homelessness and meet federal reporting requirements. They will also provide 33 units of permanent supportive housing for chronically homeless individuals living with mental illness.

b) **Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

As required by federal regulations, a Citizen Participation Plan (CPP) describing the overall framework for public involvement was developed and adopted with the 2011-2016 Consolidated Plan.

A series of hearing and public meetings were held regarding the development of the Plan, in all areas of the city to ensure access to a broad range of community members. Translation services were provided when requested. All hearings locations were accessible to persons with disabilities. All documents were posted on the Portland Housing Bureau website.

As part of the Plan, the Portland Housing Advisory Commission (PHAC), the bureau’s advisory body, reviewed the Plan and its recommendations. The Federal Funding Oversight Committee, a representative body of the three jurisdictions (Portland, Gresham, and Multnomah County) also reviewed the Plan.

c) **How did public involvement shape the outcome of this Council item?**

In the Consolidated Plan process, public involvement affected the City’s understanding of community needs. For this particular initiative needs include addressing the increase in homelessness and continued lack of affordable housing.

These needs, in turn, influenced the set of investment priorities that shaped PHB’s 2011-13 Strategic Plan and budget decisions. PHB’s Strategic Plan, a goals- and outcomes-

These needs, in turn, influenced the set of investment priorities that shaped PHB's 2011-13 Strategic Plan and budget decisions. PHB's Strategic Plan, a goals- and outcomes-driven framework guiding Portland's housing investments, synthesized available data on trends, needs and program outcomes, as well as community input gathered from focus groups, surveys and the strategic plan community forum.

d) Who designed and implemented the public involvement related to this Council item?

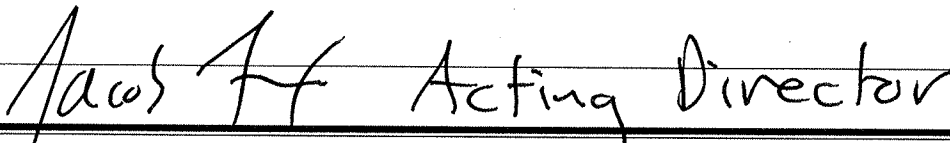
The public involvement process used in the decision to apply for McKinney-Vento renewal funds is contained in the Citizen Participation Plan (CPP), within the 2011-2016 Consolidated Plan. The CPP was adopted by the former Housing and Community Development Commission, and reviewed by the new Portland Housing Advisory Commission. Implementation of the CPP is managed by public involvement staff of the Portland Housing Bureau.

e) Primary contact for more information on this public involvement process (name, title, phone, email):

Maileen Hamto, Public Information Officer, 503.823.3239
maileen.hamto@portlandoregon.gov

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No additional public involvement is anticipated for this specific project/Council item.



 APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF
PORTLAND, OREGON
PORTLAND HOUSING BUREAU

Commissioner Nick Fish
Margaret Van Vliet, Director
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184929

**COVER SHEET for
ORDINANCE, RESOLUTION, REPORT TO COUNCIL**

Today's Date: September 21, 2011
Expected Date to Council: October 12, 2011
Title of Ordinance/Report: * Authorize application to U.S. Department of Housing and Urban Development for administration of the regional Homeless Management Information System (HMIS) and OTIS supportive housing programs. (Ordinance)

Applicant's Name & Number: Ryan Deibert, 823-2368
Preparer's Name & Number: Dawn Martin, 823-2378
Manager's Name: Sally Erickson, 823-0883

Manager Approval: Sally Erickson

If this is an Agreement/Contract, has it been "Approved as to Form" by the City Attorney? This is not an Agreement.

Your Manager accepts this and signed here: Sally Erickson

Will this be on **Regular** or **Consent** agenda? Consent
Budget Impact Statement Attached? Yes

Please complete the following information

- A. Provide information about the item (What is it about? Why is it important? Is there anything controversial? If so, why is it controversial and how is the controversy addressed? Any pertinent background information?)

The Portland Housing Bureau requests the City Council's approval to apply to the U.S. Department of Housing and Urban Development (HUD) for an annual renewal of two McKinney-Vento grants in the total amount of \$513,060 for administration of the regional Homeless Management Information System (HMIS) and OTIS supportive housing programs. The grant for the administration of the regional HMIS is in the amount of \$241,074. HMIS is the community-wide data system required by HUD and administered by PHB to provide client-level demographic and service utilization data for homeless services throughout Multnomah County. The other grant is for the continued implementation of the OTIS supportive housing program in the amount of \$271,986. Funds through this program are subcontracted to Cascadia Behavioral Healthcare and Transition Projects, who deliver supportive services.

Data and analysis provide through the HMIS continually informs planning and evaluation of the region's 10-Year Plan to End Homelessness, PHB budgets and contracted program outcomes. The

OTIS program provides 33 units of permanent supportive housing to approximately 35 chronically homeless mentally ill individuals per year through subcontracted program delivery by Cascadia and Transition Projects. Innovative Housing will provide affordable rental units for program participants. Both programs require this annually renewable funding in order to operate.

There is nothing controversial about this ordinance.

B. Provide three points of information that our Commissioner can use to introduce this item

- Our City and community works hard to maintain support for housing and homeless services from our federal partners. We would like to apply for a renewal for our annual grant award from the HUD McKinney program to support two invaluable resources: The first program provides funds to maintain 33 permanent housing units for chronically homeless individuals, and the second grant provides funds to support our community's Homeless Management Information System (HMIS) database, which is essential to tracking outcomes and performance on programs in our 10-Year Plan to End Homelessness.
- These federal funds are essential to sustain 33 permanent supportive housing units for chronically homeless mentally ill individuals in our community. In addition to covering the rent associated with these units, the funds provide a range of supportive services, including case management, mental health services and linkages to health care, that enable residents to stay stably housed.
- These federal funds are essential to maintain the operation of our community's Homeless Management Information System (HMIS) database, which is administered by PHB to provide client-level demographic and service utilization data for homeless services throughout Multnomah County. HMIS is essential to tracking community-wide outcomes and performance on our strategies and programs to end homelessness.

C. Will you, as the preparer of this item, be at Council when this is heard?

I, along with the above listed Applicant, Ryan Deibert, can be present at Council when the ordinance is heard.

D. If the item is on the regular agenda, describe who will make the presentation or testimony and how much time will be needed for presentation and for Council discussion and vote.

N/A

E. Will members of the community be part of the presentation or be invited?

No