

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator John Hunt		2. Telephone No. (503) 823-4302	3. Bureau/Office/Dept. Bureau Internal Business Services/ CityFleet
4a. To be filed (date): 9/8/2011	4b. Calendar (Check One) Regular Consent 4/5ths <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

*Authorize a contract to replace seven Aerial trucks for \$1,603,000.00 (Ordinance)

2) Purpose of the Proposed Legislation:

The purpose of this ordinance is to authorize CityFleet to procure replacement vehicles in accordance with City Code 5.33. There are seven aerial trucks that are scheduled for life-cycle replacements by CityFleet for the Portland Bureau of Transportation. The estimated cost to replace the seven aerial trucks is \$1,603,000 (\$229,000 per unit).

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- City-wide/Regional Northeast Northwest North
 Central Northeast Southeast Southwest East
 Central City
 Internal City Government Services

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

Revenues will not be impacted by this decision.

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)*

The Portland Bureau of Transportation (PBOT) pays for capital replacement through the interagency with CityFleet. Replacement funds have been collected for the purchase of the seven aerial trucks in FY 2012. CityFleet has appropriated the funds in the FY 2012 Capital Budget for equipment replacement. Costs for operating, maintaining and fueling these seven vehicles are in the present interagency agreement for services for PBOT from CityFleet.

The cost to delay this purchase could be significant. Retaining vehicles beyond the economic life-cycle leads to costly repairs and lowers salvage values. Potential costs would affect the Portland Bureau of Transportation expenses for regular repairs and maintenance and could be outside the FY 2012 Adopted Budget amounts.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*
- **Will positions be created or eliminated in future years as a result of this legislation?**

There are no positions associated with this decision.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- YES: Please proceed to Question #9.
 NO: Please, explain why below; and proceed to Question #10.

The nature of this project is to replace seven vehicles that are scheduled for life-cycle replacement with funds approved in the FY 2012 Budget for scheduled vehicle and equipment replacement. Public outreach occurred through the budget approval process, and the trucks will be used to provide essential services for the citizens of Portland.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

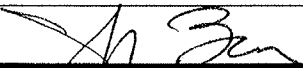
c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No, there is no future plan for public involvement for this request. This project will be finished upon completion of the purchase of the seven areal trucks.



BUREAU DIRECTOR (Typed name and signature)



CITY OF PORTLAND
OFFICE OF MANAGEMENT AND FINANCE

Sam Adams, Mayor
Jack D. Graham, Chief Administrative Officer
Jeffrey B. Baer, Director, Bureau of Internal Business Services

CityFleet

John Hunt, Manager
City Fleet
2835 N Kerby Avenue
Portland, Oregon 97227
(503) 823-2277
FAX (503) 823-4374
TTY (503) 823-6868

DATE: September 16, 2011

TO: MAYOR SAM ADAMS

FROM: JEFFREY BAER, DIRECTOR
BUREAU OF INTERNAL BUSINESS SERVICES/OMF

184910

FOR MAYOR'S OFFICE USE ONLY

Reviewed by Bureau Liaison _____

RE: *Authorize a contract to replace seven Aerial trucks for \$1,603,000.00. (Ordinance)

1. INTENDED THURSDAY FILING DATE: SEPTEMBER 29, 2011
2. REQUESTED COUNCIL AGENDA DATE: OCTOBER 5, 2011
3. CONTACT NAME & NUMBER: JEFFREY BAER, DIRECTOR, 503-823-6852
4. PLACE ON: X CONSENT REGULAR
5. BUDGET IMPACT STATEMENT ATTACHED: X Yes No N/A
6. (3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED: Yes No X N/A

7. BACKGROUND/ANALYSIS

CityFleet has reviewed the 2011 replacement schedule and the condition of Transportation Maintenance Aerial trucks and has determined that the vehicles requested are appropriate. The estimated cost of these aerial trucks is \$229,000 per truck, or \$1,603,000 for all seven.

8. FINANCIAL IMPACT

Transportation Maintenance has seven aerial trucks scheduled for life-cycle replacement, and the estimated cost to replace them is \$1,603,000.

9. RECOMMENDATION/ACTION REQUESTED

CityFleet recommends approval and requests Council authorization to procure these vehicles.

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To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.