

Portland, Oregon

## FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Scott Gibson		2. Telephone No. 503-823-7615	3. Bureau/Office/Dept. Environmental Services
4a. To be filed (hearing date):  Sept. 21, 2011	4b. Calendar (Check One)  Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:**

Authorize a contract with the lowest responsible bidder for the Guilds Lake Pump Station Improvements, Project No. E08877 (Ordinance)

**2) Purpose of the Proposed Legislation:**

To authorize the execution of a contract with the lowest responsible bidder for the construction of the Guilds Lake Pump Station Improvements, Project No. E08877.

The remodel of the Guilds Lake Pump Station has been identified as a priority project within the BES Pump Station Improvement Program due to equipment condition and age; to address safety, reliability, and maintenance access issues; and to comply with current regulatory requirements.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |   |                                    |   |                                |
|---|------------------------------------|---|--------------------------------|
| <input type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input checked="" type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast  | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest            | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City       |                                    |   |                                |

**FINANCIAL IMPACT****4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

This legislation will not affect current or future City revenue.

**5) Expense:** What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the *level of confidence*.)

The estimated cost is \$2,600,000. Confidence in cost estimate is Optimal. Funds are available in the Sewer System Operating Fund, FY 2011-2012 Budget, Bureau of Environmental Services, Project No. E08877.

**6) Staffing Requirements:**

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No position will be created, eliminated or re-classified in the current year as a result of this legislation.

- **Will positions be created or eliminated in *future years* as a result of this legislation?**

No additional operation and maintenance staff attention will be required. Existing staff will not be eliminated as a result of this legislation.

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- YES: Please proceed to Question #9.  
 NO: Please, explain why below; and proceed to Question #10.

Guilds Lake Pump Station is located in an isolated area within the Guilds Lake Industrial Area. It is bordered on the west side by the railroad, on the south side by an unimproved street, and by vacant City of Portland properties on the north and east sides. The nearest neighbor is Wacker Siltronic, which is about ¼ mile away. Railroad operations and Wacker Siltronic access will not be affected by the construction project.

The improvements to the pump station will be constructed mostly within the existing fenced site, and inside the existing structure.

Stakeholders that are involved in the project include:

- o Bureau of Development Services: permitting process.
- o Bureau of Parks: landscaping and its maintenance.
- o Procurement Services: bidding services.
- o Department of Environmental Quality (DEQ): plan review and Conditional Approval to perform the pump station remodel, and submittal of O&M Manual after completion of the project.
- o Olympic Pipeline: high pressure fuel pipelines running through an easement within the pump station site.

9) If "YES," please answer the following questions:

- a) What impacts are anticipated in the community from this proposed Council item?
- b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?
- c) How did public involvement shape the outcome of this Council item?
- d) Who designed and implemented the public involvement related to this Council item?
- e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

Public Involvement may be necessary during the construction of the project. A request for Public Involvement services will be generated at that time.



APPROPRIATION UNIT HEAD (Typed name and signature)



# CITY OF PORTLAND ENVIRONMENTAL SERVICES



1120 SW Fifth Avenue, Room 1000, Portland, Oregon 97204 ■ Dan Saltzman, Commissioner ■ Dean Marriott, Director

City Council  
Agenda Item  
Staff Supplemental Report

TO: Commissioner Dan Saltzman  
THROUGH: Matt Grumm or Amy Trieu

FROM: Scott Gibson, Principal Engineer BES Design Services Division

DATE: August 8, 2011

RE: Authorize a contract with the lowest responsible bidder for the Guilds Lake Pump Station Improvements, Project No. E08877 (Ordinance)

Requested Council Hearing Date: Sept. 21, 2011

## I. RECOMMENDATION

Authorize the Commissioner of Public Utilities and Auditor to execute a contract with the lowest responsible bidder for the construction of the Guilds Lake Pump Station Improvements, Project No. E08877.

## II. BACKGROUND

The remodel of the Guilds Lake Pump Station has been identified as a priority project within the BES Pump Station Improvement Program due to equipment condition and age; to address safety, reliability, and maintenance access issues; and to comply with current regulatory requirements. Improvements include, but are not limited to:

- Installation of temporary pumping system and erosion control during construction.
- Wholesale demolition of existing electrical, instrumentation and controls (I&C), lighting, plumbing, and mechanical (sewage pumping) systems. Partial demolition of HVAC systems. Demolition of seismically unsound ground floor partitions.
- New electrical power distribution, I&C, and lighting systems upgrades, including on-site emergency generator and fuel tank for back-up power.
- New sewage pumping system and reconnection to existing 20- and 30-inch forcemain, including isolation valve and pigging/temporary pump-around port connection for the 20-inch forcemain.
- New plumbing system for washdown and future seal water system.
- New HVAC fans to reuse most of the existing ductwork.
- Construction of concrete pad and shelter for the new generator, fuel tank, and associated electrical equipment.
- New ground floor partitions for remodeled restroom and I&C Room.
- New energy star reflective roof.

- 184897
- New OSHA compliant guard- and handrails. New removable chain rails around hatch and grate openings.
  - New access ladders and roof tie-off points.
  - Structural repairs and improvements to existing structure.
  - Installation of AC driveway and vegetated swale for stormwater treatment.
  - Landscaping.
  - Painting of interior and exterior walls, and equipment.

### III. FINANCIAL IMPACT

The estimated cost is \$2,600,000. Confidence in cost estimate is Optimal. The level of confidence in the estimated construction cost is Optimal. Funds are available in the Sewer System Operating Fund, FY 2011-2012 Budget, Bureau of Environmental Services, Project No. E08877.

### IV. LEGAL ISSUES

No legal issues have been identified.

### V. CONTROVERSIAL ISSUES

No controversial issues have been identified.

### VI. LINK TO CURRENT CITY POLICIES

The project is consistent with BES strategic planning and the CIP process. Construction will be performed in accordance with the latest revision of the City of Portland Standard Construction Specifications, and in accordance with the requirements and conditions of the commercial building permit, which has been issued.

### VII. CITIZEN PARTICIPATION

Not applicable due to project's location.

### VIII. OTHER GOVERNMENT PARTICIPATION

Coordination with Procurement Services will be required during the bid and award phase of this project.

BES has acquired the Commercial Building Permit from the Bureau of Development Services prior to construction.

Coordination will be required with the Bureau of Parks and Recreation for on-site landscaping when construction is completed.

The Department of Environmental Quality (DEQ) requires a submittal of the plans and specifications for their review and Conditional Approval. The approval was received on June 24, 2011.

## IX. FINANCIAL IMPACT ON LOCAL ECONOMY

IF APPLICABLE, PROVIDE INFORMATION ON ESTIMATED NUMBER OF JOBS CREATED BY THIS ACTION

The level of effort authorized by this contract is estimated at \$2,600,000, which represents approximately 8 full time equivalent positions for 12 months.

IF THIS ACTION IS CONTRACT-RELATED, PROVIDE INFORMATION ON M/W/ESB PARTICIPATION (NUMBER AND PERCENTAGE)

M/W/ESB participation will not be available until bids are opened for the project. Bidding contractors will be required to meet Procurement Services Good Faith Effort requirements.

- X. IF THIS IS A CONTRACT, DOES CONTRACTOR HAVE A CURRENT BUSINESS LICENSE? \_\_\_\_\_ WHAT IS THEIR BUSINESS LICENSE NUMBER? \_\_\_\_\_ IS THEIR ACCOUNT WITH THE CITY CURRENT? \_\_\_\_\_ IF NOT, HOW MUCH IS OWING? \_\_\_\_\_.

Lowest, responsible bidder shall be required to maintain a current business license and to be in good standing with the City.