

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Jim Coker		2. Telephone No. 503.823.5348	3. Bureau/Office/Dept. OMF-BIBS-Facilities
4a. To be filed (date): 9-08-2011	4b. Calendar (Check One) Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: 8-26-11
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

*Authorize a contract and provide for payment for Emergency Coordination Center project (Ordinance)

2) Purpose of the Proposed Legislation:

The purpose of this ordinance is to authorize a contract and provide for payment for Emergency Coordination Center project

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|---|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input checked="" type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |
| <input type="checkbox"/> Internal City Government Services | | | |

FINANCIAL IMPACT**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)

The estimated cost of the contract is \$11,000,000 and is included in the project's budget.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No

- **Will positions be created or eliminated in future years as a result of this legislation?**

No

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

9) If “YES,” please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

This ordinance will enable the City to hire a contractor to construct a new building, remove a section of SE Bush Street and construct a new section of SE Bush Street directly adjacent to a residential area. The work will also include the construction of a new southwest entry area to Ed Benedict Park.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

The Lents and Powellhurst-Gilbert neighborhood associations as well as residents in the area surrounding the proposed ECC facility were involved. City public outreach staff and landuse/public involvement consultants attended numerous neighborhood association meetings as well as attended individual meetings with local residents. A Conditional Use approval process was required to cite the proposed facility at this location which also included a public hearing and City staff worked closely with all concerned parties to address their concerns. A street vacation petition went before the Planning Commission as well as City Council for approval, both of which included the opportunity for the public to testify.

c) How did public involvement shape the outcome of this Council item?

The City has designed a 36-space parking lot as part of the project that will be used as public parking for the park during weekends and holidays, with signage printed in both English and Spanish. The City has designed additional bicycle racks on the project site as well as within the new park entry area. In conjunction with this effort, City staff is providing information to all employees at the new ECC as well as the 911 Center regarding alternate forms of transportation in order to reduce vehicle trips. The City will generate a memo to City staff within the new building as well as the 911 Center directing them to park in the North parking lot in order to reduce on-street parking within the residential area to the south. The ECC project staff worked closely with Portland Parks & Recreation and community members to layout new amenities at the new park entry, such as a new entry sign and covered picnic table. In addition to the new amenities at the entry area, the project is purchasing a new drinking fountain for installation within Ed Benedict Park. The City will restrict parking in the surrounding area by the contractor

during construction of the new street and building. The new section of SE Bush Street will be open and fully operational prior to closure of the existing street section. Finally, city staff will work with the neighborhood associations after construction to re-evaluate on-street parking on the new section of SE Bush Street.

d) Who designed and implemented the public involvement related to this Council item?

The Water Bureau's public outreach staff played the lead role in public involvement supported by OMF and Water Bureau Project Management staff as well as a landuse/public involvement consultant.

e) Primary contact for more information on this public involvement process (name, title, phone, email):

Tim Hall, 503-823-6926 – tim.hall@portlandoregon.gov

Jim Coker, 503-823-5348 – jim.coker@portlandoregon.gov

Dave Gray, 503-823-7988 – dave.gray@portlandoregon.gov

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

The city's project team will continue to work with the surrounding residents throughout construction of the new building and street to address their concerns. Public involvement beyond these surrounding residents is not currently anticipated.

Aaron Beck



(Typed name and signature)



CITY OF PORTLAND
OFFICE OF MANAGEMENT AND FINANCE

Sam Adams, Mayor
Jack D. Graham, Chief Administrative Officer
Jeffrey B. Baer, Director, Bureau of Internal Business Services

Robert F. Kieta, Manager
Facilities Services

1120 S.W. Fifth Avenue, Rm. 1204
Portland, Oregon 97204-1912
(503) 823-5288
FAX (503) 823-6924
TTY (503) 823-6868

184869

DATE: August 29, 2011

TO: Mayor Sam Adams

VIA: Jeff Baer, Director of Internal Business Services
Bob Kieta, Facilities Services Manager

FROM: Jim Coker, Supervising Project Manager

RE: *Authorize a contract and provide for payment for Emergency Coordination Center project.
(Ordinance)

**FOR MAYOR'S OFFICE USE
ONLY**

Reviewed by Bureau Liaison

1. **INTENDED THURSDAY FILING DATE:** September 8, 2011
2. **REQUESTED COUNCIL AGENDA DATE:** September 14, 2011
3. **CONTACT NAME & NUMBER:** Jim Coker, 3-5348
4. **PLACE ON:** ☐ CONSENT ☒ REGULAR
5. **BUDGET IMPACT STATEMENT ATTACHED:** ☒ Y ☐ N ☐ N/A
6. **(2) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ☐ Yes ☐ No ☒ N/A

7. BACKGROUND/ANALYSIS

Attached is an ordinance to authorize a contract and provide for payment for the Emergency Coordination Center project. The total budget for the project is \$19,848,543 which includes the relocation of a section of SE Bush Street. The design is complete; construction documents were prepared and are ready to go out to bid. The cost to construct the new street and building for the Emergency Coordination Center is estimated to be \$11,000,000.

8. FINANCIAL IMPACT

The cost of the contract is estimated at \$11,000,000. The cost is covered under the project's budget.

9. RECOMMENDATION/ACTION REQUESTED

It is recommended Council Authorize a contract and provide for payment for Emergency Coordination Center project.

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To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.