

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Marina Cresswell, Project Manager	2. Telephone No. 823-6940	3. Bureau/Office/Dept. OMF-Internal Bus Services- Facilities Services
4a. To be filed (date): September 7, 2011	4b. Calendar (Check One) <div style="display: flex; justify-content: space-around;"> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/> </div>	5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed

1) Legislation Title:

* Amend Intergovernmental Agreement with State of Oregon, Department of Transportation to increase Agreement by \$1,340,583 to provide additional improvements to Union Station. (Ordinance; amend Agreement No. 30002272)

2) Purpose of the Proposed Legislation:

Amend Intergovernmental Agreement with State of Oregon, Department of Transportation to increase Agreement by \$1,340,583 to provide additional improvements to Union Station.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|---|------------------------------------|------------------------------------|--------------------------------|
| <input type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |
| <input checked="" type="checkbox"/> Internal City Government Services | | | |

FINANCIAL IMPACT**4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.**

Phase IIb of the Union Station improvements is funded by a grant provided by the Federal Passenger Rail Investment and Improvement Act of 2008 (PRIIA) as administered by ODOT Rail Division.

The ARRA funds identified in the amendment to Intergovernmental Agreement No. 30002272 are limited to a maximum of \$1,340,583.

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution

*or match required. If there is a project estimate, please identify the **level of confidence**.)*

The City will not be required to provide a match for these ARRA funds but will be responsible for any non-participating costs; which are defined as project costs not eligible for federal reimbursement, including all cost in excess of these ARRA funds. City shall also be responsible for any costs for work City chooses to add that are outside the scope of work determined for the Project. The City does not currently anticipate the need to expend any non-participating costs. The Facilities Services Fund has dedicated \$400,000 of contingency funds for Phase IIB work, to be used only after all above fund sources have been exhausted. These funds will come out of the Union Station major maintenance account, which is part of the Facilities Services Fund ending fund balance, for FY 2011-12 Budget under Owner Cost Center MFOP000061.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*
No.
- **Will positions be created or eliminated in future years as a result of this legislation?**
No.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☐ **YES:** Please proceed to Question #9.

☒ **NO:** Please, explain why below; and proceed to Question #10.

Not applicable. This is a routine maintenance project included in the FY 2011-12 Adopted Budget.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

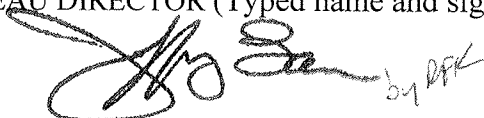
e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No additional public involvement is anticipated or required.

JEFFREY B. BAER, DIRECTOR, BUREAU OF INTERNAL BUSINESS SERVICES

BUREAU DIRECTOR (Typed name and signature)





CITY OF PORTLAND
OFFICE OF MANAGEMENT AND FINANCE

Sam Adams, Mayor
Jack D. Graham, Chief Administrative Officer
Jeffrey B. Baer, Director, Bureau of Internal Business Services

John Acker, Manager
Facilities Services

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DATE: August 24, 2010

TO: Mayor Sam Adams

VIA: Jeff Baer, Director of Internal Business Services
Robert Kieta, Facilities Services Manager

**FOR MAYOR'S OFFICE USE
ONLY**

Reviewed by Bureau Liaison

184852

FROM: Marina Cresswell, Project Manager

RE: * Amend Intergovernmental Agreement with State of Oregon, Department of Transportation to increase Agreement by \$1,340,583 to provide additional improvements to Union Station. (Ordinance; amend Agreement No. 30002272)

1. **INTENDED THURSDAY FILING DATE:** August 25, 2011
2. **REQUESTED COUNCIL AGENDA DATE:** September 7, 2011
3. **CONTACT NAME & NUMBER:** Marina Cresswell, 3-6940
4. **PLACE ON:** X **CONSENT** **REGULAR** **4/5 th's Agenda**
5. **BUDGET IMPACT STATEMENT ATTACHED:** X **Y** **N** **N/A**
6. **(2) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** X **Yes** **No** **N/A**

7. BACKGROUND/ANALYSIS

The Bureau of Internal Business Services, Facilities Services applied to State of Oregon, Department of Transportation for a grant in the amount of \$5,900,000 for the Union Station Facility Improvements Phase IIb project.

The State of Oregon, Department of Transportation notified the City of Portland that it would award a grant for the Union Station Facility Improvements Phase IIb project to Bureau of Internal Business Services, Facilities Services in the amount of \$5,900,000.

The City of Portland is dedicated to the improvement of Union Station, a railroad passenger terminal located at NW 6th Street and Irving Street. Union Station is part of the regional transportation system owned by the Portland Development Commission (PDC), and operated and maintained by the City of Portland, Office of Management and Finance, Facilities Services (City).

In mid-2009, the Oregon Department of Transportation (ODOT) identified Union Station as being eligible for American Recovery and Reinvestment Act (ARRA) funding through the High Speed Intercity Rail Program (HSIRP) administered by the Federal Rail Administration (FRA).

Ordinance No. 183131 passed by Council on August 19, 2009 authorized the City to enter an Intergovernmental Framework Agreement with ODOT's Rail Division to apply to the HSIRP on the City's behalf.

On August 24, 2009, ODOT's Rail Division submitted an application to the HSIRP with the Union Station Phase IIb project included as one of several projects statewide. The Phase IIb project includes the historic replacement of the red metal tile roofs and associated seismic upgrades as well as other repairs to the exterior envelop of the building.

On January 28, 2010, the Union Station Phase IIb project was selected by FRA for "award contingent upon more detailed review of the application." The project is estimated at \$5,900,000 and was selected as the only "hammer-ready" or "fast track" project in ODOT's application to the HSIRP. The City and ODOT's Rail Division worked together to provide detailed application information to FRA throughout the Spring of 2010 and began negotiating the Intergovernmental Agreement for the City's acceptance and administration of the ARRA funds.

Ordinance No. 184049, passed by Council August 11, 2010 authorized the City to accept a grant in the amount of \$5,900,000 and enter into Intergovernmental Agreement No. 30002272 with ODOT. The ARRA funds identified in the Intergovernmental Agreement are limited to a maximum of \$5,900,000. City is not required to provide a match for the ARRA funds but is responsible for any non-participating costs; which are defined as project costs not eligible for federal reimbursement, including all cost in excess of the ARRA funds.

City is also responsible for any costs for work City chooses to add that is outside the scope of work determined for the Project. The City does not currently anticipate the need to expend any non-participating costs.

The term of the Agreement began upon execution and will terminate upon completion of the Project and final payment or September 30, 2030.

The Bureau of Internal Business Services, Facilities Services and ODOT's Rail Division have prepared an amendment, Amendment No. 1, to Intergovernmental Agreement No 30002272. The amendment will increase the federal funds in the amount of \$1,340,583 for additional work at Union Station. The additional work, as shown in Exhibit A, includes the following: asbestos abatement, insulation of wood floors above crawlspace, insulation of steam pipes and repairs of utility pipes in the crawlspace of the Main Building; repair work on exterior walls, windows and doors of the Annex building; and repair of the window awnings at the Main Building.

FINANCIAL IMPACT

This ARRA grant is part of the Union Station Phase IIb improvements.

The ARRA funds identified in the amendment to Intergovernmental Agreement No. 30002272 are limited to a maximum of \$1,340,583. The City will not be required to provide a match for these ARRA funds but will be responsible for any non-participating costs; which are defined as project costs not eligible for federal reimbursement, including all cost in excess of these ARRA funds. City shall also be responsible for any costs for work City chooses to add that are outside the scope of work determined for the Project. The City does not currently anticipate the need to expend any non-participating costs.

8. RECOMMENDATION/ACTION REQUESTED

It is recommended Council Authorize Amendment to Intergovernmental Agreement No. 30002272 with ODOT in the amount of \$1,340,583 to allow for additional Union Station Facility Improvements.