

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Dave Mozuch		2. Telephone No. 503-823-4168	3. Bureau/Office/Dept. Water/ Customer Service
4a. To be filed (hearing date): July 28, 2011	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: July 28, 2011
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

Authorize an Intergovernmental Agreement with Rockwood Water People's Utility District for Meter Reading within its boundaries (Ordinance)

2) Purpose of the Proposed Legislation:

The City of Portland Water Bureau (Water Bureau) has sewer customers inside its Portland City (City) limits who reside within Rockwood Water People's Utility District (District) boundaries. The Water Bureau needs individual customer water meter reading information in order to produce metered sewer billings for its customers. The purpose of the project is for the District to read all Water Bureau customer water meters located within the District's boundaries and provide the Water Bureau weekly reports of all meters read inside the City limits.

Based upon discussions between the Water Bureau and the District, it is agreed that the District will provide necessary customer meter reading information to the Water Bureau for use in its metered sewer billings.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|---|------------------------------------|--------------------------------|
| <input type="checkbox"/> City-wide/Regional | <input checked="" type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |
| <input type="checkbox"/> Internal City Government Services | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No

5) **Expense:** What are the costs to the City as a result of this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)*

The Water Bureau agrees to pay the District an annual sum not to exceed \$30,000 for FY 2011-12 and an annual sum not to exceed \$35,000 for each additional Fiscal Year. Funding is available in the FY 2011-12 and will be requested in FY 2012-13 through FY 2015-16. Funding for this project shall only be disbursed upon receipt of approved quarterly invoices. The Water Bureau's rate for FY 2011-12 services shall be at \$0.77 per meter with the rate adjusted annually.

6) **Staffing Requirements:**

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No

- Will positions be created or eliminated in *future years* as a result of this legislation?

No

(Complete the following section only if an amendment to the budget is proposed.)

7) **Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- ☒ **YES:** Please proceed to Question #9.
☐ **NO:** Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

The Water Bureau needs individual customer water meter reading information in order to produce metered sewer billings for its customers. The purpose of the project is for the District to read all Water Bureau customer water meters located within the District's boundaries and provide the Water Bureau weekly reports of all meters read inside the City limits.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

The Rockwood Water People's Utility District and the Water Bureau have been involved collaboratively in this effort. This agreement represents years of work between these two municipal organizations.

c) How did public involvement shape the outcome of this Council item?

The Water Bureau utilizes its Employee & Community Budget Advisory Committee (BAC) process to review action plans that connect to the broader public. In this instance the BAC reviews the history and activity relating to billing processes, service delivery and customer service throughout the Water Bureau.

d) Who designed and implemented the public involvement related to this Council item?

The Water Bureau's BAC implemented the public involvement process through the budget development activity for Fiscal Year 2011-2012.

e) Primary contact for more information on this public involvement process (name, title, phone, email):

Dave Mozuch, Senior Management Analyst, 503-823-4168,
 Dave.Mozuch@portlandoregon.gov

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No further public involvement is needed for this item until the agreement is due to expire. The agreement is for five years, through Fiscal Year 2016.



APPROPRIATION UNIT HEAD (Typed name and signature)