

INTERGOVERNMENTAL AGREEMENT
Oregon Agency User

Contract Number _____

This is an Agreement between Portland Police Bureau (User) and Multnomah County (County).

PURPOSE:

The purpose of this agreement is to establish the terms under which County will rent to public safety agencies on a temporary basis the use of the County Public Safety indoor training rooms located at 2955 NE 172nd Place, Gresham, Oregon.

The parties agree as follows:

1. **TERM** The term of this agreement shall be from 6/1/2011 to 5/31/2012.
This agreement may be renewed automatically from year to year, unless
either party gives written notice to cancel within 30 days.

2. RESPONSIBILITIES OF USER.

- a. User will complete and submit to County Sheriff's Office Training Unit a Training Room Reservation Form, Attachment D, to initiate room reservation for each room reservation day/event.
- b. User acknowledges that County Sheriff's Office has priority over other groups for facility scheduling, and County reserves the right to cancel an event due to emergencies or other reasons beyond the County's control.

3. RESPONSIBILITIES OF COUNTY.

- a. Upon receipt of a completed Room Reservation Form and signed IGA from User, County will schedule User and provide User with a written confirmation.
- b. County will provide rooms and equipment as specified in the Room Reservation Form.

4. **TERMINATION** This agreement may be terminated by either party upon 30 day's written notice.

5. **INDEMNIFICATION** Subject to the conditions and limitations of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300, County shall indemnify, defend and hold harmless User from and against all liability, loss and costs arising out of or resulting from the acts of County, its officers, employees and agents in the performance of this agreement. Subject to the conditions and limitations of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300 User shall indemnify, defend and hold harmless County from and against all liability, loss and costs arising out of or resulting from the acts of User, its officers, employees and agents in the performance of this agreement including but not limited to any and all injuries of any kind sustained by an employee or agent of User while in or on the County's Training Facility premises.

6. **INSURANCE** Each party shall each be responsible for providing worker's compensation insurance as required by law. Neither party shall be required to provide or show proof of any other insurance coverage.

7. **ADHERENCE TO LAW** Each party shall comply with all federal, state and local laws and ordinances applicable to this agreement.

8. **NON-DISCRIMINATION** Each party shall comply with all requirements of federal and state civil rights and rehabilitation statutes and local non-discrimination ordinances.

9. **ACCESS TO RECORDS** Each party shall have access to the books, documents and other records of the other which are related to this agreement for the purpose of examination, copying and audit, unless otherwise limited by law.

10. **SUBCONTRACTS AND ASSIGNMENT** Neither party will subcontract or assign any part of this agreement without the written consent of the other party.

11. **THIS IS THE ENTIRE AGREEMENT** This Agreement constitutes the entire Agreement between the parties. This Agreement may be modified or amended only by the written agreement of the parties.

12. **ADDITIONAL TERMS AND CONDITIONS** User will complete and submit to County Sheriff's Office Training Unit a Training Room Reservation Form, Attachment D, to initiate room reservation. County Sheriff's Office has priority over other groups for facility scheduling, and reserves the right to cancel an event due to emergencies or other reasons beyond the County's control. Rental agreement form can be found on County Sheriff's Office website www.mcso.us, at the 2955 172nd Place facility or can be procured by phoning 503-988-4421.

The following attachments provide additional terms and conditions and said terms and conditions are by this reference fully incorporated into this Agreement:

- 1) Attachment A: Room Descriptions
- 2) Attachment B: General Rental Information
- 3) Attachment C : Training Room and Equipment Charges
- 4) Attachment D: Training Room Reservation Form

The Room Reservation Form referenced above can be obtained from the County Sheriff's Office website www.mcso.us, at the MCSO Training Facility located at 2955 NE 172nd Place, or can be procured by phoning 503-988-4421. The terms and conditions of the Rental Agreement are by this reference fully incorporated into this Agreement.

MULTNOMAH COUNTY, OREGON:**CONTRACTOR:**_____
County Chair or Designee

Date: _____

Approved: _____
Department Director or Designee

Date: _____

HENRY H. LAZENBY, COUNTY ATTORNEY
FOR MULTNOMAH COUNTYBy: _____
Assistant County Attorney Date

Signature: _____

Name: _____

Please Print

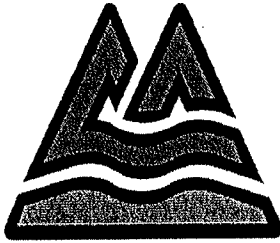
Title: _____

Date: _____

Approved as to form:

By: *Linda Henry* 6/2/2011
Date

ATTACHMENT A IGA CONTRACT NUMBER _____



MULTNOMAH COUNTY SHERIFF'S OFFICE 2955 NE 172ND PLACE PUBLIC SAFETY TRAINING FACILITY ROOM DESCRIPTIONS

ROOMS

1. **Con Sim Training Room**

- Multi-purpose use – Con Sim training, Oregon Physical Agility Testing (ORPAT), various defensive training needing nearly basketball court size footprint.
- Room size - 49' by 61'
- Personnel Capacity – 40
- HVAC – Un-insulated warehouse setting, fan circulation, 2 overhead 20,000 BTU heaters (increase temperature by 25°).
- Room features – 9 MM Simunition® resistant perimeter walls. Room lined with retractable high tensile strength scrim vinyl curtains to minimize wall damage and protect observers from detergent-based, water-soluble color marking cartridge projectiles.
- Vehicle training – vehicle access through rear loading dock door.
- Lighting - Day/night controlled conditions.
- Automated External Defibrillator - AED provided.

2. **MILO Range PRO v4 / Information Technology Training Room**

- Multi-purpose use – The room is permanently equipped for MILO Range PRO v4 interactive use-of-force and firearms training simulator training, with overhead projector and floor to ceiling interaction screen. MILO Range PRO v4 includes software includes hundreds of ready-to-train videos scenarios and firearm drills, customized for specific training exercises.

The room also contains a second ceiling mounted projector (connected to PC) and screen located in opposite end of room from the MILO Range PRO v4 simulator. This projector and desk configuration for 20 personnel is expressly used for informational technology and general training purposes when MILO Range PRO v4 is not in use.

- Room size – 43' x 18'

- Seating capacity
20 in desk and chairs configuration
16 for MILO Range PRO v4.
- HVAC and lighting– Office HVAC and lighting
- Room design – MILO Range PRO v4 ceiling mounted In-Focus projector and screen on west end of room. A second ceiling mounted In-Focus projector and screen is located at the east end of room, with desks and chairs to accommodate 20 personnel.
- MILO Range PRO v4 simulation area- Realistic screen projected critical-incident shoot/don't shoot scenarios encountered by law enforcement and corrections personnel used to gauge judgment as well as accuracy.
- Audio – Room is hard wired with speakers throughout.
- Computers – MILO Range PRO v4 and instructor's PC (IT and general training) are provided. Individual member PCs are not provided to outside agencies when room is used for IT or general purpose training.

3. **Large Training Conference Room**

- Multi-purpose use- Ceiling mounted projector (connected to provided PC) and screen for general training purposes; white boards
- Room size – 23' x 39'
- Classroom size – 36
- HVAC and lighting– Office HVAC and lighting
- Audio – Room is hard wired with speakers throughout.

4. **Small Conference Room**

- Room size - 19' x 23'
- Classroom size – seating for 10 around conference table, 8 around wall
- HVAC and lighting– Office HVAC and lighting
- Audio/Visual – Portable projector available; white board wall, 50" digital TV connected to a PC laptop.

ATTACHMENT B
IGA CONTRACT NUMBER _____



MULTNOMAH COUNTY SHERIFF'S OFFICE
2955 NE 172ND PLACE PUBLIC SAFETY TRAINING FACILITY
GENERAL RENTAL INFORMATION

1. Building Access

Since there are many possible access Building access will be determined at the time of reservation confirmation.

Access to the Con Sim area is prohibited when "Room in Use" sign is displayed on the exterior of the building.

2. Equipment

➤ **Con Sim Training Area**

For Con Sim training, also available for rental are 9 MM FX Glock pistol service weapons equipped with Simunition® conversion rifle uppers for shotgun FX conversion rounds, as well as High Gear™ protective equipment to include head protector, throat protector, torso protector, elbow pads, combat shorts, shin/knee pads gloves, combat gloves that are provided with the room rental. Con Sim FX® 9mm marking cartridges may be purchased from the County Sheriff's Office. Only the 9 MM FX round may be used.

For ORPAT training, the rent includes all equipment necessary to conduct ORPAT training. Personnel charges for set-up and take-down may be required depending on room schedule. Inquire at time of reservation.

Gym mats are available and will be included when this room is rented for defensive tactics training.

➤ **MILO Range PRO v4**

MILO Range PRO v4 room is equipped with MILO Range PRO v4 projector, pull down ceiling to floor screen and MILO Range PRO v4 computer/software.

County staff will operate the MILO Range PRO v4 projection system at a charge outlined in Attachment 3.

A second ceiling mounted projector and screen is installed at the opposite end of the room for informational technology and general training purposes.

➤ **Large Training conference room**

This room is equipped with ceiling mounted In-Focus projector, pull-down screen and full wall white board applications on front and side walls. Audio system and PC audio/visual jacks are available. PC laptop is installed for instructor use.

➤ **Small Conference room**

A portable In-Focus (type) projector is available upon request in advance. This room is equipped with a full wall combined projection/ writing white board wall application. 50" flat screen TV is permanently installed with PC laptop attached for presentation.

Users need to be familiar with the operation of In-Focus equipment since County staff does not offer training regarding equipment usage.

3. Food and Beverage

Food and beverage is allowed in the large classroom and conference room. No food or beverages will be allowed in the MILO Range PRO v4/Technology classroom. Only water and replenish fluids are allowed the Con-Sim room.

4. Housekeeping

County is committed to recycling and provides recycling containers in the rooms for user's use. In addition, users will take trash bags to garbage dumpster at the rear of the building and replace waste container bag with new provided bags.

All spent marking cartridges and excess color marking compound will be disposed of from the Con Sim area after training.

Users will leave the rooms safe and clean and in equal or better condition than found when leaving for the day. A flat \$50 charge additional fee will be assessed for any policy non-compliance as determined by the County Sheriff's Office staff.

County is not responsible for any items left beyond the leased move-out time.

5. House Phone

A house phone for local use only is located in the Con Sim area.

6. Parking

Parking is available in the west and south of the County Sheriff's Office training facility. Parking is neither allowed in the gated compound nor to interfere with rear building loading docks.

7. Set Up and Take Down

Rental time includes set-up and take-down time. Users are required to set up and take down the room(s) leased to the users per a fixed room description provided by the County staff. For an additional charge as founded in Attachment 3, County staff will set up and take down ORPAT training apparatus in the Con Sim room. Due to the facility usage, users understand that other groups may use the room after and between the hours reserved by the user, and is required to reset the room per fixed room description between leased periods.

8. **Questions / Reservations**

Questions and reservations can be handled by calling 503-988-4421 from 7:30 a.m. to 3:00 p.m. Monday through Friday.

Reservations can also be made on-line at County Sheriff's Office website, or by mailing / faxing the reservation form, Attachment D.

9. **Cancellation Policy**

Reserving agencies may cancel or reschedule a class thirty (30) days or more prior to the scheduled reservation. Reserving agencies are responsible for paying 100% of the reservation if they cancel within thirty (30) days or less prior to the scheduled reservation date.

10. **Directions:**

From East and West on I-84

I-84 to Exit 13 (181st Street), turn north on NE 181st Avenue toward Columbia River, turn left on NE Sandy Blvd/US 30 Bypass, turn left on 172nd Place.

From East and West on NE Sandy Blvd.

Turn left on 172nd Place, west of Honda Training Center

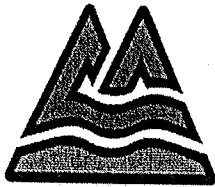
From NE 181st Avenue

Turn onto NE Sandy Blvd/US 30 Bypass, turn left on 172nd Place.

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ATTACHMENT C
IGA CONTRACT NUMBER _____



**MULTNOMAH COUNTY SHERIFF'S OFFICE
2955 NE 172ND PLACE PUBLIC SAFETY TRAINING FACILITY
TRAINING ROOM AND EQUIPMENT CHARGES**

Training rooms may be scheduled to rent, from four (4) hour minimum to multi-day usage. Necessary set-up and take-down time is included in rental time.

County staff labor charges are in addition to the room charges when any of the following occur: 1) room rental time occurs after 3 p.m. or before 7 a.m.; 2) room rental occurs during weekend or legal holiday; 3) MILO training requires 1 deputy and ORPAT training requires 2 deputies.

The following charges are effective thru June 2011

Room Charge Only

	4 Hour <u>Minimum</u>	Each <u>Additional Hour</u>
➤ CON SIM	\$75	\$20
➤ MILO Range	\$50	\$15
➤ Training Conference Room	\$75	\$20
➤ Executive Conference Room	\$60	\$15

Added Services In Addition to Room Charges

- TRAINING DEPUTY (Per Hour)
 - Straight Time - 1 deputy - \$73 2 deputies - \$146
 - Overtime - 1 deputy - \$98 2 deputies - \$196
- CON SIM TRAINING
 - Required weapons cleaning after each training day - \$270
 - Weapon and suit rental - \$2 daily per person per day
 - Cartridges - \$30 per 50 box
- OPPAT TRAINING
 - ORPAT equipment set up and tear down charge (when needed, inquire at reservation time)
 - Straight Time - \$110
 - Overtime - \$150

Notes: _____

Added Hours – straight time hourly rate between 7 a.m. and 3 p.m. Monday thru Friday, normal working days when room is occupied beyond prearranged time, or when requested that ORPAT apparatus be set up and torn down.

Overtime hours – overtime hourly rate applies when room rental or ORPAT apparatus set up or tear down occurs after 3 p.m. or before 7 a.m. or when room rental occurs during weekends.

Five percent (5%) discounted rental rates applies when user's 12 month IGA with the county exceeds 20 rental days per annum.

MCSO may choose to bill renting agency for equipment damage that is due to gross negligence and/or failure to follow instructions or rules of use.

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ATTACHMENT D IGA CONTRACT NUMBER _____



MULTNOMAH COUN
2955 NE 172ND PLACE PU
FACILITY TRAINING
FORM



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TRAINING
RVATION

GROUP AND BILLING INFORMATION

Group/Organization: _____

Address: _____

Event Name and Description: _____

Person Making Reservation: _____ Phone: _____

Email _____ Billing Info (if different from above): _____

EVENT INFORMATION

Event Date(s): _____ # of Attendees: _____

Event Instructor and contact info: _____

Start Time (including room prep time) _____ AM ☐ PM ☐

End Time (Include clean up time) _____ AM ☐ PM ☐

Room(s) Needed:

- ☐ Con Sim Training Area
- ☐ MILO Range/Tech. Training Rm.
- ☐ Large Conference Training Rm.
- ☐ Small Conference Room

Training Needs Required

- ☐ MCSO Deputy Required for Con Sim or MILO Range Pro v4
- ☐ ORPAT Apparatus –note if set up req'd.
- ☐ In-Focus Projector
- ☐ Con Sim Equipment

Mailing Address/ Location

Multnomah County Sheriff's Office
Training Unit
2955 NE 172nd Place, Portland, Or 97230

Phone Reservations – 503-988-4421

FAX Reservations -- 503-988-6766

Submit Form

Print Form