

**FINANCIAL IMPACT STATEMENT
For Council Action Items**

INITIATOR'S SUMMARY OF COUNCIL ACTION (Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Thomas Gilman		2. Telephone No. (503) 823-7964	3. Bureau/Office/Dept. Water Bureau / Public Safety
4a. To be filed (date) July 7, 2011	4b. Calendar (Check One) Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to FPD Budget Analyst: July 7, 2011

1) **Legislation Title:** Amend contract with Shearer & Associates, Inc. to increase compensation and increase the scope of work for the Burlingame Tanks Improvements Project (Ordinance; amend Contract No. 30000960)

2) **Purpose of the Proposed Legislation:** To approve a change order to Contract No. 30000960 in the amount of \$11,788.85 for extra work for performing spot treatment in excess of the contract requirement of 15% of the area of the tanks.

3) **Revenue:**

Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If new revenue is generated, please identify the source.

No

4) **Expense:**

What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years.) (If the action is related to a grant or contract, please include the local contribution or match required.)

The contract will be amended to increase the contract amount by \$11,788.85. The original contract amount was \$638,045. The new contract total will be \$1,221,102.75, which includes Change Orders No. 1 through 5. Funding is available in the FY 2010-11 Budget.

Staffing Requirements:

5) Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created, please include whether they will be part-time, full-time, limited-term or permanent positions. If the position is limited-term, please indicate the end of the term.)

No

6) Will positions be created or eliminated in future years as a result of this legislation?

No

COMPLETE THE FOLLOWING SECTION ONLY IF AN AMENDMENT TO THE BUDGET IS PROPOSED.

7) **Change in Appropriations:** (If the accompanying ordinance amends the budget, please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new cost element needs to be created. Use additional space if needed.)

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Amount

David G. Shaff, Administrator

APPROPRIATION UNIT HEAD