

**FINANCIAL IMPACT STATEMENT
For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Rich Attridge, Project Manager		2. Telephone No. X3-5208	3. Bureau/Office/Dept. OMF-Internal Business Services-Facilities Services
4a. To be filed (date) 6-23-11	4b. Calendar (Check One) Regular Consent 4/5ths <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>		5. Date Submitted to FPD Budget Analyst: 6-15-11

1) Legislation Title:

Amend contract with Northwest Testing, Inc. to increase contract amount by an additional \$20,057.30 to provide additional materials testing & special inspection consulting services for the Fire Station 31 project.

2) Purpose of the Proposed Legislation:

This ordinance will amend a contract with Northwest Testing, Inc to provide additional testing services for the Fire Station 31 construction project.

3) Revenue:

Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If new revenue is generated please identify the source.

No

4) Expense:

What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years) (If the action is related to a grant or contract please include the local contribution or match required)

The cost of the amendment is \$20,057.30 and is included in the budget for the Station 31 project.

Staffing Requirements:

5) Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term or permanent positions. If the position is limited term please indicate the end of the term.)

No

6) Will positions be created or eliminated in future years as a result of this legislation?

No

Complete the following section if you are accepting and appropriating a grant via ordinance. This section should only be completed if you are adjusting total appropriations, which currently only applies to grant ordinances.

7) Change in Appropriations (If the accompanying ordinance amends the budget, please reflect the dollar amount to be appropriated by this legislation. If the appropriation includes an interagency agreement with another bureau, please include the partner bureau budget adjustments in the table as well. Include the appropriate cost elements that are to be loaded by the Grants Office and/or Financial Planning. Use additional space if needed.)

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

JEFFREY B. BAER, DIRECTOR, BUREAU OF INTERNAL BUSINESS SERVICES

APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF PORTLAND
OFFICE OF MANAGEMENT AND FINANCE

Sam Adams, Mayor
Kenneth L. Rust, Chief Administrative Officer
Jeffrey B. Baer, Director, Bureau of Internal Business Services

Robert F. Kieta, Manager
Facilities Services
1120 S.W. Fifth Avenue, Rm. 1204
Portland, Oregon 97204-1912
(503) 823-5288
FAX (503) 823-6924
TTY (503) 823-6868

DATE: June 14, 2011

TO: Mayor Sam Adams

VIA: Jeff Baer, Director of Internal Business Services
Bob Kieta, Facilities Services Manager

FROM: Rich Attridge, Project Manager

RE: * Amend contract with Northwest Testing, Inc. to increase contract amount by an additional \$20,057.30 to provide additional materials testing & special inspection consulting services for the Fire Station 31 project. (Ordinance; amend Contract No. 36927)

FOR MAYOR'S OFFICE USE ONLY

Reviewed by Bureau Liaison

184702

- 1. **INTENDED THURSDAY FILING DATE:** June 23, 2011
- 2. **REQUESTED COUNCIL AGENDA DATE:** June 29, 2011
- 3. **CONTACT NAME & NUMBER:** Rich Attridge, 3-5566
- 4. **PLACE ON:** **CONSENT** **REGULAR**
- 5. **BUDGET IMPACT STATEMENT ATTACHED:** **Y** **N** **N/A**
- 6. **(2) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** **Yes** **No** **N/A**

7. BACKGROUND/ANALYSIS

Attached is an ordinance to increase Northwest Testing, Inc's Contract No. 36927 by \$20,057.30 for the subject project. The amendment will allow for additional materials testing & special inspection consulting services for the Fire Station 31 project to include: inspections for wood diaphragms and shearwalls, continuous concrete, field gluing, epoxy dowel installation, and fabrication shop. Additional work also includes pre-construction testing of masonry grout, mortar and CMU prisms.

RFP No. BGS014 for consultants to provide Materials Testing & Special Inspection Consulting Services as required was issued on March 10, 2006. Five firms responded and all were awarded contracts. A contract in the amount of \$50,000 was awarded to Northwest Testing, Inc. who is a state-certified MBE and ESB.

Amendment No. 1 was issued in May of 2009, extending the contract expiration date by one year, or until July 31, 2010.

Amendment No. 2 was issued in May of 2010, extending the contract expiration date by one year, or until July 31, 2011.

Four task orders (including amendments) totaling \$50,000 have been issued for various projects.

8. FINANCIAL IMPACT

The cost of the amendment is \$20,057.30. The cost is covered in the budget for the Fire Facilities G.O. bond Fund.

9. RECOMMENDATION/ACTION REQUESTED

Amend contract with Northwest Testing, Inc. to increase contract amount by an additional \$20,057.30 to provide additional materials testing & special inspection consulting services for the Fire Station 31 project. (Ordinance; amend Contract No. 36927)