

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Lisa Shaw		2. Telephone No. 503-823-5514	3. Bureau/Office/Dept. OMF/Financial Planning
4a. To be filed (hearing date): June 22, 2011	4b. Calendar (Check One) <div style="display: flex; justify-content: space-around;"> Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/> 4/5ths <input type="checkbox"/> </div>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: June 16, 2011
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

*Update the dedicated portion of the Utility License Fee to fund Portland's transportation operations, maintenance and safety needs. (Ordinance)

2) Purpose of the Proposed Legislation:

To update Ordinance 182094 (August 2008) which set out the process by which PBOT would receive up to \$4.3 million in Utility License Fees from the General Fund. This legislation changes the process by establishing a current baseline of \$2.2 million in allocation and then evaluating any 'excess' ULF against the April 2011 five year forecast rather than the March 2008 five year forecast up to the \$4.3 million cap.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT**4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.**

Revenue to the City will not change; however the distribution of the Utility License Fee (ULF) revenue will change. Each year actual ULF revenues will be evaluated against the base of the April 2011 five year forecast to determine what amount, if any, is in excess of the forecast amount. Any excess up to an additional \$2.1 million will be direct to PBOT until the total PBOT allocation reaches \$4.3 million. Once this threshold has been met, the allocation will increase with inflation.

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense?

No expenditures will be generated, only the distribution between PBOT and the City's General Fund bureaus will be altered. Under this legislation, more ULF revenues will be retained and spent by General Fund bureaus in FY 2011-12 than would have otherwise. Eventually when the \$4.3 million cap is reached, the spending distribution between PBOT and the General Fund will be the same as it would have been under the original ordinance.

6) Staffing Requirements:

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? No.
- Will positions be created or eliminated in *future years* as a result of this legislation? No.

7) Change in Appropriations N/A

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- ☐ YES: Please proceed to Question #9.
☒ NO: Please, explain why below; and proceed to Question #10.

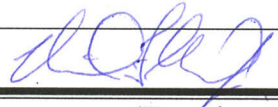
While this individual ordinance did not generate a separate public involvement plan, the entire FY 2011-12 budget development process did. The budget development process, of which the results of this ordinance were a component, included two budget forums, a budget hearing and several requests for citizen input from various surveys. Citizens had several opportunities to express opinions and concerns about transportation services and funding.

9) If "YES," please answer the following questions:

- What impacts are anticipated in the community from this proposed Council item?
- Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?
- How did public involvement shape the outcome of this Council item?
- Who designed and implemented the public involvement related to this Council item?
- Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

Funding for individual bureaus is a component of the budget development process. This process will always include many opportunities for public input and involvement.

Richard F. Goward, Jr. 

APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF PORTLAND
OFFICE OF MANAGEMENT AND FINANCE

Sam Adams, Mayor
Kenneth L. Rust, Chief Administrative Officer
Richard F. Goward, Jr., Chief Financial Officer

Andrew Scott, Manager
Financial Planning Division
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DATE: June 16, 2011

TO: Mayor Sam Adams

FROM: Andrew Scott, Financial Planning Manager *AS*

RE: *Update the dedicated portion of the Utility License Fee to fund Portland's transportation operations, maintenance and safety needs. (Ordinance)

184693

1. **INTENDED THURSDAY FILING DATE:** June 16, 2011
2. **REQUESTED COUNCIL AGENDA DATE:** June 22, 2011
3. **CONTACT NAME & NUMBER:** Lisa Shaw, 823-5514
4. **PLACE ON:** ☐ CONSENT ☒ REGULAR
5. **IMPACT STATEMENT ATTACHED:** ☒ Y ☐ N ☐ N/A
6. **(3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ☐ Yes ☐ No ☒ X ☐ N/A

7. BACKGROUND/ANALYSIS

To update Ordinance 182094 (August 2008) which set out the process by which PBOT would receive up to \$4.3 million in Utility License Fees from the General Fund. This legislation changes the process by establishing a current baseline of \$2.2 million in allocation and then evaluating any 'excess' ULF against the April 2011 five year forecast rather than the March 2008 five year forecast up to the \$4.3 million cap.

Legal Issues:

This creates a local law which revises PBOT's ongoing ULF revenues by outlining the mechanism by which the bureau will work up to an annual \$4.3 million ULF General Fund revenue transfer.

Controversial Issues:

None known

Citizen Participation:

While this individual ordinance did not generate a separate public involvement plan, the entire FY 2011-12 budget development process was. The budget development process, of which the results of this ordinance were a component, included two budget forums, a budget hearing and several requests for citizen input from various surveys. Citizens had several opportunities to express opinions and concerns about transportation services and funding.

Link to Current City Policies:

The budget was prepared in accordance with the Comprehensive Financial Management Policies; all labor contracts; relevant intergovernmental and contract agreements; and other applicable policies and

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To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.

administrative rules, including those governing accounting, personnel, debt, risk, and purchasing practices.

Other Governmental Participation:

None known.

8. FINANCIAL IMPACT

Revenue to the City will not change; however the distribution of the Utility License Fee (ULF) revenue will change. Each year actual ULF revenues will be evaluated against the base of the April 2011 five year forecast to determine what amount, if any, is in excess of the forecast amount. Any excess up to an additional \$2.1 million will be direct to PBOT until the total PBOT allocation reaches \$4.3 million. Once this threshold has been met, the allocation will increase with inflation.

9. RECOMMENDATION/ACTION REQUESTED

The Office of Management and Finance requests that Mayor Adams introduce the ordinance and place it on the Council Calendar for June 22, 2011.