

## FINANCIAL IMPACT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Eric Engstrom		2. Telephone No. 503-823-3329	3. Bureau/Office/Dept Planning and Sustainability
4a. To be filed (hearing date) June 22, 2011	4b. Calendar (Check One) Regular      Consent      4/5ths <input type="checkbox"/> <b>X</b> <input type="checkbox"/> <input type="checkbox"/>		5. Date Submitted to FPD Budget Analyst: June 15, 2011

**1) Legislation Title:**

\* Authorize a contract with Worley Parsons Westmar Corp. for the West Hayden Island Concept Plan and related studies for a total not-to-exceed amount of \$359,916 and provide for payment (Ordinance; authorize Contract No. 30002119)

**2) Purpose of the Proposed Legislation:**

The proposed legislation is to allow the Mayor authorization to enter into a contract with Worley Parsons Westmar Corp. to provide Concept Planning and related studies on West Hayden Island. This work is required to meet City Council Resolution No. 36805 which directed the Bureau of Planning and Sustainability to prepare a legislative proposal for West Hayden Island including, an area plan, and related Comprehensive Plan and Zoning changes necessary to annex West Hayden Island into the city. The plan will determine the future land use of that side of the island. The resolution set parameters to protect at least 500 acres as open space, and identify no more than 300 acres for future deep water marine terminal. The consultant will work with the city and an advisory committee to develop a conceptual area plan based upon the City Council's parameters. Four important components of the concept planning process will include: a Rail Study, an Operational Efficiencies Study, and a Transportation Analysis with street plan alternatives and research to aid staff with the Economic, Social, Environment and Energy (ESEE) analysis.

**3) Revenue:**

**Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If new revenue is generated please identify the source.**

This legislation will not generate or reduce any current revenue to the city. Future annexation related to the legislative process may affect City revenue, but this will be analyzed during that legislative process.

**4) Expense:**

**What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years) (If the action is related to a grant or contract please include the local contribution or match required)**

The contract will be written as not to exceed \$359,916. Funding resides in the 2010-11 and 2011-12 budget for the West Hayden Island Project, Cost Object PNCP000001 and 4PN000000010 and is coming from several sources:

- The existing two-year IGA with the Port (for FY 10/11 and 11/12) provides \$228,000 allocated to consultant services for this project. Of that, BPS estimates we will have spent approximately \$49,000 by June 30 2011. Additional existing encumbrances for the project amount to \$45,000, leaving approximately \$134,000 in remaining IGA funds available for this contract.
- The Mayor's FY 11/12 budget includes an additional appropriation of approximately \$172,000 for "Time Sensitive Planning Projects", including \$50,000 allocated to consultant services for the West Hayden Island project.
- The remaining cost (\$175,916) would be covered in one of two ways: a) The BPS Planning and Urban Design Division's external services budget; OR b) BPS is negotiating an amendment to its IGA with the Port of Portland, which will be brought to City Council before the Fall BuMP. The pending amendment is expected to extend the project timeline to June 2012, and add \$191,000 in additional Port funding to the project, for consultant services. In the event that the expected IGA amendment does not materialize, BPS would work with the consultant to scale down the scope of work.

**Staffing Requirements:**

**5) Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term or permanent positions. If the position is limited term please indicate the end of the term.)*

No positions are created, eliminated or re-classified in the current year through this legislation. Current staff assigned to this project will oversee the administration of the contract.

**6) Will positions be created or eliminated in future years as a result of this legislation?**

No positions will be created or eliminated in future years as a result of the legislation.

**Complete the following section if you are accepting and appropriating a grant via ordinance. This section should only be completed if you are adjusting total appropriations, which currently only applies to grant ordinances.**

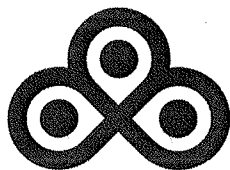
**7) Change in Appropriations** *(If the accompanying ordinance amends the budget, please reflect the dollar amount to be appropriated by this legislation. If the appropriation includes an interagency agreement with another bureau, please include the partner bureau budget adjustments in the table as well. Include the appropriate cost elements that are to be loaded by the Grants Office and/or Financial Planning. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount
N/A	N/A						

Susan Anderson/Michael Armstrong

*Susan Anderson*

APPROPRIATION UNIT HEAD (Typed name and signature)



Bureau of Planning and Sustainability  
Innovation. Collaboration. Practical Solutions.

June 13, 2011

TO: Mayor Sam Adams

FROM: Susan Anderson, Director

1. **Ordinance Title:** \*Authorize a contract with Worley Parsons for the West Hayden Island Concept Plan and related studies for a total not-to-exceed amount of \$359,916 and provide for payment (Ordinance; authorize Contract No. 30002119)
2. Eric Engstrom, Bureau of Planning and Sustainability, 503-823-3329
3. Requested Council Date: June 22, 2011; Time Certain 9:50 am

Consent Agenda Item: \_\_\_\_\_ or Regular Agenda Item: X

Emergency Item (answer below): X or Non-Emergency Item: \_\_\_\_\_

*If emergency, why does this need to take effect immediately:* It is necessary to begin immediate implementation of the scope of work for this project and to formally encumber the funds in the City's system and in the Bureau's budget.

4. **History of Agenda Item/Background:** On July 29, 2010, the City Council adopted Resolution No. 36805 to direct the Bureau of Planning and Sustainability to prepare a legislative proposal for West Hayden Island (WHI) including, an area plan and related Comprehensive Plan and Zoning changes necessary to annex West Hayden Island into the city. The plan will determine the future land use of that side of the island. The resolution set parameters with the intent to protect at least 500 acres as open space, and identify no more than 300 acres for future deep water marine terminal. The legislative proposal requires the creation of a Concept Plan, including technical work, that is outside of the expertise of city staff. On March 3, 2011, the city advertised a Request for Proposal (RFP) for the West Hayden Island Concept Plan and Related Studies according to procurement rules established by PCC 5.68.. Three proposals were submitted and evaluated by an evaluation panel.. On May 13, 2011, the city posted a letter of intent to award the contract to Worley Parsons, subject to authorization by City Council.

This proposed legislation is to allow the Mayor authorization to enter into a contract with Worley Parsons for services in accordance with the contract described below. This work is required to meet City Council Resolution No. 36805. The contractor will work with the city to develop a conceptual area plan based upon the City Council's parameters. Four important components of the concept planning process will include: 1) a Rail Study, 2) an Operational Efficiencies Study, 3) a Transportation Analysis with street plan alternatives and 4) specific research to aid staff with the Economic, Social, Environment and Energy (ESEE) analysis.

5. **Purpose of Agenda Item:** The purpose of the agenda item is to authorize a contract with Worley Parsons for the West Hayden Island Concept Plan and Related Studies for a total not-to-exceed



amount of \$359,916. The contract exceeds \$100,000 and, therefore, it requires Council approval

6. **Legal Issues:** None.
7. **What individuals or groups are or would be opposed to this resolution? Supportive?**  
Members of the West Hayden Island project Advisory Committee were involved drafting the RFP and in the selection of this consultant. The bureau does not anticipate opposition.
8. **How Does This Relate to Current City Policies?** The contract is intended to help City bureaus achieve the items approved through Resolution No 36805. The resultant Concept Plan and related studies will feed into the legislative projects.
9. **Community Participation:** As part of a broader public involvement approach in this phase of the West Hayden Island project, a new Advisory Committee was chosen to advise the City in this phase with the implementation of Resolution No 36805. The Advisory Committee includes members from relevant agencies, neighborhood and industry groups. Staff has engaged several neighborhood and special interest groups during the scoping process, and a public involvement plan is in effect for the overall project.
10. **Other Government Participation:** This work is partially funded through an IGA with the Port of Portland, and the project is jointly managed by the Bureaus of Environmental Studies and Planning & Sustainability.
11. **Financial Impact:** The contract will be written as not to exceed \$359,916. Funding resides in the 2010-11 and 2011-12 budget for the West Hayden Island Project, Cost Object PNCP000001 and 4PN000000010 and is coming from several sources:
  - The existing two-year Intergovernmental Agreement (IGA) with the Port (for FY 10/11 and 11/12) provides \$228,000 allocated to consultant services for this project. Of that, BPS estimates spending approximately \$49,000 by June 30 2011. Additional existing encumbrances for the project amount to \$45,000, leaving approximately \$134,000 in remaining IGA funds available for this contract.
  - The Mayor's FY 11/12 budget includes an additional appropriation of approximately \$172,000 for "Time Sensitive Planning Projects", including \$50,000 allocated to consultant services for the West Hayden Island project.
  - The remaining cost (\$175,916) would be covered in one of two ways: a) The BPS Planning and Urban Design Division's external services budget; or b) BPS is negotiating an amendment to the City's IGA with the Port of Portland, which will be brought to City Council before the Fall BuMP. The pending amendment is expected to extend the project timeline to June 2012, and add \$191,000 in additional Port funding to the project, for consultant services. In the event that the expected IGA amendment does not materialize, BPS would work with the consultant to scale down the scope of work.

