

# FINANCIAL IMPACT STATEMENT For Council Action Items

184616

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Yvonne L. Deckard (BR)	2. Telephone No. 503-823-3206	3. Bureau/Office/Dept. Human Resources
4a. To be filed (date) May 19, 2011	4b. Calendar (Check One) Regular      Consent      4/5ths <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	5. Date Submitted to FPD Budget Analyst: May 11, 2011

**1) Legislation Title:**

\*Exclude employees in five classifications from the classified service. (Ordinance)

**2) Purpose of the Proposed Legislation:**

Effective January 1, 2008, changes to the Charter of the City of Portland took effect, including a new provision whereby employees in classifications with a major role in policy formulation that requires independent judgment may be excluded from the classified service at the recommendation of the Human Resources Director and with the approval of Council by ordinance, if the employees are hired after the effective date of such ordinance. This ordinance recommends that employees in five classifications be excluded under this Charter provision. The Bureau of Human Resources (BHR) has reviewed these classifications and has determined that employees in these classifications have a major role in policy formulation as described by the Charter provision.

**3) Revenue:**

Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If new revenue is generated please identify the source.

No

**4) Expense:**

What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years) (If the action is related to a grant or contract please include the local contribution or match required)

There is no cost resulting from excluding employees in these classifications from the classified service.

**Staffing Requirements:**

5) Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term or permanent positions. If the position is limited term please indicate the end of the term.)

No.

6) Will positions be created or eliminated in future years as a result of this legislation?

No.

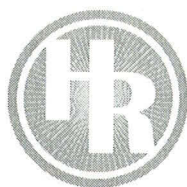
Complete the following section only if an amendment to the budget is proposed.

7) **Change in Appropriations** (If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Center Code column if new center needs to be created. Use additional space if needed.)

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Amount

Yvonne L. Deckard

APPROPRIATION UNIT HEAD (Typed name and signature)



City of Portland  
Bureau of  
**Human Resources**  
Knowledgeable | Helpful | Responsive

184616

Yvonne L. Deckard, Director  
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Office of Management and Finance

Kenneth L. Rust, Chief Administrative Officer

**DATE:** May 11, 2011

**TO:** Mayor Sam Adams

**FROM:** Yvonne L. Deckard, Human Resources Director *[Signature]*

**FOR MAYOR'S OFFICE USE ONLY**

Reviewed by Bureau Liaison \_\_\_\_\_

**RE: ORDINANCE TITLE** \*Exclude employees in five classifications from the classified service.  
(Ordinance)

1. **INTENDED THURSDAY FILING DATE:** May 19, 2011
2. **REQUESTED COUNCIL AGENDA DATE:** May 25, 2011
3. **CONTACT NAME & NUMBER:** David Rhys, 503-823-3507
4. **PLACE ON:** X **CONSENT** \_\_\_\_\_ **REGULAR**
5. **BUDGET IMPACT STATEMENT ATTACHED:** X **Y** \_\_\_\_\_ **N** \_\_\_\_\_ **N/A**
6. (3) **ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY**  
**ATTACHED:** \_\_\_\_\_ **Yes** \_\_\_\_\_ **No** X **N/A**

**7. BACKGROUND/ANALYSIS**

Effective January 1, 2008, changes to the Charter of the City of Portland took effect, including a new provision whereby employees in classifications with a major role in policy formulation that requires independent judgment may be excluded from the classified service at the recommendation of the Human Resources Director and with the approval of Council by ordinance, if the employees are hired after the effective date of such ordinance. This ordinance recommends that employees in five classifications be excluded under this Charter provision. The Bureau of Human Resources (BHR) has reviewed these classifications and has determined that employees in these classifications have a major role in policy formulation as described by the Charter provision.

This ordinance has been submitted as an emergency ordinance so that this change will apply to a position for which a recruitment is currently in process. Typically, we place ordinances affecting classifications on the consent agenda, but we can arrange to brief the Mayor or any Commissioner needing additional information about this matter.

**8. FINANCIAL IMPACT**

There is no cost resulting from excluding employees in these classifications from the classified service.

**9. RECOMMENDATION/ACTION REQUESTED**

I recommend that the Mayor and City Council approve this ordinance.

**Sam Adams, Mayor**

**We are an equal opportunity employer**

Please notify the City of Portland of the need for ADA accommodations no less than five (5) days prior to any City-sponsored event by contacting the Bureau of Human Resources at 503-823-3572 or the City's TTY at 503-823-6868.

