



**CITY OF PORTLAND**  
OFFICE OF MANAGEMENT AND FINANCE  
**Sam Adams, Mayor**  
**Kenneth L Rust, Chief Administrative Officer**

**Revenue Bureau**  
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FOR MAYOR'S OFFICE USE ONLY

Reviewed by Bureau Liaison

**DATE:** April 7, 2011

**TO:** Mayor Sam Adams

**FROM:** Thomas Lannom, Revenue Bureau Director

36857

**RE: RESOLUTION TITLE** Continue the Downtown Business District property management license fee for an additional ten years and expand the boundaries of the district (Resolution)

**INTENDED THURSDAY FILING DATE:** April 14, 2011

**2. REQUESTED COUNCIL AGENDA DATE** April 20, 2011 2:00 pm Time Certain

**3. CONTACT NAME & NUMBER:** Terri Williams x52469

**4. PLACE ON:** ☐ CONSENT ☒ REGULAR

**5. BUDGET IMPACT STATEMENT ATTACHED:** ☐ Y ☐ N ☒ N/A

**6. (3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY**  
**ATTACHED:** ☐ Yes ☐ No ☒ N/A

**7. BACKGROUND/ANALYSIS**

PCC 6.06.220 requires the City Council to conduct a public hearing(s) to determine whether the Downtown Business District property management license fee should be terminated. This is required every 10 years, starting in 2011.

The district was formed at the request of property managers/owners to allow them to fund additional cleaning, security and business development services (including holiday lighting services). The district has been in existence in one form or another since 1988.

**8. FINANCIAL IMPACT**

The resolution itself does not create a fiscal impact. The ordinance to award the contract will have a fiscal impact, and will be included at that time. However, the resolution allows the District to continue and the impacts to all are similar to those historically.

**9. RECOMMENDATION/ACTION REQUESTED**

The Bureau respectfully requests that the resolution be adopted to allow the district to continue and the Bureau to bring forward the two ordinances to make changes to PCC 6.06 and the new contract with Clean & Safe, Inc.