

FINANCIAL IMPACT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Ryan Deibert		2. Telephone No. 3-2368	3. Bureau/Office/Dept. PHB 157/500
4a. To be filed (date) 04/20/2011	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to FPD Budget Analyst: 04/06/2011

1) Legislation Title:

* Amend subrecipient contract with Housing Authority of Portland to add \$10,975 for delivery improvement of the Rent Well Tenant Education Program and to administer the Landlord Guarantee Fund, and provide payment. (Ordinance; amend Contract No. 32000394)

2) Purpose of the Proposed Legislation:

The Consolidated Plan calls for the delivery of housing services that assist low-income citizens in accessing and retaining safe, affordable housing, including the Rent Well Tenant Education Program and the Landlord Guarantee Fund. This amendment will fund the Housing Authority of Portland (HAP) to improve the delivery of the Rent Well Tenant Education Program and administer the Landlord Guarantee Fund.

This proposed amendment (Amendment 1) adds to the contract additional General Fund (\$10,975) previously allocated in PHB's FY 2010-11 Budget.

3) Revenue:

Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If new revenue is generated please identify the source.

No, the proposed legislation will not generate or reduce current or future revenue coming to the City.

4) Expense:

What are the costs to the City as a result of this legislation? What is the source of funding for the expense?

Funding in the amount of \$10,975 in General Fund will be added to this contract for a total revised budget not to exceed \$367,135 in the City's FY 2010-11 approved budget (\$92,975 in General Fund, \$224,000 OHCS Funds, \$160 Collins Funds, and \$50,000 in Housing Investment Funds).

Staffing Requirements:

5) Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? No.

6) Will positions be created or eliminated in future years as a result of this legislation? No.

Complete the following section only if an amendment to the budget is proposed. N/A

7) Change in Appropriations

Complete the following section if you are accepting and appropriating a grant via ordinance. This section should only be completed if you are adjusting total appropriations, which currently only applies to grant ordinances.

There is no appropriation change.

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount
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Margaret Van Vleet, Director

APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF
PORTLAND, OREGON
PORTLAND HOUSING BUREAU

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184535

**COVER SHEET for
ORDINANCE, RESOLUTION, REPORT TO COUNCIL**

Today's Date: March 22, 2011
Expected Date to Council: April 20, 2011
Title of Ordinance/Report: * Amend subrecipient contract with Housing Authority of Portland to add \$10,975 for delivery improvement of the Rent Well Tenant Education Program and to administer the Landlord Guarantee Fund, and provide payment. (Ordinance; amend Contract No. 32000394)
Contract Manager's Name & Number: Ryan Deibert, 823-2368
Preparer's Name & Number: Zane Potter, 823-4768
Manager's Name: Sally Erickson
Manager Approval: *[Signature]*
If this is an Agreement/ a Contract, has it been "Approved as to Form" by the City Attorney? Yes
Your Manager accepts this and signed here: *[Signature]*
Will this be on **Regular** or **Consent** agenda? Consent
Budget Impact Statement Attached?: Yes

Please complete the following information

- A. Provide information about the item (What is it about? Why is it important? Is there anything controversial? If so, why is it controversial and how is the controversy addressed? Any pertinent background information?)

The Consolidated Plan calls for the delivery of housing services that assist low-income citizens in accessing and retaining safe, affordable housing, including the Rent Well Tenant Education Program and the Landlord Guarantee Fund. This amendment will fund the Housing Authority of Portland (HAP) to improve the delivery of the Rent Well Tenant Education Program and administer the Landlord Guarantee Fund.

The Rent Well Tenant Education Program teaches people how to be responsible, stable tenants and is managed PHB and HAP. To improve delivery of this program, HAP (likely through a subcontractor) will lower the literacy level of the curriculum.

The Landlord Guarantee Fund is an incentive for landlords to rent to graduates of the Rent Well Tenant Education Program. The Guarantee provides a level of economic security to Landlords by covering unpaid rent, excessive damage, or eviction costs. HAP will negotiate terms and execute contract with Oregon Housing and Community Services (OHCS) for the Rent Well Landlord Guarantee Fund for Fiscal Year 2011-12. The contract with OHCS is currently held by PHB.

Transfer of the contract directly to HAP will reduce administrative redundancies across agencies and reduce administrative costs to PHB.

The current proposed amendment adds FY 2010-11 allocations of General Fund dollars to fund the improved delivery of the Rent Well Tenant Education Program and to administer the Landlord Guarantee Fund.

Nothing should be controversial about this amendment. It furthers the City's goal of supporting programs that aid low-income Portlanders in accessing and retaining housing and increases administrative efficiency.

B. Provide three points of information that our Commissioner can use to introduce this item

- This proposed amendment (Amendment 1) adds to the contract additional General Fund dollars (\$10,975) previously allocated in PHB's FY 2010-11 budget
- In total, this contract and proposed amendment will allow HAP to improve the delivery of the Rent Well Tenant Education Program, which teaches people how to be responsible, stable tenants and to administer the Landlord Guarantee Fund that provides incentives for landlords to rent graduates of the Rent Well Tenant Education Program.
- The amendment will fulfill the mission of PHB by providing support to programs that help low-income Portlanders access and retain housing and will increase administrative efficiency.

C. Will you, as the preparer of this item, be at Council when this is heard? N/A
If not, who will be there in your place?

The item is placed on consent council agenda.

D. If the item is on the regular agenda, describe who will make the presentation or testimony and how much time will be needed for presentation and for Council discussion and vote. N/A

E. Will members of the community be part of the presentation or be invited? No