

**FINANCIAL IMPACT STATEMENT
For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Wendy Gibson		2. Telephone No. 3-1181	3. Bureau/Office/Dept. OMF/Bureau of Internal Business Services/Facilities
4a. To be filed (date) April 14, 2011	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to FPD Budget Analyst: April 4, 2011

1) Legislation Title:

Authorize contract with Solarc Architecture and Engineering, Inc. for LEED technical consulting services not to exceed \$171,970.

2) Purpose of the Proposed Legislation:

In 2001, The City of Portland (City) passed the Green Building Policy (updated 2009) directing City Bureaus to pursue the United States Green Building Council's Leadership in Energy and Environmental Design certification for Existing Buildings: Operations and Maintenance (LEED EBOM). Retro-Commissioning and energy efficiency strategies are key aspects of achieving LEED EBOM. In addition, in 2009 the City updated the Climate Action Plan which sets forth practices and guidelines to reduce carbon emissions, included in these guidelines in the use of building energy efficiency strategies through third-party experts. It is the City's intent to pursue LEED Technical Consulting Services for Building Retro-Commissioning, ASHRAE Level 1 Energy Audit, and Lighting Pollution Analysis for The Portland Building during the 2010-11 fiscal year using the current LEED EBOM v3 2009 edition, including any errata and addenda from June 2010.

3) Revenue:

Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If new revenue is generated please identify the source.

No

4) Expense:

What are the costs to the City as a result of this legislation? What is the source of funding for the expense?

As part of the FY 2010-11 budget process, Council approved a decision package for LEED retro-commissioning of the Portland Building. This contract would be funded out of the \$214,324 appropriated for this decision package.

Staffing Requirements:

5) Will any positions be created, eliminated or re-classified in the current year as a result of this legislation.

No

6) Will positions be created or eliminated in *future years* as a result of this legislation?

No

Complete the following section if you are accepting and appropriating a grant via ordinance. This section should only be completed if you are adjusting total appropriations, which currently only applies to grant ordinances.

7) Change in Appropriations

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

Jeff Baer, Director, Bureau of Internal Business Services

APPROPRIATION UNIT HEAD (Typed name and signature)

8. FINANCIAL IMPACT

As part of the FY 2010-11 budget process, Council approved a decision package for LEED retro-commissioning of the Portland Building. This contract would be funded out of the \$214,324 appropriated for this decision package.

9. RECOMMENDATION/ACTION REQUESTED

It is recommended Council Authorize contract with Solarc Architecture and Engineering, Inc. for LEED technical consulting services not to exceed \$171,970.



CITY OF PORTLAND
OFFICE OF MANAGEMENT AND FINANCE

Sam Adams, Mayor
Kenneth L. Rust, Chief Administrative Officer
Jeffrey B. Baer, Director, Bureau of Internal Business Services

Robert F. Kieta, Manager
Facilities Services
1120 S.W. Fifth Avenue, Rm. 1204
Portland, Oregon 97204-1912
(503) 823-5288
FAX (503) 823-6924

184534

DATE: April 5, 2011

TO: Mayor Sam Adams

VIA: Jeff Baer, Director of Internal Business Services
Bob Kieta, Facilities Services Manager

FROM: Wendy Gibson, Facilities Services

TITLE: * Authorize contract with Solarc Architecture and Engineering, Inc. for LEED technical consulting services for The Portland Building not to exceed \$171,970 (Ordinance)

**FOR MAYOR'S OFFICE
USE ONLY**

Reviewed by Bureau Liaison _____

1. INTENDED THURSDAY FILING DATE: April 14, 2011
2. REQUESTED COUNCIL AGENDA DATE: April 20, 2011
3. CONTACT NAME & NUMBER: Wendy Gibson x3-1181
4. PLACE ON: CONSENT REGULAR TIME CERTAIN @ _____
5. BUDGET IMPACT STATEMENT ATTACHED: Y N N/A
6. (2) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED: Yes No N/A

7. BACKGROUND/ANALYSIS

In 2001, The City of Portland (City) passed the Green Building Policy (updated 2009) directing City Bureaus to pursue the United States Green Building Council's Leadership in Energy and Environmental Design certification for Existing Buildings: Operations and Maintenance (LEED EBOM). Retro-Commissioning and energy efficiency strategies are key aspects of achieving LEED EBOM. In addition, in 2009 the City updated the Climate Action Plan which sets forth practices and guidelines to reduce carbon emissions, included in these guidelines in the use of building energy efficiency strategies through third-party experts.

The Portland Building was built in 1982. It is the City's intent to pursue LEED Technical Consulting Services for Building Retro-Commissioning, ASHRAE Level 1 Energy Audit, and Lighting Pollution Analysis for The Portland Building during the 2010-11 fiscal year using the current LEED EBOM v3 2009 edition, including any errata and addenda from June 2010.

Request For Proposals No. FAC015 was issued December 15, 2010. Six proposals were received on January 19, 2011. A selection committee reviewed all proposals and selected Solarc Architecture and Engineering, Inc. to recommend for contract award. The contract amount is \$171,970 with an effective date of May 9, 2011 and an expiration date of May 8, 2012.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.