

FINANCIAL IMPACT STATEMENT**For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Ryan Deibert		2. Telephone No. 3-2368	3. Bureau/Office/Dept. PHB 157/11
4a. To be filed (date) 4/6/2011	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to FPD Budget Analyst: 4/6/2011

1) Legislation Title:

* Amend the expenditure authorization for the subrecipient contract with 211info to add \$42,625 to improve services for low-income homeowners and renters and provide for payment. (Ordinance; amend Contract No. 32000389)

2) Legislation:

The City developed the Housing Connections website (www.housingconnections.org) to assist low income citizens in finding affordable housing. This amendment will fund 211info to help facilitate the successful transition from Housing Connections to the more fiscally sustainable HousingPoint software.

This proposed amendment (Amendment 2) adds to the contract additional CDBG funds (\$42,625) previously allocated in PHB's FY 2010-11 budget.

3) Revenue:

Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If new revenue is generated please identify the source.

No, the proposed legislation will not generate or reduce current or future revenue coming to the City.

4) Expense:

What are the costs to the City as a result of this legislation? What is the source of funding for the expense?

\$42,625 is funded through federal CDBG Fund previously allocated to PHB's FY 2010-11 budget.

Staffing Requirements:

5) Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? No.

6) Will positions be created or eliminated in future years as a result of this legislation? No.

Complete the following section if you are accepting and appropriating a grant via ordinance. This section should only be completed if you are adjusting total appropriations, which currently only applies to grant ordinances.

None.

7) Change in Appropriations (If the accompanying ordinance amends the budget, please reflect the dollar amount to be appropriated by this legislation. If the appropriation includes an interagency agreement with another bureau, please include the partner bureau budget adjustments in the table as well. Include the appropriate cost elements that are to be loaded by the Grants Office and/or Financial Planning. Use additional space if needed.)

There is no appropriation change.

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

Margaret Van Vliet, Director

APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF
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**COVER SHEET for
ORDINANCE, RESOLUTION, REPORT TO COUNCIL**

Today's Date: March 23, 2011

Expected Date to Council: April 6, 2011

Title of Ordinance/Report: * Amend the expenditure authorization for the subrecipient contract with 211info to add \$42,625 to improve services for low-income homeowners and renters and provide for payment. (Ordinance; amend Contract No. 32000389)

Contract Manager's Name & Number: Ryan Deibert, 823-2368

Preparer's Name & Number: Zane Potter

Manager's Name: Sally Erickson

Manager Approval: Sally Erickson

If this is an Agreement/ a Contract, has it been "Approved as to Form" by the City Attorney? Yes

Your Manager accepts this and signed here: Sally Erickson

Will this be on **Regular** or **Consent** agenda? Consent

Budget Impact Statement Attached? Yes

Please complete the following information

- A. Provide information about the item (What is it about? Why is it important? Is there anything controversial? If so, why is it controversial and how is the controversy addressed? Any pertinent background information?)

The City developed the Housing Connections website (www.housingconnections.org) to assist low income citizens in finding affordable housing. PHB contracts with 211info to provide end-user support and marketing of the Housing Connections website. This amendment will fund 211info to help facilitate the successful transition from Housing Connections to the nearly identical and more fiscally sustainable HousingPoint software.

The Housing Connections website was developed by the Bureau of Technology Services (BTS) and BTS charges PHB approximately \$50,000 to host the site. Under an existing contract with PHB, Bowman Systems, Inc., a national vendor of Homeless Management Information Systems technology, used the Housing Connections source code to develop and market a nearly identical hosted website solution, HousingPoint. In exchange, Bowman Systems, Inc. pays PHB a royalty fee of approximately \$12,000 per year. This fee will be waived and Bowman Systems Inc. will host the HousingPoint website for free. A separate contract amendment between PHB and Bowman Systems,

Inc. will transfer the Housing Connections hosting responsibilities from BTS to Bowman Systems, Inc.

The current proposed amendment adds FY 2010-11 allocations of federal CDBG Fund dollars to fund the development and implementation of the website transition plan from Housing Connections to HousingPoint software.

Nothing should be controversial about this amendment. It furthers the City's goal of providing increased housing accessibility for low income citizens by providing nearly identical housing search capabilities in a more fiscally sustainable manner.

B. Provide three points of information that our Commissioner can use to introduce this item

- This proposed amendment (Amendment 2) adds to the contract additional CDBG fund (\$42,625) previously allocated in PHB's FY 2010-11 budget.
- In total, this contract and proposed amendment will allow 211info to create and implement the successful transition of Housing Connections, a City-developed website that improves housing accessibility to low income citizens, to a nearly identical and more fiscally sustainable website solution, HousingPoint.
- This amendment reduces the financial burden placed on the City in the management of this software.

C. Will you, as the preparer of this item, be at Council when this is heard? *No.*

If not, who will be there in your place? *Contract manager, Ryan Deibert, or Program manager, Sally Erickson, can be, if Commissioner would like.*

D. If the item is on the regular agenda, describe who will make the presentation or testimony and how much time will be needed for presentation and for Council discussion and vote. *N/A*

E. Will members of the community be part of the presentation or be invited? *No*