

ORDINANCE No. 184491 As Amended

*Authorize a sole source contract with Compass Computing Group, Inc. for applications software programming services, maintenance and updates for the Revenue Bureau tax applications software not to exceed \$530,000 (Ordinance)

The City of Portland Ordains:

Section 1: The Council Finds:

1. The Revenue Bureau (Revenue) began developing tax application software (BLIS) in 1996 to meet its unique needs to administer the City's Business License Tax and Multnomah County's Business Income Tax. Since that time, additional new tax or permit applications have been developed by Revenue to meet the needs for the other programs it administers, including the Personal Income Tax software, Transient Lodging Tax System software, Regulatory Information System software, Tow Desk software, Business Improvement District software and Payday Lender software.
2. Compass Computing Group Inc. (Compass) has been Revenue's development and support partner on these software applications for the last 10 years. Using one development partner has allowed Revenue to create applications that have a similar look and feel, which allows for easy transition for employees when they transfer to different programs or need to help other programs on a temporary basis. Additionally, Compass' familiarity with both the business rules and the software applications allow for efficient and cost-effective upgrades and change orders, maintenance and break/fix work.
3. This sole source 5-year contract is being acquired as an exception to the competitive selection process identified in PCC 5.68 and the PTE Services Contract Manual. The not-to-exceed amount of the contract shall be \$530,000.
4. Revenue's budget includes funding for the services required under this contract in the current fiscal year and Revenue expects to have the necessary budget funding in future fiscal years.
5. Revenue will manage Compass' work in accordance with the terms and conditions of the Contract.

NOW, THEREFORE, the Council directs:

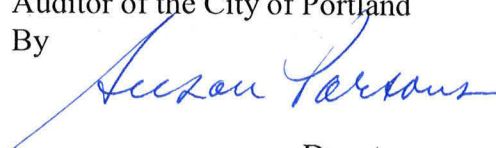
- a. The Chief Procurement Officer (CPO) is authorized to execute a sole-source contract not to exceed \$530,000 with Compass Computing Group Inc. substantially in conformance with the contract attached hereto as Exhibit A.

Section 2. The Council declares that an emergency exists because Revenue requires software maintenance and support for their tax software prior to the start of tax season to ensure that tax return processing continues without interruption; therefore, this ordinance shall be in full force and effect from and after its passage by the Council.

Passed by the Council: MAR 30 2011

Mayor Sam Adams
Prepared by: Terri Williams
Date Prepared: February 7, 2011

LaVonne Griffin-Valade
Auditor of the City of Portland
By


Deputy

Agenda No. **184491** As Amended
ORDINANCE NO.

Title

*Authorize a sole source contract with Compass Computing Group, Inc. for Applications, Software Programming Services, Maintenance, and Updates for the Revenue Bureau's tax applications software not to exceed \$530,000 (Ordinance)

INTRODUCED BY Commissioner/Auditor: Mayor Adams	CLERK USE: DATE FILED <u>MAR 25 2011</u>
COMMISSIONER APPROVAL Mayor—Finance and Administration - Adams Position 1/Utilities - Fritz Position 2/Works - Fish Position 3/Affairs - Saltzman Position 4/Safety - Leonard	LaVonne Griffin-Valade Auditor of the City of Portland By: <u>[Signature]</u> Deputy
BUREAU APPROVAL Bureau: Revenue Bureau Head: Thomas W. Lannom	ACTION TAKEN:
Prepared by: Terri Williams Date Prepared: 2/7/11	
Financial Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/> Not Required <input type="checkbox"/>	
Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Council Meeting Date 3/30/11	
City Attorney Approval <u>[Signature]</u>	

AGENDA	
TIME CERTAIN <input type="checkbox"/>	
Start time: _____	
Total amount of time needed: _____ (for presentation, testimony and discussion)	
CONSENT <input checked="" type="checkbox"/> <u>Pulled</u>	
REGULAR <input type="checkbox"/>	
Total amount of time needed: _____ (for presentation, testimony and discussion)	

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:	
	YEAS	NAYS
1. Fritz	1. Fritz <input checked="" type="checkbox"/>	
2. Fish	2. Fish <input checked="" type="checkbox"/>	
3. Saltzman	3. Saltzman <input checked="" type="checkbox"/>	
4. Leonard	4. Leonard <input checked="" type="checkbox"/>	
Adams	Adams <input type="checkbox"/>	