ORDINANCE No. 1 8 4 4 9 1 As Amended

*Authorize a sole source contract with Compass Computing Group, Inc. for applications software programming services, maintenance and updates for the Revenue Bureau tax applications software not to exceed $530,000 (Ordinance)

The City of Portland Ordains:

Section 1: The Council Finds:

1. The Revenue Bureau (Revenue) began developing tax application software (BLIS) in 1996 to meet its unique needs to administer the City's Business License Tax and Multnomah County's Business Income Tax. Since that time, additional new tax or permit applications have been developed by Revenue to meet the needs for the other programs it administers, including the Personal Income Tax software, Transient Lodging Tax System software, Regulatory Information System software, Tow Desk software, Business Improvement District software and Payday Lender software.

2. Compass Computing Group Inc. (Compass) has been Revenue's development and support partner on these software applications for the last 10 years. Using one development partner has allowed Revenue to create applications that have a similar look and feel, which allows for easy transition for employees when they transfer to different programs or need to help other programs on a temporary basis. Additionally, Compass' familiarity with both the business rules and the software applications allow for efficient and cost-effective upgrades and change orders, maintenance and break/fix work.

3. This sole source 5-year contract is being acquired as an exception to the competitive selection process identified in PCC 5.68 and the PTE Services Contract Manual. The not-to-exceed amount of the contract shall be $530,000.

4. Revenue's budget includes funding for the services required under this contract in the current fiscal year and Revenue expects to have the necessary budget funding in future fiscal years.

5. Revenue will manage Compass' work in accordance with the terms and conditions of the Contract.

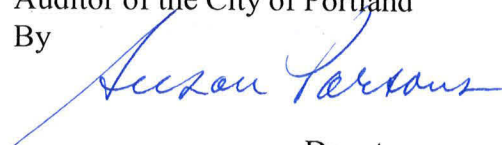NOW, THEREFORE, the Council directs:

a. The Chief Procurement Officer (CPO) is authorized to execute a sole-source contract not to exceed $530,000 with Compass Computing Group Inc. substantially in conformance with the contract attached hereto as Exhibit A.

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Section 2. The Council declares that an emergency exists because Revenue requires software maintenance and support for their tax software prior to the start of tax season to ensure that tax return processing continues without interruption; therefore, this ordinance shall be in full force and effect from and after its passage by the Council.

Passed by the Council: MAR 30 2011

Mayor Sam Adams
Prepared by: Terri Williams
Date Prepared: February 7, 2011

LaVonne Griffin-Valade
Auditor of the City of Portland
By

Deputy

√140

Agenda No.

ORDINANCE NO.   1844 91 As Amended
Title

*Authorize a sole source contract with Compass Computing Group, Inc. for Applications Software Programming Services, Maintenance, and Updates for the Revenue Bureau's tax applications software not to exceed $530,000 (Ordinance)

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INTRODUCED BY Commissioner/Auditor: **Mayor Adams**	CLERK USE: DATE FILED ___ MAR 25 2011 ___
COMMISSIONER APPROVAL	
Mayor—Finance and Administration - Adams	LaVonne Griffin-Valade Auditor of the City of Portland
Position 1/Utilities - Fritz	
Position 2/Works - Fish	By: _____
Position 3/Affairs - Saltzman	Deputy
Position 4/Safety - Leonard	
BUREAU APPROVAL	**ACTION TAKEN:**
Bureau: Revenue Bureau Head: Thomas W. Lannom	
Prepared by: Terri Williams Date Prepared: 2/7/11	
Financial Impact Statement Completed ☒ Amends Budget ☐ Not Required ☐	
Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes ☐ No ☒	
Council Meeting Date **3/30/11**	
√ **City Attorney Approval** Kaw	

AGENDA		FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
TIME CERTAIN ☐ Start time: _____				YEAS	NAYS
Total amount of time needed: _____ (for presentation, testimony and discussion)		1. Fritz	1. Fritz	✓	
		2. Fish	2. Fish	✓	
CONSENT ☒ Pulled		3. Saltzman	3. Saltzman	✓	
REGULAR ☐ Total amount of time needed: _____ (for presentation, testimony and discussion)		4. Leonard	4. Leonard	✓	
		Adams	Adams	—	