

**FINANCIAL IMPACT STATEMENT  
For Council Action Items**

184488

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Robert Kieta		2. Telephone No. 3-2039	3. Bureau/Office/Dept. OMF/Bureau of Internal Business Services/Facilities
4a. To be filed (date) March 24, 2011	4b. Calendar (Check One) Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/> 4/5ths <input type="checkbox"/>		Date Submitted to FPD Budget Analyst: March 21, 2011

**1) Legislation Title:**

\* Amend contract with G4S Secure Solutions USA, Inc. to renew contract, add new service facilities and increase contract by \$1,582,053.74 to provide for uniformed security officers services (Ordinance; amend Contract No. 40997)

**2) Purpose of the Proposed Legislation:**

The purpose of this action is to amend to extend the contract term for one (1) year through March 31, 2012 with the option to renew it for an additional four (4) years in one (1) year increments.

This amendment for uniformed security officer services will increase the contract amount by \$131,337.81 per month (6,279.3 monthly hours) for one (1) year for a total annual cost of \$1,582,053.74. This will bring the new Contract total value to \$8,539,303.36.

**3) Revenue:**

Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If new revenue is generated please identify the source.

No

**4) Expense:**

What are the costs to the City as a result of this legislation? What is the source of funding for the expense?

The total annual cost of this amendment, with the exception of services provided to Parks and Recreation, is included in the Facilities budget for fiscal years 2010-11 through 2011-12. The cost of the security services provided under this contract are charged to the Bureaus directly or recovered through the location rental rates. Parks and Recreation is invoiced directly by the vendor for services provided under this contract.

**Staffing Requirements:**

5) Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?

No

6) Will positions be created or eliminated in future years as a result of this legislation?

No

Complete the following section if you are accepting and appropriating a grant via ordinance. This section should only be completed if you are adjusting total appropriations, which currently only applies to grant ordinances.

**7) Change in Appropriations**

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

Jeff Baer, Director Internal Business Services

APPROPRIATION UNIT HEAD (Typed name and signature)



**CITY OF PORTLAND**  
OFFICE OF MANAGEMENT AND FINANCE

Sam Adams, Mayor  
Kenneth L. Rust, Chief Administrative Officer  
Jeffrey B. Baer, Director, Bureau of Internal Business Services

Robert F. Kieta, Manager  
Facilities Services  
1120 S.W. Fifth Avenue, Rm. 1204  
Portland, Oregon 97204-1912  
(503) 823-5288  
FAX (503) 823-6924  
TTY (503) 823-6868

DATE: March 18, 2011

TO: Mayor Sam Adams

FROM: Jeff Baer, Director of Internal Business Services  
Robert F. Kieta, Facilities Services Manager

**FOR MAYOR'S OFFICE USE  
ONLY**

Reviewed by Bureau Liaison

184488

RE: \* Amend contract with G4S Secure Solutions USA, Inc. to renew contract, add new service facilities and increase contract by \$1,582,053.74 to provide for uniformed security officers services (Ordinance; amend Contract No. 40997)

- 1. INTENDED THURSDAY FILING DATE: March 24, 2011
- 2. REQUESTED COUNCIL AGENDA DATE: March 30, 2011
- 3. CONTACT NAME & NUMBER: Robert F. Kieta x3-2039
- 4. PLACE ON: \_\_\_ CONSENT X REGULAR
- 5. BUDGET IMPACT STATEMENT ATTACHED: X Y \_\_\_ N \_\_\_ N/A
- 6. (2) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED: X Yes \_\_\_ No \_\_\_ N/A

**7. BACKGROUND/ANALYSIS**

This ordinance authorizes an amendment, Exhibit A attached, to the contract to extend the expiration date of the contract through March 31, 2012. City of Portland Code 5.33.220.D.10 authorizes the renegotiation of existing contracts with incumbent contractors when it is in the best interests of the City. The Contractor was competitively awarded their current price agreement in September 2005 after receiving the highest evaluated points. They have performed well under this price agreement and have consistently offered excellent pricing and service.

The City of Portland provides safe and secure facilities for its employees and visitors. To continue doing so the City has the need for high level professional unarmed and armed security within its many Bureaus, facilities and locations. GS4 has exceeded the City's requirements by successfully providing consistent coverage with the highest degree of professionalism throughout the many variable conditions and locations surrounding the need to have security services present. The established internal procedures within GS4 coordinated with the City Bureaus and Offices for the enforcement of the Building Rules of Conduct; along with their ability to provide set location and rolling security escorts, armed Security services and the positive relationships formed with both the public and the City Staff makes change during these difficult economic times an unnecessary risk. Continuity of Security services and personnel is imperative to a successful effective Security Program.

*An Equal Opportunity Employer*

*To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.*

The Portland Office of GS4 was recently audited by the Office of Federal Contract Compliance Programs, U.S. Department of Labor on March 3. They successfully passed this audit for the 36th straight time.

For this contract GS4 employees 42 FTE, exceeds the City fair wage requirements for all employees, has 33% participation with the employer offered Kaiser health plan, offers health benefits to all fulltime employees after 90 days employment and for this Portland Office employs 18.11% Women and 13.93% Minority. GS4 has to date employed 13 FTE's from DePaul Industries (QRF) and continues to provide partnership opportunities with the DePaul Industries by providing 173 hours per month of on site training for people with disabilities. GS4 has met the required Security budget reductions for 2011-2012 without any noticeable affect on services. The proposed contract reflects a reduction in costs to the City.

8. **FINANCIAL IMPACT**

This amendment for uniformed security officer services will increase the contract amount by \$131,337.81 per month (6,279.3 monthly hours) for one (1) year for a total annual cost of \$1,582,053.74. This will bring the new Contract total value to \$8,539,303.36.

The total annual cost of this amendment, with the exception of services provided to Parks and Recreation, is included in the Facilities budget for fiscal years 2010-11 through 2011-12. The cost of the security services provided under this contract are charged to the Bureaus directly or recovered through the location rental rates. Parks and Recreation is invoiced directly by the vendor for services provided under this contract.

9. **RECOMMENDATION/ACTION REQUESTED**

It is recommended that Council approve this amendment to Contract no. 40997 with G4S Secure Solutions USA, Inc. to provide for uniformed security officers.