

# FINANCIAL IMPACT STATEMENT For Council Action Items

184469

(Deliver original to Financial Planning Division. Retain copy.)

|  |   |                                  |  |
|--|---|----------------------------------|--|
| 1. Name of Initiator<br>Brian Hoop       |   | 2. Telephone No.<br>503-823-3075 | 3. Bureau/Office/Dept.<br>Office of Neighborhood Involvement |
| 4a. To be filed (date)<br>March 10, 2010 | 4b. Calendar (Check One)<br>Regular      Consent      4/5ths<br>X <input type="checkbox"/> <input type="checkbox"/> |                                  | 5. Date Submitted to FPD Budget Analyst:<br>March 4, 2011    |

**1) Legislation Title:**

\*Authorize grant agreements of \$28,138 for East Portland Neighbors, \$1,250 for Parkrose Heights United Methodist Church, and \$9,633 for North Portland Community Works to administer Neighborhood Small Grants and communications funds for EPN. (Ordinance)

**2) Purpose of the Proposed Legislation:**

The goal of the Neighborhood Small Grants Program is to provide neighborhood and community organizations with opportunities to expand their community-building capacity, attract new and diverse members and sustain those already involved.

To qualify for a neighborhood small grant, grant projects must build capacity in or build partnerships between neighborhood associations, community-based organizations, and/or such groups working specifically with underrepresented populations within a district coalition's area.

Funding was adopted by the City Council as part of the FY 2010-11 Office of Neighborhood Involvement (ONI) budget and is funded with a total of \$116,530 through City General Fund dollars. City Council adopted the Five Year Plan for Increasing Community Involvement on February 27, 2008. In that plan Recommendation Five called for supporting the community's capacity to take action to move forward its priorities including providing small grants to community organizations.

The Neighborhood Grants Program is administered through the seven neighborhood district coalitions and funded by the Office of Neighborhood Involvement.

The two City-administered neighborhood offices—East Portland Neighborhood Office and North Portland Neighborhood Services—administer their grant dollars and distribute funds to successful grantees. Those grantees are respectively East Portland Neighbors (EPN), Parkrose Heights United Methodist Church, and Kenton Action Plan (dba "North Portland Community Works" (NPCW)).

**North Portland:**

The North Portland Community Works grant selection committee identified seven grant projects for funding in FY 10/11. The ONI FY 10/11 budget includes \$9,633 in funding for the Neighborhood Small Grants Program for North Portland.

**East Portland:**

The EPN grant selection committee identified thirteen grant projects for funding in FY 10/11. The ONI FY 10/11 budget allocates \$16,388 in funding for the Neighborhood Small Grants Program for East Portland. \$15,138 of this total is being granted to EPN as fiscal sponsor for twelve projects. The remaining \$1,250 is granted for one remaining project through Parkrose United Methodist Church. The difference between the thirteen grant awards totaling \$23,830 and the budget allocation of \$16,388 is due to unspent funds from the

previous fiscal year. \$3,040.16 is from FY 09-10 unspent funds returned from EPN. The balance of \$4,401.84 is from additional sources supplemented by EPN.

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In addition, \$13,000 is being granted to East Portland Neighbors for production of the *East Portland Neighborhood Association News*, a coalition-wide print newsletter for the purpose of encouraging and facilitating communication among community members, Neighborhood Associations, and public and private agencies and groups. Funding was adopted by the City Council as part of the FY 2010-11 Office of Neighborhood Involvement (ONI) budget using General Fund dollars. A total of \$20,643 is allocated to EPNO for neighborhood association communications.

**3) Revenue:**

**Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If new revenue is generated please identify the source.**

No revenue impact.

**4) Expense:**

**What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years) (If the action is related to a grant or contract please include the local contribution or match required)**

There is no financial impact in passing this ordinance other than authorizing distribution of \$39,021 in neighborhood small grant funds already included in ONI's FY 2010-11 budget for that purpose.

|                                  |                           |          |
|----------------------------------|---------------------------|----------|
| North Portland Community Works   | Small grants              | \$9,633  |
| East Portland Neighbors          | Small grants              | \$15,138 |
| Parkrose United Methodist Church | Small grants              | \$1,250  |
| East Portland Neighbors          | Communications/newsletter | \$13,000 |
| TOTAL                            |                           | \$39,021 |

**Staffing Requirements:**

**5) Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term or permanent positions. If the position is limited term please indicate the end of the term.)**

No change to positions.

**6) Will positions be created or eliminated in future years as a result of this legislation? No**

**Complete the following section only if an amendment to the budget is proposed.**

**7) Change in Appropriations** (If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Center Code column if new center needs to be created. Use additional space if needed.)

| Fund | Fund Center | Commitment Item | Functional Area | Funded Program | Grant | Amount |
|------|-------------|-----------------|-----------------|----------------|-------|--------|
|------|-------------|-----------------|-----------------|----------------|-------|--------|

Amalia Alarcón de Morris



APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF

## PORTLAND, OREGON

### OFFICE OF NEIGHBORHOOD INVOLVEMENT

*Enhancing the quality of Portland's Neighborhoods through community participation*

AMANDA FRITZ, COMMISSIONER  
Amalia Alarcón de Morris, Bureau Director  
1221 SW 4th Avenue, Room 110  
Portland, Oregon 97204

DATE: March 4, 2011

184469

TO: Commissioner Amanda Fritz

FROM: Amalia Alarcon de Morris, Director

*agallans*

RE: **Ordinance Title:** \*Authorize grant agreements of \$28,138 for East Portland Neighbors, \$1,250 for Parkrose Heights United Methodist Church, and \$9,633 for North Portland Community Works to administer Neighborhood Small Grants and communications funds for EPN. (Ordinance)

1. **Intended Thursday Filing Date:** Wed. March 10, 2011
2. **Requested Council Agenda Date:** Wednesday, March 16, 2011
3. **CONTACT NAME AND NUMBER:** Brian Hoop x33075, Lore Wintergreen x34035
4. **PLACE ON** ☐ CONSENT ☒ REGULAR
5. **FINANCIAL IMPACT STATEMENT ATTACHED:** ☒ Y ☐ N ☐ N/A
6. **THREE (3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ☐ Yes ☐ No ☒ N/A Copy attached, originals retained at ONI for processing upon Council approval

#### 7. BACKGROUND ANALYSIS

The goal of the Neighborhood Small Grants Program is to provide neighborhood and community organizations with opportunities to expand their community-building capacity, attract new and diverse members and sustain those already involved.

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**8. FINANCIAL IMPACT**

There is no foreseeable financial impact in passing this ordinance other than authorizing distribution of \$39,021 in neighborhood small grant funds already included in ONI's FY 2010-11 budget for that purpose.

|                                  |                           |          |
|----------------------------------|---------------------------|----------|
| North Portland Community Works   | Small grants              | \$9,633  |
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| East Portland Neighbors          | Communications/newsletter | \$13,000 |
| TOTAL                            |                           | \$39,021 |

**9. RECOMMENDATION/ACTION REQUESTED**

We recommend passage of this ordinance as a regular agenda item, emergency ordinance, to ensure timely distribution of small grants to the neighborhood and community organizations of East and North Portland.