

SUBSTITUTE

RESOLUTION No. 3 6 8 4 4 As Amended

Create an independent citizen oversight committee for specific City of Portland technology projects and direct the Office of Management and Finance (OMF) in preparing all necessary changes to City Code and administrative rules (Resolution)

WHEREAS, Portland's taxpayers expect transparency and accountability in the use of their tax dollars when implementing large information technology (IT) and communications projects; and

WHEREAS, the City of Portland is committed to maintaining high quality IT and communications infrastructure; and

WHEREAS, IT and communications projects can have widespread financial and operational implications to the City's business practices and these projects are often complex and carry with them significant risks; and

WHEREAS, the November 2010 Audit report (#392) on the Business System Software Implementation clearly calls for future IT implementations to better evaluate external consultant's recommendations and use lessons learned from the City's SAP software implementation; and

WHEREAS, the City's April 2010 report titled Lessons Learned from Implementing an Enterprise Business Solution (EBS) in the City of Portland is a valuable tool that addresses many facets of a large technology project and should be used in the creation of a Technology Oversight Committee; and

WHEREAS, the City of Portland's Public Safety Systems Revitalization Program's project control methods include Project Advisory Committees and Bimonthly Executive Steering Committee Meetings and represent best practices in complex and interrelated technology projects; and

WHEREAS, direct oversight by City Council through an appointed independent committee of technology professionals can help ensure projects are completed on-time and on-budget while staying within the determined project scope.

NOW, THEREFORE, BE IT RESOLVED that City Council directs the Office of Management and Finance (OMF) and the City Attorney to work with the City Auditor to bring forward for adoption the necessary code amendments and administrative rules in March 2011 to ensure the successful creation of a Technology Oversight Committee as expressed in this resolution; and

BE IT FURTHER RESOLVED that the Technology Oversight Committee will be made up of five citizens, one submitted by each member of Council, having professional and/or academic experience in the field of information and communications technologies; and

BE IT FURTHER RESOLVED that the Technology Oversight Committee will provide City Council an annual Work Plan detailing their expected work load and priorities; and

BE IT FURTHER RESOLVED that the City Council may at any time create a subcommittee of the Technology Oversight Committee for specific projects including members representing specific users of these technologies; and

BE IT FURTHER RESOLVED that OMF may add outside technical expertise to the committee on a project by project basis; and

BE IT FURTHER RESOLVED that City Council will hold a quarterly public Work Session or Council Time Certain agenda item to hear from Project Managers, Bureau Managers, Users, the Technology Oversight Committee and External Quality Assurance Consultants on these projects; and

BE IT FURTHER RESOLVED that projects being overseen by the Technology Oversight Committee that involve more than one City bureau as the primary customer shall have the Mayor designate a "Lead" member of Council responsible for that project's successful completion; and

BE IT FURTHER RESOLVED that the Technology Oversight Committee's expertise shall be used by OMF on the front end of projects before a Request for Proposals and/or Information (RFP/I) for these projects is developed as this will help ensure the projects are needed, reasonably scoped, adequately resourced and feasible; and

BE IT FURTHER RESOLVED that these projects will include an External Quality Assurance Consultant; and

BE IT FURTHER RESOLVED that the Technology Oversight Committee members will serve two-year terms and the Committee will be staffed by OMF.

Adopted by the Council: FEB 02 2011

Commissioner: Dan Saltzman
Prepared by: Matthew Grumm
Date Prepared: January, 27 2011

LaVonne Griffin-Valade
Auditor of the City of Portland

By 
Deputy

S-122

SUBSTITUTE

Agenda No.

RESOLUTION NO. 36844 As Amended

Title

Create an independent citizen oversight committee for specific City of Portland technology projects and direct the Office of Management and Finance (OMF) in preparing all necessary changes to City Code and administrative rules (Resolution)

<p>INTRODUCED BY Commissioner/Auditor: Commissioner Dan Saltzman</p> <p>COMMISSIONER APPROVAL</p> <p>Mayor—Finance and Administration - Adams</p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Leonard</p> <p>BUREAU APPROVAL</p> <p>Bureau: Bureau Head:</p> <p>Prepared by: Matthew Grumm Date Prepared: 01/31/11</p> <p>Financial Impact Statement</p> <p>Completed <input type="checkbox"/> Amends Budget <input type="checkbox"/> Not Required <input checked="" type="checkbox"/></p> <p>Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>Council Meeting Date 02/02/11</p> <p>City Attorney Approval</p>	<p>CLERK USE: DATE FILED <u>FEB 01 2011</u></p> <p style="text-align: center;">LaVonne Griffin-Valade Auditor of the City of Portland</p> <p>By: <u><i>Susan Pearson</i></u> Deputy</p> <p>ACTION TAKEN:</p>
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AGENDA
<p>TIME CERTAIN <input type="checkbox"/></p> <p>Start time: _____</p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>
<p>CONSENT <input type="checkbox"/></p>
<p>REGULAR <input checked="" type="checkbox"/></p> <p>Total amount of time needed: 15 min. (for presentation, testimony and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	✓	
4. Leonard	4. Leonard	✓	
Adams	Adams	✓	