

Attachment A

Emergency Management Performance Grant (EMPG)**FY 11 CERTIFICATE**

Oregon Emergency Management (OEM) and the City of Portland, participating in the Federal Emergency Management Agency's Emergency Management Performance Grant (EMPG) Program, hereby agree to cooperate in the implementation and maintenance of an emergency management program that addresses the potential hazards to the jurisdiction in accordance with the funding requirements of the EMPG program.

Minimal basic requirements for participation in the EMPG program include the following elements numbered 1 through 5. These elements will be supported by specific activities identified in the attached Emergency Management Program FY 11 Yearly Work Plan that is an integral part of this agreement.

1. Coordination and implementation of a local integrated Emergency Management System in accordance with ORS Section 401.
2. Review and update emergency management plans, policies, guidelines, and standard operating procedures.
3. Emergency Operations Plans are to be exercised in accordance with DHS/FEMA State and Local HSEEP Exercise Requirements.
4. EMPG funded Emergency Management Program staff will attend a minimum of twenty (20) hours of related training during the fiscal year.
5. Consistent with local resources and needs, additional activities will be programmed as deemed necessary and appropriate by the Chief Executive Officer.

ADMINISTRATION

The City will submit reports as required, which list the accomplishment of activities as identified in the Emergency Management Program FY 11 Yearly Work Plan. If a deviation from the Work Plan occurs, such will be explained in the Activity Narrative Section of the Work Plan. Where completion of an activity involves production of a tangible product, e.g., Hazard Analysis, Emergency Guidelines, Training Agenda, etc., a copy of that product will be provided to OEM with the report of the time period in which it was produced or completed.

All funds must be spent and accounted for in accordance with 44 CFR Part 13 and 2 CFR Part 225. All funds received through the EMPG Program will be provided on a reimbursable basis. Supporting documentation for all expenses must be maintained and copies submitted with each EMPG Request for Reimbursement (RFR). All reports and billing submissions must meet the timelines in the OEM Administrative Rules or a reduction in funding may occur. Exceptions will be handled on a case-by-case basis.

Local EMPG Certificate - page 2 of 2

The City will use, manage, and dispose of all equipment, whether acquired in whole or in part with EMPG funds, in accordance with 44 CFR Part 13.32.

The Chief Executive Officer must approve the Emergency Management Program FY 11 Yearly Work Plan and in the final report of the fiscal year must certify completion of the minimum requirements for EMPG funding as set forth above.

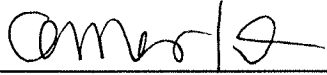
Failure to complete these minimum requirements may result in elimination of funding for the following year, a demand for the return of funds for the year covered by this agreement, or both.

CERTIFICATION

We, the undersigned, do hereby certify that we understand the Yearly Work Plan and the elements 1 through 5, as previously listed, are the minimum requirements that must be met in order to qualify for EMPG funding for the 2011 Federal Fiscal Year.

At the end of the fiscal year we will provide certification to OEM that the minimum requirements have been met.

Chief Executive Officer



Emergency Program Manager

Date

APPROVED AS TO FORM

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CITY ATTORNEY

ACKNOWLEDGMENTS

Oregon Emergency Management hereby acknowledges the receipt of the [YOUR CITY/COUNTY HERE] City/County Emergency Management Program Work Plan for Federal Fiscal Year 2011 and assures the pass through of available funds for eligible items and activities in compliance with the Federal Emergency Management Agency's requirements for EMPG funds.

Director
Oregon Emergency Management

Date

ATTACHMENT: Local Emergency Management Program FY 11 Yearly Work Plan
FY11 Certification