

City of Portland, Oregon

FINANCIAL IMPACT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Yvonne L. Deckard (KC)		2. Telephone No. 503-823-4217	3. Bureau/Office/Dept. Bureau of Human Resources
4a. To be filed (date) October 7, 2010	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to FPD Budget Analyst: September 28, 2010

1) Legislation Title:

Create a new Nonrepresented classification of Web Designer and establish a compensation rate for this classification. (Ordinance)

2) Purpose of the Proposed Legislation:

The Bureau of Planning and Sustainability submitted a request to the Bureau of Human Resources to create a new classification in order to appropriately classify work that will perform highly specialized duties in designing and updating the bureau's website. Additionally, the work assigned to this position will effectively communicate with bureau management and staff to create interesting and interactive web sites that accurately convey bureau information in an easy-to-navigate layout. The Bureau of Human Resources has determined that these duties and responsibilities require a new Nonrepresented classification of Web Designer.

3) Revenue:

Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If new revenue is generated please identify the source.

No

4) Expense:

What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years) (If the action is related to a grant or contract please include the local contribution or match required)

There is no direct cost to create the classification. The bureau will reclassify a vacant Graphics Designer III that has a maximum annual salary of \$77,709. We are proposing a grade level 4 for the Web Designer classification that has an annual salary maximum of \$68,619, a difference of \$9,090.00 less than the Graphics Designer III.

Staffing Requirements:

5) Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term or permanent positions. If the position is limited term please indicate the end of the term.)

One vacant position will be reclassified to the new Web Designer classification.

6) Will positions be created or eliminated in *future years* as a result of this legislation?

No.

Complete the following section only if an amendment to the budget is proposed.

7) Change in Appropriations (If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be

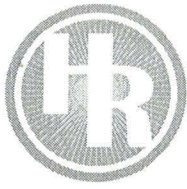
loaded by accounting. Indicate "new" in Center Code column if new center needs to be created. Use additional space if needed.)

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Amount

Yvonne L. Deckard

Yvonne L. Deckard by AK

APPROPRIATION UNIT HEAD (Typed name and signature)



City of Portland
Bureau of
Human Resources
Knowledgeable | Helpful | Responsive

Yvonne L. Deckard, Director
1120 SW 5th Ave., Rm. 404
Portland, Oregon 97204-1912
(503) 823-3572
Fax (503) 823-4156

Office of Management and Finance

Kenneth L. Rust, Chief Administrative Officer

DATE: September 27, 2010

TO: Mayor Sam Adams

FROM: Yvonne L. Deckard, Human Resources Director *Yvonne L. Deckard by Ah*

FOR MAYOR'S OFFICE USE ONLY
Reviewed by Bureau Liaison _____

RE: ORDINANCE TITLE Create a new Nonrepresented classification of Web Designer and establish a compensation rate for this classification. (Ordinance)

- 1. **INTENDED THURSDAY FILING DATE:** October 7, 2010
- 2. **REQUESTED COUNCIL AGENDA DATE:** October 13, 2010
- 3. **CONTACT NAME & NUMBER:** Kenneth Carter, 503-823-4217
- 4. **PLACE ON:** X **CONSENT** _____ **REGULAR**
- 5. **BUDGET IMPACT STATEMENT ATTACHED:** X **Y** _____ **N** _____ **N/A**
- 6. **(3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** _____ **Yes** _____ **No** X **N/A**

7. BACKGROUND/ANALYSIS

The Bureau of Planning and Sustainability submitted a request to the Bureau of Human Resources to create a new classification in order to appropriately classify work that will perform highly specialized duties in designing and updating the bureau's website. Additionally, the work assigned to this position will effectively communicate with bureau management and staff to create interesting and interactive web sites that accurately convey bureau information in an easy-to-navigate layout. The Bureau of Human Resources has determined that these duties and responsibilities require a new Nonrepresented classification of Web Designer.

8. FINANCIAL IMPACT

There is no direct cost to create the classification. The bureau will reclassify a vacant Graphics Designer III that has a maximum annual salary of \$77,709.00. We are proposing a grade level 4 for the Web Designer classification that has an annual salary maximum of \$68,619.00, a difference of \$9,090.00.

9. RECOMMENDATION/ACTION REQUESTED

I recommend that the Mayor and City Council approve this ordinance.

Sam Adams, Mayor

We are an equal opportunity employer

Please notify the City of Portland of the need for ADA accommodations no less than five (5) days prior to any City-sponsored event by contacting the Bureau of Human Resources at 503-823-3572 or the City's TTY at 503-823-6868.

