# **2010 HUD Continuum of Care**

# **Solicitation to Apply for New Permanent Housing Projects**

# **Portland/ Gresham/ Multnomah County**

Pre-applications due by email to [ryan.deibert@portlandoregon.gov](mailto:ryan.deibert@portlandoregon.gov) by

**Wednesday, October 20, at 3:00 PM.**

**Table of Contents**

History 1

2010 Permanent Housing Bonus 2

How to Apply 3

Local Pre-Application Evaluation Criteria 4

Definitions 5

Information on Eligible HUD Programs and Activities 6

Pre-Application Form 10

QUESTIONS? Contact Ryan Deibert at 503-823-2368 or [ryan.deibert@portlandoregon.gov](mailto:ryan.deibert@portlandoregon.gov), or go to <http://www.hudhre.info/documents/FY2010CoCNOFA.pdf> for more information on the 2010 Continuum of Care.

**History**

Since 1994, the U.S. Department of Housing and Urban Development (HUD) has used the phrase “Continuum of Care” when referring to a stream of funding specifically intended to serve homeless persons. This funding was established through the 1987 McKinney-Vento Homeless Assistance Act. HUD has encouraged communities to shape a coordinated housing and service delivery system called a Continuum of Care (CoC).

Each year, HUD releases a CoC Notice of Funding Availability (NOFA) to which hundreds of communities across the country respond by completing a lengthy grant application. In Portland, Gresham, and Multnomah County this brings in approximately $10 million annually to support ongoing operations of a variety of programs that provide housing and services to more than 1,500 homeless adults, families and youth. Because HUD budgets for homeless services have increased only incrementally in recent years, this annual grant process has become primarily a means to renew 36 existing local programs.

For the last several years, limited new funds have been available for new permanent housing bonus project(s) that serve chronically homeless individuals. In 2009, HUD expanded bonus applications to include projects serving chronically homeless individuals *and* disabled homeless individuals and families. In 2009, two local projects were awarded bonus funds:

* **Rose Quarter Housing:** A partnership led by Central City Concern (CCC) with Outside In, Northwest Pilot Project, and JOIN to provide 42 studio units of permanent supportive housing in CCC’s Madrona Studios development for chronically homeless or disabled adults, transitional age youth, veterans and seniors. (Awarded $400,167)
* **Roads to Housing:** A partnership led by New Avenues for Youth with Janus Youth Programs, the Native American Youth & Family Center (NAYA), and Outside In to provide permanent supportive housing for up to 15 transitional age youth who are chronically homeless or disabled homeless youth-headed families (Awarded $142,380)

In 2008, HUD’s bonus application was limited to projects serving chronically homeless individuals, but also included a Rapid Rehousing for Homeless Families bonus initiative. In 2008, three local projects were awarded bonus funds:

* **The Clifford:** A partnership between Luke-Dorf and Innovative housing to provide 15 permanent supportive housing units for chronically homeless single adults with mental illness. (Awarded $332,588)
* **Safe Home:** A new project sponsored by Human Solutions to serve chronically homeless single individuals with a disabling condition who also have a history of being victims of domestic violence using 20-25 scattered-site leased units. (Awarded $209,856)
* **Opening Doors:** The Opening Doors Rapid Re-Housing project provides rapid re-housing for approximately 40 homeless families with moderate barriers to permanent housing stability per year. The project is implemented by a collaborative that includes Human Solutions (project sponsor), Neighborhood House, Portland Impact, and Volunteers of America. (Awarded $1,085,075)

In most cases, this funding is renewable on an annual basis after the first grant period (generally two years).

#### 2010 Permanent Housing Bonus

Overview:

In 2010 our Continuum of Care is eligible to apply for an additional **$539,104** in "bonus" money for one or more new permanent housing projects serving any or all of the following populations:

* chronically homeless families
* chronically homeless individuals
* homeless disabled families
* homeless disabled individuals

This is the total amount of potential funding available for all Permanent Housing Bonus projects in our Continuum and can be used over 2 or 3 years. If successful, the funding should be available beginning in **Spring or Summer 2011** (subject to successful HUD award and its associated timeline).

Projects seeking Permanent Housing Bonus funds must be permanent housing that will serve people meeting the definition of “chronic homelessness” (see definition on page 3), or disabled homeless families or individuals. This is an expansion of the eligible client population for CoC “bonus” funds. While HUD no longer requires that bonus funds be used exclusively for projects that will serve 100 percent chronically homeless individuals, HUD is strongly encouraging projects that serve this population whenever possible, as creating new beds for the chronically homeless remains a HUD priority. Additionally, HUD strongly encourages that at least a portion of available bonus funds be used to serve disabled veterans, in alignment with HUD’s priority of creating new permanent housing beds for disabled veterans. Such projects can be part of a larger project or building that also serves other populations as long as CoC bonus funding is not used for costs associated with units serving people who are not chronically homeless, disabled homeless individuals or in disabled homeless families.

New permanent housing projects include the following grant sources and eligible activities:

1. Supportive Housing Program (SHP):

* Acquisition, Rehabilitation, or New Construction
* Operations and service costs of a new permanent housing facility
* Leasing Dollars (including scattered-site leasing)

1. Shelter plus Care:

* Tenant-based Rental Assistance
* Sponsor-based Rental Assistance
* Project-based Rental Assistance
* SRO-based Rental Assistance

1. Section 8 Moderate Rehabilitation Single Room Occupancy (SRO) Program

Permanent Housing Bonus funds must be used primarily for housing activities. SHP projects may use up to 20% of the funding for case-management or other supportive service costs.

Detailed information about the Permanent Housing Bonus is included in this solicitation. Additional information can be found at: <http://www.hudhre.info/documents/FY2010CoCNOFA.pdf>.

**How to Apply**

**Step 1:** If you think you have a project that might be eligible for these funds, review the information below. For further information, you are strongly encouraged to attend an informational meeting on **Monday, October 11, 2009, from 10:00 AM – 12:00 PM**, at the Portland Housing Bureau, 421 SW 6th, Suite 500. This may be an opportunity to meet other interested providers with whom you could submit a collaborative application. If you have questions, please contact Ryan Deibert at 503-823-2368 or [ryan.deibert@portlandoregon.gov](mailto:ryan.deibert@portlandoregon.gov) for clarification.

**Step 2:** Complete the Pre-Application using the form at page 10 of this packet. E-mail your completed Pre-Application to Ryan Deibert at [ryan.deibert@portlandoregon.gov](mailto:ryan.deibert@portlandoregon.gov) by **Wednesday, October 20, at 3:00 PM.** The timeline for proposal submission is short in response to HUD’s very tight overall CoC submission timeline.

**Step 3:** The local CoC Evaluation Committee will review applications and notify you by Friday, October 22, if your project was selected to submit a full application to HUD. Selection through this local pre-application does not guarantee that the project will be awarded funding, only that it will be forwarded to HUD in a national competitive application for funding.

**Step 4:** If your project is selected, you must complete a HUD Exhibit 2: “HUD Homeless Programs Project Application,” logic model and several additional HUD forms in HUD’s electronic application submission tool, eSNAPS, by **Monday, November 1, at 9:00 AM**.

**Informational meeting:** If you are interested in applying for a Permanent Housing Bonus project, please plan on attending a meeting on **Monday, October 11, 2009, from 10:00 AM – 12:00 PM**,

at the Portland Housing Bureau, 421 SW 6th, Suite 500

QUESTIONS? Contact Ryan Deibert at 503-823-2368 or [ryan.deibert@portlandoregon.gov](mailto:ryan.deibert@portlandoregon.gov), or go to <http://www.hudhre.info/documents/FY2010CoCNOFA.pdf> for more information on the 2010 Continuum of Care.

**Local Pre-Application Evaluation Criteria:**

Preference will be given to proposals that help support HUD policy priorities and the permanent supportive housing goals in the 10 Year Plan to End Homelessness by providing services to:

* chronically homeless individuals *and/or*
* chronically homeless families *and/or*
* disabled homeless families and/or individuals, ideally with some emphasis on:
  + disabled homeless veterans
  + chronically homeless individuals and families

Preference will also be given to proposals that provide:

* Leasing/ operating dollars that are project-based; or
* Tenant-based rent assistance or scattered-site leasing with follow-along services.

Housing should have minimal barriers and built-in strategies to promote success. Priority will be given to projects that leverage:

* Dedicated services funding from other sources that complements service funding from Permanent Housing Bonus funds; and/or
* Capital funding that places covenants on the housing for affordable housing or permanent supportive housing.

***Lower scoring projects that will achieve the above objectives more directly may be selected over higher scoring projects that poorly address the above objectives.***

Projects will be scored according to the following criteria (*54 points possible*):

1) What housing gap/need does this project address? Where are other community resources being directed at this time? *8 points possible.*

2) Is there agency capacity to carry this out? *8 points possible.*

3) Among available funding sources within the community for the proposed activities, is the proposed funding source a good fit? *5 points possible.*

4) Number served/cost-effectiveness of approach? *5 points possible.*

5) Connection to services: *7 points possible.*

a) How will the services be delivered?

b) What other services will the project leverage beyond the available Permanent Housing Bonus service funds?

6) Does this look like permanent supportive housing? Is there an expectation that people will stay a long time and have the services to support stability? *8 points possible*

7) Integration with other processes and development funding? *8 points possible.*

8) Creating new partnerships: Does this expand the community’s capacity to provide permanent supportive

housing? Does this represent a new entity? *3 points possible.*

9) Project ready to proceed within HUD allowable guidelines? *2 points possible.*

**Definitions**

HUD’s annual Continuum of Care NOFA specifically defines eligible client populations and activities for permanent housing bonus funds. All projects proposed through this solicitation must serve only those eligible households with eligible activities as specified in the [2010 CoC NOFA](http://www.hudhre.info/documents/FY2010CoCNOFA.pdf). The following definitions and concepts related to eligible populations and activities apply:

**Chronically homeless person**: HUD defines a chronically homeless person as an unaccompanied homeless individual with a disabling condition or a family with at least one adult member who has a disabling condition who has either been continuously homeless for a year or more OR has had at least four (4) episodes of homelessness in the past three (3) years.

**Disabling condition**: A disabling condition is defined as: (1) a disability as defined in Section 223 of the Social Security Act; (2) a physical, mental, or emotional impairment which is expected to be of long-continued and indefinite duration, substantially impedes an individual’s ability to live independently, and of such a nature that the disability could be improved by more suitable conditions; (3) a developmental disability as defined in Section 102 of the Developmental Disabilities Assistance and Bill of Rights Act; (4) the disease of acquired immunodeficiency syndrome or any conditions arising from the etiological agent for acquired immune deficiency syndrome; *or* (5) a diagnosable substance abuse disorder.

**Homeless person**: As defined by the McKinney Act (42 U.S.C 11302), a homeless person is a person sleeping in a place not meant for human habitation or in an emergency shelter; and a person in transitional housing for homeless persons who originally came from the street or an emergency shelter. The programs covered by the 2010 NOFA are not for populations who are at risk of becoming homeless.

**Permanent Housing Bonus:** Funding available through the 2010 Continuum of Care application process for one or more permanent housing projects that will serve any of the following: chronically homeless families and/or individuals and/or homeless disabled families or individuals. While CoCs are no longer required to use bonus funds for projects that will exclusively serve 100 percent chronically homeless individuals, CoCs are encouraged to use bonus funds for this population whenever possible, as creating new beds for the chronically homeless remains a HUD priority. Demonstrating progress in reducing the chronic homeless population will continue to be a scored item in the CoC application. Additionally, as creating new permanent housing beds for disabled veterans is a HUD priority, HUD strongly encourages CoCs to use at least a portion of available bonus funds to create a project that will serve disabled veterans.

**Supportive Housing Program (SHP):** Provides funding for the development, operation, or leasing of transitional housing, permanent supportive housing, safe havens, and services that help homeless persons transition from homelessness to living as independently as possible. Services are also funded to assist in achieving self-sufficiency.

**Shelter Plus Care Program (S+C):** Provides funding for rental assistance and requires a dollar match in supportive services for every dollar of rental assistance. This gives applicants flexibility in devising appropriate housing and supportive services for homeless persons with disabilities.

**Section 8 Moderate Rehabilitation Single Room Occupancy Program (SRO):** Provides rental assistance on behalf of homeless individuals in connection with moderate rehabilitation of SRO dwellings. The SRO Program has no match requirements.

#### *For more information on programs listed here, see subsequent sections of this document.*Information on Eligible HUD Programs and Activities

**1. Supportive Housing Program (SHP)**

For the Permanent Housing Bonus, new SHP projects may be for grant terms of either two or three years. A two-year SHP project could provide up to $269,552 per year, a three-year project up to $179,701 per year.

SHP projects can use up to 20% of awarded funds for **case management or other supportive service** costs to enable program participants to remain successfully housed, but requested supportive service costs may only be up to 80% of the actual supportive service budget for the project (i.e. projects must provide a minimum of 20% of the supportive service budget for the project through match).

Applicants may request up to 5% of project award for **administrative costs** such as accounting for the use of the grant funds, preparing HUD reports, obtaining audits, and other costs associated with administering the grant.

All other funds (at least 80% of non-admin funds) must be used for one or more of the following permanent housing activities:

* **For acquisition and/or rehabilitation of a structure**, the SHP request for these activities *combined* is limited by law to between $200,000 and $400,000 depending on whether the structure is in a HUD-identified high-cost area for acquisition and rehabilitation. SHP funds can provide no more than 50% of the total acquisition, rehabilitation, and new construction budget for the project. If you request funds for acquisition, rehabilitation, or new construction, the law requires that you match the requested amount with an equal amount of cash for the activities.
* **For new construction**, the SHP request is limited by law to $400,000 per structure, regardless of where the structure is located. If you propose to acquire land in tandem with new construction, the $400,000 limit applies to both activities combined. If you request funds for acquisition, rehabilitation, or new construction, the law requires that you match the requested amount with an equal amount of cash for the activities.
* **Operations of Permanent Housing.** Facilities currently serving homeless people are only eligible if this project increases the number of homeless persons served, brings existing facilities up to a level that meets State and local government health and safety standards, or replaces the loss of nonrenewable federal or private funds (NOT STATE OR LOCAL FUNDS). SHP funds can provide no more than 75% of the total operating budget.
* **Leasing Units for Supportive Permanent Housing.** SHP funds may be used to lease space for permanent supportive housing or supportive services linked to that housing. Housing and service space may be in the form of scattered-site leased units, or within a structure. Leases may be held by the project sponsor or directly by clients. The structures to be leased may be structures currently configured for, or structures to be converted to provide, supportive housing and/or supportive services. The project sponsor may not lease units or structures that it already owns to itself, a parent, or a subsidiary organization.

SHP grantees must demonstrate site control within 1 year of the grant award, must begin construction activities within 18 months of grant award, and must complete construction activities within 36 months of grant award. Activities that may proceed independent of construction must begin within 12 months of the grant award, and activities that cannot be started until after construction is completed must start within 3 months of the completion of construction.

Note that only SHP supportive service, leasing and operating costs (and their associated 5% administrative costs) are renewable on an annual basis after the close of the initial grant period. Acquisition, rehab, and new construction costs are not renewable after the initial grant period.

For additional summary information on SHP, and links to detailed program regulations in the SHP Desk Guide see: <http://www.hudhre.info/index.cfm?do=viewSupportiveHousingProgram>

**2. Shelter Plus Care (S+C)**

A five-year project (an initial S+C application must be five years, except Project-based Rent Assistance (PRA) with rehabilitation, see below) could provide up to $107,820 a year in rent assistance to eligible households in permanent housing. The amount varies each year with the area’s Fair Market Rent, and grants are renewable on an annual basis following the end of the initial grant period. The applicant would need to be the Housing Authority of Portland (HAP) or State or local government and agencies are expected to partner with them to access these funds. There is a dollar for dollar match by an agency providing services to those individuals. The only way HAP can partner with more than one agency is with TRA (see below). Further, regulations prevent blending different types of S+C rent assistance. *There are four types of Shelter plus Care:*

1. **Tenant-based Rental Assistance (TRA)** permits participants to choose their own housing. Participants retain the rental assistance even if they move. To help you provide supportive services or for purposes of controlling housing costs, you may require participants to live in a particular structure for the first year of assistance or to live in a particular area for the entire rental assistance period.
2. **Sponsor-based Rental Assistance (SRA)** provides rental assistance through contract(s) between the grant recipient and nonprofit organization(s), the sponsor. The nonprofit organization may be a nonprofit or a community mental health center established as a nonprofit. The assisted units must be owned or leased by the sponsor. After a grant is awarded, should the sponsor lose its capacity to own or lease the assisted units, the grantee must identify an alternate sponsor in order to continue to serve the original number of persons proposed to be served.
3. **Project-based Rental Assistance (PRA)** provides rental assistance through a contract with a building owner(s). An applicant must enter into a contract with the building owner(s) for the full five-or ten-year period of assistance. The building owner must agree to accept eligible S+C participants to live in an assisted unit for this time period. Under PRA, applicants may assist units that will be rehabilitated or existing units that do not need to be rehabilitated. If the units are rehabilitated, the applicant may request 10 years of rental assistance. Otherwise, assistance will be for a period of five years.
4. **SRO-based Rental Assistance (SRO)** provides rental assistance in an existing or reconfigured single room occupancy (SRO) setting. The units to be assisted must be in need of moderate rehabilitation. The rental assistance includes an allowance to pay for debt service to retire the cost of the moderate rehabilitation over the ten-year grant period. This can bring more standard SRO units into the local housing supply and allow those units to assist homeless persons with disabilities. The SRO units may be in a rundown hotel, a vacant motel, a YMCA, or even a large, abandoned house.

HUD enters into an annual contributions contract with the PHA recipient or subcontractor in connection with the moderate rehabilitation of SRO dwelling units. PHAs make Section 8 rental assistance payments to participating owners (i.e. landlords) on behalf of homeless, disabled individuals who rent the rehabilitated dwellings. The rental assistance payments cover the difference between the tenant contribution and the unit’s rent, which must be within the fair market rent (FMR) established by HUD. To be eligible for assistance, a unit must receive a minimum of $3,000 or rehabilitation to meet housing quality standards (HQS), including the prorated share of work on common areas or systems.

HUD will no longer require that applicants/ grantees funded for Tenant-based Rental Assistance, Sponsor-based Rental Assistance, and Project-based Rental Assistance without rehabilitation begin rental assistance within twelve (12) months of the date of HUD’s grant award letter. These applicants/ grantees must continue to meet statutory deadlines regarding the obligation of grant funds as stated in the HUD appropriations act.

For additional information on S+C, including links to detailed regulations see:

<http://www.hudhre.info/index.cfm?do=viewShelterPlusCare>

**3. Section 8 Moderate Rehabilitation Single Room Occupancy (SRO) Program**

A “project” is a single site containing up to 100 assisted units. Eligible applicants are nonprofit organizations and Public Housing Authorities. The same rehabilitation activities apply as in the SRO-based Rental Assistance (see above). Rental assistance for SRO units is provided for a period of 10 years with the possibility of renewal. Owners are compensated for the cost of some of the rehabilitation (as well as the other costs of owning and maintaining the property) through the rental assistance payments. The McKinney-Vento Act requires that homeless individuals receive first priority for occupancy of SRO units. However, HUD will also provide rental assistance for homeless individuals currently residing in units who are eligible for Section 8 assistance.

Nonprofits must contract with a PHA to administer the program. Rental assistance amounts are based on the Fair Market Rents (FMR). If a structure currently has occupants, there are relocation requirements. Because the requirements are complex, contact your HUD Field Office Relocation Specialist or BHCD in the planning stage of your application.

For additional information on the Section 8 Moderate Rehabilitation SRO Program, including links to detailed regulations see:

<http://www.hudhre.info/index.cfm?do=viewSroProgram>

# **2010 PERMANENT HOUSING BONUS POTENTIAL PROJECT SUMMARY: up to $539,104 available**

* Can include up to 20% case management (for SHP projects)
* Must serve chronically homeless families and/or individuals and/or homeless disabled families and/or individuals
* Can include an expansion of an existing project

|  |  |  |
| --- | --- | --- |
| **Potential projects** | **Pro** | **Con** |
| **(1) Leasing only or leasing + services** | * Could be a collaboration of multiple agencies * Can include up to 20% for case management * No required service match if leasing only * Can start quickly * Can be a two-year project to maximize annual renewal amounts | * Applicants cannot “pay themselves” by providing leasing support in properties they own |
| **(2) Operating costs of permanent housing. Could require minimum of units for eligible population.** | * Can be combined with capital funding (including other CoC funding – see below) | * Can’t supplant other operating funds – must expand units for homeless individuals * Can only cover 75% of operating costs |
| (3) Up to $400,000 toward a new capital project (i.e. acquisition, rehab, new construction, etc). Could require minimum of 10 units for eligible population. | * Keeps units permanently available to persons exiting homelessness * No need to renew * Can leverage other development funds | * Must be a project already in “the pipeline” * Tight timelines for site control and construction completion * Not renewable |
| (4) Section 8 Moderate Rehabilitation Single Room Occupancy (SRO) | * Preserves & improves existing affordable units * No service match requirement * Renewal funded out of separate funding source | * Application somewhat complex * Doesn’t increase # of units in community * Budget must be spread over 10 years |
| **(5) Shelter + Care**  **Could create 10-14 units/yr of housing subsidy or moderate rehabilitation of existing units with rent subsidy.** | * More than 1 agency can benefit with tenant-based assistance * Renewal funded out of separate funding source if using mod. rehab. | * Funds for housing only * 5 year minimum (less annual renewal than 2-year SHP grant) * Must track 1:1 service match * 10 yr. Minimum for S+C SRO |

# On all of the above, see <http://www.hudhre.info/index.cfm?do=viewHomelessAndHousingProgramInfo>

# for more information on applicable regulations.

**Pre-application for 2010 HUD Continuum of Care**

**Permanent Housing Bonus Project**

**Due Wednesday, October 20, at 3:00 p.m. to Ryan Deibert at** [**ryan.deibert@portlandoregon.gov**](mailto:ryan.deibert@portlandoregon.gov)**.** *Electronic proposals only. Submit either in Word or PDF format*. Please limit your responses to six (6) pages or less, not including budget attachment.

1. Project name:

2. Applicant(s) and/or Sponsor:

3. Total CoC funds requested:$

4. Contact Person:

Phone:

Email:

5. Please select proposed eligible services:

***Shelter Plus Care (S+C):***

*(choose only one – cannot mix S+C assistance types)*

Tenant-based Rental Assistance

Sponsor-based Rental Assistance

Project-based Rental Assistance

Single Room Occupancy (SRO) Moderate Rehabilitation Rental Assistance

***Supportive Housing Program (SHP):***

*(choose any that apply)*

Acquisition, Rehabilitation or New Construction

Operations of new permanent housing facility or units

Leasing costs

Supportive services (limited to 20% of requested funds)

***Section 8 Moderate Rehabilitation SRO Program***

6. Provide a brief overview of your project in one or two paragraphs, including the number of units proposed.

7. Please list the organizations involved in implementing the proposed project, a brief description of what each will do, and each organization’s capacity to carry out this project.

8. Identify the homeless population to be served, including their characteristics and needs for housing and supportive services, where they come from, and the outreach used to bring them into the project. ***Note****: projects can only serve chronically homeless individuals and/or families and/or disabled homeless individuals and families (see Definitions on p. 3).*

9. What housing gap/need does this project address? *(In order to leverage capital dollars available through other funding processes, applicants may receive a higher ranking if they elect to use these dollars for leasing or operating funds (project- or tenant-based), rather than new construction, acquisition or rehab. Housing with minimal barriers and built-in strategies to promote success will also be ranked higher.)*

10. During a one-year period, how many people do you plan to serve and what are your proposed 12 month outcomes? (i.e. 100 people served, 75% of all participants will maintain housing for 12 months.)

11. Describe the permanent housing where participants will reside (i.e. location, type, scale, and accessibility to community amenities including public transportation).

12. Describe the type and scale of the supportive services that participants will receive (i.e. type, scale, and accessibility to mainstream resources). How will services be delivered? What other services will the project leverage beyond the available permanent housing bonus funds? Focus particularly on those services that will assist participants in: a) obtaining and maintaining permanent housing, and b) increasing employment and/or income and maximizing their ability to live independently. ***Note****: If using SHP, no more than 20% of these HUD funds can be used for case management. If S+C, funds cannot be used for services.*

13. (New for 2010) If the project proposes to serve families, sponsor(s) must answer “yes” to the following:

a) Does the project sponsor(s) have policies and practices that are consistent with, and do not restrict the exercise of rights provided by the education subtitle of the McKinney-Vento Act and other laws relating to the provision of educational and related services to individuals and families experiencing homelessness?

b) Does the project sponsor(s) have a designated staff person responsible for ensuring that children are enrolled in school and connected to the appropriate services within the community, including early childhood education programs such as Head Start, Part C of the Individuals with Disabilities Education Act, and McKinney-Vento education services?

14. Attach your proposed annual budget for the program, using the attached form as a guide. Briefly describe source of match here. What other resources does this project leverage? ***Note:*** *If you are not proposing an SHP project, contact Ryan Deibert for other applicable budget formats.*

15. If you are notified by HUD of grant award in spring of 2011, when would the project be ready to proceed?

**SHP BUDGET FORM**

2010 Project Summary Budget

**Supportive Housing Program (SHP)**

**Project Name:**

|  |  |
| --- | --- |
| **a. Grant Term\* (Check only one box)**    **2 Years 3 Years** | |
|
| **b. Proposed SHP Activities** | **c. SHP Dollars**  **Request** | | **d. Cash Match** | **e. Totals**  **(Col. c + Col. d)** |
| 1. **Acquisition** |  | |  |  |
| 1. **Rehabilitation** |  | |  |  |
| 1. **New Construction** |  | |  |  |
| 1. **Subtotal**   **(Lines 1 through 3)** |  | |  |  |
| 1. **Real Property Leasing** |  | |  |  |
| 1. **Supportive Services** |  | |  |  |
| 1. **Operations** |  | |  |  |
| 1. **SHP Request**   **(Subtotal lines 4 through 8)** |  | | **Total**  **Cash Match** | **Total Budget (Total SHP Request + Total Cash Match)** |
|
| 1. **Administrative Costs**   **(Up to 5% of line 8)** |  | |
| 1. **Total SHP Request**   **(Total lines 9 and 10)** |  | |  |  |

**\*Permanent housing bonus projects must be 2 or 3 years.**