

## FINANCIAL IMPACT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator John Hunt, CityFleet Manager		2. Telephone No. (503) 823-4302	3. Bureau/Office/Dept. OMF/ Bureau of Internal Business Services/ CityFleet
4a. To be filed (date) 09/09/2010	4b. Calendar (Check One) Regular      Consent      4/5ths <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		5. Date Submitted to FPD Budget Analyst:

**1) Legislation Title:**

\*Authorize CityFleet to purchase replacement police patrol vehicles at \$1,144,000. (Ordinance)

**2) Purpose of the Proposed Legislation:**

The purpose of this ordinance is to authorize CityFleet to procure replacement vehicles in accordance with City Code 5.33. There are 52 patrol sedans that are scheduled for life-cycle replacement by CityFleet for Police Bureau. The estimated cost to replace the 52 vehicles is \$1,144,000 (\$22,000 per unit).

**3) Revenue:**

**Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If new revenue is generated please identify the source.**

This request does not impact City revenues.

**4) Expense:**

**What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years) (If the action is related to a grant or contract please include the local contribution or match required)**

This action is estimated to cost the CityFleet replacement fund \$1,144,000 in FY 2010-11. The Police Bureau pays for future vehicle replacement in the Interagency Agreement with CityFleet and the funds for this purchase do not affect the present year Police Bureau budget. CityFleet has budgeted in FY 2010-11 capital replacement budget for the procurement of these 52 vehicles. There is no estimated increase in ongoing operations or maintenance for these replacement vehicles for the Police Bureau.

The cost to delay this purchase could be significant. Retaining vehicles beyond the economic life-cycle leads to costly repairs and lowers salvage values. This would affect the Police Bureau expenses for regular repairs and maintenance and could be outside the FY 2011 Adopted Budget amounts.

**Staffing Requirements:**

**5) Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term or permanent positions. If the position is limited term please indicate the end of the term.)*


No additional staffing is required for this request.

**6) Will positions be created or eliminated in future years as a result of this legislation?**

This action does not impact future staffing levels.

**Complete the following section only if an amendment to the budget is proposed.**

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Center Code column if new center needs to be created. Use additional space if needed.)*

  
Jeff Baer, Director, Bureau of Internal Business Services

APPROPRIATION UNIT HEAD (Typed name and signature)



**CITY OF PORTLAND**  
OFFICE OF MANAGEMENT AND FINANCE

Sam Adams, Mayor  
Kenneth L. Rust, Chief Administrative Officer  
Jeffrey B. Baer, Director, Bureau of Internal Business Services

**CityFleet**

184121

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**DATE:** AUGUST 20, 2010

**TO:** MAYOR SAM ADAMS

**FROM:** JEFFREY BAER, DIRECTOR   
BUREAU OF INTERNAL BUSINESS SERVICES/OMF

FOR MAYOR'S OFFICE USE ONLY

Reviewed by Bureau Liaison \_\_\_\_\_

**RE:** \*Authorize CityFleet to purchase replacement police patrol vehicles at \$1,144,000.  
(Ordinance)

1. **INTENDED THURSDAY FILING DATE:** SEPTEMBER 9, 2010
2. **REQUESTED COUNCIL AGENDA DATE:** SEPTEMBER 15, 2010
3. **CONTACT NAME & NUMBER:** JEFFREY BAER, BUREAU DIRECTOR, 503-823-6852
4. **PLACE ON:** \_\_\_\_\_ **CONSENT** \_\_\_\_\_ **X** \_\_\_\_\_ **REGULAR**
5. **BUDGET IMPACT STATEMENT ATTACHED:** \_\_\_\_\_ **X** \_\_\_\_\_ **Y** \_\_\_\_\_ **N** \_\_\_\_\_ **N/A**
6. **(3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** \_\_\_\_\_ **Yes** \_\_\_\_\_ **No** \_\_\_\_\_ **X** \_\_\_\_\_ **N/A**

7. BACKGROUND/ANALYSIS

CityFleet has reviewed the 2010 replacement schedule and the condition of the Police Bureau patrol sedans and has determined that the vehicles requested are appropriate. The estimated cost for 52 patrol sedans is \$1,144,000.

8. FINANCIAL IMPACT

Included in the FY 2010-2011 CityFleet equipment replacement budget is funding for 52 patrol sedans scheduled for life-cycle replacement. The purchase order for replacing these units is estimated at \$1,144,000.

9. RECOMMENDATION/ACTION REQUESTED

The Council declares that an emergency exists because of the amount of time it takes for factory manufacturing processes and local outfitting of these specialty patrol sedans. CityFleet, in conjunction with Purchases, will consider cost, capability, and available dealerships as criteria when making the selection. The order needs to be placed as soon as possible in order to have these vehicles available for Police to use in the Spring of 2011. Therefore, this Ordinance shall be in full force and effect from and after its passage by Council.

*An Equal Opportunity Employer*

*To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.*