

FINANCIAL IMPACT STATEMENT For Council Action Items

184098

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Yvonne L. Deckard (GB)		2. Telephone No. 503-823-1696	3. Bureau/Office/Dept. Bureau of Human Resources
4a. To be filed (date) 9/1/2010	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>	5. Date Submitted to FPD Budget Analyst: August 25, 2010	

1) Legislation Title:

* Authorize a one-time addition to pay for transferred Portland Development Commission ("PDC") employees for purchase of July 2010 and/or August 2010 monthly transit pass. (Ordinance)

2) Purpose of the Proposed Legislation:

On July 1, 2010, 36 Portland Development Commission ("PDC") employees transferred to City of Portland via Ordinance No. 183903. The Employee Transfer Agreement (Intergovernmental Agreement No. 30001466) included a provision to waive certain waiting periods for transferring employees who were already participating in PDC benefit programs. Because of the mechanics of the City's Transit Reduction Incentive Program, the City was not able to make this adjustment for those employees enrolled for PDC's transit program, with the result that they incurred additional cost for their monthly transit pass as a result of the transfer. This ordinance will provide a one-time addition to pay of \$38.00 for each monthly transit pass purchased by the impacted employee for the first two months of City employment to offset the financial consequence of the transfer.

3) Revenue:

Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If new revenue is generated please identify the source. No

4) Expense:

What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years) (If the action is related to a grant or contract please include the local contribution or match required)

The direct cost of the one-time addition to pay is \$936.00. The source of funding is within the Portland Housing Bureau.

Staffing Requirements:

5) Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term or permanent positions. If the position is limited term please indicate the end of the term.)

No.

6) Will positions be created or eliminated in future years as a result of this legislation? No.

Complete the following section only if an amendment to the budget is proposed.

7) **Change in Appropriations** (If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Center Code column if new center needs to be created. Use additional space if needed.)

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Amount
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Yvonne L. Deckard


APPROPRIATION UNIT HEAD (Typed name and signature)

Office of Management and Finance

Kenneth L. Rust, Chief Administrative Officer

DATE: August 24, 2010

TO: Mayor Sam Adams

FROM: Yvonne L. Deckard, Human Resources Director 

FOR MAYOR'S OFFICE USE ONLY

Reviewed by Bureau Liaison _____

RE: ORDINANCE TITLE *Authorize a one-time addition to pay for transferred Portland Development Commission ("PDC") employees for purchase of July 2010 and/or August 2010 monthly transit pass. (Ordinance)

1. **INTENDED THURSDAY FILING DATE:** September 1, 2010
2. **REQUESTED COUNCIL AGENDA DATE:** September 8, 2010
3. **CONTACT NAME & NUMBER:** Gale Baird, 503-823-1696
4. **PLACE ON:** X **CONSENT** _____ **REGULAR**
5. **BUDGET IMPACT STATEMENT ATTACHED:** X **Y** _____ **N** _____ **N/A**
6. **(3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** _____ **Yes** _____ **No** X **N/A**

7. BACKGROUND/ANALYSIS

On July 1, 2010, 36 Portland Development Commission ("PDC") employees transferred to City of Portland via Ordinance No. 183903. The Employee Transfer Agreement (Intergovernmental Agreement No. 30001466) included a provision to waive certain waiting periods for transferring employees who were already participating in PDC benefit programs. Because of the mechanics of the City's Transit Reduction Incentive Program ("TRIP"), the City was not able to make this adjustment for those employees enrolled for PDC's transit program, who incurred additional cost for their monthly transit pass as a result of the transfer for the first two months of City employment. A one-time addition to pay of \$38.00 for each monthly transit pass purchased by the impacted employee for the first two months of City employment will offset the financial consequence of the transfer. Employees enrolled in the City's TRIP will receive transit passes through the program effective with the September pass.

8. FINANCIAL IMPACT

The direct cost to provide this one-time benefit to the 16 impacted employees is \$936.00.

9. RECOMMENDATION/ACTION REQUESTED

I recommend that the Mayor and City Council approve this ordinance.

Sam Adams, Mayor

We are an equal opportunity employer

Please notify the City of Portland of the need for ADA accommodations no less than five (5) days prior to any City-sponsored event by contacting the Bureau of Human Resources at 503-823-3572 or the City's TTY at 503-823-6868.

