

U. S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
Gang Resistance Education & Training (G.R.E.A.T.) Program - Local  
Program Narrative  
Application Attachment 1

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**Abstract**

The Portland Police Bureau currently utilizes BJA grant funds to assist in delivery of all four of G.R.E.A.T.'s Components. The G.R.E.A.T. Program's school-based curriculums are facilitated by our 42 certified G.R.E.A.T. Officers. The purpose of the Portland Police G.R.E.A.T. program is to prevent youth crime, violence, and gang involvement while building positive relationships with youth. The Portland Police deliver the G.R.E.A.T. curriculum in all four public school districts in the city to the majority of middle school students as well as to a growing number of elementary students. Portland graduated approximately 3000 students from G.R.E.A.T. in the 2009-2010 school year. The demand for *G.R.E.A.T. Families*, especially in our Spanish speaking community continues to increase. G.R.E.A.T.'s *Summer* Component is used in conjunction with multiple community partnerships. The Portland Police Bureau collaborates with area non-profit community and sports organizations to continue the concepts of G.R.E.A.T. throughout the summer and make a difference in the lives of 400-500 local at-risk youth. The Portland Police Bureau has demonstrated a long and successful history of collaboration and partnership with the citizens, businesses and community organizations of Portland, Oregon. The Portland Police have a well established infrastructure to support the continuance of the G.R.E.A.T. Program.

**Problem Statement**

The Portland Police Bureau has and will continue to utilize all of G.R.E.A.T.'s components. We are applying for \$50,000.00 funding to aid in the delivery of the Elementary and Middle School Curricula as well as the G.R.E.A.T. Families and Summer Components.

U. S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
Gang Resistance Education & Training (G.R.E.A.T.) Program - Local  
Program Narrative  
Application Attachment I

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In 2009, the City of Portland experienced a continued increase in documented gang presence, gang violence, and its young people display all known gang risk factors that contribute to regular youth violence in the Portland, Oregon area. Note: Youth related risk factors referenced in this narrative are derived from the National Youth Gang Center's web site at <http://www.nationalgangcenter.gov/About/FAQ#q15>. The following specific statistical information was obtained from the Portland Police Bureau's Planning and Support Division using records from the Portland Police Data System (PPDS) and from the State of Oregon Law Enforcement Data System (LEDS). Unless otherwise indicated, this data reflects statistics compiled on juveniles (defined as 17 or younger in Oregon). The data presented is from calendar year 2009. For the sake of comparison, statistics compiled from the 2008 calendar year will be used where appropriate and/or available.

Considered a strong indicator of gun violence is the ready availability of firearms to the population. Oregon has few restrictions on firearm ownership and Portland hosts multiple "Gun Shows" annually. Discharge of a firearm within the very urban Portland City limits is a crime and not a normal or expected occurrence. This information serves to reinforce the following numbers; there were 1,344 reports to 911 of shots fired in the City of Portland during 2009. During 2009 our officers responded to 1,498 juvenile related calls for service.

These criminal incidents and delinquency related issues ran the gambit from minor disturbances to homicide. In 2009, according to PPDS the following incidents were documented in written reports; 247 cases of Minor in Possession of Alcohol, 207 incidents of curfew violation, 16 truancy violations, 1,835 reported runaways and 791 reports that were classified as

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“gang activity”. In 2008 there was over 4,000 reported drug offenses involving youth 17 or under.

Starting in the summer of 2008, the City of Portland, along with all surrounding cities have experienced an explosion of gang activity. The Police Bureau’s Gang Enforcement Team Intelligence Officer attributes this marked increase of gang activity and youth related crimes in Portland and the surrounding metro area to two contributing factors. First, in the last four (4) years the area has experienced an explosion of youth involvement in all west coast based and LA style Hispanic gangs. Second, is a continuing conflict that is ongoing at the writing of this grant between rival Blood and Crip gang sets.

During 2009 the Portland Police Data System listed 1,662 documented gang members encompassing all racial and economic backgrounds spread through more than 41 gang sets operating and/or living in the City of Portland. Also during 2009, 326 individuals were new gang member designations and 150 were gang member designation extensions. With increased gang activity comes increased police attention. The Metro Portland Gang Task Force estimates there are 2,000 to 3,000 gang members and associates active in the metro Portland area. According to our gang intelligence officers, these numbers reflect approximately 1/4 to 1/3 of the actual active gang members in the City and surrounding area. The low numbers of documented gang members can be attributed to the restrictive process imposed on police by the State and County for documenting gang members and the reluctance of gang members to self-identify due to the added law enforcement attention that would be imposed.

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Also significant from the last 12 months, is the observation by our gang intelligence officers and school resource officers of a marked increase in the participation of younger persons (ages 10-14) in gang and youth violence related incidents.

### **Goals and Objectives**

The Portland Police Bureau projects it will facilitate both the Middle School and Elementary curriculums in over 20 of the City's schools during the 2010/2011 school year. We project delivering the middle school curriculum to more than 2,000 students and the elementary curriculum to over 500 students. We will facilitate G.R.E.A.T. in 8 of Portland's elementary schools, 6 of which have 70% or greater of its student population receiving Title 1 services. These reported economic and delinquency concerns are strong markers of poor family management and problematic parent-child relations which contribute significantly to the gang and youth violence issues in our community.

The Portland Police Bureau projects it will facilitate 4 Families curriculum series reaching a minimum of 22 families. On average each series reaches 24-30 individuals, for a total of 96-120 family members. It is intended that two of these sessions will be the Spanish Families Curriculum. We currently have over 25 of our G.R.E.A.T. Officers certified in the Families Component along with both of our non-sworn support staff who have been certified as co-facilitators. Two of our Families certified officers are bilingual and in 2009 delivered the Component to 20 Spanish speaking families in two separate sessions. This partnership with the Ortiz Community Center was so well received and publicized we entered into a partnership with a local church to deliver the program to their Spanish speaking families. As these new

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partnerships take hold and become institutionalized it is predicted the number of families serviced will only be limited by the G.R.E.A.T. Families Facilitators available.

The Portland Police Bureau's G.R.E.A.T. Program has partnered with numerous organizations over the years to facilitate the delivery of the Summer Component. (See *Collaboration* section below for details) Our work/partnership in summer camps has always targeted programs focused on the City's highest-risk youth. During the summer of 2009, we served 313 kids at NYSP, Boys and Girls Clubs and various sports and housing authority camps. We expect the number of youth to receive G.R.E.A.T. in 2010 summer programming will increase again as new collaborations become active and existing partnerships mature.

### **Project Design/Strategy**

#### ***School Based Curriculums:***

The Portland Police Bureau currently utilizes all four of G.R.E.A.T.'s Components. Our implementation strategy is straight-forward and direct. The Portland Police Bureau's G.R.E.A.T. Program is facilitated weekly by our certified G.R.E.A.T. Officers *in addition* to their normal duties (precinct patrol, school police and various command positions). A large part of our local program's strength and success comes from the officers facilitating G.R.E.A.T. in the same areas they patrol and police. If their teaching day does not fall during normal working hours, our officers teach on their off time with the grant paying personnel costs.

We intend to deliver the G.R.E.A.T. Middle School Curriculum to all of the City of Portland middle school students eligible to receive it. For the last decade our G.R.E.A.T. Program's main target was our Title 1 schools and those which exhibit adolescent problem behaviors. This grant cycle we intend to continue our efforts in reaching the highest number of

U. S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
Gang Resistance Education & Training (G.R.E.A.T.) Program - Local  
Program Narrative  
Application Attachment 1

184032

---

elementary students our resources will permit while delivering G.R.E.A.T. to Portland's middle schools. The Portland Police Bureau currently has 42 certified G.R.E.A.T. Officers. Since first being utilized in Portland during the 1993/1994 school year, G.R.E.A.T. has been taught by uniformed officers who work all precincts, divisions and shifts.

As the program has become institutionalized and grown, we have personnel from all ranks teaching in Portland's schools. We require our officers to teach a minimum of two middle school classes per school year. (Some officers teach more as their schedules and desire dictates.) Every year since its implementation, the number of officers requesting to teach the Elementary Component has increased. Many officers teach both curriculums during the school year. We feel that our method of delivering the school based curriculums maximizes our officer's ability to build positive relationships with the youth and families of the community they police.

G.R.E.A.T. is an excellent fit with the Oregon Educational Standards, meeting 20 of Oregon's established benchmarks for both middle and elementary school students. The Portland Public School District is a long time partner and strong supporter of the G.R.E.A.T. Program. They recognize the additional educational and safety benefits carried into the schools by uniformed police officers. Portland Public Schools again showed their confidence in and support of G.R.E.A.T. by agreeing to participate in the newest National Institute for Justice (NIJ) evaluation that began in September of 2006, just as they did in the 1995-2000 NIJ evaluation of the G.R.E.A.T. Program. The addition of G.R.E.A.T. Officers in our City's schools has enhanced school safety and added to the security of both students and faculty. The positive addition and expectation of G.R.E.A.T. Officers as members of the local educational community

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has become the norm in Portland Public's Middle Schools, in which G.R.E.A.T. has become a fixture.

***Summer Component:***

The Portland Police Bureau's G.R.E.A.T. Program has partnered with numerous organizations over the years to facilitate the delivery of the Summer Component. (See *Collaboration* section below for details) Our work/partnership in summer camps has always targeted programs focused on the City's highest-risk youth. During the summer of 2009, we served 313 kids at Police Activity League Camps, Boys and Girls Clubs and various sports and housing authority camps. We expect the number of youth to receive G.R.E.A.T. in 2010 summer programming will increase again as new collaborations become active and existing partnerships mature.

***Families Component:***

The Portland Police currently have over 25 of our G.R.E.A.T. Officers certified in the Families Component along with both of our non-sworn support staff who have been certified as co-facilitators. Additionally we have certified several community members, some bi-lingual as co-facilitators. Two of our Families certified officers are bilingual and in 2009 delivered the Component to 20 Spanish speaking families in two separate sessions. This partnership with the Ortiz Community Center was so well received and publicized we are now entering into a partnership with a local church to deliver the program to their Spanish speaking families. As these new partnerships take hold and become institutionalized it is predicted the number of families serviced will only be limited by the G.R.E.A.T. Families Facilitators available.

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***Collaboration:***

The Portland Police Bureau has demonstrated a long and successful history of collaboration and partnership with the citizens, businesses and community organizations of Portland. Since April 1994 when the G.R.E.A.T. Program and the Police Bureau signed its original agreement with the Parkrose School District, G.R.E.A.T. has been a change agent leading the way for community collaboration and partnerships. As of the 2009/2010 school year, Portland's G.R.E.A.T. Program served five public school districts, and three private schools. Nineteen (19) schools received the 13 week curriculum, with an additional nine (9) receiving the six-week elementary curriculum.

Since the spring of 1994, G.R.E.A.T. has facilitated the direct positive contact between 39,323 of Portland's youth with members of the Police Bureau. Portland schools aside, G.R.E.A.T. has been the vehicle for collaboration with numerous community organizations and businesses. The Program has allowed for the strengthening of the bonds between police, young people and the community as a whole. As of July 2009, the Portland Police Bureau and G.R.E.A.T. collaborate and are partners in prevention with the Housing Authority of Portland, the Oregon Air and Army National Guard, Camp Rosenbaum (a youth citizenship summer camp), the Police Activities League (PAL), National Youth Sports Program (NYSP), and the Boys & Girls Clubs of Portland Metropolitan Area. Businesses that have supported G.R.E.A.T. and youth prevention efforts throughout the City, include Nike, Fred Meyer, Adidas, Waste Management, Quiznos, Pizza Hut, and Columbia Sportswear.

G.R.E.A.T. is a collaborative nexus with the Portland Police Bureau including all of its gang enforcement efforts, the Multnomah County Parole and Probation Department, the



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Multnomah County District Attorney's Office, the U.S. Marshal's Office, and Project Safe Neighborhood Gang Prevention Initiatives in association with Oregon's United States Attorney's Office. We work with F.B.I.'s Innocent Images Task Force, utilizing their expertise in training our Families officers on how to raise parent's awareness on internet safety issues.

Beginning in 2008, the City's Office of Youth Violence Prevention relocated and now share space with our Local and Regional G.R.E.A.T. office. This partnership strengthens the bond between local prevention and intervention efforts. These collaborations with G.R.E.A.T. work as a binding agent and form a valuable network to reach out and develop lasting affirmative relationships with all of Portland's youth, especially those at risk of gang involvement, violence and crime. The connections developed through G.R.E.A.T. have and continue to foster relationships between many of the organizations in the Portland area that are stakeholders in our young people's future.

### **Management and Organizational Capability**

The supervisor for Portland Police Bureau's local G.R.E.A.T. Program is Lieutenant Robert Heimbach (also the Western Region Administrator). Lieutenant Heimbach has been in law enforcement for 24 years. Lieutenant Heimbach is a certified G.R.E.A.T. Instructor and Families Facilitator. Lieutenant Heimbach has participated in the 360 degree peer review work group for the National Training Team, and is presently a member of the G.R.E.A.T. Officer Training Curriculum Development Review workgroup and the National Training Committee. The local G.R.E.A.T. staff includes Officer Mike Paresa who directly supports and manages our local program by coordinating all four of G.R.E.A.T.'s components. This includes where and when our 42 certified G.R.E.A.T. Officers teach, as well as the implementation of G.R.E.A.T.

U. S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
Gang Resistance Education & Training (G.R.E.A.T.) Program - Local  
Program Narrative  
Application Attachment 1

184032

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Families Component and assisting in all Summer Programming. Officer Paresa has 21 years law enforcement experience and has been teaching G.R.E.A.T. since 2003. Senior Administrative Specialist (SAS) Joann Alminiana has been involved with the G.R.E.A.T. Program since its implementation in Portland in the fall of 1993. She has worked for the Police Bureau since February of 1985 and has served with distinction in various assignments throughout the organization. SAS Alminiana has been involved in all aspects of the G.R.E.A.T. Program from grant writing and budget management to daily administrative tasks needed to insure professional project performance.

The G.R.E.A.T. grant is coordinated by Commander Dave Benson. He has worked for the Portland Police Bureau since October 1984. Commander Benson has served at most levels of the organization and in numerous job functions. He currently is the head of Portland's Tactical Operations Division. Under his command is the Bureau's Special Emergency Reaction Team (SERT), Emergency Disposal Unit (EDU,) the Air Support Unit, and the gang and gun violence suppression units, along with the G.R.E.A.T. Program. Commander Benson has extensive experience managing grants, budgets and personnel that enables him to successfully implement the G.R.E.A.T. Program.

**Performance, Evaluation, Sustainability**

The Portland Police Bureau was selected as one of seven (7) cities across the country that is participating in a NIJ evaluation of G.R.E.A.T. from 2006 – 2011. This evaluation will be the primary tool in measuring the impact and many of the perception based outcomes generated by our local program. Required data provided to B.J.A. through semi-annual reports, such as number of participants in the G.R.E.A.T. Components and agency officers certified in

U. S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
Gang Resistance Education & Training (G.R.E.A.T.) Program - Local  
Program Narrative  
Application Attachment 1

184032

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G.R.E.A.T. are collected and correlated by SAS Alminiana. This data is used continually as an indicator of our ongoing progress and as a road map to where we want the program to go. We will be utilizing the course assessment tools provided by B.J.A. in FY 2009. This process will be overseen by Officer Paresa and SAS Alminiana and will be implemented by all our G.R.E.A.T. Officers in all Middle School Component classrooms.

***Sustainment:***

The Police Bureau has been teaching G.R.E.A.T. in Portland since the 1993/1994 school year. It has maintained and sustained the program largely through grant funds in those 13 years. The success and popularity of the program motivated the creation of the local G.R.E.A.T. Trust Fund in 1996. The Fund is maintained through community donations. This G.R.E.A.T. Trust Fund has been used to supplement local programming needs and will be used in conjunction with City monies for funding the G.R.E.A.T. Program when federal grant revenue ends. When G.R.E.A.T.'s funding stream was in question during the management transition from B.A.T.F. to B.J.A. the Police Bureau had a plan in place to continue G.R.E.A.T. Using the G.R.E.A.T. Trust Fund and general fund monies, the City was committed to continue the Program. In the 2006 grant solicitation our matching funds were 61% of the total operating budget. This included 100% of Officer Paresa's salary. In the 2007 grant cycle the city not only paid Officer Paresa's salary but covered 100% of SAS Alminiana's salary and benefits to make-up for the diminished maximum award from past years. In the 2010 grant cycle, the City of Portland will continue to increase its matching funds. In FY 2010 our match funds will significantly exceed the 10% or \$5556.00 amount required by this grant. As outlined in previous sections, the collaborations and partnerships generated through G.R.E.A.T. have been catalysts for positive change and solid

U. S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
Gang Resistance Education & Training (G.R.E.A.T.) Program - Local  
Program Narrative  
Application Attachment 1

184032

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relationship building for years. The City of Portland, in line with specific gang prevention directives and priorities set forth from the Office of the Mayor, is committed to community policing and the positive effects the G.R.E.A.T. Program has demonstrated in the City's schools and neighborhoods. The Portland Police Bureau will continue G.R.E.A.T. at the local level as part of its comprehensive plan to combat gangs and youth violence despite programmatic and funding changes at Federal levels.

U. S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
 Gang Resistance Education & Training (G.R.E.A.T.) Program - Local  
 Budget and Budget Narrative  
 Application Attachment 2

184032

Applicant Name: Portland Police Bureau

State: Oregon

Budget Detail Worksheet

**Complete the budget worksheet, showing all computations.**

**A. Personnel \$192,612**

**(Salaries and fringe benefits combined, for all local staff, does not exceed 70% of our base eligible award amount of \$50,000.)**

Name	Title	Computation	Cost
<b>Federal Funds:</b>			
Overtime for Instruction 10/1/10 – 9/30/11	Officer	\$51.68 x 677	\$34,988
			<b>Total Federal: \$34,988</b>
<b>Match Funds:</b>			
Officer Mike Paresa	10/01/10-09/30/11	\$1378 x 52 wks @ 100%	\$ 71,656
Senior Administrative Specialist Joann Alminiana	10/01/10-09/30/11	\$1228 x 52 wks @ 100%	\$ 63,024
G.R.E.A.T. Officers, On-Duty Teaching		\$34.45 x 250hrs	\$ 8,613
G.R.E.A.T. Officer Training		\$34.45 x 320hrs	\$ 11,024
G.R.E.A.T. Officer Families Training		\$34.45 x 96 hrs	\$ 3,307
			<b>Total Match: \$157,624</b>

**B. Fringe Benefits \$ 49,741**

Name	Computation (Rate)	Cost
<b>Match Funds (Continued):</b>		
Officer Mike Paresa		
10/01/10-09/30/11	Benefits, \$367 x 52 wks @ 100%	\$ 19,084
	Medicare, \$20 x 52 wks @ 100%	\$ 1,040
Senior Administrative Specialist Joann Alminiana		
10/01/10-09/30/11	Benefits, \$352 x 52 wks @ 100%	\$ 18,304
	Worker's Comp \$.56 x 52 wks @ 100%	\$ 29
	Retirement, \$124 x 52 wks @ 100%	\$ 6,448
	SS – ER share, \$75 x 52 wks @ 100%	\$ 3,900
	Medicare, \$18 x 52 wks @ 100%	\$ 936
		<b>Total Match: \$49,741</b>

U. S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
 Gang Resistance Education & Training (G.R.E.A.T.) Program - Local  
 Budget and Budget Narrative  
 Application Attachment 2

184032

**C. Travel** **\$ 884**

Purpose	Location	Item	Computation	Cost
Regional GREAT Officer In-Service	San Francisco, CA	(three-day trip) Airfare	\$250 x 2 Officers	\$ 500
		Lodging	Provided by BJA	\$ 0
		Meals/per diem	\$64 x 3 days x 2 Officers	<u>\$ 384</u>
		Total		<b>\$ 884</b>

**D. Equipment** **\$ 0**

No expenses in this category.

**E. Supplies** **\$ 9,749**

Supply Item	Computation	Cost
G.R.E.A.T. Student & Families Incentive		
T-shirts 2,108 @ \$4.10		\$ 8,643
Pencils 2,525 @ \$0.24		\$ 606
Community Event Incentives, 1% of \$50,000.00		\$ 500
	<b>TOTAL:</b>	<b>\$ 9,749</b>

**F. Construction** **Not allowed**

**G. Consultants/Contracts** **\$ 4,379**

<i>Consultant Fees</i>			
Name	Service	Computation	Cost
Not applicable			
<i>Contracts</i>			
Item		Computation	Cost

U. S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
 Gang Resistance Education & Training (G.R.E.A.T.) Program - Local  
 Budget and Budget Narrative  
 Application Attachment 2

184032

Vehicle (Magnum) Maintenance	\$25.00 x 12 Months	\$ 300
Vehicle (Corvette) Maintenance	\$42.00 x 12 Months	\$ 504
Police Siren & Radio	\$79.96 x 12 Months	\$ 960
Vehicles-Gasoline	\$34.00 x 12 Months	\$ 408
Telephones – 2, Fax – 1	\$141.69 x 12 Months	\$ 1,700
Cellular – 2	\$42.29 x 12 Months	\$ 507
<b>Subtotal:</b>		<b>\$ 4,379</b>
<b>Total Consultants &amp; Contracts:</b>		<b>\$ 4,379</b>

**H. Other** \$ 0

Description	Computation	Cost
No expenses in this category.		

**Total Direct Costs** \$50,000

**I. Indirect Costs** \$ 0

**Total Project Costs** \$257,365

**Federal Request** \$ 50,000

**Applicant Funds** \$ 207,365

**Match Requirement must exceed \$5,556**

A grant made under this program may not cover more than 90 percent of the total costs of the project being funded. The applicant must identify the source of the 10 percent non-federal portion of the budget and how match funds will be used. Applicants may satisfy this match requirement with either cash or in-kind services.

**Match Requirement for Portland Police Bureau**

\$50,000 = \$55,560.00 x 10% = \$5,556.00 match minimum  
 90%

U. S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
Gang Resistance Education & Training (G.R.E.A.T.) Program - Local  
Budget and Budget Narrative  
Application Attachment 2

184032

**Budget Summary** - When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal requested and the amount of non-Federal funds that will support the project.

<u>Budget Category</u>	<u>Amount</u>
A. Personnel	<u>\$ 192,612</u>
B. Fringe Benefits	<u>\$ 49,741</u>
C. Travel	<u>\$ 884</u>
D. Equipment	<u>\$ 0</u>
E. Supplies	<u>\$ 9,749</u>
F. Construction	Unallowable
G. Consultants/Contracts	<u>\$ 4,379</u>
H. Other	<u>\$ 00</u>
Total Direct Costs	<u>\$ 257,365</u>
I. Indirect Costs	<u>\$ 0</u>
TOTAL PROJECT COSTS	<u>\$ 257,365</u>
Federal Request	<u>\$ 50,000</u>
Non-Federal Amount	<u>\$ 207,365</u>





U. S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
 Gang Resistance Education & Training (G.R.E.A.T.) Program - Local  
 Budget and Budget Narrative  
 Application Attachment 2

184032

normal working hours, as many are assigned to afternoon and graveyard shift, officers teach on their off time with the grant paying personnel costs. In addition, G.R.E.A.T. Families sessions are conducted in the evenings and on weekends making it convenient for the families attending.

Time spent on the program goals and objectives is integral to the success of the G.R.E.A.T. program as well as the ability to achieve the increased impact and implementation of G.R.E.A.T. There is more than adequate justification for the requested personnel funding considering the grantor expectation of increasing the scope of the G.R.E.A.T. program.

The program expansion responsibilities include the following BJA mandated and G.R.E.A.T. Local imposed Performance Measures: Increase the number of school-aged children who graduate from the G.R.E.A.T. Program over the prior year; Increase the number of families receiving cooperative lessons designed to facilitate better family communication and decision-making skills over the prior year; Increase the number of certified G.R.E.A.T. officers actively delivering the G.R.E.A.T. Program by 5 percent over the prior year.

**B. Fringe Benefits** – Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman’s Compensation, and Unemployment Compensation.

**Match Funds (Continued):**

Officer Mike Paresa

10/01/10-09/30/11	Benefits, \$367 x 52 wks @ 100%	\$ 19,084
	Medicare, \$20 x 52 wks @ 100%	\$ 1,040

Senior Administrative Specialist Joann Alminiana

10/01/10-09/30/11	Benefits, \$352 x 52 wks @ 100%	\$ 18,304
	Worker’s Comp \$.56 x 52 wks @ 100%	\$ 29
	Retirement, \$124 x 52 wks @ 100%	\$ 6,448

SS – ER share, \$75 x 52 wks @ 100%      \$ 3,900

Medicare, \$18 x 52 wks @ 100%	\$ 936
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**Total Match:                    \$49,741**

**Total Personnel & Fringe Benefits:    \$ 242,353**

**C. Travel** – Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known. Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

U. S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
 Gang Resistance Education & Training (G.R.E.A.T.) Program - Local  
 Budget and Budget Narrative  
 Application Attachment 2

184032

Purpose	Location	Item	Computation	Cost
Regional G.R.E.A.T. Officer In Service, (San Francisco, CA) Spring 2011				
			Air Fare \$250.00 x 2 Officers =	\$ 500
			Per Diem \$64.00 daily x 2 Officers x 3 days =	\$ 384
			Lodging – Provided by BJA =	\$ 0
<b>TOTAL:</b>				<b>\$ 884</b>

Participation of Portland Police members in bi-annual Regional In Service. This training is essential for professional development and maintaining instructional standards for the G.R.E.A.T. program. The Portland Police Bureau currently has 42 active G.R.E.A.T. Officers, of which 2 slots have been budgeted to attend In Service, as per BJA’s directive regarding use of G.R.E.A.T. funds for travel. All arrangements are made following City of Portland Travel Policy and Procedure guidelines.

**D. Equipment** - List non-expendable items that are to be purchased. Non-expendable equipment is tangible property having a useful life of more than two years and an acquisition cost of \$5,000 or more per unit. (Note: Organization’s own capitalization policy may be used for items costing less than \$5,000). Expendable items should be included either in the “supplies” category or in the “Other” category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the “Contractual” category. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used. **(Capital expenditures under the G.R.E.A.T. Program may not exceed 5 percent of the amount of federal funds requested.)**

Item	Computation	Cost
No Expenses in this Category		\$ 0
<b>TOTAL:</b>		<b>\$ 0</b>

**E. Supplies** - List items by type (office supplies, postage, training materials, copying paper, and expendable equipment items costing less that \$5,000, such as books, hand held tape recorders) and show the basis for computation. (Note: Organization’s own capitalization policy may be used for items costing less than \$5,000). Generally, supplies include any materials that are expendable or consumed during the course of the project.

Supply Items	Computation	Cost
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U. S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
 Gang Resistance Education & Training (G.R.E.A.T.) Program - Local  
 Budget and Budget Narrative  
 Application Attachment 2

184032

G.R.E.A.T. Student & Families Incentive T-shirts 2,108 @ \$4.10		\$ 8,643
	Pencils 2,525 @ 0.24	\$ 606
Community Event Incentives	1% of \$50,000.00	\$ 500

**TOTAL: \$ 9,749**

The G.R.E.A.T. branded student incentives are distributed to students (in accordance with BJA parameters) to encourage them to participate in classroom activities during the school year, to promote and market the G.R.E.A.T. Program, with summer programming and the G.R.E.A.T. Families component. The t-shirts are used at graduations to honor the students who have successfully completed the curriculum. All incentive items have been carefully selected for student/participant appeal, promotional value, and cost effectiveness. G.R.E.A.T. workbooks and graduation certificates are provided free by BJA and therefore not included in this expenditure. Additional G.R.E.A.T. incentives may be purchased as needed, as well as office supplies, utilizing trustfund and/or other non-grant funding.

The Portland Police Bureau G.R.E.A.T. Program receives many requests to participate at community events, such as National Night Out, Precinct Open-Houses, Salvation Army Christmas Party, Neighborhood Association Fairs, and Business' Crime Prevention Event/Fairs. Per BJA parameter of budgeting 1% of total federal dollars requested, we have included \$500.00 to be spent on G.R.E.A.T. branded pencils, pens and stickers. G.R.E.A.T. tri-fold and informational packets are provided free by BJA and therefore not included in this expenditure.

Due to a reduction in the amount of the 2010-2011 grant, the Portland Police Bureau has reduced the quantity of incentive items per student. These cost savings, along with reductions in other areas, i.e. office supplies and vehicle contracts, will allow us to continue the G.R.E.A.T. Local Program at its current level and/or increase the numbers of students and families reached.

**F. Construction (Unallowable) \$ 0**

**G. Consultants/Contracts** - Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisition Regulations are followed.

**Consultant Fees:** For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$450 per day require additional justification and prior approval from OJP.

**Consultant Fees**

Name	Service Provided	Computation	Cost
No Expenses			

**Subtotal: \$ 0**

U. S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
 Gang Resistance Education & Training (G.R.E.A.T.) Program - Local  
 Budget and Budget Narrative  
 Application Attachment 2

184032

**Consultant Expenses:** List all expenses to be paid from the grant to the individual consultants in addition to their fees (i.e., travel, meals, lodging, etc.)

<u>Item</u>	<u>Location</u>	<u>Computation</u>	<u>Cost</u>
No Expenses			<b>Subtotal: \$ 0</b>

**Contracts** - Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts in excess of \$100,000.

<u>Item</u>	<u>Computation</u>	<u>Cost</u>
Veh (Magnum) Maintenance	\$25.00 x 12 Months	\$ 300
Veh (Corvette) Maintenance	\$42.00 x 12 Months	\$ 504
Police Siren & Radio	\$79.96 x 12 Months	\$ 960
Vehicles-Gasoline	\$34.00 x 12 Months	\$ 408
Telephones – 2, Fax – 1	\$141.69 x 12 Months	\$1,700
Cellular – 2	\$42.29 x 12 Months	\$ 507
<b>Subtotal:</b>		<b>\$ 4,379</b>
<b>Total Consultants &amp; Contracts: \$ 4,379</b>		

The expenses listed for the program vehicles are based upon City of Portland Vehicle Services maintenance schedules and fees. The G.R.E.A.T. Program relies upon a vehicle to conduct training and promotion efforts. The full-time G.R.E.A.T. officer and Administrative Specialist coordinates with schools city-wide, attending meetings and delivers all supplies in support of the G.R.E.A.T. Officer assigned and community partners. A vehicle is necessary to attend meetings, delivery of program supplies and food for G.R.E.A.T. Families programming, and promotional materials and supplies on a continual basis throughout the grant period.

The Portland Police Bureau G.R.E.A.T. Trust Fund purchased a 2008 Dodge Magnum. This replaced the vehicle leased at \$989.00 per month, saving \$11,868.00 annually from the grant budget. The Dodge Magnum will display the G.R.E.A.T. and Portland Police Bureau logos.

The G.R.E.A.T. Program show car is a 1991 Corvette seized from a local drug dealer. It displays the G.R.E.A.T. and Portland Police logos, with G.R.E.A.T. also spelled out. It is used extensively throughout the year at school graduations, summer programs, and community events. Monthly expense for the show car covers all maintenance.

The gasoline expense is based upon the average expense over the past year of use.

U. S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
 Gang Resistance Education & Training (G.R.E.A.T.) Program - Local  
 Budget and Budget Narrative  
 Application Attachment 2

184032

Communications equipment of two telephones, two cellular, and one fax for the G.R.E.A.T. Local Program provide communication with schools, G.R.E.A.T. Officers, and community partners. A desk phone and cellular are each provided to the full-time G.R.E.A.T. officer Mike Paresa and Senior Administrative Specialist Joann Alminiana. The communication expenses are all based upon the prior years' program expenses.

The City of Portland Procurement Policy is utilized for all products and services listed above.

**H. Other Costs** - List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide a monthly rental cost and how many months to rent.

No Expenses in this Category \$ 0

**I. Indirect Costs** - Indirect costs are allowed only if the applicant has a Federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories.

Description	Computation	Cost
		<b>TOTAL: \$ 0</b>

<b>Total Project Costs</b>	<b><u>\$257,365</u></b>	
<b>Federal Request</b>	<b><u>\$ 50,000</u></b>	
<b>Applicant Funds</b>	<b><u>\$ 207,365(Match 268%)</u></b>	

**Match Requirement must exceed \$5,556**

A grant made under this program may not cover more than 90 percent of the total costs of the project being funded. The applicant must identify the source of the 10 percent non-federal portion of the budget and how match funds will be used. Applicants may satisfy this match requirement with either cash or in-kind services.

**Match Requirement for Portland Police Bureau**  
 $\frac{\$50,000}{90\%} = \$55,560.00 \times 10\% = \$5,556.00$  match minimum,

U. S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
 Gang Resistance Education & Training (G.R.E.A.T.) Program - Local  
 Appendix B  
 Application Attachment 3

184032

## Appendix B

<b>GANG RESISTANCE EDUCATION AND TRAINING PROGRAM FUNDING APPLICATION WORKSHEET</b>							
<b>APPLICANTS MUST COMPLETE THIS WORKSHEET COMPLETELY BEFORE SUBMITTING IT. If you have any questions, please call 202-616-6500.</b>							
<b>APPLICANT/AGENCY/SERVICE AREA INFORMATION</b>							
<p>WHAT IS THE POPULATION OF YOUR SERVICE AREA?*( For county or state applicants, please list only the population for those areas in which you teach the G.R.E.A.T. Program or expect to teach it.)</p> <p><u>726,855</u></p> <p>* Population figures may be obtained from the Census Bureau's web site at <a href="http://www.census.gov/popest/estimates.php">www.census.gov/popest/estimates.php</a> or by contacting the Census Bureau at 301-763-2422.</p>							
<p>HOW MANY FULL-TIME SWORN OFFICERS ARE IN YOUR ENTIRE AGENCY? <u>960</u></p>	<p>HOW MANY PART-TIME SWORN OFFICERS ARE IN YOUR ENTIRE AGENCY? <u>5</u></p>						
<p>YOUR SERVICE AREA (COMMUNITY TO BE SERVED) IS ACCURATELY DESCRIBED AS: (Choose only one)</p> <p>RURAL: _____ (Sparsely populated area away from the influence of large cities and towns)</p> <p>URBAN: <u>XX</u> (As listed by the U.S. Census Bureau <a href="http://www.census.gov/geo/www/ua/ua_natl_100302.txt">www.census.gov/geo/www/ua/ua_natl_100302.txt</a>)</p> <p>SURBURBAN: _____ (Identifies a peripheral populated area where the density of habitation is usually lower than in an inner city area)</p> <p>TRIBAL: _____ OTHER: _____ (Please specify)</p>							
<p>YOUR SERVICE AREA (COMMUNITY TO BE SERVED): (✓ ALL THAT APPLY)</p> <p><u> X </u> HAS A DOCUMENTED GANG PRESENCE (By local definition).</p> <p><u> X </u> EXPERIENCES REGULAR GANG VIOLENCE (By local definition).</p> <p><u> X </u> HAS DOCUMENTED KNOWN GANG RISK FACTORS WITHIN THE YOUTH POPULATION (see <a href="http://www.great-online.org">www.great-online.org</a>).</p> <p><u> X </u> EXPERIENCES REGULAR YOUTH VIOLENCE (Non-gang violence).</p> <p><u> X </u> HAS WITHIN THE AREA TO BE SERVED ONE OF THE FOLLOWING ANTI-GANG-VIOLENCE INITIATIVES:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;"><u> XX </u> PROJECT SAFE NEIGHBORHOODS (PSN)</td> <td style="width: 50%;">_____ ATF VIOLENT CRIME IMPACT TEAM (VCIT)</td> </tr> <tr> <td>_____ WEED AND SEED PROGRAM</td> <td>_____ DOJ Ten Cities Anti-Gang Initiative</td> </tr> <tr> <td><u> XX </u> FBI SAFE STREETS INITIATIVE</td> <td><u> XX </u> OTHER GANG REDUCTION PROGRAM</td> </tr> </table> <p style="text-align: center;">(PLEASE PROVIDE DESCRIPTION OF PROGRAM(S) IN NARRATIVE)</p>		<u> XX </u> PROJECT SAFE NEIGHBORHOODS (PSN)	_____ ATF VIOLENT CRIME IMPACT TEAM (VCIT)	_____ WEED AND SEED PROGRAM	_____ DOJ Ten Cities Anti-Gang Initiative	<u> XX </u> FBI SAFE STREETS INITIATIVE	<u> XX </u> OTHER GANG REDUCTION PROGRAM
<u> XX </u> PROJECT SAFE NEIGHBORHOODS (PSN)	_____ ATF VIOLENT CRIME IMPACT TEAM (VCIT)						
_____ WEED AND SEED PROGRAM	_____ DOJ Ten Cities Anti-Gang Initiative						
<u> XX </u> FBI SAFE STREETS INITIATIVE	<u> XX </u> OTHER GANG REDUCTION PROGRAM						
<b>ELEMENTARY/MIDDLE SCHOOL INFORMATION</b>							
<p>WHAT IS THE CURRENT TOTAL 4<sup>th</sup> AND 5<sup>th</sup> GRADE AND MIDDLE SCHOOL POPULATION IN YOUR SERVICE AREA? (If your school year has not yet begun, provide the population for the last school year.)</p> <p>4<sup>th</sup> GRADE: <u>6,168</u></p> <p>5<sup>th</sup> GRADE: <u>6,042</u></p>							

U. S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
Gang Resistance Education & Training (G.R.E.A.T.) Program - Local

Appendix B  
Application Attachment 3

184032

6<sup>th</sup> GRADE: 5,812

7<sup>th</sup> GRADE: 5,783

8<sup>th</sup> GRADE: 5,733

**ELEMENTARY/MIDDLE SCHOOL G.R.E.A.T. PROGRAM TARGETS FOR 2010**

HOW MANY 4-8<sup>th</sup> GRADE STUDENTS WILL YOUR AGENCY TEACH THE G.R.E.A.T. PROGRAM TO DURING THE NEXT 12 MONTHS WITH THE FUNDS REQUESTED?

4<sup>th</sup> GRADE: 364

5<sup>th</sup> GRADE: 197

6<sup>th</sup> GRADE: 1,823

7<sup>th</sup> GRADE: 81

8<sup>th</sup> GRADE: 0

FOR EACH ELEMENTARY SCHOOL TO BE TARGETED, WHAT IS THE PERCENTAGE OF YOUTH THAT ARE ELIGIBLE TO RECEIVE TITLE I SERVICES? (List below by school name and express as a percentage for each school.)

Faubion 70%, Holy Cross Yes (Private School), Margaret Scott 58%, Markham 56%, Ockley Green 73%, Prescott 83%, Sitton 82%, Vernon 85%.

FOR EACH MIDDLE SCHOOL TO BE TARGETED, WHAT IS THE AVERAGE DAILY ATTENDANCE? (List below by school name and express as a percentage for each school.) Alice Ott 94%, Astor 94%, Beaumont 95%, Boise Eliot 95%, Faubion 94%, Floyd Light 93%, George 91%, Harold Oliver 94%, Holy Cross-Private School, Holy Redeemer-Private School, Hosford 94%, Irvington 95%, Marysville 94%, Parkrose 94%, Robert Gray 95%, Vernon 93%.

**FAMILIES COMPONENT:**

HOW MANY FAMILIES OF HIGH-RISK 4-8<sup>th</sup> GRADE STUDENTS WILL YOUR AGENCY PROVIDE SERVICES TO THROUGH THE G.R.E.A.T. FAMILIES COMPONENT WITH THE FUNDS REQUESTED?

**22 Family Units**

**SUMMER COMPONENT:**

HOW MANY 4-8<sup>th</sup> GRADE STUDENTS WILL YOUR AGENCY PROVIDE SERVICES TO THROUGH THE G.R.E.A.T. SUMMER COMPONENT WITH THE FUNDS REQUESTED?

**375**

**PRIOR YEAR DATA**

If your agency implemented the G.R.E.A.T. Program last year, please include **actual** numbers of students who completed the Middle School or Elementary School curricula or participated in other G.R.E.A.T. programs between January 1, 2007 and December 31, 2007. If your agency has not had a G.R.E.A.T. Program in the last year, please disregard the following questions.

Elementary Youth Served in 2009: 914 \*

Middle School Youth Served in 2009: 1,702 \*

Families Served Through the Families Component in 2009: 26 \*

Youth Served Through the Summer Component in 2009: 313 \*

\*Note, these numbers reflect 2008/2009 school year.



U. S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
Gang Resistance Education & Training (G.R.E.A.T.) Program - Local  
Appendix B  
Application Attachment 3

184032

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HOW MANY OFFICERS ARE CURRENTLY ASSIGNED TO YOUR G.R.E.A.T. PROGRAM?

FULL-TIME 1

PART-TIME 41

IF YOU RECEIVED G.R.E.A.T. FUNDS FROM THE BUREAU OF JUSTICE ASSISTANCE LAST YEAR, PLEASE LIST THE AMOUNT OF FUNDS SPENT TO DATE. IF YOU DID NOT RECEIVE G.R.E.A.T. FUNDS FOR 2009, PLEASE MARK N/A.

FUNDS SPENT TO DATE FOR LAST AWARD PERIOD \$ 125,000.00 AS OF 07/19/10 (DATE)

DID NOT RECEIVE 2009 G.R.E.A.T. FUNDING BUT RECEIVED FUNDING IN \_\_\_\_\_ (YEAR) AMOUNT RECEIVED \$ \_\_\_\_\_