



Portland  
Housing  
Bureau

## Application For Qualification System Development Charge Exemption

### I. PROPERTY INFORMATION

Subject Property Address (number/street/zip)

Property Tax Account Number

**R** \_\_\_\_\_

Legal Description:

Lot                      Block                      Addition

Metes and Bounds Legal Description: Attach Separately

Permit Number (One permit number per application)

Total Units in Project

Number of Home  
Ownership Units

Number of Rental Units

### II. APPLICANT INFORMATION

Applicant (Signatory) Name (as it will appear on Regulatory Agreement)

Title with company (Owner, President, Partner, etc.)

- For-Profit  
 Non-Profit

Organization name (as registered with Secretary of State)

Phone:

Cell Phone:

Fax:

E-mail:

Applicant Full Address including zip code

### III. REQUIRED EXHIBITS FOR APPLICATION (MUST BE ATTACHED):

- |   |  |
|---|--|
| <input type="checkbox"/> Articles of Incorporation or By-Laws or Articles of Organization<br>or Statement of Action | <input type="checkbox"/> Tax/plat map          |
| <input type="checkbox"/> Corporate Resolution   | <input type="checkbox"/> Proof of site control |

### IV. CERTIFICATION

**Certification:** Applicant certifies the following (check one);

- Home Ownership:** To be eligible for the SDC Exemption Program, the City's policy may require any of the following which may vary by bureau: (i) the Owner must have site control of the Property in a form acceptable to Portland Housing Bureau (PHB); and (ii) the buyer must have gross household income at or below 100 percent of Median Family Income for a family of four-currently \$71,200. This limit is adjusted upward for households of five or more people.
- Rental:** To be eligible for the Development Fee Waiver and System Development Charge Exemptions, the City's policy may require the following: (i) the Owner must have site control of the Property in a form acceptable to PHB; (ii) renter's (household's) income must be at or below 60% of the Median Family Income; (iii) maximum rent burden must be at 60% of MFI for a minimum of 60 years.

Applicant \_\_\_\_\_

Date \_\_\_\_\_

### V. OFFICE USE BELOW THIS LINE

Date Received

**PHB System Development Charge Exemption Program**

**421 SW 6<sup>th</sup> Avenue Suite 500, Portland, OR 97204**

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