

**FINANCIAL IMPACT STATEMENT  
For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Carol Ann Boucher		2. Telephone No. 3-3757	3. Bureau/Office/Dept. PF&R/MSD
4a. To be filed (date) May 26, 2010	4b. Calendar (Check One) Regular      Consent      4/5ths <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>		5. Date Submitted to FPD Budget Analyst: May 26, 2010

**1) Legislation Title:**

Amend fee schedule associated with Fire regulations (Ordinance; amend Portland Policy Document FIR-12.01)

**2) Purpose of the Proposed Legislation:**

To amend fee schedule associated with Fire regulations. (Portland Policy Document FIR-12.01)

**3) Revenue:**

**Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If new revenue is generated please identify the source.**

As amended this fee increase is expected to generate an additional \$30,000 per year. The revenue will be used to fund PF&R's Plan Reviews and Permit program. The total fees of the program are still insufficient to pay for the program expenses.

**4) Expense:**

**What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years) (If the action is related to a grant or contract please include the local contribution or match required)**

None

**Staffing Requirements:**

**5) Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term or permanent positions. If the position is limited term please indicate the end of the term.)**

None

**6) Will positions be created or eliminated in future years as a result of this legislation?**

No

**Complete the following section if you are accepting and appropriating a grant via ordinance. This section should only be completed if you are adjusting total appropriations, which currently only applies to grant ordinances.**

**7) Change in Appropriations** (If the accompanying ordinance amends the budget, please reflect the dollar amount to be appropriated by this legislation. If the appropriation includes an interagency agreement with another bureau, please include the partner bureau budget adjustments in the table as well. Include the appropriate cost elements that are to be loaded by the Grants Office and/or Financial Planning. Use additional space if needed.)



APPROPRIATION UNIT HEAD (Typed name and signature) John Klum, Fire Chief



# PORTLAND FIRE & RESCUE



Randy Leonard, Commissioner  
John Klum, Chief  
55 SW Ash Street  
Portland, Oregon 97204  
(503) 823-3700  
Fax (503) 823-3710

**DATE:** May 25, 2010

**TO:** Commissioner Randy Leonard

**FOR MAYOR'S OFFICE USE ONLY**

**FROM:** John Klum, Fire Chief *JKL*

Reviewed by Bureau Liaison \_\_\_\_\_

**RE:** Amend fee schedule associated with Fire regulations (Ordinance; amend Portland Policy Document FIR-12.01)

1. **INTENDED THURSDAY FILING DATE:** May 26, 2010
2. **REQUESTED COUNCIL AGENDA DATE:** June 2, 2010
3. **CONTACT NAME & NUMBER:** Erin Janssens, Fire Marshal, 503-823-3800
4. **PLACE ON:** X **CONSENT** \_\_\_\_\_ **REGULAR**
5. **BUDGET IMPACT STATEMENT ATTACHED:** XX **Y** \_\_\_\_\_ **N** \_\_\_\_\_ **N/A**
6. **(1) ORIGINAL COPY OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** \_\_\_\_\_ **Yes** \_\_\_\_\_ **No** XX **N/A**

**7. BACKGROUND/ANALYSIS**

**-History of project** – Portland Fire & Rescue (PF&R) charges fees for permits, code enforcement inspections, fire reports and miscellaneous services. The Fee Schedule is in Portland Policy Document FIR-12.01.

The Bureau of Development Services (BDS) has increased the hourly fee for the Facilities Permit Program (FPP) to \$186 per hour effective July 1, 2010. PF&R partners with the BDS in the FPP program and typically charges the same fee for similar work.

Photographs are often included with fire reports and the current fee schedule charges a “per photo” fee. PF&R customers most often prefer the photos on a CD, which costs less to produce and warrants a separate fee that reflects the lower cost.

Portland Policy Document FIR-12.01 adopted by Council in 2008 contained several minor errors and omissions which sometimes cause confusion for customers unfamiliar with PF&R business processes. A better organized, corrected fee schedule will improve customer service, but will not affect the amount customers currently pay for PF&R services.

- legal issues – N/A
- controversial issues – N/A
- citizen participation – N/A
- link to current city policies – N/A
- other governmental participation – N/A

**8. - FINANCIAL IMPACT**

This fee revision is expected to generate an additional \$30,000 per year in revenue. The revenue will be used to fund PF&R's Plan Reviews and Permit program. The total fees of the program are still insufficient to pay for the program expenses.

**9. RECOMMENDATION/ACTION REQUESTED**

Pass the ordinance and authorize amended fee schedule.