

## **ORDINANCE No. 183841**

\* Amend contract with S. Brooks and Associates for temporary recreation services for \$1,600,000 for the period of July 1, 2010 through June 30, 2011. (Ordinance; amend Contract No. 40828)

The City of Portland ordains:

Section 1. The Council finds:

1. City of Portland Code 5.33.220.D.10 authorizes the renegotiation of existing contracts with incumbent contractors when it is in the best interests of the City.
2. Over the past six years, S. Brooks and Associates (Brooks) has provided excellent service under the temporary services Contract #40828 by providing temporary recreation staff such as lifeguards, class instructors, event coordinators, fitness specialists, preschool/childcare instructors, swim instructors, and program specialists.
3. Brooks is a certified minority owned business that strongly supports diversity in its own workforce, and from the local community. Brooks has proven successful with their strong recruiting strategy within the local community, thereby developing and maintaining a diverse applicant pool.
4. Extension of the Contract will avert considerable disruption to City employees, the Contractor's temporary service employees, and the City's customers should a reduction in temporary recreation staff be necessary.
5. By extending this contract, the knowledge, skills, and training previously learned will be retained. Due to the fact that the temporary employees are involved with health/safety issues, they have a clear understanding of City expectations, safety, procedures, work processes, and are confident in how they are to go about performing the work. This extension will result in a continued high level of customer service.
6. Costs for this Contract will be funded from the Bureau of Parks and Recreation's adopted budget.

NOW, THEREFORE, the Council directs:

- a. The Chief Procurement Officer to execute the contract extension with S. Brooks and Associates on behalf of the City for a not to exceed amount of \$1,600,000.00 for the period of July 1, 2010 through June 30, 2011, for the purposes identified in Section 1.
- b. The Chief Procurement Officer and Auditor are hereby authorized to draw and deliver check(s) payable to S. Brooks and Associates, chargeable to the appropriate authorization and accounting center when demand is presented and approved by the proper authorities.

Section 2. The Council declares that an emergency exists because the services described under this ordinance need to be continued as quickly as possible in order to retain current temporary members and to assist the Bureau of Parks and Recreation in planning and conducting recreation programs for the City. Therefore, this Ordinance shall be in full force and effect from and after its passage by Council.

Passed by the Council: JUN 02 2010

Mayor Sam Adams  
Prepared by: Christine Moody - JVN  
Date Prepared: May 12, 2010

**LaVonne Griffin-Valade**  
Auditor of the City of Portland

By

A handwritten signature in blue ink, appearing to read 'L. Griffin-Valade', written over the word 'By'.

Deputy

792

140

Agenda No.  
**ORDINANCE NO. 183841**  
 Title

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INTRODUCED BY Commissioner/Auditor: <b>Mayor Sam Adams</b>	CLERK USE: DATE FILED <b>MAY 27 2010</b>
COMMISSIONER APPROVAL Mayor—Finance and Administration: <i>Adams</i> Position 1/Utilities - Fritz Position 2/Works - Fish Position 3/Affairs - Saltzman Position 4/Safety - Leonard	LaVonne Griffin-Valade Auditor of the City of Portland  By: <i>Susan Parsons</i> Deputy
BUREAU APPROVAL Bureau: Internal Business Services Bureau Head: Jeff Baer <i>Baer</i>  Prepared by: Jim Van Nest Date Prepared: 05/14/10  Financial Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/> Not Required <input type="checkbox"/>  Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>  Council Meeting Date <b>June 2, 2010</b>  City Attorney Approval	ACTION TAKEN:

<b>AGENDA</b>  <u>TIME CERTAIN</u> <input type="checkbox"/> Start time: _____  Total amount of time needed: _____ (for presentation, testimony and discussion)  <u>CONSENT</u> <input checked="" type="checkbox"/>  <u>REGULAR</u> <input type="checkbox"/> Total amount of time needed: _____ (for presentation, testimony and discussion)
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FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	✓	
4. Leonard	4. Leonard	✓	
Adams	Adams	✓	