

**FINANCIAL IMPACT STATEMENT
For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Ron Hadduck, Manager		2. Telephone No. 823-4452	3. Bureau/Office/Dept. Office of Management and Finance, Bureau of Internal Business Services, Printing & Distribution
4a. To be filed (date) May 13, 2010	4b. Calendar (Check One) Regular Consent 4/5ths <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>		5. Date Submitted to FPD Budget Analyst: May 5, 2010

1) Legislation Title:

* Authorize Intergovernmental Agreement with Metro for reproduction services (Ordinance)

2) Purpose of the Proposed Legislation:

This ordinance would allow the City's Printing & Distribution division to provide digital printing and other reprographic services to local Metro agencies.

3) Revenue:

Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If new revenue is generated please identify the source.

This legislation will generate revenue to the City via Printing & Distribution rates and charges for services requested by the Metro. Estimated FY 2010-11 revenues to the City are \$40,000.

4) Expense:

What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years) (If the action is related to a grant or contract please include the local contribution or match required)

There are no additional costs to the City.

Staffing Requirements:

5) Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term or permanent positions. If the position is limited term please indicate the end of the term.)

No.

6) Will positions be created or eliminated in future years as a result of this legislation?

That is not anticipated.

Complete the following section only if an amendment to the budget is proposed.

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Center Code column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Amount

Jeff Baer, OMF Internal Business Services 

APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF PORTLAND 183770
OFFICE OF MANAGEMENT AND FINANCE

Sam Adams, Mayor
Kenneth L. Rust, Chief Administrative Officer
Jeffrey B. Baer, Director, Bureau of Internal Business Services

Ron Hadduck, Manager
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**FOR MAYOR'S OFFICE
USE ONLY**

Reviewed by Bureau Liaison _____

DATE: April 28, 2010
TO: Mayor Sam Adams
FROM: Ron Hadduck, Manager, Printing & Distribution

RE: ORDINANCE TITLE

* Authorize Intergovernmental Agreement with Metro for reproduction services (Ordinance)

1. **INTENDED THURSDAY FILING DATE:** May 13, 2010
2. **REQUESTED COUNCIL AGENDA DATE:** May 19, 2010
3. **CONTACT NAME & NUMBER:** Ron Hadduck 823-4452
4. **PLACE ON:** **CONSENT** **REGULAR**
5. **BUDGET IMPACT STATEMENT ATTACHED:** **Y** **N** **N/A**
6. **(2) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** **Yes** **No** **N/A**

7. BACKGROUND/ANALYSIS

The City continues to market digital printing and other reprographics services to other local government agencies through Printing & Distribution. Major customers include Multnomah County, the State of Oregon, HAP, and PDC. This has proven to be mutually beneficial to both the City and the local agencies. They receive convenient, competitive reproduction services and the City receives increased revenues via Printing & Distribution's full charge back system and fuller utilization of its equipment and personnel. All local government customers receive the same pricing and service levels as the City.

8. FINANCIAL IMPACT

Increased revenues to the City, with no additional non-job specific expenses. FY 10-11 revenues to Printing & Distribution are anticipated to be \$40,000.

9. RECOMMENDATION/ACTION REQUESTED

Authorize Intergovernmental Agreement with Metro.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.