

## ORDINANCE No. 183748

\* Authorize grant agreements for the East Portland Neighborhood Office 2009-10 East Portland Action Plan Grants Program. (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. The Council on February 18, 2009 resolved through acceptance of Resolution No. 36682 to adopt the East Portland Action Plan to inform City Council and City bureaus in the course of decision-making related to long-term planning and capital improvement projects in the East Portland area.
2. The East Portland Action Plan (EPAP) was developed by the community for the community. Over an eight month process with the City of Portland Bureau of Planning and Sustainability, 268 Action items were identified. The result is an Action Plan which contains *Strategies* and *Actions* that provide guidance and direction to public agencies, non-profit organizations, businesses and individuals to address the opportunities and challenges facing East Portland.
3. The EPAP acknowledges community strengths and supports existing efforts, while looking strategically at opportunities to improve livability and at policies to address some of the challenges facing East Portland. The EPAP was convened for the specific task of providing “leadership and guidance to public agencies and other entities on how to strategically address community-identified issues and allocate resources to improve livability for neighborhoods in the East Portland Neighborhood Office (EPNO) coalition area.”
4. Within Resolution No.36682, the Portland City Council acknowledged the appropriation of \$475,000 in its fiscal year 2008-09 budget to be used for East Portland Action Plan implementation, with an endorsement to carry over a portion of the \$475,000 through fiscal year 2010 – 2011 in order to successfully carry out the actions.
5. Included and specified in these actions was a \$50,000 grant fund program. This fund was stipulated to allow neighborhoods, business associations, non-profits and other groups to seek funding for small to medium size projects that implement actions identified in the East Portland Action Plan. The fund is to be administered by the Office of Neighborhood Involvement and overseen by the Bureau of Planning and Sustainability.

6. The East Portland Action Plan solicited proposals through web-site advertisement and email distribution lists. Program staff organized 2 pre-submittal workshops to provide an opportunity for interested parties to learn about the grants program and submittal requirements. The workshops were: located at a mobility devise accessible location; held on different days - one in the morning and one in the evening; offered language interpretation at the workshop and the ability to submit proposals in the submitter's first language; and provided access to a computer and/or acknowledged the acceptance of handwritten submissions.
7. A duly designated five-person EPAP Grants Review Committee, in accordance with the proposal instructions, utilized the EPAP Prioritization Criteria established in 2008 (with special consideration given to the following criteria: Community building projects leading to more community involvement; Low cost/high impact; Leverage resources and partners involved in the EPAP process; Broad visibility; and Spread out through geographic area).
8. The EPAP Small/Medium Grants Program Winter 2010 competitive grant allocation process cycle received 11 grant applications for a total request of \$53,722. We had a balance of \$23,592 remaining to allocate this cycle. A successful application was required to address an item in the Action Plan.
9. The Grant Review Committee selected 9 proposals with the awards totaling \$23,592. The total list of grant projects and allocated funding are attached as Exhibit A, with the projects funded this Winter 2010 cycle bolded for identification.
10. The East Portland Action Plan, Bureau of Planning and Sustainability, and Office of Neighborhood Involvement have evaluated the proposals and grant paperwork and determined that the grantees are qualified to provide the services requested under the grant agreements. The City has developed grant agreements attached as Exhibits B through J that specify the scope of the projects to be conducted by the grantee(s) and the funds to be allocated.
11. A total of \$50,000 of General Fund dollars is allocated in the Office of Neighborhood Involvement FY2009-10 budget for this program. These grants award \$23,592 of those funds as the second round in a competitive grant allocation process.

NOW, THEREFORE, the Council directs:

- a. The Director of the Office of Neighborhood Involvement is authorized and directed to enter into grant agreements substantially in conformance to the agreements attached as Exhibit B through Exhibit J.
- b. The Office of Neighborhood Involvement is authorized to issue the East Portland Action Plan grants to the organizations for the amounts listed in Exhibit A, for a combined total amount of \$23,592.
- c. Amendments to the grant agreements may be agreed to and executed by the Director of the Office of Neighborhood Involvement or his/her designee provided those amendments do not increase the fiscal risk to the City.

Section 2. The Council declares an emergency exists because a delay in approving these grants may result in a delay in timely award of East Portland Action Plan community grants and a delay in project activities; therefore, this Ordinance shall be in full force and effect from and after its passage by the Council.

Passed by the Council: **MAY 05 2010**

Commissioner Amanda Fritz  
 Prepared by: Lore Wintergreen  
 Date Prepared: April 22, 2010

**LaVonne Griffin-Valade**  
 Auditor of the City of Portland

By   
 Deputy

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Agenda No. **183748**  
**ORDINANCE NO.**  
Title

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<p><b>INTRODUCED BY</b> Commissioner/Auditor: <b>Amanda Fritz</b></p> <p><b>COMMISSIONER APPROVAL</b></p> <p>Mayor—Finance and Administration - Adams</p> <p>Position 1/Utilities - Fritz <i>Tom Lujan</i></p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Leonard</p> <p><b>BUREAU APPROVAL</b></p> <p>Bureau: Office of Neighborhood Involvement Bureau Head: Amalia Alarcón de Morris <i>A Alarcón</i></p> <p>Prepared by: Lore Wintergreen Date Prepared: April 22, 2010</p> <p>Financial Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/> Not Required <input type="checkbox"/></p> <p>Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>Council Meeting Date <i>OK per D. Perry</i> May 12, 2010 <i>5/5/10</i></p> <p><b>City Attorney Approval</b> <i>D.H.</i></p>	<p>CLERK USE: DATE FILED <u>APR 30 2010</u></p> <p style="text-align: center;">LaVonne Griffin-Valade Auditor of the City of Portland</p> <p>By: <i>Susan Parsons</i> Deputy</p> <p><b>ACTION TAKEN:</b></p>
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**AGENDA**

**TIME CERTAIN**   
Start time: \_\_\_\_\_

**Total amount of time needed:** \_\_\_\_\_  
(for presentation, testimony and discussion)

**CONSENT**

**REGULAR**   
**Total amount of time needed:** \_\_\_\_\_  
(for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:	
	YEAS	NAYS
1. Fritz	✓	
2. Fish	✓	
3. Saltzman	✓	
4. Leonard	_____	
Adams	✓	