AMENDMENT No. 1 INTERGOVERNMENTAL AGREEMENT

Between

Portland Development Commission and Portland Housing BureauFor

Housing Coordination and Transition

This Intergovernmental Agreement ("Agreement") between the City of Portland, acting by and through its Portland Housing Bureau (PHB), and Portland Development Commission (PDC) is amended as follows:

- I. Exhibit A, Budget and Exhibit B, Form of Invoice are deleted in their entirety, and replaced with Exhibit A, Budget and Exhibit B, Form of Invoice attached to this Amendment. The total budget of \$863,879 remains the same.
- II. All other terms and conditions of this Agreement shall remain the same.

PORTLAND DEVELOPMENT COMMISSION	•	CITY OF PORTLAND	
Bruce A. Warner Executive Director	Date	Margaret Van Vliet Director Portland Housing Bureau	Date
APPROVED AS TO FORM			
David Elott Legal Counsel		Linda Meng City Attorney	

SAMPLE DO NOT EXECUTE

EXHIBIT A BUDGET

Category	Budget	
Personnel Services	\$400,000	
Internal Materials and Services	\$212,609	
External Materials and Services	\$122,000	
External Material and Services (Lease Costs)	\$129,270	
Total	\$863,879	

EXHIBIT B FORM of INVOCE

Sample Invoice (on PHB Letterhead) Page 1 of 2

Contract #:	Invoice	Period:	Invoice #	± :
	ousing Bureau Avenue, Suite	e 500, Portland, O		
Activity	Budget	Expense This Period	Expenses YTD Including This Invoice	Balance From Budget
Personnel Services	\$400,000			
Internal M&S (including move expenses managed through OMF Facilities Services)	\$212,609			
External M&S (including external materials and services and contract services)	\$122,000			1. V
External M&S (Lease Costs)	\$129,270			
Total	\$863,879			
Total Amount Requested: Prepared By: Phone No., Email and Date:				
Approved By:				
Please send payment to:	Alissa Brumfiel	'd		

Portland Housing Bureau 421 S W 6th, Suite 500

Portland, OR 97204

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EXHIBIT B FORM of INVOCE

Sample Invoice Expenditure Summary Page 2 of 2

Activity	Budget	Total Expense Incurred by PHB This Period	Allocation to TIF	TIF . Expense This Period	TIF Expenses YTD Incl. This Invoice	Balance from Budget
Personnel Services						
Position 1			35%			
Position 2			35%			
Total Personal Services	\$400,000		35%			
Internal M&S						
Relocation Costs			35%			
Information Technology			35%			
Total Internal M&S	\$212,609		35%			
External M&S (non-lease)						
Org. Development/Strategy			35%			
Temporary Staff			35%			
Website / Other Costs			35%	***************************************		
Total External M&S	\$122,000		35%			
External M&S (lease						
expenses)	\$129,270		100%			
TOTAL	\$863,879					