

**FINANCIAL IMPACT STATEMENT
For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Yvonne L. Deckard (Cathy Bless)		2. Telephone No. 503-823-5207	3. Bureau/Office/Dept. OMF/Bureau of Human Resources
4a. To be filed (date) April 28, 2010	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to FPD Budget Analyst: April 15, 2010

1) Legislation Title: Authorize contract amendment administered by the Bureau of Human Resources, Benefits and Wellness office with United Behavioral Health for employee assistance services (EAP) effective July 1, 2010 through June 30, 2011. (Ordinance)

2) Purpose of the Proposed Legislation: In order to continue to provide EAP benefits to employees, it is appropriate to continue the agreement through a one-year contract extension with United Behavioral Health through June 30, 2011. EAP services are expected to be reviewed over the next fiscal year and a new Request For Proposal will be issued

3) Revenue:

Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If new revenue is generated please identify the source. NO

4) Expense:

What are the costs to the City as a result of this legislation? What is the source of funding for the expense?

Over the next contract year, (July 1, 2010 – June 30, 2011) fees for services are not expected to exceed \$175,000. The Health Fund includes the appropriation in support of the estimated costs. Through interagency transfer, the Fire Bureau and the Police Bureau reimburse the Health Fund for their portion of the contracted costs (Estimated to be \$45,000).

Staffing Requirements:

5) Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term or permanent positions. If the position is limited term please indicate the end of the term.) NO

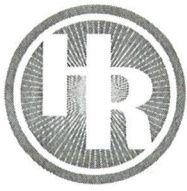
6) Will positions be created or eliminated in future years as a result of this legislation? NO

Complete the following section if you are accepting and appropriating a grant via ordinance. This section should only be completed if you are adjusting total appropriations, which currently only applies to grant ordinances.

7) Change in Appropriations (If the accompanying ordinance amends the budget, please reflect the dollar amount to be appropriated by this legislation. If the appropriation includes an interagency agreement with another bureau, please include the partner bureau budget adjustments in the table as well. Include the appropriate cost elements that are to be loaded by the Grants Office and/or Financial Planning. Use additional space if needed.)

Yvonne L. Deckard by AL

APPROPRIATION UNIT HEAD (Yvonne L. Deckard)



City of Portland
Bureau of
Human Resources
Knowledgeable | Helpful | Responsive

183737

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Office of Management and Finance

Kenneth L. Rust, Chief Administrative Officer

DATE: April 15, 2010

TO: Mayor Sam Adams

FROM: Yvonne L. Deckard, Human Resources Director *YLD by SA*

FOR MAYOR'S OFFICE USE ONLY

Reviewed by Bureau Liaison _____

RE: ORDINANCE TITLE Authorize contract amendment administered by the Bureau of Human Resources, Benefits and Wellness office with United Behavioral Health for employee assistance services (EAP) effective July 1, 2010 through June 30, 2011. (Ordinance)

1. **INTENDED THURSDAY FILING DATE:** April 22, 2010
2. **REQUESTED COUNCIL AGENDA DATE:** April 28, 2010
3. **CONTACT NAME & NUMBER:** Cathy Bless, 503-823-5207
4. **PLACE ON:** **CONSENT** **REGULAR**
5. **BUDGET IMPACT STATEMENT ATTACHED:** **Y** **N** **N/A**
6. **(3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** **Yes** **No** **N/A**

7. BACKGROUND/ANALYSIS

The ordinance amends the current Contract (52683) with United Behavioral Health for employee assistance services (EAP) to the City. Ordinance 180343 approved the final two-years of the 5-year agreement through June 30, 2010. The EAP program is a health benefit. Services include individual counseling, crisis intervention, online personal health risk assessments and information on managing stress, family and financial issues. United Behavioral Health also conducts substance abuse evaluations for City transportation employees as required by the U.S. Department of Transportation. In order to continue to provide EAP benefits to employees, it is appropriate to continue the agreement through a one-year contract extension through June 30, 2011. EAP services are expected to be reviewed over the next fiscal year and a new Request For Proposal will be issued.

8. FINANCIAL IMPACT

Over the next contract year, (July 1, 2010 – June 30, 2011) fees for services are not expected to exceed \$175,000. The Health Fund includes the appropriation in support of the estimated costs. Through interagency transfer, the Fire Bureau and the Police Bureau reimburse the Health Fund for their portion of the contracts costs (Estimated to be \$45,000).

9. RECOMMENDATION/ACTION REQUESTED

I recommend that the Mayor and City Council approve this ordinance.

Sam Adams, Mayor

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Please notify the City of Portland of the need for ADA accommodations no less than five (5) days prior to any City-sponsored event by contacting the Bureau of Human Resources at 503-823-3572 or the City's TTY at 503-823-6868.

