

City of Portland, Oregon

FINANCIAL IMPACT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Yvonne L. Deckard (NWE)	2. Telephone No. 503-823-3516	3. Bureau/Office/Dept. Bureau of Human Resources			
4a. To be filed (date) April 1, 2010	4b. Calendar (Check One) <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Regular <input type="checkbox"/></td> <td style="text-align: center;">Consent <input checked="" type="checkbox"/></td> <td style="text-align: center;">4/5ths <input type="checkbox"/></td> </tr> </table>	Regular <input type="checkbox"/>	Consent <input checked="" type="checkbox"/>	4/5ths <input type="checkbox"/>	5. Date Submitted to FPD Budget Analyst: March 23, 2010
Regular <input type="checkbox"/>	Consent <input checked="" type="checkbox"/>	4/5ths <input type="checkbox"/>			

1) Legislation Title:

Create a new represented classification of Botanic Technician II and establish an interim compensation rate for this classification. (Ordinance)

2) Purpose of the Proposed Legislation:

Portland Parks and Recreation submitted a request to the Bureau of Human Resources to create a new classification to appropriately classify a position that will organize and direct volunteer groups in trails analyses and natural area restoration. The Bureau of Human Resources has determined that the new duties and responsibilities require a new classification of Botanic Technician II. This new classification will be a part of the Botanic series and be represented by COPPEA.

3) Revenue:

Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If new revenue is generated please identify the source.

No

4) Expense:

What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years) (If the action is related to a grant or contract please include the local contribution or match required)

There is no direct cost to create the classification. The bureau has requested that a Parks Maintenance Crew Leader position be reclassified to this new classification. The Parks Maintenance Crew Leader has a maximum hourly rate of \$26.48 which equates to an annual salary of \$55,078. For the new Botanic Technician II, we are recommending a maximum hourly rate of \$26.49, which equates to an annual salary of \$55,099, a difference of \$21.00.

Staffing Requirements:

5) Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term or permanent positions. If the position is limited term please indicate the end of the term.)

One Parks Maintenance Crew Leader position will be reclassified to the new Botanic Technician II classification.

6) Will positions be created or eliminated in *future years* as a result of this legislation?

No.

Complete the following section only if an amendment to the budget is proposed.

7) Change in Appropriations (If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Center Code column if new center needs to be created. Use additional space if needed.)

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Amount

Yvonne L. Deckard

APPROPRIATION UNIT HEAD (Typed name and signature)



City of Portland
Bureau of
Human Resources
Knowledgeable | Helpful | Responsive

183681

Yvonne L. Deckard, Director
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Office of Management and Finance

Kenneth L. Rust, Chief Administrative Officer

DATE: March 23, 2010

TO: Mayor Sam Adams

FROM: Yvonne L. Deckard, Human Resources Director

FOR MAYOR'S OFFICE USE ONLY

Reviewed by Bureau Liaison _____

RE: ORDINANCE TITLE Create a new represented classification of Botanic Technician II and establish an interim compensation rate for this classification. (Ordinance)

1. **INTENDED THURSDAY FILING DATE:** April 1, 2010
2. **REQUESTED COUNCIL AGENDA DATE:** April 7, 2010
3. **CONTACT NAME & NUMBER:** Nicolle Wynia-Eide, 503-823-3516
4. **PLACE ON:** X **CONSENT** _____ **REGULAR**
5. **BUDGET IMPACT STATEMENT ATTACHED:** X **Y** _____ **N** _____ **N/A**
6. **(3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY**
ATTACHED: _____ **Yes** _____ **No** X **N/A**

7. BACKGROUND/ANALYSIS

Portland Parks and Recreation submitted a request to the Bureau of Human Resources to create a new classification to appropriately classify a position that will organize and direct volunteer groups in trails analyses and natural area restoration. The Bureau of Human Resources has determined that the new duties and responsibilities require a new classification of Botanic Technician II. This new classification will be a part of the Botanic series and be represented by COPPEA.

8. FINANCIAL IMPACT

There is no direct cost to create the classification. The bureau has requested that a Parks Maintenance Crew Leader position be reclassified to this new classification. The Parks Maintenance Crew Leader has a maximum hourly rate of \$26.48 which equates to an annual salary of \$55,078. For the new Botanic Technician II, we are recommending a maximum hourly rate of \$26.49, which equates to an annual salary of \$55,099, a difference of \$21.00.

9. RECOMMENDATION/ACTION REQUESTED

I recommend that the Mayor and City Council approve this ordinance.

Sam Adams, Mayor

We are an equal opportunity employer

Please notify the City of Portland of the need for ADA accommodations no less than five (5) days prior to any City-sponsored event by contacting the Bureau of Human Resources at 503-823-3572 or the City's TTY at 503-823-6868.

