

City of Portland, Oregon

FINANCIAL IMPACT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Carmen Merlo		2. Telephone No. 503-823-2691	3. Bureau/Office/Dept. Office of Emergency Management
4a. To be filed (date) March 25, 2010	4b. Calendar (Check One) Regular Consent 4/5ths X	5. Date Submitted to FPD Budget Analyst: March 25, 2010	

1) Legislation Title:

* Amend the contract between TechLaw and the City of Portland for the UASI Resource Management Assessment and Plan for an additional scope of work and extension of contract not to exceed \$125,000. (Ordinance)

2) Purpose of the Proposed Legislation:

Funds will be used to amend the contract with TechLaw Inc. to complete specific research into incident organizations that can facilitate regional resource sharing and processes and systems for regional resource management; facilitate the input and involvement of at least two specialized focus groups (the 'strategy' and 'logisticians' focus groups) in the development of the plan; and specific progression of plan drafts listed in Task C, sub-section 3 of the scope-of-work.

3) Revenue:

Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If new revenue is generated please identify the source.

The City of Portland is the grant administrator for this regional UASI grant. There is no match or local contribution required for this grant.

The UASI Resource Management Assessment and Plan is currently funded through the UASI FY 2007. The amendment and additional scope of work will be funded through the UASI FY 2008 Grant award.

4) Expense:

What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years) (If the action is related to a grant or contract please include the local contribution or match required)

No costs will be incurred as a result of this legislation.

Staffing Requirements:

5) Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term or permanent positions. If the position is limited term please indicate the end of the term.)

No positions will be created or eliminated.

6) Will positions be created or eliminated in *future years* as a result of this legislation?

No future positions will be created or eliminated.

Complete the following section only if an amendment to the budget is proposed.

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Center Code column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Amount

Director Carmen Merlo



APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF PORTLAND, OREGON

Portland Office of Emergency Management
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Carmen Merlo, Director
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DATE: March 25, 2010

TO: MAYOR SAM ADAMS

FROM: CARMEN MERLO, DIRECTOR *CM*
 OFFICE OF EMERGENCY MANAGEMENT

FOR MAYOR'S OFFICE USE ONLY

Reviewed by Bureau Liaison _____

RE: *AMEND THE CONTRACT BETWEEN TECHLAW AND THE CITY OF PORTLAND FOR THE UASI RESOURCE MANAGEMENT ASSESSMENT AND PLAN FOR AN ADDITIONAL SCOPE OF WORK AND EXTENTION OF CONTRACT NOT TO EXCEED \$125,000. (ORDINANCE)

1. INTENDED THURSDAY FILING DATE: MARCH 25, 2010
2. REQUESTED COUNCIL AGENDA DATE: MARCH 31, 2010
3. CONTACT NAME & NUMBER: CARMEN MERLO, DIRECTOR – 823-2691
4. PLACE ON: CONSENT X REGULAR
5. BUDGET IMPACT STATEMENT ATTACHED: X Y N N/A
6. (3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY
 ATTACHED: X Yes No N/A

7. BACKGROUND/ANALYSIS

Portland Urban Area (PUA) emergency managers recognize that the function of resource management is critical to the readiness and resilience of the region. Significant challenges in resource management came to light with the region's response to the December 2007 windstorm and flood event. The process for ordering and tracking resources was confusing and inefficient. Incident managers were forced to use informal and ad-hoc methods to get resources. In recognition of this critical need, the POC Group authorized funding for a Portland Urban Area Resource Management Assessment and Plan project and authorized the creation of the Urban Area Resource Management Committee.

The amended contract with TechLaw Inc. is to complete specific research into incident organizations that can facilitate regional resource sharing and processes and systems for regional resource management; facilitate the input and involvement of at least two specialized focus group (the 'strategy' and 'logisticians' focus groups) in the development of the plan for an additional compensation not to exceed \$125,000.

8. FINANCIAL IMPACT

There are no matching funds required from the UASI counties or Portland. The UASI Resource Management Assessment and Plan is currently funded through the UASI FY 2007 Grant award. The amendment and additional scope of work will be funded through the UASI FY 2008 Grant award.

9. RECOMMENDATION/ACTION REQUESTED

City Council to authorize the amendment to the contract with TechLaw Inc. for the UASI Resource Management Assessment and Plan for an additional scope of work and extension of contract not to exceed \$125,000.