

Application for Federal Assistance SF-424		Version 02
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision
<b>* 3. Date Received:</b> Completed by Grants.gov upon submission.		<b>* If Revision, select appropriate letter(s):</b> _____ <b>* Other (Specify)</b> _____
<b>4. Applicant Identifier:</b> OR02602		
<b>5a. Federal Entity Identifier:</b> _____		<b>* 5b. Federal Award Identifier:</b> _____
<b>State Use Only:</b>		
<b>6. Date Received by State:</b> _____		<b>7. State Application Identifier:</b> _____
<b>8. APPLICANT INFORMATION:</b>		
<b>* a. Legal Name:</b> City of Portland, Oregon		
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 93-6002236		<b>* c. Organizational DUNS:</b> 054971197
<b>d. Address:</b>		
<b>* Street1:</b> 1120 SW 5th Ave.		
<b>Street2:</b> Room 1250		
<b>* City:</b> Portland		
<b>County:</b> Multnomah		
<b>* State:</b> Oregon		
<b>Province:</b> _____		
<b>* Country:</b> USA: UNITED STATES		
<b>* Zip / Postal Code:</b> 97204		
<b>e. Organizational Unit:</b>		
<b>Department Name:</b> Portland Police Bureau		<b>Division Name:</b>
Detectives Division		Cold Case Unit
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
<b>Prefix:</b> _____		<b>* First Name:</b> Eileen
<b>Middle Name:</b> _____		
<b>* Last Name:</b> Roe		
<b>Suffix:</b> _____		
<b>Title:</b> Financial Planning Analyst		
<b>Organizational Affiliation:</b> _____		
<b>* Telephone Number:</b> 503-823-6819		<b>Fax Number:</b> _____
<b>* Email:</b> eileen.roe@portlandonline.com		

## Application for Federal Assistance SF-424

Version 02

## 9. Type of Applicant 1: Select Applicant Type:

Local government

## Type of Applicant 2: Select Applicant Type:

## Type of Applicant 3: Select Applicant Type:

## \* Other (specify):

## \* 10. Name of Federal Agency:

NGMS Agency USDOJ OJP NIJ

## 11. Catalog of Federal Domestic Assistance Number:

16.560

## CFDA Title:

National Institute of Justice Research, Evaluation,

Evaluation and Development Project Grants

## \* 12. Funding Opportunity Number:

MBL-SF424FAMILY-ALLFORMS NIJ-2010-2407

## \* Title:

MBL-SF424Family-AllForms NIJ FY 2010 Solving Cold Cases with DNA

## 13. Competition Identification Number:

## Title:

## 14. Areas Affected by Project (Cities, Counties, States, etc.):

Portland metropolitan region. This includes 22 cities and three counties (Multnomah, Clackamas and Washington).

## \* 15. Descriptive Title of Applicant's Project:

FY 2010 Solving Cold Cases with DNA

Attach supporting documents as specified in agency instructions.

Add Attachments

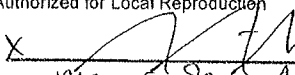
Delete Attachments

View Attachments

<b>Application for Federal Assistance SF-424</b>		<b>Version 02</b>
<b>16. Congressional Districts Of:</b>		
* a. Applicant	<input type="text" value="1, 3, 5"/>	* b. Program/Project <input type="text" value="1, 3, 5"/>
Attach an additional list of Program/Project Congressional Districts if needed.		
<div style="border: 1px solid black; padding: 2px;"><div style="border: 1px solid black; width: 100px; height: 15px; display: inline-block;"></div> <span style="border: 1px solid black; padding: 2px 5px;">Add Attachment</span> <span style="border: 1px solid black; padding: 2px 5px;">Delete Attachment</span> <span style="border: 1px solid black; padding: 2px 5px;">View Attachment</span></div>		
<b>17. Proposed Project:</b>		
* a. Start Date:	<input type="text" value="11/1/10"/>	* b. End Date: <input type="text" value="4/30/12"/>
<b>18. Estimated Funding (\$):</b>		
* a. Federal	<input type="text" value="280,453.00"/>	
* b. Applicant	<input type="text"/>	
* c. State	<input type="text"/>	
* d. Local	<input type="text"/>	
* e. Other	<input type="text"/>	
* f. Program Income	<input type="text"/>	
* g. TOTAL	<input type="text" value="280,453.00"/>	
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>		
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>		
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.		
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.		
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)</b>		
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input style="width: 100px;" type="text" value="Explanation"/>		
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</b>		
<input checked="" type="checkbox"/> ** I AGREE		
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.		
<b>Authorized Representative:</b>		
Prefix:	<input type="text"/>	* First Name: <input type="text" value="Sam"/>
Middle Name:	<input type="text"/>	
* Last Name:	<input type="text" value="Adams"/>	
Suffix:	<input type="text"/>	
* Title:	<input type="text" value="Mayor"/>	
* Telephone Number:	<input type="text" value="503-823-4120"/>	Fax Number: <input type="text"/>
* Email:	<input type="text" value="mayorsam@portlandonline.com"/>	
* Signature of Authorized Representative:	<input type="text" value="Completed by Grants.gov upon submission."/>	* Date Signed: <input type="text" value="Completed by Grants.gov upon submission."/>

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Standard Form 424 (Revised 10/2005)  
Prescribed by OMB Circular A-102

X   
Mayor Sam Adams

3.5.10  
date



OMB APPROVAL NO. 1121-0140  
EXPIRES 06/30/2009

### STANDARD ASSURANCES

The Applicant hereby assures and certifies compliance with all applicable Federal statutes, regulations, policies, guidelines, and requirements, including OMB Circulars A-21, A-87, A-102, A-110, A-122, A-133; Ex. Order 12372 (intergovernmental review of federal programs); and 28 C.F.R. pts. 66 or 70 (administrative requirements for grants and cooperative agreements). The applicant also specifically assures and certifies that:

1. It has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
3. It will give the awarding agency or the General Accounting Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.
4. It will comply with all lawful requirements imposed by the awarding agency, specifically including any applicable regulations, such as 28 C.F.R. pts. 18, 22, 23, 30, 35, 38, 42, 61, and 63, and the award term in 2 C.F.R. § 175.15(b).
5. It will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Ex. Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (16 U.S.C. § 469 a-1 et seq.), and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321).
6. It will comply (and will require any subgrantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); The Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. §§ 1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); *see* Ex. Order 13279 (equal protection of the laws for faith-based and community organizations).
7. If a governmental entity--
  - a) it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. § 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
  - b) it will comply with requirements of 5 U.S.C. §§ 1501-08 and §§ 7324-28, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

Signature

Date

Print Name: Sam Adams  
Title: Mayor  
Telephone No.: 503-823-4120

## Disclosure of Lobbying Activities

Approved by OMB 0348-0046

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352  
(See reverse side for instructions.)

Public Reporting Burden for this collection of information is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503.

<b>1. Type of Federal Action:</b> <input checked="checked" type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance		<b>2. Status of Federal Action:</b> <input checked="checked" type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award		<b>3. Report Type:</b> <input checked="checked" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____	
<b>4. Name and Address of Reporting Entity:</b> <input checked="checked" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: City of Portland 1120 SW 5th Ave., Room 1250 Portland, OR 97204 Congressional District, if known: 1,3,5			<b>5. If Reporting Entity in No. 4 is Subawardee, enter Name and Address of Prime:</b> Congressional District, if known:		
<b>6. Federal Department/Agency:</b> USDOJ OJP NIJ			<b>7. Federal Program Name/Description:</b> NIJ FY 2010 Solving Cold Cases with DNA CFDA Number, if applicable: 16.560		
<b>8. Federal Action Number, if known:</b> NIJ-2010-2407			<b>9. Award Amount, if known:</b> \$		
<b>10a. Name and Address of Lobbying Registrant</b> (If individual, last name, first name, MI): Not applicable			<b>b. Individuals Performing Services</b> (including address if different from No. 10a.) (last name, first name, MI):		

11. Information requested through this form is authorized by Sec. 319, Pub. L. 101-121, 103 Stat. 750, as amended by sec. 10; Pub. L. 104-65, Stat. 700 (31 U.S.C. 1352). This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semiannually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature: \_\_\_\_\_

Sam Adams

Print Name: \_\_\_\_\_

Mayor

Title: \_\_\_\_\_

Telephone No.: (503) 823-4120

Date: 3.5.10

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Standard Form-LLL (1/96)

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**Instructions for Completion of SF-LLL, Disclosure of Lobbying Activities**

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.

2. Identify the status of the covered Federal action.

3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.

4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.

5. If the organization filing the report in item 4 checks "Subawardee", then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.

6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.

7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.

8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."

9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.

10. (a) Enter the full name, address, city, state and zip code of the registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).

11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

United States Department of Justice  
Office Justice Programs  
National Institute of Justice  
Fiscal Year 2010 Solving Cold Cases with DNA

City of Portland, Oregon Police Bureau  
with partner agency  
Oregon State Police Crime Laboratory  
Grant Application

U.S. Department of Justice, Office of Justice Programs, National Institute of Justice  
Solving Cold Cases with DNA  
Program Abstract and Narrative  
Application Attachment 1

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**Program Abstract**

The City of Portland, Oregon Police Bureau created a Cold Case Homicide Unit in September 2004. The Unit is modeled after best practices of other cold case homicide units from across the country. Portland, Oregon is a 145-square mile city with a population of 562,690 people and averages 35 murders per year, down from the nearly 70 murders per year in the early 1990s. Historically, Portland's homicide solve rate averaged 70% of all murders committed. One of the reasons for the 30% unsolved rate was the unavailability of contemporary forensic DNA technology, technology that is now available.

It is said the most visible measure of a cold case squad's effectiveness is the number of cases it solves.<sup>1</sup> Since the inception of the Bureau's Cold Case Unit, 22 cold case homicides have been cleared and 33 people arrested for murder or murder-related crimes. This success is enviable by any standard. The success of Portland's Unit is based on the *team approach* of highly experienced homicide detectives, seasoned prosecutors from the Multnomah County District Attorney's Office, members of the Oregon State Police Crime Laboratory, and other cooperating agencies who have come together for the common purpose of solving cold case homicides.

Portland's Cold Case Homicide Unit's success created a dilemma for the unit; the investigators' time had been consumed pursuing active leads in unsolved homicides driving current cases to fruition. The workload of interviewing suspects and witnesses, preparing for court and the like, taxed the Unit's ability to review Portland's remaining 223 cold case homicides, which date back to 1976. In 2008 the Bureau applied for and received the "Solving



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Cold Cases with DNA” grant that runs through September 30, 2010. As a direct result, to date, eight cold case homicides have been solved.

Additionally, it is a well known fact that DNA testing has made substantial strides in recent years creating new technology to test old and degraded evidence. It is the continued review of the remaining 157 cold case homicides and the submission of potential DNA evidence to the Oregon State Police Crime Laboratory that will add to the success of Portland’s Cold Case Homicide Unit.

Our request will allow rehiring of four part-time investigators to review the remaining cold case homicides for DNA analysis. Using our proven team approach, these investigators will review the cases, inventory and review the evidence, and submit the highest potential DNA evidence to our collaborative partner, the Oregon State Police Crime Laboratory, for DNA screening and analysis and to determine the potential for a DNA profile.

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**Purpose**

The purpose of this grant application is to provide funding to continue to review the remaining 157 “open” homicide cases going back to 1976, and to submit potential DNA evidence to the Oregon State Police Crime Lab for analysis. Each unsolved homicide has a family or loved one waiting for answers, a community waiting for resolution and a police agency seeking to hold those responsible, accountable for their actions. These murders have gone unsolved for a variety of reasons including the exhaustion of tangible leads, limited technology to test collected evidence and lack of resources to fully investigate the crimes.

The introduction of new resources, specifically technological advances in the area of DNA testing, including the more sensitive STR (Short Tandem Repeats), which is very discriminating and can test more degraded evidence, has aided in the apprehension of many more criminals than the previous RFLP DNA standard could produce. Mitochondrial DNA, which allows the testing of DNA found in the “non-nucleus” part of the cell rather than just the nucleus itself, is now a reality. However, mitochondrial DNA profiles cannot be entered into CODIS (Combined DNA Index System).

Added to the advances in DNA technology and testing, the State of Oregon, in 2001, adopted legislation enacting Oregon Revised Statutes 138.005, which mandates the collection of buccal cells by swabbing the mouth (saliva samples), creating a DNA profile from all convicted felons in the State. Passage of this legislation has expanded the DNA database, CODIS, making the possibility of a DNA match or “hit” even greater. Never in the history of law enforcement has there been more advanced forensic tools available for police agencies to solve cold case

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homicides. From 1994 to January 2010, the Oregon State Police Crime Laboratory recorded 3,000 DNA hits for all categories of crimes in CODIS.

Portland's Current Model of Success:

In September 2004, the Portland Police Bureau formed a Cold Case Homicide Unit whose mission was to review and investigate 273 unsolved homicides dating back to 1976. The criteria set forth to qualify as a cold homicide is: it is unsolved, and is at least two years old and the original investigator has left the homicide unit for any number of reasons, such as transfer or retirement. Initially, this Cold Case Homicide Unit consisted of a sergeant, two detectives, an FBI agent, and an investigator from the Multnomah County District Attorney's Office. Since then, the unit has evolved and presently has a sergeant, four full-time detectives, and one full-time Multnomah County Assistant District Attorney. The Cold Case Homicide Unit has solved twenty-two homicides since its inception in 2004. To date, 33 people have been arrested for murder or murder-related charges, 22 have been convicted or entered guilty pleas, and nine are awaiting trial.

During the 2008 "Solving Cold Cases with DNA" grant period, and as of January 2010, the Cold Case Homicide Unit has completed reviews of 106 of the remaining 223 unsolved cold case homicides. As we reviewed the cold case homicides we found many investigative case files to be incomplete. To remedy the incomplete case file problem, every effort has been made to locate archived reports from a variety of sources that include the State's Medical Examiner's Office, Oregon State Police Crime Laboratory, Multnomah County's District Attorney Office, the bureau's Records Division and the Forensic Evidence Division. Each of the 106 completed

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case reviews includes a lengthy homicide summary. These summaries have been entered into a cold case homicide database and all evidence associated with each of the 106 homicides has been inventoried and reviewed. Potential DNA evidence has been submitted to the Oregon State Police Crime Laboratory for screening and examination on 44 of the 106 cases or 42 percent.

With the review of 106 of the 223 original cold case homicides, 117 cases are pending review, and during the 2008 "Solving Cold Cases with DNA" grant period, we have added 40 additional cold case homicides for review. These cases were added when several homicide detectives retired or were reassigned and when the cases were more than two-years old and still unsolved. Several of these cases were added for review and reclassified from suspicious death or suicide to homicide after new information came into the Cold Case Homicide Unit. We estimate that by the end of the 2008 "Solving Cold Cases with DNA" grant period, with the remaining 117 cases and with the addition of 40 new cold case homicides, we will have 157 cold case homicides to review.

The Cold Case Homicide Unit initially reviewed cases with female victims due to the greater likelihood of viable DNA evidence. Prior to receiving the 2008 "Solving Cold Cases with DNA" grant 50 cases were reviewed by the Cold Case Homicide Unit. Twenty-four cases with potential DNA evidence were submitted to the Oregon State Police Crime Laboratory and 12 full DNA profiles and two partial DNA profiles were developed from the evidence. Six of the 12 full DNA profiles were entered into CODIS. One subject was identified in CODIS as a DNA contributor.

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During the 2008 "Solving Cold Cases with DNA" grant period eight cold case homicide cases were solved, based directly on DNA evidence or follow-up during the cold case review process. Seven DNA profiles were identified from submitted evidence, which resulted in four CODIS hits.

Two of the CODIS hits resulted in the identification of a suspect; the "I-5 Serial Killer," Randy Woodfield who is currently serving a life sentence in the Oregon State Penitentiary. Another CODIS hit was from a 1976 homicide of an elderly woman. This is the oldest CODIS hit on record with the Oregon State Police Crime Laboratory. The suspect subsequently died while in state custody. The fourth CODIS hit lead to the arrest of one suspect who is currently awaiting trial on murder charges.

The three additional profiles were to unidentified suspects. Follow-up investigation by bureau detectives lead to the identification of two suspects. They are pending arrest. The last profile is unidentified. The State Crime Lab runs the profile in the CODIS database weekly. This collaborative effort is a model of success.

The State Crime Lab serves all law enforcement agencies within the State of Oregon. Of the cases submitted to the State Crime Lab from the Cold Case Homicide Unit, the average turn-around time for DNA testing on an unsolved cold case homicide is approximately 12 months from the date of submission. This is due to the high volume of cases the State Crime Lab processes from other agencies across the state and reduced resources due to the national economic downturn.

This grant will provide funding to hire one limited term full-time Forensic Scientist I, for the State Crime Lab to screen and process cold case homicides for potential DNA evidence. Prior

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to the 2008 grant, the bureau's Cold Case Homicide Unit submitted several items of evidence to an accredited private forensic laboratory. Due to high processing fees (in excess of \$1,000 per item for DNA screening and analysis) and the added expense of paying for testimonial evidence, the Cold Case Homicide Unit was unable to continue to utilize private laboratory services.

The Bureau's Cold Case Homicide team has been a collaborative unit that included four highly skilled part-time investigators who worked in concert with members from the Portland Police Bureau Detective Division, the State Crime Lab and the Multnomah County District Attorney's Office. The Cold Case Homicide team meets regularly for roundtable discussions of cases. They also work closely with the head of the State Crime Lab, or their representative, who assist in prioritizing evidence submission, provide case status, and are expert forensic resources.

Bureau Property Evidence Room technicians are also part of the team and assist investigators in locating evidence, which has in some instances, been stored for decades. The 2008 "Solving Cold Cases with DNA" grant provided funding for one limited term part-time public safety aid for the Portland Police Property room. This technician researches, locates and assembles case evidence for investigators for each of the remaining cold case homicides. The technician is on target to complete his work prior to the end of the 2008 grant.

The Bureau's Cold Case Homicide Unit also has experienced detectives as part of the Unit. The success of the Cold Case Homicide Unit became highly publicized when they solved several high profile cases, the number of citizens calling with information to the Unit increased with leads that demanded follow-up. The amount of investigative work involved in follow-up has also increased. Workload increased with interviews of witnesses, informants, suspects and

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associates of suspects, preparing affidavits and search warrants, conducting Title III wire taps, preparing cases for the legal process and working with outside agencies.

Initially, due to the ever present and ongoing homicide rate and the time consuming workload associated with homicide investigation, the ability of Cold Case Homicide Unit detectives to dedicate their time reviewing the remaining 223 unsolved cold case homicides had ceased. Grant funds provided the resources for the part-time investigators to compile lengthy summaries for the cold case homicide database, inventory and examine each piece of evidence available in a cold homicide case and submit the potential DNA evidence to the State Crime Lab for testing.

The 2008 "Solving Cold Cases with DNA" grant provided resources for the Cold Case Homicide Unit to achieve programmatic success. Before the 2008 grant was awarded, it took the unit's detectives four years to review the first 50 cold case homicides. Since the grant was awarded, four part-time investigators have reviewed 106 cold case homicides and associated evidence. The unit solved eight previously unsolved cold case homicides, arrested of three suspects, submitted 275 items of evidence from 44 cold case homicides for DNA processing, which resulted in seven DNA profiles. The profiles were entered into CODIS. Of these seven profiles, four had CODIS hits. Two of the three remaining profiles were matched to identified suspects and the third to a deceased felon. Fiscal Year 2010 funding will allow our success to continue and bring the cold case review process to completion.

The Cold Case Homicide Unit recognized that successful closure of a cold case homicide does not rest on a DNA profile alone. A DNA profile may identify an offender/suspect, but much more goes into a case prior to a successful prosecution and closure of a cold case homicide. To



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augment successful identification of suspects where a DNA profile has been obtained or is pending, the Cold Case Homicide Unit has taken a proactive approach to engage the community, locate witnesses and solicit leads and corroborating information. To that end, the Bureau created a community outreach program that includes a limited term part-time position as a Community Outreach Coordinator by the authorized reprogramming of 2008 "Solving Cold Cases with DNA" grant funds.

The Cold Case Homicide community outreach program includes the creation of billboards, which depict unsolved cold case homicide victims and encourage the public to come forward with information. These billboards are strategically located throughout the Portland metro area on major thoroughfares in areas where the homicides occurred. Currently, 16 cases are highlighted on these billboards.

The program created a deck of "playing" cards with each card depicting the picture of an unsolved homicide victim and information regarding the homicide, as well as a phone number to call with information. This project was in collaboration with the Portland Police Bureau Crime Stoppers program that provided funds for the local pilot project. These playing cards were created and distributed throughout our partnering correctional facilities in the metro area. To date, 1,500 packs of playing cards have been distributed in county correctional facilities. Five thousand packages of playing cards are scheduled for deployment with the goal of additional distribution in State and Federal correctional facilities throughout Oregon. Numerous tips and information have been received from inmates. As a result, the Cold Case Homicide Unit has identified a suspect in a previously unsolved cold case homicide. One of the Bureau's partnering

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law enforcement agencies has also identified a suspect in a previously unsolved cold case homicide.

A cold case homicide webpage was created on the City's website to profile unsolved cold case homicides and solicit help from the public.

<http://www.portlandonline.com/police/index.cfm?c=35696>

The program has also partnered with three major Portland television broadcasting companies to profile unsolved cold case homicides on their websites.

Public service announcements, created by the community outreach coordinator, which profile unsolved cold case homicides, are being played on partnering radio stations throughout the metro area. The community outreach coordinator established broadcast case profiles for the local television show, "AM Northwest."

This grant application will allow for rehiring of the community outreach coordinator limited term part-time position at 10 hours per week for the duration of the grant. The position will bring additional projects to fruition including the launching of a weekly radio talk show, which will provide another avenue to expose unsolved cold case homicides to the public and utilize social media outlets including YouTube, Facebook and My Space.

### **Goals**

Fiscal Year 2010 funding will allow the Bureau's Cold Case Homicide Unit to review the remaining 157 homicides dating back to 1976. All potential DNA evidence will be submitted to the State Crime Lab for potential DNA screening and testing. All viable DNA profiles will be entered into CODIS. Full-time detectives will follow-up on prioritized cold case homicides using all legal resources at their disposal. Community outreach efforts will be expanded. The

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implementation will be seamless as all components are in place through the efforts of the 2008 "Solving Cold Cases with DNA" grant.

In six years, the Bureau's Cold Case Homicide Unit has proven that highly qualified investigators and detectives, utilizing a collaborative approach, is critical and the foundation of our success. Our goals are realistic, affordable and attainable.

**Objectives**

The Bureau's Cold Case Homicide Unit has developed five measurable objectives to achieve our goals. The Unit will chronologically review the remaining 157 unsolved cold case homicides from 1976 forward. This will be done with the latitude of reviewing cases "out-of-order" when new leads, tips or informants, etc., dictate the case be moved to a higher priority. The five objectives of this program are:

- A. Within 14 months, review and prioritize the remaining 157 cold case homicides going back to 1976.
  1. Each case will be entered into the Cold Case Homicide Unit database and the investigative summary/review will be completed (see Appendix H).
  2. A review and inventory of all physical evidence associated with each case will be performed, documented and entered into the Cold Case Homicide Unit database.
  3. Each case will continue to be prioritized using the "team" approach, which will include investigators, detectives, prosecutors and crime laboratory personnel. Each case will be assigned a priority for evidence submission and follow-up using the Cold Case Homicide Unit prioritization scale (see Appendix H).

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Reviewing the existing 157 cold case homicides within 14-months will give the State Crime Lab time to complete their review for DNA evidence and DNA testing within the 18-month grant period.

- B. As cases are reviewed, potential DNA evidence will be submitted to the State Crime Lab for potential DNA screening and testing. The State Crime Lab estimated that approximately 25 percent of all cold cases yield potential DNA evidence for screening and testing purposes. However, during the 2008 "Solving Cold Cases with DNA" grant period, the Unit found that approximately 42 percent of all cold cases contain potential DNA evidence, a substantial increase over previously estimated results. Based on the 42 percent figure, approximately 65 of the remaining 157 cold case homicides will have evidence that will be reviewed by the State Crime Lab for potential DNA evidence. If the State Crime Lab develops a viable DNA profile, it will enter the profile into CODIS.
- C. When a DNA profile is developed, detectives will locate all potential contributors for elimination and for suspect identification purposes. Detectives will obtain buccal swabs that will be submitted to the State Crime Lab for comparison purposes. If a CODIS hit is developed, detectives will obtain, through consent or with a search warrant, a buccal swab from the contributor of the hit, as required by the State Crime Lab.
- D. Detectives will pursue all viable leads on reviewed cases based on the prioritization ranking system and in close association with the Multnomah County Deputy District Attorney assigned to the Cold Case Homicide Unit. When a DNA profile is

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identified, or a CODIS hit is made, it does not automatically ensure immediate prosecution. It is well known in the law enforcement community that a DNA hit alone will not stand up to the scrutiny of the judicial system. Follow-up including interviews of suspects, informants, associates, and witnesses will be needed to bring the case to a successful resolution.

- E. The community outreach coordinator will maintain and expand all current programs including updating the cold case homicide website, coordinating distribution of an additional 5,000 packages of playing cards to correctional facilities, all in an effort to gather information from the public in support of solving cold case homicides with DNA evidence.

Our proposed program has proven to be both affordable and cost effective by successfully utilizing skilled staff that provides measurable results. We will use four part-time investigators as a cost saving approach. We will utilize these investigators on a limited-term part-time basis, allowing the Bureau to continue maximizing its limited personnel resources. We propose to rehire a part-time limited term public safety aide to assist in the day-to-day operations of the Cold Case Homicide Unit and a part-time limited term community outreach coordinator to interface with the community at large.

We have selected the State Crime Lab to conduct all the DNA screening and testing conducted with this grant. This grant will provide funds to hire one limited term full-time Forensic Scientist I for the State Crime Lab to process bureau cold case homicides.

It is far more cost-effective to utilize the State Crime Lab. Accredited private laboratories charge on a "per item" basis for screening and testing of DNA, as well as for the transportation,

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lodging and testimony fees associated with case adjudication. It has been our experience that a single case screened and tested for DNA through an accredited private crime laboratory can cost thousands of dollars more than the cost of using the State Crime Lab.

Of greater importance is that the State Crime Lab is the only state lab licensed to enter DNA profiles into CODIS. Private labs do not have this authority. Additionally, we have a long-standing history with the State Crime Lab and they have proven themselves an invaluable partner in our efforts to solve cold case homicides.

### **Review of Relevant Literature**

The Bureau of Justice Assistance (BJA) bulletin Cold Case Squads: *Leaving No Stone Unturned*, (NCJ 199781, July 2003) provides key insights as to why cases become cold and explains how organizational shrinkage caused by budget shortfalls, reassignment of personnel, and retirements add to the existing workload of homicide detectives. The result is there are not enough police resources (a lack of adequate staffing) to investigate the volume of homicides being committed and historically the “hot” active homicides receive the majority of resources to try and solve them before the suspect trail gets cold. Unfortunately, the existing homicide case load gets bigger with the addition of more unsolved homicides.

The BJA bulletin describes how cold case squads work and emphasizes the most important component of cold case squads—personnel. A cold case squad must have the right mix of investigative, supervisory talent and the ability to identify performance measures with the most visible measure of a cold case squad’s effectiveness being the number of cases it solves. The main benefit of a cold case squad is that it reduces the number of unsolved homicide cases

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and the arrest of one suspect may lead to the solving of other homicides or prevent new ones from occurring.

Additionally, reviewing cold homicide cases has to follow an identified protocol based on the likelihood of an eventual solution. Cold case homicide units create checklists to ensure a comprehensive analysis of the investigation and review of available evidence, specifically DNA evidence, is completed. The bulletin continues by recommending available resources to the cold case homicide unit. The most obvious resources have been identified, but the bulletin brings forth the option of “victim/witness advocates” as a resource to encourage cooperation with investigators.<sup>1</sup>

U.S. Department of Justice – Office of Justice Programs – National Institute of Justice *Using DNA to Solve Cold Cases* (NCJ 194197, July 2002). This publication provides a comprehensive review of DNA collection, processing and analysis and outlines the technological advances in DNA technology. In this publication, the linchpins for the CODIS database are identified, which are new state laws that provide for the collection of DNA from inmate populations and its admissibility in court, and DNA testing technology advancements. The publication focuses on the most recent technological advancement in the typing of DNA samples using mtDNA (Mitochondrial DNA), which allows sampling to occur from non-nuclear areas of the cell thus allowing the potential for paternal history to be identified. The article stresses a collaborative team approach when applying DNA technology, thereby mitigating legal concerns and resource issues such as the time and money available for investigation and forensic analysis.

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<sup>1</sup> See Appendix A, *BJA Cold Case Squads*

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The publication also points out the need to provide advocacy for victims and witnesses when reinvestigating cold crimes such as homicides. The best practices model identifies that considerable psychological trauma may be aggravated by the reopened investigation: “A phone call from an investigator years later may not be a welcome event.”<sup>2</sup>

The article continues with recommendations for triaging cold cases, establishing priorities, and assembling a team of resources to further investigate the crime and focusing on DNA as the “solvability” factor. This report offers checklists for investigators, evidence collection, and identifying potential cases for further investigation/prosecution.

U.S. Department of Justice – Federal Bureau of Investigation, Law Enforcement bulletin, *Cold Case* (August 2005). This bulletin highlights the FBI’s National Center for the Analysis of Violent Crime (NCAVC) and offers consultations on the investigation of cold case serial homicides as well as several other types of cases. NCAVC can provide support to local investigations through their behavioral analysis units.

U.S. Department of Justice – Federal Bureau of Investigation, Law Enforcement bulletin, *The New Era of DNA* (October 2007). This bulletin reviews the technological advancements in DNA matching capability, the demand on investigative services to follow-up on DNA evidence matches and the recommendation that police departments should consider a specific “team” to focus on DNA matches. However, the DNA match only gets the investigation started. There are many investigator hours committed to moving the DNA hit to a prosecutable case, and the use of victim and witness advocates to achieve a conviction and give closure to the families.

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<sup>2</sup> See Appendix A, *USDOJ Using DNA to Solve Cold Cases*



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U.S. Department of Justice – Federal Bureau of Investigation, Law Enforcement bulletin, *Program Evaluations* (November 2007). Any effective program must be evaluated to determine if the stated goals were met. This bulletin recommends a seven-step structured process. Determine requirement, determine objectives, determine research design, collect and process information, analyze and synthesize, publish and disseminate, and audit progress. While not directly a component of Cold Case Homicide Units, it serves well to understand that goals and objectives drive outcomes.

FBI National Academy Associates, *The Significance of Victimology* (October 2003). This bulletin reviews the need to establish a comprehensive study of the victim's history, as it will serve as an invaluable tool that will help in focusing the investigation, conserving valuable resources, and making sense of the chaos present at the crime scene. In turn, such knowledge can significantly enhance the investigator's ability to reliably interpret the offender-victim interaction and develop a theory as to why this particular person was selected by this particular offender at this particular time and location. "The use of victimology will aid in post DNA interviews and the compilation of evidence to support prosecution."<sup>3</sup>

### **Implementation Plan**

Since the Bureau has an existing Cold Case Homicide Unit with protocols established to review, investigate and prosecute cold case homicides, the implementation of this grant will be seamless. This grant will fund staff and technology to add capacity to the existing Cold Case Homicide Unit and allow for more cold case homicide reviews, evidence reviews, DNA testing, community outreach and active investigation of case leads. We know there could be hazards in a

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<sup>3</sup> See Appendix A, *FBI National Academy Associates*

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program that is not well thought out, or where there is no existing implementation model to follow. In order to minimize the hazards we are enhancing and expanding the capabilities of an established and well-managed Cold Case Homicide Unit with this grant proposal.

There are four phases to the program implementation.

A. Re-hire Unit team members. Rehire four limited-term part-time investigators: Prior to receiving the 2008 "Solving Cold Cases with DNA" grant, our initial review of 50 cold case homicides took an average of 20 hours to review each case file, inventory the evidence and complete the cold case homicide summary. However, after assigning the four investigators, we found investigators actually spent an average of 40 hours per case. The reason for the increased case review time was primarily due to specific case focus and not being distracted by other hot cases, duties, and responsibilities. The investigators review all evidence associated with each case, complete the in-depth cold case homicide summary, locate reports from various sources to complete the case file and interview the original case detectives. The specific case focus results in a more thorough case review and an increase in potential DNA submissions and profiles. During the current grant period we found that nearly 42 percent of the reviewed cases had potential biological evidence, rather than the 25 percent that was originally estimated by the State Crime Lab. Rehire one limited term part-time public safety aide (0.5 FTE): The PSA will conduct background checks on witnesses and suspects; transcribe police reports, memos, and correspondence and track evidence submitted to the State Crime Lab. Rehire one limited term part-time community outreach coordinator: Assist the Unit with public outreach efforts.

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B. Case prioritization. After each case is reviewed by a part-time investigator, the case will be prioritized based on the Cold Case Homicide Unit's prioritization schedule (see Appendix H) and an additional review by the Unit's collective team to ensure all entities agree as the case moves forward through the process. It is through this filtering process that only cases with the highest potential for DNA analysis receive investigative and associated resource follow-up effort.

C. Hire State Crime Lab Forensic Scientist I. Hire one limited term full-time Forensic Scientist I who will process submitted biological evidence for potential DNA. As part of our implementation plan we will continue to submit potential DNA evidence to the State Crime Lab for DNA screening and testing.

D. Use existing resources. The Cold Case Homicide Unit Detectives and the Multnomah County Assistant Deputy District Attorneys will follow-up on cases where DNA profiles or DNA hits are obtained. These cases will be designated "high priority" and existing resources will be assigned for follow-up.

Once the 157 remaining cold case homicides have been reviewed, existing resources, i.e., the four full-time detectives, will keep pace with future cold case homicides reviews. The limited term full-time Forensic Scientist I position at the State Crime Lab will allow the Lab to keep pace with potential DNA evidence submission from the remaining 157 cases.

Potential Pitfalls and Solutions

We set the bar very high by expecting the rehired four part-time investigators to complete case reviews and evidence inventory on 157 homicides over the course of a 14-month period. Due to the sheer volume of the investigations and the evidence collected, the 106 cases took

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longer to review than the previously allotted 20 hours. The review process takes on average 40 hours. Each of the four limited term part-time investigators will be required to work 28 hours per week, combined for 448 hours per month to complete the review process. By setting our goal to review the remaining 157 cases in 14-months we will provide a four-month buffer within the grant timeframe in the event the review process takes more than the allotted 40 hours.

Due to unforeseen circumstances, the State Crime Lab did not complete all screening and testing of potential DNA evidence submitted during the 2008 "Solving Cold Cases with DNA" grant period. The State Crime Lab was tasked with additional statewide responsibilities and shrinking resources. These added responsibilities tasked existing personnel beyond their ability to work the 2008 grant-funded overtime necessary to screen and process the increased number of potential DNA submissions. We have addressed this issue in three ways.

A six-month 2008 grant extension was sought and granted to allow the State Crime Lab time to process potential DNA evidence. By attempting to review the remaining 157 cold case homicides within 14 months we have allowed a window of four months for the State Crime Lab to complete their work.

The actual number of potential DNA evidence submissions went from an estimated 25 percent of cases reviewed to an actual evidence submission for DNA testing to 42 percent. As of January 2010, 275 pieces of potential biological evidence were submitted to the State Crime Lab for processing. The State Crime Lab lacked human capacity to complete the necessary testing during the 2008 grant period, thus the request to extend the grant overtime period for the State Crime Lab by six-months. The 2010 grant will provide the funding to hire one limited term full-time Forensic Scientist I to add capacity for the DNA testing process.

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If the review process takes longer than the anticipated 14-months and the State Crime Lab is unable to process the remaining evidence within the grant period, they are committed to completing evidence testing beyond the grant timeframe.

The Bureau's Cold Case Homicide Unit experienced unprecedented success leading to more cold case investigations than the Unit was capable of completing. To resolve this workload bottleneck, the Bureau added one additional full-time detective to the Unit bringing the Unit's composition to four full-time detectives and one full-time detective sergeant. The additional full-time detective added 25 percent more capacity to the Cold Case Homicide Unit and enhanced its ability to follow-up on DNA matches and CODIS hits.

During the 2008 "Solving Cold Cases with DNA" grant period, collaborating and partnering agencies were challenged with severe budget cuts that rippled through government agencies – nationally. As a result, the Cold Case Homicide Unit lost the partnering services of one FBI agent, one part-time Deputy District Attorney, and one full-time District Attorney investigator. Fortunately, some of these losses were mitigated by the addition of one full-time detective to the Cold Case Homicide Unit.

#### **Management Plan and Organization**

The Cold Case Homicide Unit is under the direction of the Detective Division Commander. Management and leadership of the Cold Case Homicide Unit are executed by a sergeant who has authority to access and task Cold Case Homicide Unit resources and reports to the Detective Division Commander.

#### **Cold Case Homicide Sergeant**

Division/Unit: Detective Division/Cold Case Homicide Unit

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Duties and Responsibilities of the Cold Case Homicide Unit Sergeant:

1. Review and assign all incoming information regarding cold case homicides.
2. Assign cold case homicides for review and further investigation.
3. Supervise and direct a team of detectives investigating cold case homicides.
4. Act as a liaison with other Bureau divisions, outside agencies, and community groups to develop investigative leads.
5. Coordinate and assign all out-of-state requests for assistance related to cold case homicides.
6. Ensure proper documentation of all investigative efforts regarding cold case homicides.
7. Oversee weekly meetings with Unit detectives, prosecutors, and an Oregon State Police Crime Laboratory representative in order to prioritize cases, strategize investigations, and disseminate administrative information and updates.
8. Meet weekly, or as needed, with the Detectives Division Persons Crimes Lieutenant to exchange information or new case assignments.
9. Monitor the progress of all case reviews and on-going investigations.
10. Attend weekly meetings with Homicide Unit members and supervisors for information exchange and updates.
11. Coordinate all media releases and City and Bureau webpage updates with the Bureau's public information officer.
12. Ensure all team members are familiar with information regarding the Cold Case Homicide Solvability Protocol, the cold case concept, and any other information regarding cold case investigations.

**Cold Case Homicide Detective**

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Division/Unit: Detective Division/Cold Case Homicide Unit

Duties and Responsibilities of the Cold Case Homicide Unit Detective:

1. Review and evaluate cold case homicides as assigned by the Cold Case Homicide Sergeant.
2. Follow-up investigative leads on cold case homicides as assigned by the Cold Case Homicide Unit Sergeant.
3. Employ technological advances on cold case homicides.
4. Act as a liaison with other divisions, outside agencies and community groups to develop investigative leads.
5. Work closely with the Multnomah County District Attorney's Office to include courtroom testimony in reference to bail hearings, motions, and trials.
6. Provide assistance to all outside state agencies regarding cold case homicides as assigned by the Cold Case Homicide Sergeant.
7. Ensure the confidentiality and secured handling of all information, evidence, case files, reports, and anything associated with the cold case investigation.
8. Ensure any media release is directed to the Cold Case Homicide Sergeant prior to dissemination.
9. Thoroughly document with accurate and legible reports any investigative efforts regarding cold case homicides.

**Grant-funded Positions: Four limited-term, part-time Investigators**

Division/Unit: Detective Division/Cold Case Homicide Unit

Duties and Responsibilities for Part-Time Limited Term Investigators Cold Case Homicide Unit:

1. Read/review cold case homicides as assigned by the Cold Case Homicide Sergeant.

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2. Contact various departments, agencies, inside and outside the Portland Police Bureau to gather missing reports; e.g., medical examiners office, autopsy report, etc.
3. Review all evidence in a manner that is consistent with accepted evidence handling protocols to ensure the chain of custody and integrity of the evidence.
4. Complete the Cold Case Homicide Unit "Summary" and enter the information in the appropriate database.
5. Meet with members of the Cold Case Homicide Unit, including representatives from the District Attorney's Office and State Crime Laboratory, for evidence submission and case prioritization.
6. Carry out other duties as assigned by the Cold Case Homicide Sergeant.

**Grant-funded Position: One limited-term, part-time Public Safety Aide**

Division/Unit: Detective Division/Cold Case Homicide Unit

Duties and Responsibilities Proposed Public Safety Aid Cold Case Homicide Unit:

1. Serve as administrative support to the Cold Case Homicide Sergeant and assigned investigative personnel.
2. Conduct computer checks and searches to obtain data regarding background and biographical history of subjects in cold case homicides.
3. Assist in the operation of the Cold Case Homicide Unit by taking telephone inquiries, maintaining status of assigned cases and tracking Oregon State Police Crime Laboratory work requests.

Carry out other duties as assigned by Cold Case Homicide Unit Sergeant.

**Grant-Funded Position: One limited term part time Community Outreach Coordinator**



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Division/Unit: Detective Division /Cold Case Homicide Unit

Duties and responsibilities for part time limited term Community Outreach Coordinator

1. Maintain Portland Police Bureau Cold Case Homicide Unit website, highlighting unsolved cold case homicides.
2. Solicit and develop cold case leads through public service announcements through various media outlets (television, radio, Internet)
3. Coordinate the dissemination of information to correctional institutions on unsolved cold case homicides to solicit information.
4. Develop and maintain contacts with media outlets to insure unsolved cold case homicide exposure
5. Carry out other duties as assigned by the Cold Case Homicide Unit sergeant.

**Grant Funded Position: One limited term full-time Forensic Scientist I**

Division/Unit: Oregon State Police / Crime Laboratory

Duties and responsibilities for full time limited term Forensic Scientist I

1. Accurate and timely identification and comparison of biological evidence by DNA analysis including the processing of at least two external proficiency tests every year. One in the first six months and the second in the last six months of the year. Plan and coordinate work with other technical staff, monitor quality control and provide peer review. The work productivity must be to a level in order to allow the work group to meet the Division benchmarks.

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2. Prepare and maintain accurate records, laboratory notes, and analytical reports to conform with accreditation and court required procedures. Provide expert court testimony regarding analytical findings.
3. Participate as a team member of the Forensic Services Division in training other members in the area of DNA analysis.
4. Work with our user agencies in providing information on DNA analysis and other areas of the laboratory. This will be done through personal contact, laboratory tours and formal presentations. Also will work with the public and media in disseminating information about the Forensic Services Division.
5. Must stay current with the assigned disciplines by reading literature, exploring relevant internet sites, belonging to pertinent professional organizations and personal conversations. This includes attending training to meet audit requirements.
6. Other duties as assigned by the supervisor.

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**APPENDIX A**

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1. The Bureau of Justice Assistance (BJA) bulletin "Cold Case Squads: Leaving No Stone Unturned," (NCJ 199781, July 2003)
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3. U.S. Department of Justice – Federal Bureau of Investigation, Law Enforcement bulletin, "Cold Case," (August 2005).
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5. U.S. Department of Justice – Federal Bureau of Investigation, Law Enforcement bulletin, "Program Evaluations," (November 2007).
6. FBI National Academy Associates, "The Significance of Victimology," (October 2003).

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## **APPENDIX B**

### **List of Key Personnel**

- Commander Mike Crebs, Detective Division
- Lieutenant Mike Lee, Person Crimes Detective Division
- Sergeant Paul Weatheroy, Cold Case Homicide Unit
- Detective Jeanne Stevenson, Cold Case Homicide Unit
- Detective Jim Lawrence, Cold Case Homicide Unit
- Detective Dan McGetrick, Cold Case Homicide Unit
- Detective Christina Coffey, Cold Case Homicide Unit
- Investigator Dennis Baker, Cold Case Homicide Unit
- Investigator Cheryl Kanzler, Cold Case Homicide Unit
- Investigator Mike Stahlman, Cold Case Homicide Unit
- Investigator George Young, Cold Case Homicide Unit
- Multnomah County Deputy District Attorney Jeff Howes, Cold Case Homicide Unit  
prosecutor
- Director Tom Barnes, Oregon State Police Crime Lab, Direct Support, Cold Case  
Homicide Unit
- DNA Supervisor Criminalist Susan Hormann, Oregon State Police Crime Lab, Direct  
Support Cold Case Homicide Unit

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- DNA Technical Leader Marla Kaplan, Oregon State Police Crime Lab, Direct Support  
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**APPENDIX C**

**Resumes of Key Personnel**

## Michael A. Crebs

### **Six Most Recent Assignments:**

- Commander of the Detective Division – December 10, 2010 to present.
- Commander of East Precinct - August 25, 2005 to December 10, 2010.
- Commander of the Transit Police Division - November 11, 2004 to August 24, 2005.
- Captain of the Training the Division - July 31, 2003 to November 10, 2004
- Captain of the School Police Division - July 4, 2002 to July 30, 2003
- Lieutenant of the Detective Division Homicide Detail - August 2, 2001 to July 3, 2002.

### **Relevant Training the Last Ten Years:**

- **Senior Executives In State And Local Government – Harvard Kennedy School Of Government**  
June 8, 2008 – 120 hours
- **Police Executive Research Forum Annual Meeting in Chicago**  
April 28, 2007 – 16 hours
- **Critical Incident Management**  
National Tactical Officers Association  
February 22, 2007 – 24 hours
- **Police Executive Research Forum Annual Meeting in San Francisco**  
April 22, 2006 – 16.5 hours
- **Police Executive Research Forum Annual Meeting in New York City**  
April 21, 2005 – 16.5 hours  
Note: Though it may not be formal training, the Police Executive Research Forum's annual meetings have given me tremendous insight in how I can improve community relations, navigate and succeed tough political times and better understand emerging trends and potential pitfalls in law enforcement.
- **Instructor Development Course**  
Portland Police Bureau  
July 18, 2003 – 30 hours
- **Delinquency Control Institute**  
University of Southern California  
February 15, 2002 - 240 hours  
I received the "Robert J. Barry Director Emeritus Award for Academic Excellence."

- **Basic Crisis/Hostage Negotiations Seminar**  
Federal Bureau of Investigation  
November 30, 2001 – 40 hours
- **Public Safety Management Certificate**  
Portland State University  
June 30, 2000 – 80 hours



**MICHAEL W. LEE**

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**OBJECTIVE:** Provided to aid in consideration for federal grant award.

**QUALIFICATIONS:** My work experience spans a period of over 29 years in which I have been involved in a myriad of diverse situations. The following highlights the experience I have to offer this organization, along with a few of the skills each area has helped develop:

- 9 Years Police Supervisor—Lieutenant/Sergeant – (Operations/Investigations and Services Branches)  
Leadership \* Operational Planning \* Critical Investigation Management
- 20 years Portland Police Officer  
Tactical Operations \* Gang and Narcotics Investigations \* Urban Patrol Operations
- 14 years United States Army (5 years enlisted, 9 years officer (Captain) rank) (8 active, 6 reserve)  
Leadership \* Operational Planning \* Small Unit Operations \* Supply and Logistics
- 1 Tour International Police Trainer (Iraq)  
Firearms \* Terrorist Tactics \* Tactical Response Training
- 8 years as member of Special Emergency Reaction Team (entry team member)  
High Risk Warrant Entry \* Hostage Rescue \* Dignitary Protection \* Scouting
- 15 years as a Certified Instructor (State of Oregon in 14 disciplines (curriculum development level))  
Leadership \* Crowd Control \* Instructor Development \* Firearms / Urban Rifle

**EMPLOYMENT HISTORY**

**1989-present      Portland Police Bureau, Portland, Oregon**

- 1989-1994 - Patrol Operations Branch. Patrol work in Northeast Portland, assisting the community in identifying and improving the livability issues facing the inner-city residents. Gangs drugs and violence identification and eradication.
- 1994-1996 – Gang Enforcement Team, Latino gangs. Specialization in long-term investigations of Latino gang operations in the Portland Metro area. Identification, surveillance, arrest and prosecution of various factions of Latino Gangs. Unit downsized in 1996, back to uniform patrol.
- 1992-2000 – Special Emergency Reaction Team (SERT), detached position, on-call status. Responded to high risk incidents including hostage rescue, barricaded felons, dignitary protection and search warrant executions. In excess of 300 deployments during assignment to SERT. Primary instructor for building entry operations. Resigned from position upon promotion to sergeant, in accordance with Bureau policy.
- 1996-1999 – Patrol Operations Branch. Assigned to downtown business core area, specifically targeting street level drug dealing, prostitution and pedestrian robberies. High visibility and undercover operational planning and execution of anti-violence missions.
- 1999-2000 – Training Division. Lead Patrol Tactics instructor for the Portland Police Bureau. Reviewed, developed and revised tactical doctrine for agency, revised to be more in tune with tactical team operational concepts. Focused on officer safety issues in the urban operational environment.
- 2000-2002 – Supervisory Sergeant, Patrol Operations Branch, Southeast Precinct night shift. Responsible of welfare, training, deployment, scheduling and all other associated responsibilities of supervisory sergeant. Developed a strong team like atmosphere among the relief, always promoting high activity with officer safety as my priority.
- 2002-2003 – Special Operations Sergeant, Central Precinct (downtown). Responsible for operational planning to protests, demonstrations and other events in the city. Prepared operation plans, analyzed intelligence information and managed police response for the Iraq war protests.
- 2003-2004 - Training Division, Academy Detail. Responsible for training of new recruits. Responsible for the firearms, police carbine, patrol tactics and defensive tactics programs for the entire Portland Police Bureau. Assisted in the development of the AR-15 program for the Bureau.
- 2005-2006 – Supervisory Sergeant, Patrol Operations Branch, Central Precinct afternoon/day shift. Responsible of welfare, training, deployment, scheduling and all other associated responsibilities of supervisory sergeant.

- 2006-2008 – Lieutenant, Patrol Operations Branch, Central Precinct Night relief. Responsible for all aspects of patrol operations in City of Portland, west of the Willamette. Additionally assigned the Central Street Crimes Unit and Evening Relief.
- 2008-Present – Lieutenant, Investigations Branch, Detective Division Person Crimes. Responsible for the oversight of all Homicides, Measure 11 Assaults, Missing Persons, Homicide Cold Cases and Afternoon relief.
- 2009-Present - Critical Incident Commander (detached). Responsible on rotating basis for command and control of all tactical and other critical incidents within the City of Portland.

#### **2007-Present      Clark College**

- 2007-Present – Head Coach Clark College women's volleyball program. Responsible for everything associated with intercollegiate competition. As an adjunct instructor, I have the responsibility of course curriculum development, instruction and grading for the physical education component of the program. Manages budget for recruiting, travel and equipment associated with program.

#### **2004                      SAIC (ICITAP) (DOJ subcontracting company, International Police Trainers)**

- 2004 -- International Police Trainer, Iraq. Responsible for the training of the new Iraqi Police force basic recruits. Additionally responsible for the training and mentoring of the Iraqi Police Trainers. Areas of concentration include Firearms, Terrorist Training, Basic Investigative Procedures and Tactical Operations. Initially assigned to Baghdad at the Baghdad Police Academy and then selected as assistant team leader to establish a regional academy in As Sulaymaniyah (Kurdistan).

#### **1979-1994              US Army (Active Duty 1979-1987)**

- 1979-1980 - Assigned to USA Joint Security Area in Pan Mun Jom, Korea (Military Police). Responsible for base/facility security of the military assets within the sector. DMZ patrolling operations providing detection, intelligence and security from North Korean infiltration teams.
- 1980-1983 - Assigned to 101<sup>st</sup> Airborne Division, Ft. Campbell, KY. Worked in General Staff section for Operations/Planning (G-3). Security detail supervisor for the Division Emergency Operations Center and responsible for site security of Division Tactical Operations center during deployment. Additional responsibility of Nuclear Surety NCO for division nuclear and chemical assets. Top Secret security clearance.
- 1984 - Officer Candidate School, Ft. Benning, GA. Commissioned as 2<sup>nd</sup> Lieutenant in Engineer Branch. Followed with Officer Basic Course in Ft Belvoir, VA. Distinguished Military graduate in both courses.
- 1984-1987 - Assigned to 84<sup>th</sup> Engineer Battalion, Schofield Barracks, HI. Assigned as a Platoon Leader, Company Executive Officer and off-island Detachment Commander. Responsible for the usual on-island duties associated with assigned billet. During off island deployments (Philippines, Johnston Atoll, and Micronesia) had responsibility of planning and execution of all operational facets associated with deploying units.
- 1987-1994 - USA Reserves, 104<sup>th</sup> Training Division, Vancouver Barracks, WA. Company Commander of Infantry Basic Training Company. Responsible for 200+ soldiers in all aspects of training. Planned and executed large scale movement of troops and equipment

**EDUCATION:** My education is an area that is also very diverse, ranging from formal education to real life education as a military and police officer.

- Currently enrolled at Eastern Oregon University, Clackamas Campus, undergraduate program
- University of Kentucky, Madisonville Community College and Austin Peay State University
- US Army Officer Candidate School and other leadership and tactical/technical courses during active duty tour.
- Over 5500 hours of DPSST (Oregon State Board of Police Standards) certified training (student and instructor hours)

**PERSONAL:** I have found that a good balance of family and professional values creates an excellent foundation for success in any endeavor.

- Married 27 years
- 3 adult aged children
- College and club volleyball coach
- Hobbies include fitness and golf

**CONTACT INFORMATION:**

Michael W. Lee  
10011 NE 81<sup>st</sup> Ave  
Vancouver, WA 98662  
360-907-1633  
[texinbaghdad@yahoo.com](mailto:texinbaghdad@yahoo.com)

**PAUL WEATHEROY**

PORTLAND POLICE BUREAU, 1111 SOUTHWEST 2<sup>nd</sup> AVENUE, PORTLAND, OREGON 97201  
PHONE (503) 823-0458

**EDUCATION AND TRAINING**

Bachelor of Arts, Business Management, University of Portland, 1984

DPSST Training: 2000 hrs

Supervisory and Case Management Training: 500 hrs

Investigations Training: 400 hrs

Basic and Advanced Cold Case Homicide Training: 200 hrs

**WORK EXPERIENCE****Portland Police Bureau**

Portland, Oregon

*Patrol Officer. Hired 1986.*

- Worked as a uniform patrol officer for several years.

*Community liaison officer for two years*

- Organized and established foot patrol units.
- Community police SARA instructor to sworn personnel.
- Established and maintained problem solving network between police, community, and other organizations.

*Undercover narcotics investigator for six years*

- 1995 Narcotics Officer of the Year
- Successfully organized, planned, executed, and critiqued tactical operations (including search warrant, surveillance, raid planning) for over 200 missions.
- Conducted investigative training for Drugs and Vice Division, including supervisors.
- Responsible for management of evidence funds and handling and control of informants.

*Detective. Promoted 1998.*

- Involved in the successful completion of over 100 violent crime investigations.
- Involved in the successful culmination of over 500 homicide investigations.
- Worked and concluded cold homicide investigations.

*Supervisor, Cold Case Homicide Unit, 2007*

*Member of the Portland Police Bureau Hostage Negotiation Team*  
*Defensive tactics instructor for eight years.*

**REFERENCES**

Available upon request

**PERSONAL RESUME**

**James E. Lawrence**  
**Portland Police Bureau DPSST#30434**

**Education:**

Bachelor of Science Degree, Sociology-Regents College, State University of New York  
Course work includes 1st and 2nd year College Spanish

**Experience:**

Employed full time as a police officer for fifteen years. Currently assigned as a Detective with the Cold Case Homicide Unit.

Prior to being a police officer I completed a six year enlistment in the United States Marine Corp, with five and one half years attached to a Special Operations Unit, the 2d Force Reconnaissance Company. Relevant aspects of experience gained during assignment with 2d Force Recon:

Worked in small teams, in foreign countries and without direct command on many occasions. Promoted to the rank of Sergeant and given Team Leader and Assistant Team Leader assignments, responsible for team conduct and mission planning.

Extensive training in the area of in-extremis hostage recovery, surveillance, reconnaissance, military assaults and personnel security. Extensive weapons training including the identifications of small arms and explosives.

Conducted training with Spanish Maritime forces during Desert Shield and prior to the conflict in Rwanda. I was the only person below the command level that spoke Spanish. Conducted River Patrol/Counter Drug training with Venezuelan Special Forces in 1993 and was one of two Marines below the command level that spoke Spanish.

First employed as a police officer for the City of St. Helens Police Department. Relevant experience gained during employment with the City of St. Helens:

DPSST Basic Academy Defensive Tactics Award.

DPSST Certified Defensive Tactics instructor.

Assigned to Columbia Enforcement Narcotics Team gaining the following experience:

Writing, planning and executing Search Warrants.  
Informant Handling.  
Attended DEA School/ONEA training/WISN training.  
Multiple Federal Prosecutions including firearms charges.  
Inter-agency investigations including work with other task forces (PPB's DVD, ROCN, DEA).

Finished degree in Sociology while employed at St. Helens.

Hired by the Portland Police Bureau August 26, 1999.

Assigned to East Precinct after completing probation.

22 months assigned to lead the two officer East Precinct Special Crimes Team.

Unit was created to address the problem of Identity Theft within East Precinct. Cases are developed with a combination of patrol officer initiated and self initiated investigations. Nearly 100 Search Warrants written and executed.

10 Federal Prosecutions including firearms charges.

Cross-designated as Special United States Marshal with full authority to investigate all Title 18, US Code, violations.

Have taught many classes to other investigators and citizens regarding Identity Theft investigations, including teaching a four hour class to Federal investigators at the Electronic Evidence course in Eugene, OR; 2003

Received the Police Bureau's Distinguished Service Medal and a Certificate of Appreciation from the US Attorney's Office.

13 months assigned to lead a "gang detail" in East Precinct to address problems associated with growing Hispanic gangs and the displacement of African-American gangs from their traditional geographic areas.

Detail was designed to augment the lack of resources available from the Gang Enforcement Team in dealing with gang members on the street.

Partnerships and investigations were conducted with Gang Officers from Gresham PD and Washington County SO, Probation Officers and community members.

Over 100 new gang member designations were completed; two previously unknown gang "sets" were identified; numerous firearms and other dangerous weapons were confiscated; assisted PPB Homicide Detectives with closing four gang related homicides; assisted East County Major Crimes Team with a gang related homicide.

I was able to facilitate Spanish speaking parents receiving assistance in court and within the Juvenile system with getting children into programs to break the lure of gang life or to deal with them once they were out of parental control.

Promoted to Detective in October of 2005

Previously assigned as an acting Detective at East Precinct investigating burglaries.

I have been assigned to the Gang Enforcement Team and the Robbery detail previous to my current assignment with the Cold Case Homicide Unit.

**Additional Experience and Skills:**

I am continuously asked to and have translated Spanish for many cases, including homicides, sexual assaults, child abuse and drug cases.

I have traveled to Ciudad Oaxaca with the Police Bureau on a language immersion and cultural exchange program. I traveled with another detective to the Federal District of Mexico (Mexico City) where we met with the FBI Legal Attaché to look for a witness in the village of Zenapécuero who was needed for a gang related homicide trial. Both trips included some exchange with law enforcement in Mexico. The cultural exchange trip included a question and answer discussion with local, state and federal officials in Oaxaca. The trip to the DF required the ability to work as detectives within the framework of what we were permitted to do based on Mexican law and the ability to request the assistance of local law enforcement in Zenapécuero in a manner consistent with US law in the event the witness was actually a suspect.

I have attended PPB Special Emergency Reaction Team School.

I have attended numerous interview courses, courses specific to violent sexual offenders, courses specific gang offenders, and courses specific to homicide investigations.

I have developed sound officer safety skills.

I have mentored other officers in areas regarding follow-up investigations, interviewing, search and seizure and long term investigations. I teach Search Warrant writing to Patrol Officers and Detectives.

I have received 13 letters of commendation and appreciation in addition to the Distinguished Service Medal.

**References:**

Former United States Attorney Karin Immergut; US Attorney for District of Oregon, now Multnomah County Circuit Court Judge.

Assistant United States Attorney Pamala Holsinger, Portland, 503-727-1054

Deputy District Attorney Patrick Callahan, Multnomah County, 503-988-3589

Deputy District Attorney Rod Underhill, Multnomah County, 503-988-3876

Deputy District Attorney Caroline Wong, Multnomah County, 503-988-3162

Lt. Mike Lee, Portland Police Bureau, 503-823-0400

Sgt. Paul Weatheroy, Portland Police Bureau, 503-823-0400

Det. Cheryl Kanzler (Ret), Portland Police Bureau, 503-823-0400

**DANIEL McGETRICK**  
**Detective**  
**Cold Case Unit/ Detective Division**  
**Portland Police Bureau**

**EDUCATION**

**1978**                      **Bachelor of Science Degree, Criminal Justice,  
Southern Oregon State College, Ashland, Or.**

**EMPLOYMENT**

**1978-1987**                      **County and/or State Probation Officer**

**1987-Present**                      **Portland Police Bureau**

**1996-2005**                      **Promoted to rank of Detective. Assignments  
included Property Crimes Detail (North  
Precinct) and Robbery.**

**2005-2007**                      **Task Force Agent assigned to Bureau of  
Alcohol, Tobacco, Firearms and Explosives.  
Duties included working Federal firearms  
cases.**

**2008-Present**                      **Cold Case Homicide Unit**

**TRAINING**

**1981-Present**                      **Over 2120 hours of training certified by the  
Oregon Department of Public Safety Standards  
and Training (DPSST) to include Certified  
Homicide Training and Cold Case Homicide  
Training.**



PORTLAND POLICE BUREAU, 1111 SOUTHWEST 2<sup>ND</sup> AVENUE, PORTLAND, OREGON 97204  
PHONE (503) 823-0266

## KRISTINA M. COFFEY

### EDUCATION AND TRAINING

Bachelor of Science, Social Science, Portland State University. 1998

DPSST Training, 1,430 hours.

Investigations Training, 200 hours.

### WORK EXPERIENCE

Portland Police Bureau

Portland, Oregon

*Patrol Officer. Hired 1998.*

- Worked as a patrol officer for several years.

*Operation Pier Park Detail. June 2000 – April 2001*

- To reduce criminal activity and nuisance activity by tenants and visitors of the partner complexes so the residents could enjoy a peaceful existence free from fear and intimidation.
- Assisted managers with excluding persons who violated the Criteria for Exclusion.
- Maintained close working relationship with partner property managers.

*Neighborhood Response Team Officer. April 2001 – September 2004*

- Problem solving which targeted problems too large and complex for patrol officers or neighborhood associations to address alone.
- Maintained close relationship with patrol officers and neighborhood associations for target area referrals.
- Monthly Neighborhood Response Team Meetings – corroboration with the community "partners" to solve community problems.

*North Precinct Crime Analyst. September 2004 – January 2007*

- Identification of evolving or existent crime pattern and series.
- Forecasting future crime occurrences by examining the MO patterns.
- Initiation of target profile analyses and directed patrol plans.
- Investigative leads for North Precinct Detectives.
- Provide support data to community policing and crime prevention programs.
- Assisting in case clearance process.
- Analysis of operational data for resource allocation.

*Detective. Promoted January 2007*

- Assigned to Robbery Detail.
- Assigned to Cold Case Unit.

### REFERENCES

Available upon request.

**Jeanne L. Stevenson**  
**Detective**  
**Cold Case Homicide Unit**  
**Portland Police Bureau**  
**Portland, OR**

**EDUCATION**

1983 Bachelor of Science Degree, Business Administration  
Oregon State University, Corvallis, OR

**EMPLOYMENT**

1984 Portland Police Bureau, Police Data Technician

1985 Seattle Police Department, Police Officer

1987 Portland Police Bureau  
1987-1992: Police Officer, Uniform Patrol  
1992-Present: Promoted to rank of Detective

**TRAINING**

1985 440 hours of training at the Washington State Criminal Justice  
Basic Academy

1987-Present Over 2250 hours of training certified by the Oregon Department of  
Public Safety Standards and Training (DPSST)

**Specialized Training**

96 hours in Cold Case Homicide Investigations

140 hours in Property Crimes Investigations and Interview &  
Interrogations.

220 hours in Peer Counseling and Critical Incident Debriefings

440 hours in Forensic Art Training including 120 hours at the FBI  
Academy, Quantico, VA

## GEORGE J. YOUNG

### Education

1976: Bachelor of Arts degree from The University of Houston

### Professional Experience

2008 to present: Cold Case Investigator both as a volunteer and grant funded for the Portland Police Bureau Homicide Detail Cold Case Unit.

1986 to 2001: Portland Police Bureau Detective. Responsibilities included investigating major felony crimes including sexual assaults, robberies and homicides. Retired 2001.

1977 to 1986: Portland Police Officer. Duties included uniform patrol both at the precincts and The Traffic Division and plainclothes investigative duties at the Drugs and Vice Division. Promoted to Detective in 1986.

1973 to 1977: The University of Texas Police, serving both as a patrol officer and a Sergeant. Sergeant responsibilities included supervising a shift of both sworn police officers and unsworn security guards. Resigned 1977 to Join Portland Police Bureau.

## **Michael Stahlman**

### **Education**

Southern Oregon College - B.S. in Police Science, 1972

University of Portland - M.S. in Criminal Justice, 1978

### **Work Experience**

2008 – Current     **Portland Police Bureau, Portland, OR**

Cold Case Investigator

(As a volunteer and paid under DOJ grant)

1985 – 2003     **Portland Police Bureau, Portland, OR**

Police Officer, Uniform District Patrol 1985 – 1992

Detective 1992 – 2003

(Detective assignments to include; Homicide, Sex Crimes, Sex Abuse Team, Pawn Shop Detail and Property Crimes)

Retired from the Portland Police Bureau in 2003

1977 – 1984     **Multnomah County Sheriff's Office, Portland, OR**

Deputy Sheriff, General Uniform Patrol 1977 – 1981

Detective for Sex Crimes/Child Abuse 1981 – 1984

1972 – 1976     **Clark County Sheriff's Office, Vancouver, WA**

Deputy Sheriff, General Uniform Patrol

**CHERYL KANZLER**  
CELL: (503) 880-0078

**EXPERIENCE AND QUALIFICATIONS**

**EDUCATION:**

Master of Public Administration, Lewis & Clark College, Portland, OR, 1994  
B.S. Administration of Justice, Portland State University, Portland, OR, 1983  
FBI National Academy graduate, 192<sup>nd</sup> Session, Quantico, VA, 1998  
Federal Law Enforcement Training Center – Conducting Investigations, Glynco, GA, 1983

**PROFESSIONAL EXPERIENCE:**

**Portland Police Bureau – Portland, Oregon**

- Investigator, Cold Case Homicide Unit, Portland Police Bureau, June 2009 to Present
- Participated in the investigation of more than 100 homicides, suspicious death, suicides, officer involved shootings and cold case homicides.
- Amassed more than 13,000 hours of experience conducting homicide/death investigations and cold case homicide investigation.
- July 2007, Retired as a Homicide Detective with over 28 years in law enforcement.
- More than 17 years detective experience, with more than 10 years dedicated exclusively to the investigation of homicides.
- More than 10 years experience as a hostage negotiator.
- Served as the Public Information Officer and media liaison for the Portland Police Bureau.
- Conducted State and Federal narcotics investigations while assigned to the Federal Task Force – Regional Organized Crime and Narcotics (ROCN).
- Investigated drug and vice crimes.
- Investigated gang and street crimes/shootings/assaults.
- Uniform Patrol Officer.

Resume for Dennis L. Baker

Date of birth: 2/25/1940

Place of birth: Michigan City, Indiana

Employment history

- 1958 - 1961 - United States Marine Corps.  
Cpl. E-4 - Cryptographer, radioman  
Honorable discharge 6/1961.
- 1961 - 1962 - ARNO Adhesive Tapes, Inc.  
Credit and Financial Section  
Michigan city, Indiana
- 1962 - 1990 - Portland Police Bureau, Portland Oregon.  
1962 - 1970 Uniform patrol,  
1970 - 1990 Detectives;  
Assignments:  
Burglary, Robbery  
Arson, Homicide,  
Narcotics.
- 1990 -1994 - Oregon Dept. of Corrections  
Internal Affairs Officer
- 1994 - 1998 - Portland General Electric Co.  
Investigation specialist.
- 1998 - 2000 - East Aurora, New York  
Accompanied wife to her new  
assignment with Fisher-Price Toys.  
Unemployed.
- 2000 - 2001 - IPSA International (Investigations)  
Investigations Manager.
- 2001 - 2006 - Comcast Cable Communications  
Security Manager - Oregon Market.
- 2008 - Present - Portland Police Cold Case Unit  
Volunteer.

**Jeffrey A. Howes**1021 SW 4<sup>th</sup> Ave, Room 600, Portland, OR 97204**Current Title**

Senior Deputy District Attorney, Multnomah County, Oregon

**Experience****Senior Deputy District Attorney** - Multnomah County District Attorney's Office, Portland, OR

January, 2008 - Present

- Supervise staff comprised of 9 attorneys and 5 student-interns as Team Captain assigned to the Misdemeanor Trial Unit
- Lead prosecutor on multiple, pending murder cases
- Assigned to Portland Police Bureau Cold Case Unit – assisting with on-going investigation and prosecution of 270+ unsolved homicides

**Deputy District Attorney** – Multnomah County District Attorney's Office, Portland, OR

August, 1995 – December 2007

- Child Abuse Unit (August 2005 – December 2007) – prosecuted major felony, intra-family child abuse cases (physical and sexual abuse), including State v. Dunia and Armando Moreno (child beaten to death by foster parents – both convicted)
- Domestic Violence Unit (December 2001 – August 2005)– prosecuted major felony domestic violence cases, including State v. Michael Davis (convicted by jury of 12 counts of Aggravated Murder) and State v. Karla Crosby (convicted by jury of Manslaughter in the First Degree – Elder Abuse)
- Misdemeanor Trial Unit, Community Prosecution Unit, Felony Property Crimes Unit (August 1995 – November 2001)

**Board Member** – Oregon State Board of Bar Examiners (Volunteer position – appointed by Chief Justice of the Oregon Supreme Court)

August 2006 - Present

- Drafting and grading questions/answers for the Oregon Bar Exam – administered twice annually
- Character and fitness review of 1000+ applicants each year

**Adjunct Professor** – Clinical Internship Seminar: Criminal Law – Lewis and Clark Law School – Portland, OR

August 2008 - Present

- Teach class of 6 students, supervise students in work setting

**Education**University of Oregon School of Law, Eugene, Oregon

August 1992 – May 1995

- Juris Doctor
- Certificate – Criminal Law Program

Portland State University, Portland, OR

- September 1987 – March 1990
- Bachelor of Science, Social Science, History, Geography

**CURRICULUM VITAE**

**Thomas William Barnes  
Laboratory Director  
Oregon State Police Forensic Laboratory  
Portland, Oregon**

**EDUCATION**

- 1978        BS Degree in Chemistry from the University of Wisconsin-Platteville  
1979        BS Degree in Criminal Justice from the University of Wisconsin-Platteville

**EMPLOYMENT**

- 1979-1983    Wisconsin Regional Crime Laboratory, New Berlin, as Crime Laboratory Analyst  
1983-1990    Oregon State Police – Portland Forensic Lab, as a Criminalist  
1990-1993    Pacific Environmental Laboratory, Beaverton, Oregon as a Manager – Organic Gas Chromatography/Mass Spectrometry Section  
1994-2004    Oregon State Police – Portland Forensic Lab, as a Forensic Scientist  
2001- Present   Western Oregon University – as Instructor of Forensic Science Application Classes  
2003-2007    Oregon State Police – Portland Forensic Lab, Supervisor Trace/Chemistry Section  
2007 - Present   Oregon State Police – Portland Forensic Lab, Laboratory Director

**TRAINING**

- 1979        Controlled Substance Training, Wisconsin Regional Crime Laboratory, New Berlin, Wisconsin  
1981        Serology Training, Wisconsin Regional Crime Laboratory, New Berlin, Wisconsin  
1982        "Seminal Fluid Analysis" by Dr. George Sensabaugh, Wisconsin Regional Crime Laboratory, New Berlin, Wisconsin  
1984        Oregon State Police Recruit School, Camp Rilea, Oregon  
              X-Ray Fluorescence User School, by Dr. Don Leyden, Tracor X-Ray, Mt. View, California  
1986        Northwest Association of Forensic Scientists, Bend, Oregon  
1988        Northwest Association of Forensic Scientists, Portland, Oregon  
1990        GC/MS RTE Operators School, Hewlett-Packard, Atlanta, Georgia  
              GC/MS RTE Advanced Operators School, Hewlett-Packard, Atlanta, Georgia  
1992        Frontline Leadership, by Kathy Ratliffe, Clackamas Community College, Beaverton, Oregon  
              Northwest Association of Forensic Scientists, Portland, Oregon



**CURRICULUM VITAE****Thomas W. Barnes****Page 2****TRAINING (continued)**

- 1994      Microscopy School, Oregon State Police, Monmouth, Oregon
- TQM Training, by Nancy Howard, Oregon State Police, Monmouth, Oregon
- Environmental Crimes Prosecution Orientation, Oregon District Attorneys Association, Eugene, Oregon
- Team Leader and Facilitator Training, by Gary Howard, Oregon State Police, Salem, Oregon
- Chromatography School, by Dave Stafford, Oregon State Police, Monmouth, Oregon
- Arson School, by Bill Dietz and Dale Mann, Oregon State Police, Bend, Oregon
- 1995      American Academy of Forensic Scientists, Seattle, Washington
- Clandestine Laboratory Investigating Chemists, Steamboat Springs, Colorado
- 1996      Northwest Association of Forensic Scientists, Spokane, Washington
- Advanced Arson School, National Forensic Science Training Center/ATF, St. Petersburg, Florida
- 1997      Mass Spectral Interpretation, by Steve Harnos, Hewlett-Packard, Tacoma, Washington
- Northwest Association of Forensic Scientists, Las Vegas, Nevada (X-ray and Power Point workshops)
- 1998      Pittcon '98, New Orleans, Louisiana
- Northwest Association of Forensic Scientists, Portland, Oregon (Glass and Pyrolysis workshops)
- TWG-FEX Meeting, University of Central Florida, Orlando, Florida
- Hair and Fiber Identification, FBI Academy, Quantico, Virginia
- Glass Examination and Identification, Jose' Almirall, California Criminalistics Institute, Sacramento, California.
- 1999      Detection and Examination of Footwear Impression Evidence, William Bodziak, Forensic Identification Training Seminars, Gresham, Oregon
- TWG-FEX Meeting, University of Central Florida, Orlando, Florida
- X-ray Fluorescence Workshop, Rino Bau, EDAX, Portland, Oregon
- Microscopy and Microanalysis Conference, Portland, Oregon

**CURRICULUM VITAE**

Thomas W. Barnes

Page 3

**TRAINING (continued)**

- 2000 Northwest Association of Forensic Scientists- Fall Seminar Seattle, Washington,  
(Soil workshop)
- 2001 Northwest Association of Forensic Scientists-Spring Seminar, Park City, Utah  
(Explosive workshop)
- Northwest Association of Forensic Scientists-Fall Seminar, Redmond, Oregon
- 2002 Northwest Association of Forensic Scientists-Spring Seminar Spokane, Washington
- Northwest Association of Forensic Scientists-Fall Seminar, Coeur d'Alene, Idaho
- The Forensic Analysis of Paints and Tapes, FBI Academy, Quantico, Virginia
- 2003 Northwest Association of Forensic Scientists-Spring Seminar, Reno Nevada
- 2004 American Society of Crime Laboratory Directors / Laboratory Accreditation Board  
– Legacy Program Inspector Training, Springfield, Oregon
- 2005 American Society of Crime Laboratory Directors / Laboratory Accreditation Board  
– International (ISO) Program Assessor / Auditor Training, Clackamas, Oregon
- 2006 Personnel Investigation Training, Oregon State Police, Salem, Oregon
- Photoshop Training, OSP-Forensic Services Division, Portland Oregon
- 2007 Pittcon '07, Chicago, Illinois
- Situational Leadership, Department of Administrative Services, Salem, Oregon
- 2008 FBI Management Symposium, St. Louis, Missouri
- OSP Management Training, Salem, Oregon

**AFFILIATIONS**

Northwest Association of Forensic Scientists (President 2002-2003)  
ASTM  
ASCLD

**AUDITOR**

ASCLD - Legacy Program 2005, 2006 and 2008

**CURRICULUM VITAE**  
**Criminalist Susan Torris Hormann**  
**DNA Supervisor**  
**Oregon State Police Forensic Laboratory**  
**13309 S.E. 84<sup>th</sup> Ave. Suite 200**  
**Clackamas, OR 97015**  
**(971)673-8258**

**EDUCATION**

1985-88      B.S. Chemistry, Willamette University, Salem, OR

1987          Boise State University, Boise, ID

1984-85      Treasure Valley Community College

**EMPLOYMENT**

2008          DNA Supervisor, Oregon State Police Forensic Laboratory, Clackamas, OR

1988          Criminalist, Oregon State Police Crime Lab, Portland, OR

1988          Nuclear Environmental Analyst, Beaverton, OR

2003          Gene Codes Forensics, Inc. Ann Arbor, MI. (DNA teams were hired for two weeks to perform analysis of mitochondrial DNA for the identification of the victims of the World Trade Center disaster.)

**TRAINING**

1989          Spring Meeting of NWAFFS, Ashland, OR

                Oregon State Police Site Safety Officer School

                Oregon State Medical Examiners Death Investigation Class

                Toxi-Lab Basic Workshop in Rapid Drug Detection, Portland, OR

                O.S.P. Basic Serology Inservice, Springfield, OR

1990          Molalla Forest Serial Killings Seminar, Portland, OR

                Dodd Serial Killings Seminar, Kelso, WA

1991          Serological Research Institute, Examination of Sexual Assault Evidence, Seattle, WA

                Introduction to Genetics, Portland State University

**CURRICULUM VITAE**

Susan Torris Hormann

Page 2

**TRAINING (continued)**

- 1992      Blood Stain Pattern Analysis, Monmouth, OR
- NWAFS Spring Meeting and PCR Workshop, Reno, Nevada
- 1992      Forensic DNA Analysis, Portland State University
- 1993      2nd International Symposium on the Forensic Aspects of DNA Analysis, FBI Academy, Quantico, Virginia
- 1994      PCR-based DNA Typing Methods, FBI Academy, Quantico, Virginia
- 1995      American Academy of Forensic Sciences Meeting, Seattle, Washington
- 6th International Symposium on Human Identification, Sponsored by Promega Corporation, Scottsdale, Arizona
- 1997      American Academy of Forensic Sciences Meeting, New York, New York
- 1998      NWAFS Spring Meeting, Statistics workshop, STR workshop and DNA round table, Portland, Oregon
- 1999      Advanced AmpFISTR & ABI Prism 310 Genetic Analyzer Training, PE Biosystems, Foster City, California
- 10<sup>th</sup> International Symposium on Human DNA Identification, Sponsored by Promega Corporation, Lake Buena Vista, Florida
- Statistics Workshop, Lake Buena Vista, Florida
- 2000      Expert Witnesses in the Courtroom Seminar, Sponsored by Oregon State Police Forensic Laboratory, Portland, Oregon
- 2001      Statistics Workshop, Instructor George Carmody, Portland, Oregon
- 12<sup>th</sup> International Symposium on Human Identification, Sponsored by Promega Corporation, Biloxi, Mississippi
- Statistics and Mixture Interpretation Workshop, Biloxi, Mississippi
- 2002      "Future Trends in DNA Technology", Applied Biosystems, Inc., Seattle, Washington

**CURRICULUM VITAE****Susan Torris Hormann****Page 3****TRAINING (continued)**

- 2003            NWAFS Fall Meeting, Special Topics in DNA analysis, Portland, Oregon
- DNA Audit Class, Presented by FBI Laboratory, Portland, Oregon
- 2004            Real Time PCR Training, Sponsored by Applied Biosystems, Portland, Oregon
- 15<sup>th</sup> International Symposium on Human Identification, Sponsored by Promega Corporation, Phoenix, Az.
- 2004            Making sense of POPSTATS” by John V. Planz, Ph.D, and Aurthur J. Eisenberg, Ph.D., UNT Health Science Center
- 2005            Genemapper Software, Sponsored by Applied Biosystems, Portland, Oregon
- 6<sup>th</sup> Annual DNA Grantees Workshop, Sponsored by National Institute of Justice, Washington D.C.
- 2006            7<sup>th</sup> Annual DNA Grantees Workshop, Sponsored by National Institute of Justice, Washington D.C.
- Effective Meeting Facilitation, Sponsored by Oregon State Police, Portland, Oregon. Instructor Karen Howells.
- 2007            8<sup>th</sup> Annual DNA Grantees Workshop, Sponsored by National Institute of Justice, Washington D.C.
- 2007            Forensic Paternity Testing, by Dr. George Carmody, Clackamas, Oregon
- 2008            Genetic Privacy, DNA Databasing & Familial Searching Symposium, Sponsored by the FBI, Washington DC.
- Northwest Leadership Seminar, Sponsored by the Oregon Fire Chief's Association, Portland, Oregon
- California Association of Criminalists, General session and DNA Workshop, San Diego, California
- The NIJ Conference, 2008, “Criminal Justice Research, Development and Evaluation in the Social and Physical Sciences,” Washington, DC

**CURRICULUM VITAE****Susan Torris Hormann****Page 4**

- 2009            37<sup>th</sup> Annual FBI Crime Laboratory Development Symposium, "The Emotionally Intelligent Manager", Madison, Wisconsin
- The NIJ Conference, 2009, "Connect.Innovate.Protect.," Washington, DC
- DNA Auditor Training, Presented by the FBI Laboratory Division, Las Vegas, NV
- 20<sup>th</sup> International Symposium on Human Identification, Las Vegas, NV

**AFFILIATIONS**

Northwest Association of Forensic Scientists  
American Academy of Forensic Sciences  
California Association of Criminalists

**PUBLICATIONS:**

- Kinsey, P. T. and S. T. Hormann. (2000) Modification of the Stutter Position Label-filtering Macro in the PE Biosystems Genotyper Version 2.5 Software Package: Resolution of Stutter-Filter Back Talk. *Forensic Science Communications* 2(3).

**CURRICULUM VITAE**

Marla F. Kaplan  
DNA Technical Leader  
Oregon State Police Portland Metro Forensic Laboratory  
13309 SE 84<sup>th</sup> Avenue, Suite. 200  
Clackamas, Oregon 97015  
(971)673-8230

**EDUCATION**

Master of Science, Forensic Science University of Illinois at Chicago; Chicago, IL	Graduated 12/2000
Bachelor of Arts, Biochemistry Kenyon College, Gambier, OH	Graduated 05/1999

**FORENSIC RELATED EMPLOYMENT**

DNA Technical Leader; Oregon State Police, Division of Forensic Services Portland, OR	02/2009-present
<ul style="list-style-type: none"> <li>▪ Quality oversight of DNA Unit including file and protocol review, troubleshooting, and validation</li> <li>▪ DNA STR typing of evidence samples, including extraction, quantitation, amplification and profiling</li> <li>▪ Analysis of items of evidence for presence or absence of blood and/or semen as necessary</li> <li>▪ Preparation of written reports on findings</li> <li>▪ Court testimony as necessary</li> </ul>	
Forensic Scientist; Oregon State Police, Division of Forensic Services Portland, OR	12/2005 – 02/2009
<ul style="list-style-type: none"> <li>▪ DNA STR typing of evidence samples, including extraction, quantitation, amplification and profiling</li> <li>▪ Analysis of items of evidence for presence or absence of blood and/or semen as necessary</li> <li>▪ Prepare written reports on findings</li> <li>▪ Court testimony as necessary</li> </ul>	
Forensic Scientist; Oregon State Police, Division of Forensic Services Portland, OR	02/2005 – 12/2005
<ul style="list-style-type: none"> <li>▪ Participate in Controlled Substances Identification training program (2/05-7/05)</li> <li>▪ Analysis and identification of physical evidence related to controlled substances</li> <li>▪ Preparation of written reports on findings</li> <li>▪ Court testimony as necessary</li> </ul>	

**TRAINING**

▪ FBI DNA Auditor 2-Day Workshop—(16 hours)	04/2009
▪ Workshop for Laboratories Embarking on Validation of an Expert System—(16 hours), National Institute of Justice and the National Forensic Science Technology Center	06/2008
▪ Population Genetics in Forensic DNA Analysis—(24 hours), Dr. George Carmody <i>(class taken through the California Criminalistics Institute)</i>	08/2007
▪ Advanced Topics in Forensic Statistics—(8 hours) Promega Conference, Nashville, TN	10/2006
▪ STR Typing, Oregon State Police Forensic Science Division	12/2005-7/2006
▪ Evidence Handling and Identification of Controlled Substances Oregon State Police Forensic Science Division	02/2005-07/2005
▪ Illinois State Police Forensic Biologist Training Program Illinois State Police Southern Illinois Forensic Science Centre	04/2001-01/2002

**PROFESSIONAL MEETINGS**

17 <sup>th</sup> International Symposium on Human Identification, Nashville, TN Promega Corporation	10/9-10/12/2006
Sixth Annual Advanced DNA Technical Workshop- West, San Diego, CA Bode Technology	4/7-4/9/2009

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**APPENDIX D**

**List of Previous and Current NIJ Awards**

NIJ FY08 Solving Cold Cases with DNA; #2008-DN-BX-K414

NIJ FY08 Coverdell Forensic Science Improvement Grant Program; #2008-CD-BX-0077



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**APPENDIX E**

**Letters of Cooperation/Support from Collaborating Organizations**

Oregon State Police Crime Laboratory

Multnomah County District Attorney



**Oregon**

Theodore R. Kulongoski, Governor

*An ASCLD/LAB Accredited Laboratory since 1985*

**Department of State Police  
Forensic Services Division**

255 Capitol St. NE, 4<sup>th</sup> Floor

Salem, OR 97310

(503) 378-3720

FAX (503) 363-5475

**February 26, 2010**

## **Commitment to Provide Services**

**The Oregon State Police Forensic Services Division is committed to provide forensic evidence evaluation and DNA analysis services to the Portland Police Bureau in support of their effort to achieve case resolution for cold cases under the 2010 NIJ grant for the "Solving Cold Cases with DNA" grant.**

**It should be noted that prior to receiving funds from the Portland Police Bureau, using these grant funds, the OSP Forensic Services Division must first receive approval from the Oregon Legislature for spending limitation for this proposal. This request would be made following notification of approval of the grant funds by the NIJ to the Portland Police Bureau.**

A handwritten signature in cursive script that reads "Randall Wampler".

**Randall Wampler, Director  
Forensic Services Division**



MICHAEL D. SCHRUNK, District Attorney for Multnomah County

1021 SW Fourth Avenue • Room 600 • Portland, OR 97204-1193

Phone: 503 988-3162 • Fax: 503 988-3643 • [www.co.multnomah.or.us/da/](http://www.co.multnomah.or.us/da/)

March 4, 2010

Chief Rosanne Sizer  
Portland Police Bureau  
1111 SW 2<sup>nd</sup> Avenue, Room 1526  
Portland, Oregon 97204

Dear Chief Sizer:

I am writing in support of the Portland Police Bureau's application to the United States Department of Justice, National Institute of Justice for a "Solving Cold Cases with DNA" grant to be used to support the currently under-funded effort on the part of the Bureau, in partnership with this office, to address the problem of unsolved homicides in this jurisdiction.

When, in 2004, the Bureau made the commitment to attempt to resolve more than 273 existing "cold" homicide cases dating back to 1976, this office made its own commitment to the Bureau to provide support in the form of investigative, prosecutorial, and victim assistance resources. Based on the hard and productive work that has been done over the last six years, this office remains committed to the effort and will continue to provide the assistance needed by the Bureau.

The Multnomah County District Attorney's Office joins with the Portland Police Bureau in hoping that an infusion of additional funding by the National Institute of Justice will permit the investigative/prosecution partnership to be more successful in protecting the community from those responsible for murders currently unresolved.

Very truly yours,

MICHAEL D. SCHRUNK  
District Attorney  
Multnomah County

U.S. Department of Justice, Office of Justice Programs, National Institute of Justice  
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## APPENDIX F

### Timeline Chart

The following timeline is a continuation of our *2008 Solving Cold Case with DNA* program pending grant funding. The relevant milestones include notice of grant award, activation of grant in city's financial management system and authorization of the Oregon State Police Crime Laboratory inter-governmental agreement and semi-annual progress reports with the final progress report completed 30-days after the close of the grant period.

The progress reports will specify the total number of cold case homicides reviewed, the total number of cold case homicides with potential DNA evidence, the total number of cold case homicides with potential DNA evidence submitted to the Oregon State Police Crime Laboratory for testing, the total number of DNA profiles identified and entered into CODIS and the total number of CODIS hits.

March 12, 2010	Submit FY 2010 Solving Cold Cases with DNA grant application
November 1, 2010	Activation of FY 2010 grant, if awarded. Investigators continue reviewing cold case homicides and public safety aide resumes case management.
January 31, 2011	Complete and submit semi-annual progress report and financial status report to granting authority.
February 2011	Oregon State Police Forensic Scientist I position selection process completed and operational.

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**APPENDIX F, continued**

Project Timeline, continued

April 30, 2011	Complete and submit financial status report to granting authority.
July 31, 2011	Complete and submit semi-annual progress report and financial status report to granting authority.
October 31, 2011	Complete and submit financial status report to granting authority.
January 31, 2012	Complete and submit semi-annual progress report and financial status report to granting authority.
April 30, 2012	Complete and submit financial status report to granting authority.
May 31, 2012	Submit final progress report validating completed DNA grant results to granting authority. Submit final financial status report to granting authority.

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**APPENDIX G**

**Cold Case Homicide Summary Form**

**Unsolved Homicide Evaluations Prioritization Scale**

## Portland Police Bureau Cold Case Homicide Review Forms

<b>VICTIM INFORMATION</b>	
VICTIM'S NAME:	
NICKNAMES OR ALIAS:	
RACE AND GENDER:	
HEIGHT/WEIGHT:	
DATE OF BIRTH:	
VICTIMS CLOTHING/PERSONAL EFFECTS FOUND AT SCENE:	
VICTIM'S AFFILIATIONS (Gangs, organizations, groups):	
VICTIM'S ADDRESS:	
ADDITIONAL VICTIM INFORMATION:	

## Appendix G, continued

## Portland Police Bureau Cold Case Homicide Review Forms

<b>SUSPECT INFORMATION OR IDENTIFIED SUBJECT:</b>	
SUSPECT NAME:	
NICKNAME/ALIAS:	
DATE OF BIRTH:	
SOCIAL SECURITY NUMBER:	
GENDER/RACE:	
HIGHT/WEIGHT:	
HAIR COLOR:	
FACIAL HAIR:	
SCARS/TATOOS:	
SUSPECT'S ADDRESS: (PAST/PRESENT)	
SUSPECT'S WORK ADDRESS: (PAST/PRESENT)	
SUSPECT'S PHONE NUMBER: (CURRENT)	
IS SUSPECT ALIVE:	
WAS SUSPECT CHARGED:	
IS SUBJECT IN CUSTODY:	
IS SUSPECT IN DNA DATABASE:	
SUSPECTS CLOTHING AT TIME OF INCIDENT:	
SUSPECTS WEAPON:	
INDICATIONS OF INJURY TO SUSPECT:	
SUSPECTS OUTSTANDING FEATURES (Physical Disability, Mental Impairment, etc.)	
SUSPECTS AFFILIATIONS RELAVENT TO CRIME:	
SUSPECTS LIFESTYLE CHARATERISTICS:	
SUSPECT'S RELATIONSHIP TO VICTIM:	
SUSPECTS NEXT OF KIN (including name, address, phone number):	



## Portland Police Bureau Cold Case Homicide Review Forms

SUSPECT'S VEHICLE INFORMATION: Registered Owner: Vehicle License: State: Year: VIN Number: Make: Model: Color: Distinctive Features:	
SUSPECT'S CRIMINAL HISTORY:	ATTACH
ADDITIONAL SUSPECT INFORMATION:	

## Portland Police Bureau Cold Case Homicide Review Forms

<b>WITNESS/PERSON WITH KNOWLEDGE:</b>	
WITNESS NAME:	
NICKNAME/ALIAS:	
DATE OF BIRTH:	
ADDITIONAL WITNESS INFORMATION:	

<b>WITNESS/PERSON WITH KNOWLEDGE:</b>	
WITNESS NAME:	
NICKNAME/ALIAS:	
DATE OF BIRTH:	
ADDITIONAL WITNESS INFORMATION:	

<b>WITNESS/PERSON WITH KNOWLEDGE:</b>	
WITNESS NAME:	
NICKNAME/ALIAS:	
DATE OF BIRTH:	
ADDITIONAL WITNESS INFORMATION:	

<b>WITNESS/PERSON WITH KNOWLEDGE:</b>	
WITNESS NAME:	
NICKNAME/ALIAS:	
DATE OF BIRTH:	
ADDITIONAL WITNESS INFORMATION:	

## Portland Police Bureau Cold Case Homicide Review Forms

<b>EVIDENCE/FORENSICS</b>	
<b>GENERAL INFORMATION</b>	
ARE THERE PHOTOS:	
ARE THERE NEGATIVES:	
IS THERE A CRIME SCENE SKETCH:	
IS EVIDENCE IN PROPERTY ROOM:	
ARE PROPERTY RECEIPTS ATTACHED	
WHAT EVIDENCE WAS ORIGINALLY SUBMITTED TO THE LAB(Date)	
WHAT EVIDENCE HAS SUBSEQUENTLY BEEN SUBMITTED TO LAB (Date)	
DESCRIBE <b>DNA EVIDENCE</b> :	
HAS IT BEEN TESTED (PCR/STR/MITOCHONDRIAL):	
HAVE STANDARDS BEEN OBTAINED (FROM WHOM):	
HAS DNA PROFILE BEEN ESTABLISHED:	
HAVE RESULTS BEEN SUBMITTED TO CODIS:	
DESCRIBE <b>LATENT EVIDENCE</b> :	
HAVE LATENTS BEEN SUBMITTED (AFIS, IAFIS, OTHER)/DATE	

## Portland Police Bureau Cold Case Homicide Review Forms

HAVE ELIMINATION PRINTS BEEN OBTAINED (FROM WHOM):	
SUBJECTS PRINTS COMPARED TO:	
DESCRIBE <b>GENERAL EVIDENCE</b> : Footwear, foot impressions, tire impressions, tool marks, questioned documents, charred documents, writing, infrared analysis, ultra violet analysis, specialized photos or audio enhancement/ Entomology/ Computer searches, etc.)	
DESCRIBE <b>TRACE EVIDENCE</b> ((Fibers, fingernails, hairs, wigs, yarn fragments, buttons, rope, twine, clothing bedding, paint, glass, tape, fabric impressions, fibers in weapon, fibers under tape, stamps, envelopes, cloth sacks, plastic bags, cement, plaster, GSR tests, soil samples etc.):	
DESCRIBE <b>BALLISTIC EVIDENCE</b> :	
DESCRIBE FIREARMS:	
HAVE RESULTS BEEN SENT TO IBIS	
HAS INFORMATION BEEN SUBMITTED TO ATF:	
<b>OTHER EVIDENCE:</b>	

CASE RATING:

## Appendix G, continued

## Portland Police Bureau Cold Case Homicide Prioritization Scale

**UNSOLVED HOMICIDE EVALUATIONS**

Unsolved homicide cases will be reviewed in their entirety including viewing of all evidence. Following the review, the case will be given a priority number using the below criteria. This process will be used to determine if the case warrants re-investigation.

- Priority 1 - Suspect(s) have previously been identified. A warrant of arrest has previously been issued. A suspect has been identified by forensic methods. These cases will be given the highest priority for re-investigation.
- Priority 2 - There are witnesses who can assist in identifying the suspect(s). Information has been developed which identifies possible suspect(s). Evidence has been developed which can assist in identifying suspect(s). Initial investigation identifies witnesses who could not be located and/or need to be re-interviewed. These cases will be re-investigated.
- Priority 3 - Evidence has been preserved and modern technology, i.e. AFIS, DNA, drugfire and vacuum metal deposition, can be utilized to process and analyze evidence. These cases will be reclassified depending on the results of the additional laboratory analysis.
- Priority 4 - There are no known witnesses who can assist in identifying the suspect(s). There is no physical evidence that can assist in identifying the suspect(s). These cases will not be re-investigated.

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**APPENDIX H**

**Human Subjects Protection Paperwork**

### Protection of Human Subjects Assurance Identification/IRB Certification/Declaration of Exemption (Common Rule)

*Policy:* Research activities involving human subjects may not be conducted or supported by the Departments and Agencies adopting the Common Rule (56FR28003, June 18, 1991) unless the activities are exempt from or approved in accordance with the Common Rule. See section 101(b) of the Common Rule for exemptions. Institutions submitting applications or proposals for support must submit certification of appropriate Institutional Review Board (IRB) review and approval to the Department or Agency in accordance with the Common Rule.

Institutions must have an assurance of compliance that applies to the research to be conducted and should submit certification of IRB review and approval with each application or proposal unless otherwise advised by the Department or Agency.

<b>1. Request Type</b> <input type="checkbox"/> ORIGINAL <input type="checkbox"/> CONTINUATION <input checked="" type="checkbox"/> EXEMPTION	<b>2. Type of Mechanism</b> <input checked="" type="checkbox"/> GRANT <input type="checkbox"/> CONTRACT <input type="checkbox"/> FELLOWSHIP <input type="checkbox"/> COOPERATIVE AGREEMENT <input type="checkbox"/> OTHER: _____	<b>3. Name of Federal Department or Agency and, if known, Application or Proposal Identification No.</b> USDOJ OJP NIJ; NIJ-2010-2407
<b>4. Title of Application or Activity</b> NIJ FY 2010 Solving Cold Cases with DNA		<b>5. Name of Principal Investigator, Program Director, Fellow, or Other</b> Sergeant Paul Weatheroy, Portland Police Bureau

**6. Assurance Status of this Project (Respond to one of the following)**

- ☐ This Assurance, on file with Department of Health and Human Services, covers this activity:  
Assurance Identification No. \_\_\_\_\_, the expiration date \_\_\_\_\_ IRB Registration No. \_\_\_\_\_
- ☐ This Assurance, on file with (agency/dept) \_\_\_\_\_, covers this activity.  
Assurance No. \_\_\_\_\_, the expiration date \_\_\_\_\_ IRB Registration/Identification No. \_\_\_\_\_ (if applicable)
- ☐ No assurance has been filed for this institution. This institution declares that it will provide an Assurance and Certification of IRB review and approval upon request.
- ☒ Exemption Status: Human subjects are involved, but this activity qualifies for exemption under Section 101(b), paragraph See #8.

**7. Certification of IRB Review (Respond to one of the following IF you have an Assurance on file)**

- ☐ This activity has been reviewed and approved by the IRB in accordance with the Common Rule and any other governing regulations.  
by: ☐ Full IRB Review on (date of IRB meeting) \_\_\_\_\_ or ☐ Expedited Review on (date) \_\_\_\_\_  
☐ If less than one year approval, provide expiration date \_\_\_\_\_
- ☐ This activity contains multiple projects, some of which have not been reviewed. The IRB has granted approval on condition that all projects covered by the Common Rule will be reviewed and approved before they are initiated and that appropriate further certification will be submitted.

**8. Comments**

The exemption is provided by the National Institute of Justice.

<b>9. The official signing below certifies that the information provided above is correct and that, as required, future reviews will be performed until study closure and certification will be provided.</b>	<b>10. Name and Address of Institution</b> City of Portland 1120 SW Fifth Ave., Room 1250 Portland, OR 97204-1912	
<b>11. Phone No. (with area code)</b> (503) 823-4120 <b>12. Fax No. (with area code)</b> (503) 823-3588 <b>13. Email:</b> mayorsam@portlandonline.com	<b>14. Name of Official</b> Sam Adams	
<b>15. Title</b> Mayor	<b>16. Signature</b> 	
<b>17. Date</b> 3.5.10		Authorized for local Reproduction

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Public reporting burden for this collection of information is estimated to average less than an hour per response. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: OS Reports Clearance Officer, Room 503 200 Independence Avenue, SW., Washington, DC 20201. Do not return the completed form to this address.

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**APPENDIX I**

**Privacy Certificate**





## CITY OF PORTLAND, OREGON



### Bureau of Police

Dan Saltzman, Police Commissioner

Rosanne M. Sizer, Chief of Police

1111 S.W. 2nd Avenue • Portland, OR 97204 • Phone: 503-823-0000 • Fax: 503-823-0342

Integrity • Compassion • Accountability • Respect • Excellence • Service

## Privacy Certificate

Grantee1, City of Portland, Oregon Mayor Sam Adams and Portland Police Bureau Sergeant Paul Weatheroy, certifies that data *identifiable to a private person 2* will not be used or revealed, except as authorized in 28 CFR Part 22, Sections 22.21 & 22.22.

### Brief Description of Project (required by 28 CFR §22.23(b):

Although human subjects are involved, the City of Portland, Oregon Police Bureau is exempt from the Protection of Human Subjects Assurance Identification/IRB Certification due to the nature of the USDOJ OJP NIJ FY 2010 grant solicitation, *Solving Cold Cases with DNA*. The exemption is provided by the National Institute of Justice.

Grantee certifies that any private person from whom identifiable information is collected or obtained shall be notified, in accordance with 28 CFR §22.27, that such data will only be used or revealed for research or statistical purposes and that compliance with the request for information is not mandatory and participation in the project may be terminated at any time. In addition, grantee certifies that where findings in a project cannot, by virtue of sample size or uniqueness of subject, be expected to totally conceal the identity of an individual, such individual shall be so advised.

**Procedures to notify subjects that such data will only be used or revealed for research or statistical purposes and that compliance with the request for information is not mandatory and participation in the project may be terminated at any time as required by 28 CFR §22.23(b)(4):**

Not applicable since an exemption has been provided by the National Institute of Justice. See Protection of Human Subjects Assurance Identification/IRB Certification/Declaration of Exemption form.

**If notification of subjects is to be waived, pursuant to 28 CFR §22.27(c), please provide a justification:**

Not applicable since an exemption has been provided by the National Institute of Justice. See Protection of Human Subjects Assurance Identification/IRB Certification/Declaration of Exemption form.

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Grantee certifies that project plans will be designed to preserve the confidentiality of private persons to whom information relates, including where appropriate, name-stripping, coding of data, or other similar procedures.

**Procedures developed to preserve the confidentiality of personally identifiable information, as required by 28 CFR §22.23(b)(7):**

Not applicable since an exemption has been provided by the National Institute of Justice. See Protection of Human Subjects Assurance Identification/IRB Certification/Declaration of Exemption form.

Grantee certifies that, if applicable, a log will be maintained indicating that (1) identifiable data have been transferred to persons other than employees of NIJ, BJA, BJS, OJJDP, OVC, OJP, or grantee/contractor/subcontractor staff; and (2) such data have been returned or that alternative arrangements have been agreed upon for future maintenance of such data, in accordance with 28 CFR §22.23(b)(6).

**Justification for the collection and/or maintenance of any data in identifiable form, if applicable:**

Not applicable since an exemption has been provided by the National Institute of Justice. See Protection of Human Subjects Assurance Identification/IRB Certification/Declaration of Exemption form.

**Procedures for data storage, as required by 28 CFR §22.23(b)(5):**

Not applicable since an exemption has been provided by the National Institute of Justice. See Protection of Human Subjects Assurance Identification/IRB Certification/Declaration of Exemption form.

Grantee certifies that all contractors, subcontractors, and consultants requiring access to identifiable data will agree, through conditions in their subcontract or consultant agreement, to comply with the requirements of 28 CFR §22.24, regarding information transfer agreements. Grantee also certifies that NIJ will be provided with copies of any and all transfer agreements before they are executed as well as the name and title of the individual(s) with the authority to transfer data.

## Appendix I, continued

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**Description of any institutional limitations or restrictions on the transfer of data in identifiable form, if applicable:**

Not applicable since an exemption has been provided by the National Institute of Justice. See Protection of Human Subjects Assurance Identification/IRB Certification/Declaration of Exemption form.

**Name and title of individual with the authority to transfer data:**

Not applicable since an exemption has been provided by the National Institute of Justice. See Protection of Human Subjects Assurance Identification/IRB Certification/Declaration of Exemption form.

Grantee certifies that access to the data will be limited to those employees having a need for such data and that such employees shall be advised of and agree in writing to comply with the regulations in 28 CFR Part 22.

Grantee certifies that all project personnel, including subcontractors, have been advised of and have agreed, in writing, to comply with all procedures to protect privacy and the confidentiality of personally identifiable information.

**Access to data is restricted to the following individuals, as required by 28 CFR §22.23(b)(2):**

Principal Investigator(s)

Not applicable since an exemption has been provided by the National Institute of Justice. See Protection of Human Subjects Assurance Identification/IRB Certification/Declaration of Exemption form.

Project Staff

Not applicable since an exemption has been provided by the National Institute of Justice. See Protection of Human Subjects Assurance Identification/IRB Certification/Declaration of Exemption form.

Contractors, Subcontractors, and/or consultants

Not applicable since an exemption has been provided by the National Institute of Justice. See Protection of Human Subjects Assurance Identification/IRB Certification/Declaration of Exemption form.

## Appendix I, continued

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Grantee certifies that adequate precautions will be taken to ensure administrative and physical security of identifiable data and to preserve the confidentiality of the personally identifiable information.

**Procedures to ensure the physical and administrative security of data, as required by 28 CFR §22.25(b), including, if applicable, a description of those procedures used to secure a name index:**

Not applicable since an exemption has been provided by the National Institute of Justice. See Protection of Human Subjects Assurance Identification/IRB Certification/Declaration of Exemption form.

**Procedures for the final disposition of data, as required by 28 CFR §22.25:**

Not applicable since an exemption has been provided by the National Institute of Justice. See Protection of Human Subjects Assurance Identification/IRB Certification/Declaration of Exemption form.

**Name and title of individual authorized to determine the final disposition of data:**

Not applicable since an exemption has been provided by the National Institute of Justice. See Protection of Human Subjects Assurance Identification/IRB Certification/Declaration of Exemption form.

Grantee certifies that copies of all questionnaires, informed consent forms and informed consent procedures designed for use in the project are attached to this Privacy Certificate.

Grantee certifies that project findings and reports prepared for dissemination will not contain information which can reasonably be expected to be identifiable to a private person, except as authorized by 28 CFR §22.22.

Grantee certifies that the procedures described above are correct and shall be carried out.

Grantee certifies that the project will be conducted in accordance with all the requirements of the Omnibus Crime Control and Safe Streets Act of 1968 as amended and the regulations contained in 28 CFR Part 22.

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Grantee certifies that NIJ shall be notified of any material change in any of the information provided in this Privacy Certificate.

Signature (s):

SGT. Paul Webb 19502 (Principal Investigator)

Comm. M. A. Cur (Principal Investigator)

[Signature] (Institutional Representative)

Date: 3/4/10

**Notes:**

- 1 Please include the name of the Principal Investigator(s) for this project as well as the name of the person representing the institution receiving the grant funds.
- 2 *Information identifiable to a private person* is defined in 28 CFR §22.2(e) as "information which either--(1) Is labeled by name or other personal identifiers, or (2) Can, by virtue of sample size or other factors, be reasonably interpreted as referring to a particular person."

U.S. Department of Justice, Office of Justice Programs, National Institute of Justice  
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Budget Narrative  
Application Attachment 2

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**Budget Narrative**

Section A: Personnel (\$168,152.60) This expense allows the Cold Case Homicide Unit to continue its successful program. The four rehired limited term part-time employee investigators will be tasked with reviewing 157 cold case homicides, entry of the cold case homicide summaries into the Cold Case Homicide Unit database and reviewing the associated evidence for each case. The review process expedites the submission of potential DNA evidence to the Oregon State Police Crime Laboratory. The investigators' work allows the bureau detectives to focus their investigative efforts on the cold case homicide follow-up, which includes interviews, surveillance and moving the case through the judicial process.

Investigator costs are calculated based on the following:

- One hundred fifty-seven cold case homicides to review for potential biological evidence at an average of 40 hours per case equals 6,280 hours of investigative review time.
- Four investigators working 28 hours each for a total of 112 investigative hours per week, equals 448 hours per month for 14 months for a total of 6,280 hours.

Grant funding also allows the rehiring of employment of one half-time, limited term Public Safety Aide (PSA). The PSA is assigned to the Cold Case Homicide Unit and performs vital functions for the unit including performing background checks on suspects and witnesses; transcription of reports, memos and correspondence; data entry of case information; and tracking evidence submitted to the Oregon State Police Crime Laboratory. The PSA will work 20 hours per week for the duration of the new grant period.

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Grant funding will allow the rehiring of a part-time limited term Community Outreach Coordinator who assists the Unit with public outreach efforts.

Section B: Fringe Benefits (\$13,016.69) These expenses reflect the employer's and employees' benefit costs.

Section C: Travel (\$ - 0 -) There are no associated costs with this request.

Section D: Equipment (\$ - 0 -) There are no associated costs with this request.

Section E: Supplies (\$15,143.50) This expense provides the Oregon State Police Crime Laboratory with essential and mandated supplies for the Forensic Scientist I position. This expense is necessary for compliance with the State's protocols regarding the integrity of non-contamination of workspace and materials.

Section F: Construction (\$ - 0 -) There are no associated costs with this request.

Section G: Consultants/Contracts (\$84,139.21) This expense provides for the hiring of 1.0 FTE limited term full-time Forensic Scientist I at the Oregon State Police Crime Laboratory for a 12 month period. This position will screen and process potential DNA evidence submitted by the bureau's Cold Case Homicide Unit. The Lab will create a unique identifying number within their financial management system in order to track wages and benefits clearly as FY 2010 grant funds.

Section H: Other Costs (\$ - 0 -) There are no other costs associated with this request.

Section I: Indirect Costs (\$ - 0 -) There are no indirect costs associated with this request.

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**Budget Detail**

**A. Personnel:**

<u>Position</u>	<u>Computation</u>	<u>Cost</u>
Senior Administrative Specialists (Retired bureau homicide detectives assigned to the Cold Case Unit)		
Dennis Baker      14 months	\$21.59 per hour x 1,570 hours	\$ 33,896.30
Cheryl Kanzler      14 months	\$21.59 per hour x 1,570 hours	\$ 33,896.30
Michael Stahlman      14 months	\$21.59 per hour x 1,570 hours	\$ 33,896.30
George Young      14 months	\$21.59 per hour x 1,570 hours	\$ 33,896.30
Community Outreach Specialist	\$21.59 per hour x 480 hours	\$ 10,363.20
Public Safety Aide      18 months	\$15.42 per hour x 1040 hours	\$ 22, 204.80
	<b>Sub-total:</b>	<b>\$168,152.60</b>

**B. Fringe Benefits:**

Workers comp - ER share	\$168,152.60 x 0.00091	\$ 153.02
SS ER share	\$168,152.60 x 0.062	\$ 10,425.46
Medicare ER share	\$168,152.60 x 0.0145	\$ 2,438.21
	<b>Sub-total:</b>	<b>\$ 13,016.69</b>

**Total Personnel and Fringe Benefits:      \$181,169.29**

**C. Travel:**      Not applicable

**D. Equipment:**      Not applicable



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E. Supplies:

Supplies are for the Oregon State Police Crime Laboratory Forensic Scientist I position.

<u>Supply Item</u>	<u>Computation</u>	<u>Cost</u>
Computer workstation		\$ 1,200.00
PC Monitor		\$ 300.00
GMID X Client Software license		\$ 7,000.00
LIMS license		\$ 3,000.00
Bio-evidence extraction hood		\$ 1,500.00
Camera		\$ 400.00
Pipettes	4 x \$186.00 each	\$ 744.00
Magnifying exam light		\$ 300.00
Lab stool (Oregon State Ergonomic Standards and workplace protocol)		\$ <u>699.50</u>
<b>Sub-total:</b>		<b>\$ 15,143.50</b>

F. Construction: Not applicable

G. Consultants/Contracts:

<u>Position</u>	<u>Computation</u>	<u>Cost</u>
Oregon State Police Crime Lab Forensic Scientist I	12 months (salaried position)	\$ 53,952.00
Fringe & Benefits		
Employer FICA	\$53,952.00 x 7.6%	\$ 4,127.33
Retirement	\$53,952.00 x 21%	\$ 11,367.69
Health Insurance	12 months x \$1,220.00	\$ 14,640.00
Worker's Comp	12 months x \$2.60	\$ 31.20
Employer Relations Board	12 months x \$1.75	\$ <u>21.00</u>

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**Total Fringe & Benefits:   \$   30,187.21**

**Total Wages, Fringe & Benefits   \$   84,139.21**

H. Other Costs:       Not applicable

I. Indirect Costs:     Not applicable

**Budget Summary**

<u>Budget Category</u>	<u>Amount</u>
A. Personnel Costs:	\$168,152.60
B. Fringe Benefits:	\$ 13,016.69
C. Travel:	\$ - 0-
D. Equipment:	\$ - 0-
E. Supplies:	\$ 15,143.50
F. Construction:	\$ - 0-
G. Consultants/Contracts:	\$ 84,139.21
H. Other Costs:	\$ - 0-
I. Indirect Costs:	\$ - 0-
<b>Total Project Costs:</b>	<b>\$280,452.00</b>
<b>Federal Request:</b>	<b>\$280,452.00</b>
<b>Non-Federal Amount:</b>	<b>\$ - 0-</b>

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Data Collection Plan  
Application Attachment 4

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**Data Collection Plan for Performance Measures**

With the implementation of the 2008 "Solving Cold Cases with DNA" grant, numerous performance measures have been implemented. Our current system includes a comprehensive database where all Cold Case Homicides are captured and as each case review is completed, the review is entered into the Cold Case Unit's database with a corresponding case number. Our system also tracks the number of potential biological samples by case number as they are submitted to the Oregon State Police Crime Laboratory (OSPCL).

Our partner for this application is the Oregon State Police Crime Laboratory, which provides the Cold Case Homicide Unit sergeant with quarterly reports, which contain documentation of DNA profiles generated from the submitted evidence. The lab also provides the number of profiles suitable for entry into CODIS and the number of CODIS hits. These statistics are entered into the Cold Case Homicide Unit database and will be used, as the basis for our semi-annual progress reports, which include the required six performance metrics. The metrics include the number of cold case homicides reviewed, the number of cold case homicides reviewed in which biological evidence still exists, the number of cold case homicides with evidence forwarded for DNA analysis, the number of cold case homicides that yielded DNA profiles, the number of DNA profiles entered into CODIS and the number of CODIS hits.

The quarterly financial reports are generated through the City of Portland, Oregon, Office of Management and Finance and will be submitted as required. All information used to generate the progress reports, financial reports and the final comprehensive progress report will be maintained permanently in accordance with Portland City Code.