



**U.S. Department of Housing and  
Urban Development**

Region X, Portland Field Office  
Office of Community Planning and Development

400 Southwest Sixth Avenue  
Suite 700  
Portland, OR 97204-1632  
(971) 222-2610  
FAX (971) 222-2670

July 29, 2009

REC'D JUL 31 2009

Margaret Van Vliet, Director  
Portland Housing Bureau  
421 SW 6<sup>th</sup> Avenue, Suite 1100  
Portland, OR 97204

Dear Ms. Van Vliet:

Congratulations! I am pleased to inform you that the Homelessness Prevention and Rapid Re-Housing Program (HPRP) Substantial Amendment to your jurisdiction's FY 2008 Action Plan has been approved for funding in the amount of \$4,172,282. The amount indicated is the amount originally allocated by HUD and stipulated in the HPRP Notice, published on March 19, 2009.


You will also be pleased to know that HUD has determined there is good cause to waive the provisions of the HPRP Notice that would prohibit the city from subgranting to a public housing authority. The city had requested a waiver of this limitation, and may now proceed to subgrant HPRP funds to the Housing Authority of Portland. A copy of HUD's July 27 memo approving the waiver is attached.

Enclosed are three signed grant agreements that, together with your approved HPRP Substantial Amendment and the HPRP Notice, constitute a contract between HUD and the City of Portland and provide other information needed to expedite the implementation of this grant. Please be reminded that although the signed grant agreement is effective as of the date of HUD's signature, your jurisdiction's authorized representative must sign and return two of the three grant agreements within 15 days of the date that HUD signed the grant agreement, per Section IV.F.4 of the HPRP Notice. Also, note that the statutory two- and three-year deadlines for expenditure of funds begin on the date that the grant agreement is signed by HUD. Please respond to any conditions/issues incorporated into the grant agreement within the timeframes indicated. The execution of all subgrantee contracts must be completed by September 30, 2009. Significant changes to programs after the grant execution date should be discussed with the field office to ensure consistency with HPRP standards and guidelines.

As authorized under Title XII of the American Recovery and Reinvestment Act of 2009 (ARRA), HPRP provides financial assistance and services to prevent individuals and families from becoming homeless and help those who are experiencing homelessness to be quickly re-housed and stabilized. As a recipient of HPRP funding, HUD encourages your jurisdiction to collaborate with eligible entities to maximize the expeditious and coordinated use of other ARRA funds. HUD further encourages grantees to take advantage of the technical assistance that has been made available by the department. See <http://www.hud.gov/recovery> or <http://www.hudhre.info> for more information.

If you have questions or need assistance, please contact Todd Adkins, CPD Representative, at (971) 222-2611 or [todd.i.adkins@hud.gov](mailto:todd.i.adkins@hud.gov). Your timely cooperation is appreciated.

Sincerely,



*dc* Doug Carlson, Director  
Office of Community Planning and Development

Enclosures



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
WASHINGTON, DC 20410-7000

OFFICE OF THE ASSISTANT SECRETARY FOR  
COMMUNITY PLANNING AND DEVELOPMENT

**JUL 27 2009**

MEMORANDUM FOR: Doug Carlson, Director, Office of Community Planning and  
Development, Portland Field Office, OED  
*[Handwritten signature]*

FROM: Mercedes Márquez, Assistant Secretary, D

SUBJECT: Request for Waiver to Allow Public Housing Agencies as Subgrantees  
for the Homelessness Prevention and Rapid Re-Housing Program  
(HPRP), Portland, Oregon

This memorandum is in response to a City of Portland, Oregon, June 2, 2009, request to the Portland Field Office for a waiver of the limitation on subgranting Homelessness Prevention and Rapid Re-Housing Program (HPRP) funds authorized and appropriated through the American Recovery and Reinvestment Act of 2009. According to subsections III.B. and III.C. of the revised Notice of Allocation, Application Procedures, and Requirements for Homelessness Prevention and Rapid Re-Housing Program Grantees under the American Recovery and Recovery Act of 2009 (HPRP Notice), metropolitan cities, urban counties, and territories may distribute all or part of their grant amounts to private non-profit organizations or another local government. The City has requested a waiver of this limitation in order to subgrant HPRP funds to the local public housing authority (PHA).

In its waiver request, the City provided sufficient information for HUD to conclude the following:

1. HPRP participants will be selected in a manner that will ensure PHA residents are not unfairly selected over other eligible individuals and families;
2. utilizing the PHA as a subgrantee will result in an efficient and effective program that benefits HPRP participants; and,
3. the PHA has proven capacity to serve homeless persons.

Therefore, HUD has determined that there is good cause to waive the provisions of the HPRP Notice that would prohibit the City from subgranting to a PHA. Please inform the City of Portland of this approval of its waiver request in writing.

If you or your staff have questions concerning this matter, you may contact Deputy Assistant Secretary for Special Needs Mark Johnston at (202) 708-1590.

**Grant No.: S09-MY-41-0001**

**Official Contact Person: Ryan Deibert**

**Telephone No.: (503) 823-2368**

**FAX: (503) 823-2387**

**E-mail Address: [ryan.deibert@ci.portland.or.us](mailto:ryan.deibert@ci.portland.or.us)**

**Tax ID No.: 93-6002236**

**Unit of Government No. (if applicable): 411098**

**DUNS No.: 054971197**

## **GRANT AGREEMENT**

### **HOMELESSNESS PREVENTION AND RAPID RE-HOUSING PROGRAM**

This Grant Agreement is made by and between the U.S. Department of Housing and Urban Development (HUD) and the City of Portland, Oregon (Grantee) for the Homelessness Prevention and Rapid Re-Housing Program (HPRP) in the amount of \$4,172,282 pursuant to the provisions under the Homelessness Prevention Fund heading of Division A, Title XII of the American Recovery and Reinvestment Act of 2009, Public Law 111-5, 123 Stat. 115 (Feb. 17, 2009) (Recovery Act). The requirements set forth in the Notice of Allocations, Application Procedures, and Requirements for Homelessness Prevention and Rapid Re-Housing Program Grantees under the American Recovery and Reinvestment Act of 2009, dated on March 19, 2009, and as may be amended (the Notice), the requirements set forth under the Homelessness Prevention Fund heading of Title XII, and sections 1512, 1515, and 1553 of the Recovery Act, and the Grantee's submissions pursuant to the Notice are incorporated as part of this Agreement.

In reliance upon the Grantee's submissions pursuant to the Notice, HUD agrees, upon execution of this Grant Agreement, to provide the Grantee with the agreed HPRP grant funds. The Grantee agrees to distribute and use its HPRP grant funds as specified in the submission to HUD that HUD approved pursuant to the Notice.

The Grantee is responsible for ensuring that each entity that administers all or a portion of the Grantee's HPRP grant funds or receives all or a portion of the Grantee's HPRP grant funds to carry out HPRP activities fully complies with the HPRP requirements.

The period of this Grant Agreement begins on the date the HUD official signs this Grant Agreement (Availability Date) and ends on the date that is three years after the Availability Date.

The Grantee authorizes HUD to increase the amount of HPRP grant funds available to the Grantee pursuant to this Grant Agreement by execution of an amendment by HUD, without the Grantee's execution of the amendment or other consent. If the Grantee fails to expend 60 percent

of the grant within 2 years of the Availability Date HUD may, by its execution of an amendment, deobligate the funds required to be expended without the Grantee's execution of the amendment or other consent.

The following parties execute this Grant Agreement on the dates set forth below as follows:

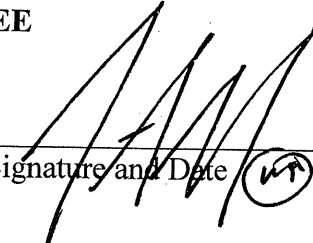
**UNITED STATES OF AMERICA**  
**Secretary of Housing and Urban Development**

By: Henry G. Donovan 7/30/09  
Signature and Date

for Doug Carlson  
Typed or Written Name of Authorized Official

Director, Office of Community Planning and Development  
Title

**GRANTEE**

By:  8/12/09  
Signature and Date

SAM ADAMS  
Typed or Written Name of Authorized Official

MAYOR  
Title

APPROVED AS TO FORM

  
CITY ATTORNEY