

## FINANCIAL IMPACT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Christine Moody		3-1095	2. Bureau/Office/Dept. Procurement Services
4a. To be filed (date)	4b. Calendar (Check One) Regular      Consent      4/5ths <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	5. Date Submitted to FPD Budget Analyst: December 7, 2009	

### **1) Legislation Title:**

\*Authorize an Intergovernmental Agreement with the Portland Development Commission (PDC) for the Workforce Training & Hiring Program and Technical Assistance Program (Ordinance)

### **2) Purpose of the Proposed Legislation:**

Continuing an agreement with the Portland Development Commission to perform compliance services for the Workforce Training & Hiring Program and Technical Assistance Program.

### **3) Revenue:**

**Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If new revenue is generated please identify the source.**

The current legislation will generate \$250,000 for the City of Portland Bureau of Purchases.

### **4) Expense:**

**What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years) (If the action is related to a grant or contract please include the local contribution or match required)**

There are no costs to the City.

**Staffing Requirements:**

**5) Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term or permanent positions. If the position is limited term please indicate the end of the term.)*

No.

**6) Will positions be created or eliminated in future years as a result of this legislation?**

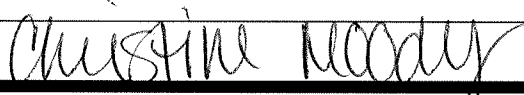
No

**Complete the following section only if an amendment to the budget is proposed.**

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Center Code column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Amount

Christine Moody



APPROPRIATION UNIT HEAD (Typed name and signature)



# CITY OF PORTLAND

## OFFICE OF MANAGEMENT AND FINANCE

Sam Adams, Mayor  
Kenneth L. Rust, Chief Administrative Officer  
Jeffrey B. Baer, Director, Bureau of Internal Business Services

Christine Moody  
Chief Procurement Officer  
Procurement Services  
1120 S.W. Fifth Avenue, Rm. 750  
Portland, Oregon 97204-1912  
(503) 823-5047  
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**DATE:** December 14, 2009  
**TO:** Mayor Sam Adams  
**FROM:** Christine Moody *CM*  
**RE:** \*Authorize an Intergovernmental Agreement with the Portland Development Commission (PDC) for the Workforce Training & Hiring Program and Technical Assistance Program (Ordinance)

1. **INTENDED THURSDAY FILING DATE:** December 31, 2009
2. **REQUESTED COUNCIL AGENDA DATE:** January 6, 2010
3. **CONTACT NAME & NUMBER:** Christine Moody ~ 823-1095
4. **PLACE ON:** ☒ **CONSENT** ☐ **REGULAR**
5. **BUDGET IMPACT STATEMENT ATTACHED:** ☒ **Yes** ☐ **No** ☐ **N/A**
6. **THREE (3) ORIGINALS OF CONTRACT "APPROVED AS TO FORM" BY CITY ATTORNEY ATTACHED:** ☐ **Yes** ☐ **No** ☒ **N/A**

7. **BACKGROUND/ANALYSIS:**

The Bureau of Purchases previously provided Contract Compliance Services to the Portland Development Commission. These compliance services include implementing the City's Workforce Training & Hiring Program—collecting and analyzing workforce apprenticeship data on PDC construction projects, attending pre-proposal and pre-construction meetings, reviewing application for Equal Employment Opportunity certification, developing reports of apprenticeship data, etc. PDC desires Procurement Services, Outside Services Group, to collect this information and perform these tasks.

**Legal issues** - none known

**Controversial issues** - none known

**Citizen participation** - none

**Link to current city policies** - none

**Other governmental participation** - none

8. **FINANCIAL IMPACT:**

Generates \$250,000 in revenue for Procurement Services.

9. **RECOMMENDATION/ACTION REQUIRED:**

Approve the Intergovernmental Agreement.

*An Equal Opportunity Employer*

*To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.*