

**AMENDMENT NO. 1**  
Subrecipient Contract No. 38345

The above referenced Subrecipient Contract between the City of Portland (City) acting by and through its Bureau of Housing and Community Development (BHCD) and Cascade AIDS Project (CAP) (Subrecipient) is hereby amended as follows:

Scope of Services

Subrecipient is to provide for one additional FTE to leverage shelter plus care vouchers and for tenant-based and project-based rent assistance per attached budget, Exhibit A.

Compensation and Method of payment

The contract will be increased by an additional \$6,000 in General Fund and \$135,035 in HOPWA funds.

It is agreed that total compensation under this Contract shall not exceed SIX HUNDRED FOURTY TWO THOUSAND AND THIRTEEN DOLLARS (\$642,013).

All other terms and conditions of Contract No. 38345 between the City of Portland and Cascade AIDS Project shall remain the same.

**CASCADE AIDS PROJECT**

**CITY OF PORTLAND**

Mary Marshall 3/4/2009  
Authorized Signature Date  
Mary Marshall  
Director - Finance & Operations  
Print or type Name and Title

[Signature] 3/4/09  
Interim Bureau Director Date  
Bureau of Housing and  
Community Development

APPROVED AS TO FORM:  
APPROVED AS TO FORM:

Linda Meng KAM  
CITY ATTORNEY 3-5-09  
Linda Meng, City Attorney Date

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Gary Blackmer Date  
Auditor of the City of Portland

**EXHIBIT A**

<b>HOPWA BUDGET 2008-2009</b>		<b>\$642,013</b>
<b>EXPENSES</b>		
<b>SUPPORTIVE SERVICES</b>		
Staff Training – Education/Housing Direct Service Training		1,100
Volunteer Training and Recognition		2,500
Mileage and Parking – Local Travel for in-home visits		7,750
Office Rent - Lease of Client Intake Center		19,627
Telephone – Communication		3,830
Postage		65
Printing		330
Office Supplies for Program Activities		2,000
Advertising/Outreach – for posting a HOPWA position		540
Equipment Rental		1,500
Facility Rental (Warehouse storage unit)		2,600
Operations Support		13,000
Contract Services (program brochure and material translation)		300
Intake Support		150
<b>SUBTOTAL</b>		<b>\$55,292</b>
<b>RENTAL ASSISTANCE</b>		
Personnel		234,596
Tenant-Based Rental Assistance		118,852
Project-Based		121,874
NHA (PBRA)		21,400
<b>SUBTOTAL</b>		<b>\$496,744</b>
<b>ADMINISTRATIVE COSTS 7%</b>		
Administrative Services		42,651
<b>SUBTOTAL</b>		<b>\$42,651</b>
<b>May 2008 Invoice</b>		<b>\$41,348</b>
<b>General Fund Staff Training</b>		<b>\$6,000</b>
<b>TOTAL BUDGET</b>		<b>\$642,013</b>