Hire Site

HIRE SITE
TIMELINE AND WORK PLAN
JULY 2007- MARCH 2008

JULY 2007	ACTION	TIME & LOCATION
July 10	General Meeting- Timeline and Work Plan	Completed
July 12-30	Stakeholder Assessments & one-on-one meetings	Completed
July 12-30	Job Seeker Assessments	Completed
AUGUST 2007		
August 1	General Meeting- Assessment Summary	Completed
August 9	Focus Group	Completed
August 15	Focus Group	Completed
August 19	Focus Group	Completed
August 19-31	Feasibility Analysis of potential sites	Completed
SEPTEMBER 2007		
September 5	General Meeting- Feasibility Analysis & Focus Group results	Completed
September 6-15	One-on-one updates with stake holders	Ongoing

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OCTOBER 2007		
October 9	**Grant RFP Released**	**Completed**
October 10	**General Meeting- Project Update**	**Completed**
NOVEMBER 2007		
November 9	**Grant RFP Due**	**Completed**
November 10 – December 12	**Review Proposals and selection of finalist, interviews**	**Completed**
DECEMBER 2007		
December 12	**Begin Lease negotiations**	**Ongoing**
December 17	**Begin Grant negotiations**	**Ongoing**
December 18	**Issue of Intent to Award Grant**	**Completed**
December 26	**Begin Good Neighbor Agreement process**	**Ongoing**

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JANUARY 2008		
January	Continue Grant negotiations	Completed
January 3	General Meeting / Potential Neighbor Meeting with Mayor regarding Good Neighbor Agreement	Completed
February 2008		
February 1-28	Continue Grant negotiations	Completed
February 28	Second Potential Neighbor Meeting regarding Good Neighbor Agreement	Completed
March 2008		
March	Continue Good Neighbor Agreement process	Ongoing
March 5	City Council considers Grant Agreement	Time: 9:30 a.m. City Council Chambers City Hall
March 6	Upon Council approval, execution of Grant Agreement	Pending
March 7-14	Continue lease negotiations, execute Lease Agreement	Ongoing
TBD	Third potential neighbor meeting regarding Good Neighbor Agreement	TBD

Focus Group

Goal:

To get feedback on key considerations and priorities for Hire Site.

- Each focus area concentrated on a key consideration for siting
- Each focus area listed considerations, criteria to be weighed and considered
- Reviewed in accordance with best practice recommendations

Focus Group Areas

- ***Focus area 1:***

  "Consideration for Minimum area"

- ***Focus Area 2:***

  "Physical accommodations"

- ***Focus area 3:***

  "Accessibility"

- ***Focus area 4:***

  "Minimizing Neighborhood Impacts"

Focus Group Minimal Siting Criteria

- **Build it right the first time**
- **Proximity to traffic lights and existing location**
- **Visible to employers**
- **Separate cars and pedestrian and not create congestion**
- **Circular drive not on street**
- **Bicycle racks**
- **Long-term solution and sustainable**
- **Unisex restrooms**
- **Meeting room**
- **Trash Dumpsters**
- **Separate traffic flow**
- **Sufficient lighting for safety**
- **Site needs to fit into the neighborhood**
- **Trees as buffers**
- **MAX access**
- **Easy freeway access**
- **Good access for driving in and driving out**

Focus Group Minimal Siting Criteria

- Find a location that the workers could actually help build or customize
- Hours of operation from 6:00 am to 2:00 pm
- Good signage
- Limit sprawl
- Workers self-organized to do neighborhood clean-ups and neighborhood projects
- Keep constant dialogue between stakeholders, communication and respect
- Create a space that the community takes a part in, invite the community to be a part of, create a design for the community
- Remove negative influences and co-mingling of those influences
- Make sure building fits into the neighborhood
- Hours of operation from 6:00am-2:00pm
- Do not impact street parking
- Limit traffic and noise at night

NE MARTIN LUTHER KING
NE EVERETT ST
NE GRAND AVE
N
Image © 2007 Metro, Portland Oregon
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Google

NE EVERETT ST
NE MLK
NE GRAND
NE DAVIS
Image © 2007 Metro, Portland Oregon
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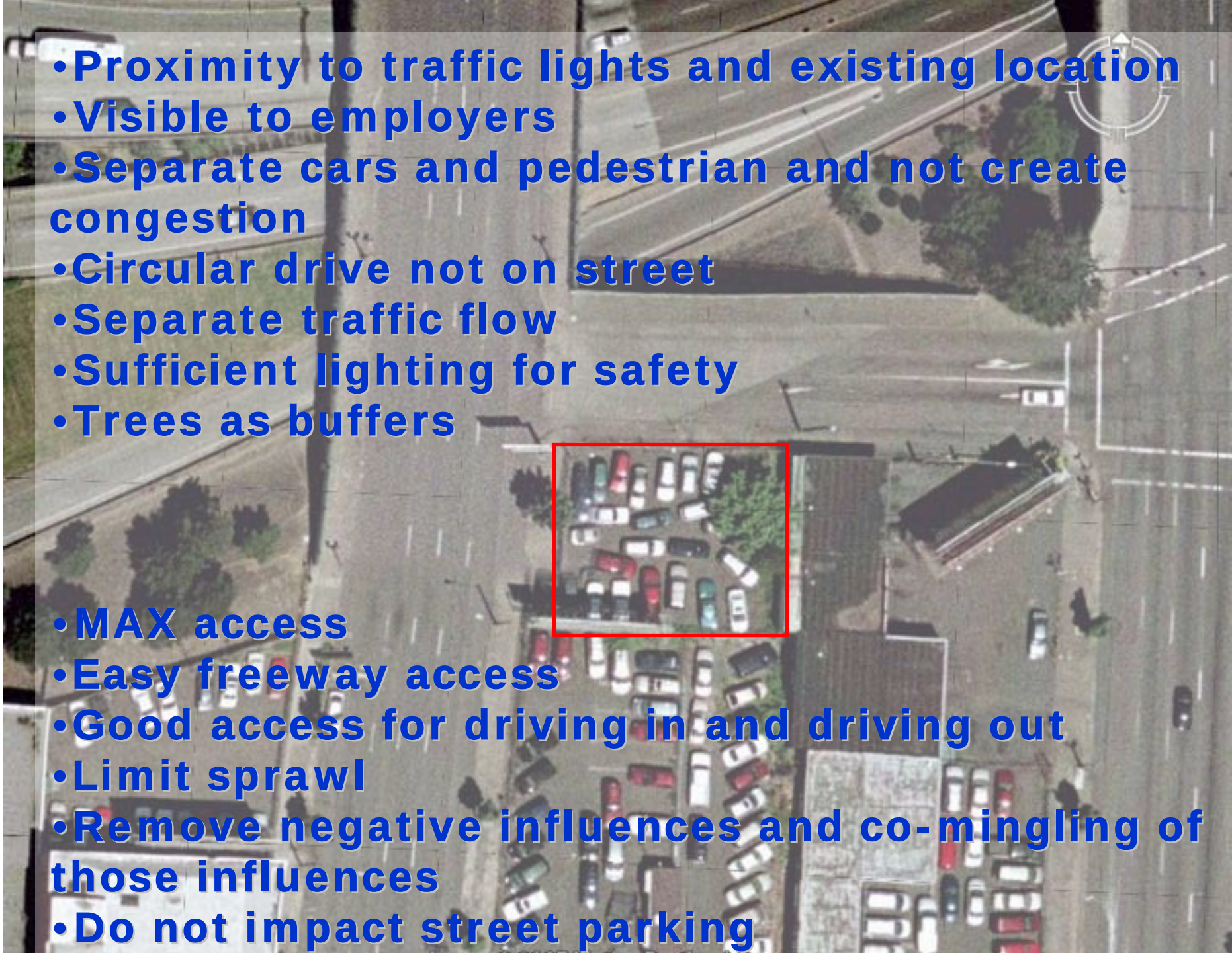
Eye alt 840 ft



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- Trees as buffers

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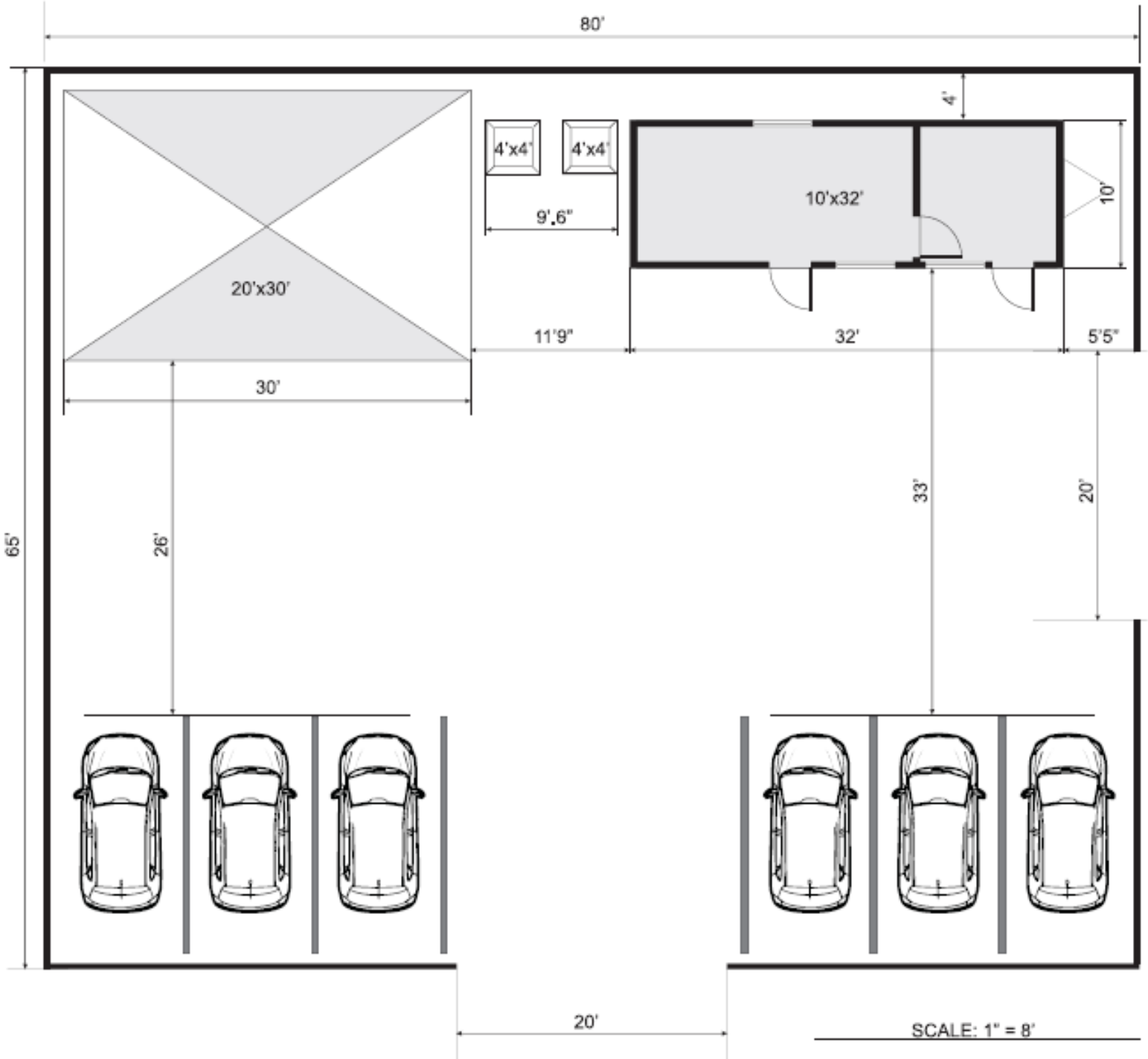
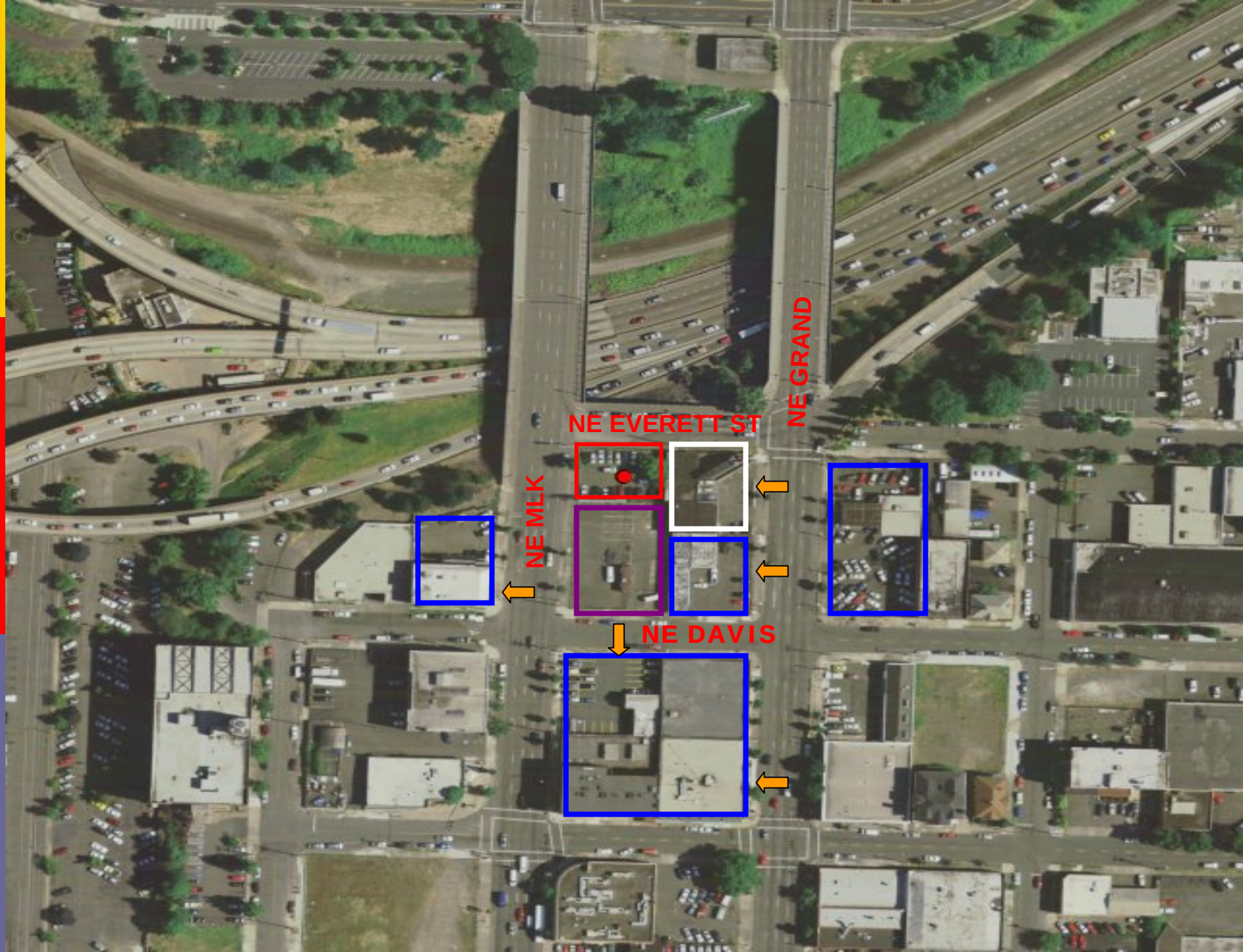
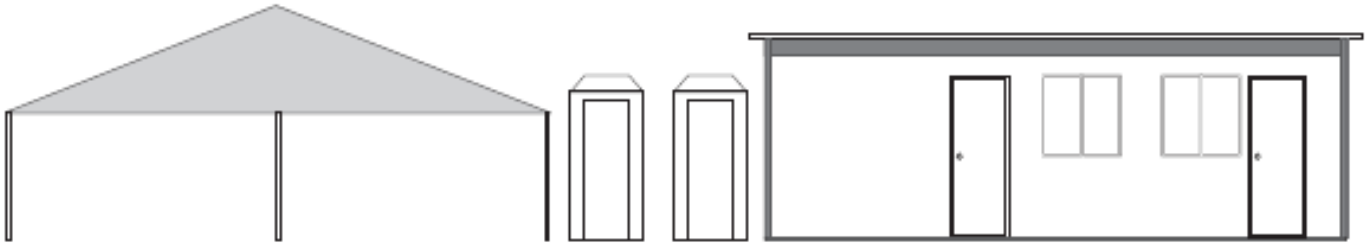
- Easy freeway access
- Good access for driving in and driving out
- Limit sprawl
- Remove negative influences and co-mingling of those influences
- Do not impact street parking


80'
4'x4'
4'x4'
9'.6"
4'
10'x32'
10'
20'x30'
11'9"
32'
5'5"
30'
65'
26'
33'
20'
20'
SCALE: 1" = 8'


NE EVERETT ST
NE GRAND
NE MLK
NE DAVIS

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Eye alt 437 ft