

BIT-1.05 - Establishment of Information Technology Standards - [Printable Version](#)

ESTABLISHMENT OF INFORMATION TECHNOLOGY STANDARDS

Administrative Rule Adopted by Council

ARC-BIT-1.05

Section 1 - Introduction

Standards enable communication between Bureaus, create a single face of government for citizens provide for economies of scale in IT purchases, and facilitate consolidation of IT support services.

Standard infrastructure specifications (requirements) and definition and use of data are important in a large complex environment such as the City of Portland. Data definition and usage standards are essential to consistent and accurate data reporting and analysis.

A well-defined set of standards can reduce support costs and provide economies of scale while at the same time allowing the needed level of flexibility. Support costs can be minimized by setting standards for desktop configuration, software, network connections and backup procedures. Training costs can be reduced substantially by standardizing certain applications that will have widespread use.

Section 2 - Administrative Rule

The CIO or designated representative shall establish and periodically review appropriate standards for information technology in the City of Portland to ensure required performance and capabilities, and minimize support and training costs.

The planned and budgeted transition to enterprise standards should take into account the current environment and the priorities and business directions of Bureaus and Offices.

Section 3 - Responsibility

The CIO or designated representative shall maintain and publish a directory of Information Technology Standards which must include procedures for promulgating, reviewing and enforcing the City's IT standards. ([See IT Technology Standards](#)).

The Bureau of Information Technology shall make all corporate IT policies, standards and procedures (excluding those related to system security) available via the City's Intranet.

HISTORY

Ordinance No. 177048

Passed by Council November 6, 2002. Effective November 6, 2002.