

Appendix B

Documentation of the Planning Process

The development of Portland's Natural Hazard Mitigation Plan began in April of 2004. Portland Office of Emergency Management (POEM) provided oversight of the process with guidance from consultants at ECONorthwest. In addition to POEM, three groups provided significant input in the plan development process: a steering committee, five subcommittees, and the general public. These groups and their roles are described in detail in this appendix.

Steering Committee

A diverse steering committee took an advisory role in the process of creating the plan. Members of the steering committee came from government services, nonprofit organizations, public utilities, and businesses in the Portland area. Because of their role in the community of Portland, their knowledge about community issues helped make the plan specific and relevant to the community. The steering committee reviewed the work of all subcommittees, finalized the hazard specific chapters, developed the mission and vision, and finalized and developed all plan goals. The individuals below were involved in the steering committee:

- City of Portland Commissioner Dan Saltzman
- Dr. Ron Tammen, Steering Committee Chair, Portland State University, Hatfield School of Government
- Dr. Vicki McConnell, State Geologist, Department of Geology and Mineral Industries
- Bonny McKnight, Citywide Landuse Group and Neighborhood Coalitions
- Meryl Redisch, Executive Director, Audubon Society of Portland
- Don Eggleston, Principal, SERA Architects
- Myron Burr, Environmental Manager, Siltronic Corporation
- Dan Caufield, Planning and Operations Manager, Tri-Met
- Wade Lange, Sr. Property Manager, Ashforth Pacific Inc.
- Gil Kelley, Director, Bureau of Planning
- Ray Kerridge, Director, Bureau of Development Services
- Dean Marriott, Director, Bureau of Environmental Services
- Ed Wilson, Chief, Bureau of Fire and Rescue

- Jeanne Nyquist, Director, Bureau of Maintenance
- Mort Anoushirivani, Director, Bureau of Water Works
- Brant Williams, Director, Portland Office of Transportation
- Miguel Ascarrunz, Director and Elise Marshall, Assistant Director, City of Portland Office of Emergency Management

Steering Committee Meeting #1: June 29, 2004

This was the kick-off meeting for the project. POEM staff briefed the Steering Committee on the project and the Committee's role. The Committee was also briefed on the subcommittee process. Finally, POEM staff presented a draft vision, mission, and goals.

Steering Committee Meeting #2: August 19, 2004

The steering committee reviewed and made changes to the plan mission and goals. They also reviewed drafts of the plan's outline and Section 1: Introduction. The subcommittees provided updates on their progress to date.

Steering Committee Meeting #3: September 28, 2004

In this meeting, the steering committee reviewed and suggested changes to Section 6: Plan Implementation, Maintenance, and Public Participation. They also prioritized the plan's five goals and heard progress updates from subcommittees.

Steering Committee Meeting #4: November 16, 2004

The steering committee reviewed and suggested changes to the following sections:

- Section 2: Community Profile
- Section 5: Multi-Hazard Action Items
- Section 6: Plan Implementation, Maintenance, and Public Participation

They also heard an overview of the PDM grant application process from Dennis Sigrist, the State Hazard Mitigation Officer, and heard updates from the subcommittees. By this meeting, the subcommittees had completed final drafts of the hazard-specific sections.

Subcommittees

The City of Portland recognized the importance of establishing a collaborative planning process to develop both short-term and long-term risk reduction strategies with strong ties to the City existing programs and divisions of governance. Therefore, the City developed five hazard specific subcommittees comprised of individuals and specialists with natural hazard mitigation understanding and responsibilities from city bureaus, state agencies, and community organizations in and around Portland. The subcommittees were able to provide insight on community issues, policies

and programs related to natural hazards and developed a list of current mitigation activities that are being implemented by the various organizations, in addition to identifying potential future actions items.

The subcommittees met regularly (some weekly, others every other week) to finalize the hazard-specific sections. Their primary responsibility was the development of action items for each of the hazards. For each action item, the subcommittees determined the coordinating body, internal and external partners, a timeline, and key issues addressed. Subcommittee members were also responsible for gathering and integrating comments from bureau management.

The committee consisted of representatives of public and private agencies and organizations in the City of Portland, including:

Severe Weather

Dave Harrington, Chair, Portland Office of Transportation and Maintenance

Ken Carlson, Eric Thomas, and Phil Burkart, Bureau of Development Services

Bryan McNerney, City Forester, Parks and Urban Forestry

John McGregor, Bureau of Environmental Services

Lt. Allen Oswalt, Bureau of Fire and Rescue

Michael Armstrong, Office of Sustainable Development

Mike Stuhr and Mary Leung, Bureau of Water

Steve Todd, National Weather Service

Dan Caufield, Tri-Met

Earthquake

Jed Sampson, Chair, Bureau of Development Services

Deborah Stein, Bureau of Planning

Mary Ellen Collentine, Bureau of Water

Gary Ott, Bureau of Environmental Services

Bruce Walker and Judy Crockett, Office of Sustainable Development

Mike Speck, Bureau of Fire and Rescue

Calvin Lee and Bill Long, Portland Office of Transportation

Kenny Asher, Portland Development Commission

Don Eggleston, SERA Architects

Dan Caufield, Tri-Met

Dr. Vicki McConnel, Department of Geology and Mineral Industries

Gail Dreckman, Bonneville Power Administration

Flood

Daniela Cargill, Chair, Bureau of Environmental Services

Chris Wanner, Bureau of Water

Bill Freeman, Bureau of Development Services

Fred Wearn, Portland Development Commission

Christ Payne, Harbor Master, Portland Fire and Rescue

Chris Scarzello, Bureau of Planning

Fred Burckhardt, Portland Office of Transportation

Dave Henricks, Multnomah County Drainage District

Wildfire

Richard Haney, Chair, Portland Fire and Rescue

Roberta Jortner, Bureau of Planning

George Helm, Rebecca Esau, Bureau of Development Services

Dennis Kessler and Chris Wanner, Bureau of Water

Andi Curtis, Bureau of Environmental Services

Mark Wilson and Charley Davis, Parks and Recreation

Kevin Williams, Portland Office of Transportation

Mitch Luckett, Audubon Society of Portland

Karen Trombley, Tryon Creek State Park

Louisa Evers, Bureau of Land Management

Landslide

Liane Welch and Tom Caulfield, Co-Chairs, Portland Office of Transportation

, Portland Office of Transportation

Tricia Sears and Bill Freeman, Bureau of Development Services

Deborah Lev, Parks and Recreation

Mark Braun and Barbara George, Bureau of Environmental Services

B.C. Bob Ferrington, Bureau of Fire and Rescue

Sallie Edmunds, Bureau of Planning

Tim Collins, Bureau of Water

Mitch Luckett, Audubon Society of Portland

Bonny McKnight, Neighborhood Landuse Committee

Dr. Scott Burns, Portland State University, Department of Geology

Public Participation

The City of Portland is dedicated to involving the public directly in the continual reshaping and updating of the Natural Hazard Mitigation Plan. Public Participation offers citizens the chance to voice their ideas, interests, and opinions. Oregon's land use system addresses the need for public process in Statewide Land Use Planning Goal 1: Citizen Involvement, which ensures the opportunity for citizens to be involved in the planning process. FEMA's Disaster Mitigation Act of 2000 includes requirements for involving the public in natural hazard mitigation planning. The Act requires:

“An open public involvement process is essential to the development of an effective plan. In order to develop a more comprehensive approach to reducing the effects of natural disasters, the planning process shall include:

1. An opportunity for the public to comment on the plan during the drafting stage and prior to plan approval.
2. An opportunity for neighboring communities, local and regional agencies involved in hazard mitigation activities, and agencies that have the authority to regulate development, as well as businesses, academia and other private and non-profit interests to be involved in the planning process.”

During plan development, public participation was incorporated into every stage of the plan development process. The Portland Natural Hazard Mitigation Plan was developed with input from a variety of public participation techniques. The steering committee and five subcommittees each represented members of the public and key stakeholders. Representatives from key stakeholder organizations, including non-profits, industry, insurance, and state organizations served as members of the Steering Committee and sub-committees. While on the sub-committees, key community members reviewed and participated in discussions about needed City mitigation actions. Such experts represented utilities, universities, the Army Corp of Engineers, and Multnomah County Drainage District.

Portland Office of Emergency Management (POEM) also conducted outreach via existing community and business organizations and public review of the plan on their website.

In addition, the subcommittees suggested many potential reviewers. These experts, who are not affiliated with city bureaus, were invited to review and comment on the Plan. This broad based group includes neighborhood, watershed, development, environmental, business, school and non-profit representation. The individuals and organizations listed below will be asked to review the HMP, provide feedback and ask additional questions. POEM will invite presentations, meetings or interviews to discuss the HMP. This input will provide valuable guidance to the Steering Committee, as the plan will be updated at least annually.

- African American Chamber of Commerce
- Army Corp of Engineers

- Asian Chamber of Commerce
- Bonneville Power Administration
- BOMA
- Citizen Crime Commission
- City Club
- Citywide outreach through other existing opportunities through other city bureaus
- Community Rating System
- Department of Land Conservation & Development
- Environmental Protection Agency
- Hispanic Chamber of Commerce
- Hispanic Contractors
- Home Builders Association
- Government Affairs
- Johnson Creek, Tryon Creek, and Columbia Slough Watershed Councils
- Land Use Committee
- Local Emergency Management Committee
- Nature Conservancy
- Natural Resources Management Team from the Bureau of Environmental Services
- Neighborhood Business Associations
- Neighborhood Coalition Meetings
- Neighborhoods with specific hazard concerns
- Oregon Association of Minority Entrepreneurs
- Oregon Continuity Planners Association
- Portland Business Council
- Portland Development Commission
- Portland Metropolitan Assn. of Realtors
- Portland Public Schools
- Port of Portland
- PSU Geology Dept
- Regional Emergency Management Technical Committee
- Rotary Club of Portland
- Tri-Met

POEM has developed a worksheet to use for gathering comment from the above individuals. It is provided on the following page.

Review Guidelines

You are welcome to give us as much feedback as you would like to but we really would like to know the following:

Does the plan adequately address the needed mitigation actions for each of the five hazards included?

- | | | |
|-----------------|------------------------------|-----------------------------|
| Wildfire | <input type="checkbox"/> yes | <input type="checkbox"/> no |
| Flood | <input type="checkbox"/> yes | <input type="checkbox"/> no |
| Earthquake | <input type="checkbox"/> yes | <input type="checkbox"/> no |
| Extreme Weather | <input type="checkbox"/> yes | <input type="checkbox"/> no |
| Landslide | <input type="checkbox"/> yes | <input type="checkbox"/> no |

If not, explain what you would add.

In what way will the plan affect your organization?

- | | | |
|--|------------------------------|-----------------------------|
| More aware of mitigation | <input type="checkbox"/> yes | <input type="checkbox"/> no |
| Change in operating procedures | <input type="checkbox"/> yes | <input type="checkbox"/> no |
| Integration of Action items into your
Emergency Management or agency plan | <input type="checkbox"/> yes | <input type="checkbox"/> no |

Comments?

Optional Information

Name	_____
Phone &/or email	_____
Would you like to be contacted for committee involvement?	<input type="checkbox"/> yes <input type="checkbox"/> no
For future review of documents?	<input type="checkbox"/> yes <input type="checkbox"/> no
Would you like a Mitigation Presentation for your organization?	<input type="checkbox"/> yes <input type="checkbox"/> no
If YES – what organization? contact?	_____